

TOWN OF NORTH HAVEN
SELECT BOARD
NOVEMBER 14, 2018
5:00 P.M.

MINUTES

BOARD MEMBERS PRESENT: Jonathan Demmons (Chair), Jerry White (Vice Chair), Linda Darling, Jeremiah MacDonald, and Alex Curtis

BOARD MEMBER(S) ABSENT: None

TOWN ADMINISTRATOR: Rick Lattimer

1. Jonathan Demmons called the Meeting to order at 5:00 PM

2. **Motion to approve the Minutes of November 7th**

Made by White, seconded by MacDonald **Approved 4-0-1** (Curtis abstained)

3. **Public Comment** — None

4. **Treasurer's Report**

- Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Payroll Journal #41	in the amount of	\$21,419.64
Payroll Journal #41-A	in the amount of	\$3,676.85
Warrant #44	in the amount of	\$20,544.23
Warrant #44-A	in the amount of	\$9,174.11

Motion to approve Bills, Warrants, Payroll Journals and Journal Entries

Made by Darling, seconded by White **Approved 5-0-0**

5. **Correspondence:**

- Thank you note from Sussman House
- Notice of Proposed Rulemaking — MSFS hearing November 28th

6. **Reports:**

- Administrator:
 - i. Clinic – None
 - ii. Fire Department/EMS
 - The Fire Chief and Town Administrator are working on a plan to ensure the Fire Department has the resources it needs to effectively respond to fire emergencies
 - iii. Floats and Docks — None
 - iv. Legal – None

- v. Roads & Bridges — Maine DOT Light Capital Paving, Spring 2019
- vi. Sewer Department – Replacing control panel at the Thayer lift station
- vii. Sheriff's Department — No incidents to report
- viii. Town Properties — Community Building clean-up; White suggested Lattimer contact a professional painter to get an opinion on whether painting the Community Building could be effectively done through a volunteer effort
- ix. Transfer Station — The Town will post a job announcement to hire an additional person at the Transfer Station
- x. Water Department – State inspection, Wednesday, November 14th

7. Old Business:

- a. *Airstrip*: The Town staff is continuing to develop options for the Board's preliminary review. Lattimer is continuing to contact owners of the properties involved.

8. New Business:

- a. *Appointment of Rick Lattimer as point of contact for Town Employees' Retirement Fund*

Motion to appoint Rick Lattimer, Town Administrator, as point of contact for the Town Employees' Retirement Fund, ICMA-RC

Made by White, seconded by MacDonald

Approved 5-0-0

9. Board Member Comments:

- Demmons and White asked Lattimer to draft a letter of condolence to Julie Record and to arrange for the Town to make a contribution to the Sussman House in Doug's name
- Darling has received concerns about the clearing of Bill Parkerton's property and asked Lattimer to check on any permitting requirements
- Curtis expressed concerns about off-island folks coming to hunt on North Haven. He asked whether it is permissible to require off-island hunters to register at the Town Office where they would receive information about permissible places to hunt and any particular safety issues. Lattimer said he would do some research and report back.

10. Motion to adjourn at 5:47 made by Darling, seconded by MacDonald

Approved 5-0-0