



BOARD MEETING AGENDA
MONTHLY MEETING
May 1, 2025 MEETING
7:00 p.m.

1. **CALL REGULAR MEETING TO ORDER & PLEDGE**
2. **PUBLIC COMMENT**
3. **LICENSE & PLAT APPROVAL**
 - a. North Ridge Winery Beer License Renewal - Joe Estep
 - b. 6699 313th Ave NE, North Branch - Dougville - final plat - Josh Fedder
4. **LAST MONTHS MINUTES APPROVAL**
5. **BUDGET**
 - a. The 2025 Budget is: \$553K
 - i. \$120,000 Chloride
 - ii. \$0 Gravel
 - iii. \$30,000 Grader
 - iv. \$60,000 Fire
 - v. \$78,000 General
 - vi. \$135,700 Leo Dr
 - vii. \$10,000 Addition Savings Account
 - viii. \$30,000 285th Ave Account
 - ix. \$79,300 Road Maintenance
 - x. \$10,000 ECE Broadband
6. **TREASURER'S REPORT**
7. **CLAIMS**
8. **ROAD REPORTS**
 - a. Fish Lake Township townline road gravel update
9. **OLD BUSINESS**
 - a. Fish Lake Township townline road pavement update
 - b. Clean Up Day recap
 - c. 2025 Fee Schedule - Plow Truck Operator wages
 - d. e-Pollbook update
10. **NEW BUSINESS**
 - a. ECE Fiber is now available for townhall
11. **READ TOWNSHIP MAIL, IF ANY**
12. **THINGS TO KNOW**
13. **ROAD CONSTRUCTION**

14. ADJOURN

PLEASE CALL THE CLERK AT (763) 286-3733 IF YOU HAVE AN ITEM TO ADD TO THE AGENDA.

ALL AGENDA ITEMS & CLAIMS FOR PAYMENT ARE TO BE GIVEN TO THE CLERK BY 4:00 P.M.
SEVEN DAYS PRIOR TO THE MEETING.

PRELIMINARY PLAT OF "DOUGVILLE"

FOR: JOSHUA FEDDER

ADDRESS: 6699 - 313TH AVENUE NE
 PID# 07.009.1500

DRAWN & DEVELOPER
 JOSHUA FEDDER
 6699 313TH AVENUE NE
 NORTH BEND, MN 55056
 (763) 238-6278
 (763) 238-6278
 j.fedder@acresurvey.com

WETLANDS
 WETLANDS
 1000 1ST AVE NE
 NORTH BEND, MN 55056
 (763) 417-4000
 photos@wetlands.com

SOIL TESTING
 WATKINS SOIL TESTING
 1230 DANIEL STREET NW
 NORTH BEND, MN 55056
 (763) 238-4099
 watskins@watkinssoil.com

SURVEYOR
 ACRE LAND SURVEYING, INC.
 940 BALDRE STREET NE
 SUITE 100, 55448
 NORTH BEND, MN 55056
 (763) 238-6278
 j.fedder@acresurvey.com

ZONING: A/R - Agriculture/Residential

STAIRCASE
 From 120 ft from centerline of road.
 Minimum lot size: 100,000 sq ft (3 acres)
 Minimum lot width: 200 ft
 Minimum lot depth: 200 ft
 Minimum lot area: 20,000 sq ft

AREA SUMMARY
 Lot 1, Block 1: 2,274,846 sq ft (51.81 acres)
 Lot 2, Block 1: 2,107,779 sq ft (48.20 acres)
 Right of Way: 2,252,571 sq ft (51.64 acres)
 TOTAL ACRE: 2,252,571 sq ft (51.64 acres)

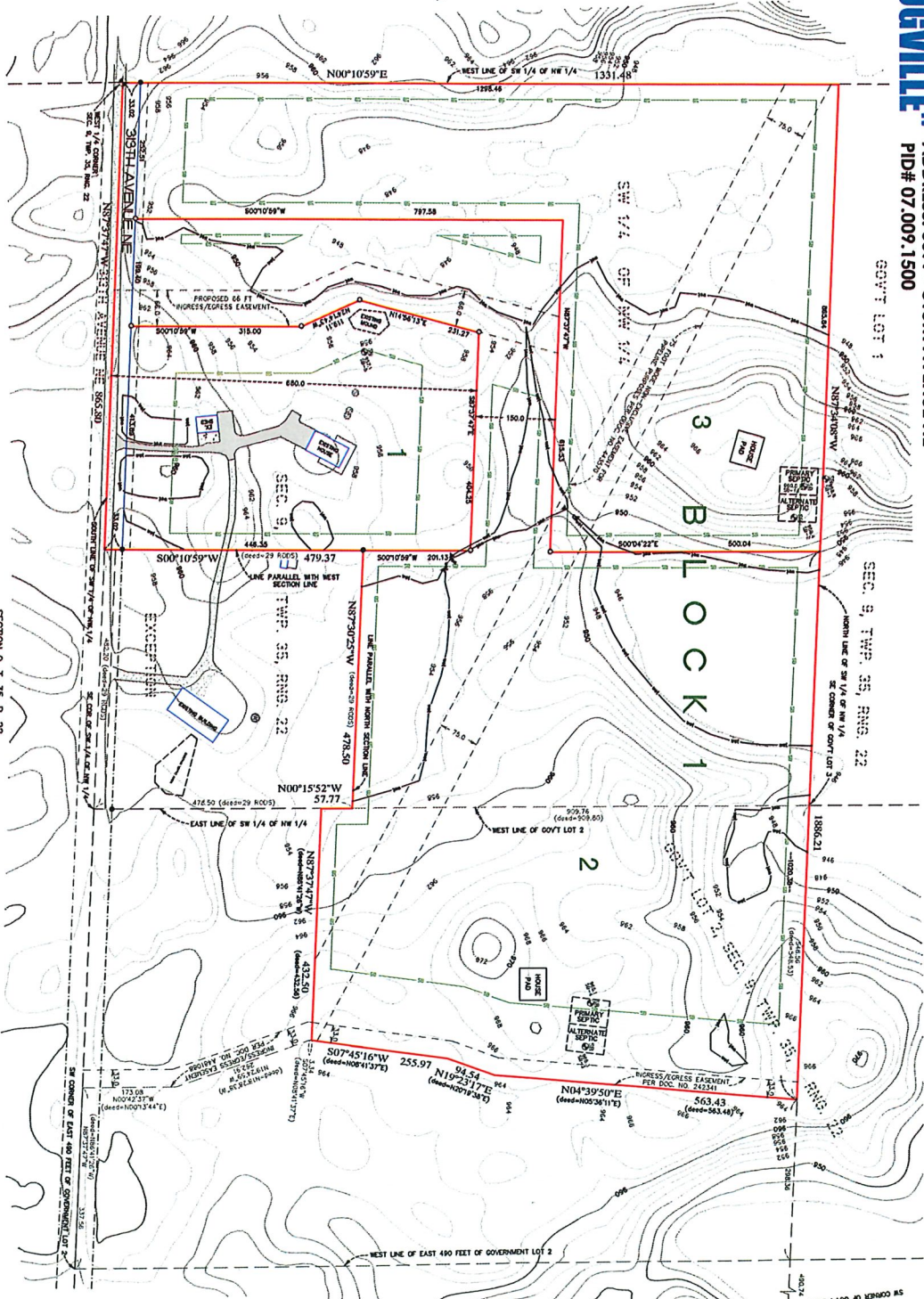
BENCHMARK
 Located Near Point Triviuma 5"
 Datum: NAD83 (1983)

LEGAL DESCRIPTION
 The Southern Corner of the Southeast Quarter (SW 1/4) of NW 1/4, Section 16, T16N, R22E, S16W, contains a 5 acre tract in southeast corner thereof described by metes and bounds on file in the County of Hennepin, Minnesota, as follows: ...

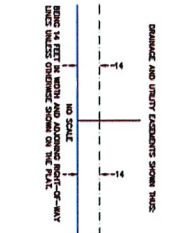
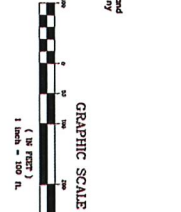
LEGEND

- ◆ DENOTES COUNTY MONUMENT
- DENOTES IRON MONUMENT SET
- DENOTES SOIL BORING
- DENOTES STUMP PILE
- DENOTES WELL
- DENOTES WELL-LOGGING BOX
- DENOTES SCREED MANHOLE
- DENOTES OVERHEAD WIRE
- DENOTES CONCRETE
- DENOTES BRIMSTONE
- DENOTES METALOID PEG JACOBSON ENVIRONMENTAL
- DENOTES SETBACK LINE

NORTH



- NOTES**
1. Elevation shown on based on NAD83, see benchmark. Contours taken from UNTROND LIDAR.
 2. Utilities shown herein are observed and proposed (described by others). Excavations were not made during the process of this survey to locate underground utilities and/or structures. The location of underground utilities and/or structures may be encountered. Contact Center State One Call Notification Center at (651) 454-0022 for verification of utility type and field location, prior to excavation.
 3. Property is located in Zone X, per FEMA FEMA panel 2705022220, dated 11/02/2003.
 4. Elevation shown are based on local County coordinate system, (NAD83, geoid)
 5. Legal description and easements taken from this commitment, LT File No. 50245, prepared by Land O' Lakes, Inc. dated July 18th, 2018 at Edenburg and from this commitment, LT File No. 67154, prepared by Old Republic National Title Insurance Company, dated January 3, 2023 of S-28 on.
- I hereby certify that the plan, survey or report was prepared by me and I am a duly licensed Land Surveyor under the laws of the State of Minnesota.
- J. Fedder*
 Joshua R. Schneider
 License # 1-2022 (old new license)
 Date: 6-30-2024 File No. 44453



ACRE LAND SURVEYING
 940 Baldre Street NE
 Suite 100, Baldre, MN
 (763) 238-6278 | j.fedder@acresurvey.com

JOB #24140



BOARD MEETING MINUTES
MONTHLY MEETING
April 3, 2025 MEETING

1. CALL MEETING TO ORDER AND PLEDGE

- a. Beenken called the regular meeting to order at 7PM

2. PUBLIC COMMENT

- a. Craig Griffin-Dimaggio St. Welcomed new supervisor Scott Anderson. The first item has a question on the snow plow policy, questioning the 4 inches. Next question is on the on-call pay for snow plow driver, said it should be eliminated, next question is on the wages and how they arrived at for the board.

Pedersen addressed the 4 inch snow plow question. It is set at 4 inches for liability, we do go out less than that. If the amount is set less than that you are committed to that.

- b. Bob Heavirland-discussed a letter he received from the soil and water regarding the set backs to lakes. He said they are starting in Oxford Township.
- c. Bonnie Mettling-soil and water is doing free water testing on your well water for nitrates. Samples can be brought into the Mom’s Coop in Cambridge. The date is April 7-11.

3. TREASURER’S REPORT

- a. Pedersen made a motion to approve the treasurer report with corrections Seconded by Anderson, motion carried unanimously.

Money Market Savings Account	\$19,430.55
Checking Account	\$4,954.96
285 TH Ave Const Savings Account	\$20,779.07
Savings Account	\$20,006.79
Total	\$65,171.37

OUTSTANDING CHECKS

2	\$1,006.61
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RECEIPTS

Money Market Savings Account Interest	\$2.24
285 TH Ave Const Bond Account Interest	\$1.65
Savings Account Interest	\$1.59
Driveway Permit	\$300.00
TOTAL	\$305.48

FUND BREAK DOWN

FUND	LAST MONTH	YEAR-TO-DATE	2025 BUDGET
General Fund	\$7,989.95	\$18,127.49	\$78,000.00
Road & Bridge	\$45,774.94	\$145,324.82	\$395,000.00
Fire	\$10,689.37	\$10,689.37	\$60,000.00
Savings Accounts	\$0	\$0	\$20,000.00

4. **LAST MONTHS MINUTES**

- a. Pedersen made a motion to approve the last month's minutes, with the correction made to the receipts as noted by Nic Anderson. Seconded by Anderson motion carried.

5. **CLAIMS**

- a. Pederson made a motion to approve the claims as presented, less the \$10K to Rydberg, we will pay him in July when we get the next settlement. Seconded by Anderson motion carried.

Vendor	Description	Amount
Fish Lake Township	townline road maintenance	\$4,468.92
Century Link	Local phone & internet	\$180.69
First Bank and Trust Credit Card	ECE \$116.90, Terry's Trash \$34.99, Amazon (printer ink) \$33.78, Google \$72, Family Dollar (paper) \$8.05, Target (paper) \$17.24	\$282.96
Northstar Sign & Mapping	Address sign posts	\$400.00
Kath Fuel Oil Services	Diesel	\$464.66
Main St Hardware	Antifreeze for frozen drainline	\$5.36
United States Treasury	Income tax 1st quarter 2025 adjust	\$15.41
United States Treasury	Income tax April 2025	\$1,242.99

MN Department of Revenue	Employee paid state income April 2025	\$199.01
PERA Retirement Association	Employee Retirement	\$286.31
Bonnie Mettling	Internet reimbursement \$50, 38 miles @.70=\$26.60	\$76.60
Shawn Williams	Internet reimbursement	\$50.00
Ron Pedersen	Mileage 48 @ \$.70=\$33.60	\$33.60
Rydberg and Sons Inc.	Leo Dr project total was \$135,700, \$10,000 is the 4th payment made, after this payment the remaining balance owed is \$15,000	\$10,000.00
Karen Anderson	Election Judge	\$93.74
Scott Anderson	Supervisor	\$175.46
Dean Beenken	Chair - Roadboss	\$470.98
Allan Holm	Election Judge	\$97.09
Travis Linson	Maintenance - Oncall Plow	\$277.05
Bonnie Mettling	Treasurer	\$879.99
Hollis Murray	Maintenance - Oncall Plow	\$277.05
Joey Nelson	Election Judge	\$227.65
Ron Pedersen	Supervisor	\$267.81
Jan Simpson	Election Judge	\$97.09
Mary Stoffel	Election Judge	\$93.74
Denece Strandlund	Election Judge	\$93.74
Angela Tveit	Deputy Clerk	\$353.70
Shawn Williams	Clerk - Grading	\$1,418.05
Xcel Energy	Gas for garage and hall	\$317.02
	Total	\$12,846.67

6. **BUDGET**

- a. The 2025 Budget is: \$553K
 - i. \$120,000 Chloride
 - ii. \$0 Gravel
 - iii. \$30,000 Grader
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 - v. \$78,000 General
 - vi. \$135,700 Leo Dr
 - vii. \$10,000 Addition Savings Account

- viii. \$30,000 Addition 285th Ave NE Savings Account
- ix. \$79,300 Road Maintenance
- x. \$10,000 ECE Broadband

ROAD REPORTS

- b. Pedersen said the roads look good, we will continue to grade as needed.

7. OLD BUSINESS

- a. Fish Lake Township is inquiring about paving Zodiac St, the board will attend a meeting on April 29th at 6:30 p.m. Pedersen said Fish Lake township is very interested in paving Zodiac St along with roads in their township. We only have 1,320 ft of Zodiac St. Pedersen suggested they should set up a subordinate service taxing district as the Fish Lake Residents.

8. NEW BUSINESS

9. Annual Organizational Meeting

- a. Designate Board Chair and Road Boss
- b. Schedule Meetings
- c. Spring Clean up Day
 - i. 4/26/25 8am - 1pm
 - ii. 4/25/26 8am - 1pm
- d. Regular Board Meetings - first Thursday of the month at 7 pm
 - i. 4/3/2025 - AWAIR
 - ii. 5/1/2025
 - iii. 6/5/2025
 - iv. 7/3/2025 - AWAIR
 - v. 8/7/2025
 - vi. 9/4/2025
 - vii. 10/2/2025 - AWAIR
 - viii. 11/6/2025
 - ix. 12/4/2025
 - x. 1/8/2026 - AWAIR
 - xi. 2/5/2026
 - xii. 3/5/2026
- e. Township Officers Meetings
 - i. 4/24/25 7pm
 - ii. 7/31/25 7pm
 - iii. 10/30/25 7pm
- f. Isanti County Local Board of Review Meeting
 - i. 4/16/25 7pm
- g. Board of Audit
 - i. 3/5/2026 6:30pm
- h. Township Elections
 - i. 3/10/2026
- i. Annual Meeting
 - i. 3/10/2026 8:30pm at conclusion of counting ballots
- j. Legal Paper - Isanti County Star
- k. Bank - First Bank & Trust

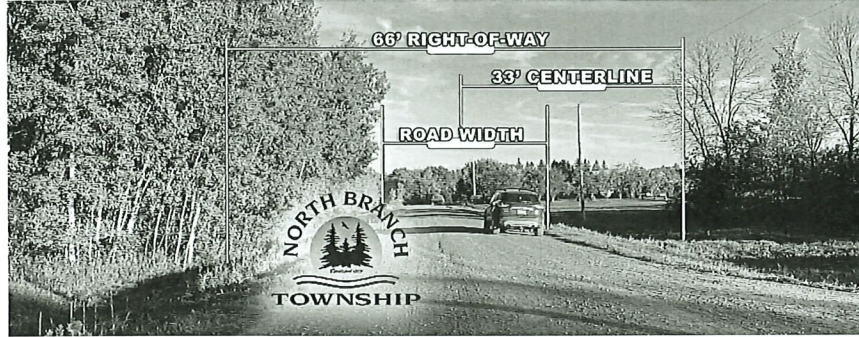
I. Review Snowplowing Policy

i. NORTH BRANCH TOWNSHIP SNOW REMOVAL POLICY

Snow and Ice control operations will normally not begin until the snow has stopped falling and 4 inches of snow has accumulated on the roadway. The township Road Boss makes such a call for the plows to begin. Snow will be plowed in a manner and time to minimize obstruction to traffic and increase safety for the plow driver. Snow and Ice operations will be conducted only when weather conditions do not endanger the safety of the employees or pose an unreasonable risk of damaging equipment. Any decision to delay or suspend operations shall be made by the township Road Boss and will be based on actual or predicted weather conditions, equipment failure, the need to rest plow operators, or other unanticipated events. Reasonable effort will be made to dispatch the plows to assist emergency vehicles if requested by law enforcement. Snow will be plowed as close as practicable to mailboxes located on township roads. It is the responsibility of the mailbox owner to keep it free from snow for the mail carriers. The township is not responsible for damage to mailboxes and fences that are damaged from snow contact. Snow plowing unavoidably deposits snow onto driveways and approaches. It is not the responsibility of the township to remove this snow. The township must consider the cost environmental impact of when to apply salt and trap rock to roads. Priority will be given to hills, corners, and intersections. It is UNLAWFUL to PLOW SNOW across or onto a public roadway or right of way and is punishable by a misdemeanor and \$1,000.00 dollar fine, MN Statute 160.2715. Plowing snow across a public road right of ways creates safety hazards for plow operators and equipment. Any and all liabilities, damages to plow equipment will be the responsibility of said property owner where snow is plowed across said public road. In order to facilitate proper snow plowing and ice control operations, it is the responsibility of residents to keep the road right of way clear of vehicles, trailers, trash cans, and all objects of personal property. If the township determines personal property left in the road right of way poses an unreasonable risk to public safety or interferes with the snow plowing operations, the objects will be removed at the owner's expense determined a public nuisance pursuant to Minnesota Statute 609.74. The township assumes no responsibility for damages for snow and ice control operations to sod, trees, or other landscaping materials or vegetation. The township assumes no responsibility, whether by direct or indirect contact with snow or ice control equipment, for damage to under/above ground sprinklers, or other items of personal property located in the township road right of way. This policy is reviewed by the North Branch Township Board and may make changes as necessary.

m. Right-of-Way

- i. North Branch Township will be performing brush and tree removal within the road right-of-way. The right-of-way consists of 66', 33' each way from the centerline of the road. Residents will be notified for removal of trees over 4" in diameter. Once the trees and brush are removed, it will be followed up with a herbicide treatment to prevent future re-growth.



n. AWAIR Plan

- i. OSHA Posters
- ii. Workplace accident and injury reduction plan
- iii. Set safety objective
- iv. Resources to accomplish
- v. Safety Administrator - Angela Tveit
- vi. Safety Committee - Shawn Williams, Angela Tveit
- vii. Building Checklist

Protocol for Unannounced Inspections

The Department of Administration (DOA) is subject to unannounced inspections from government agencies responsible for safety and environmental protection. Such agencies may include: Occupational Safety and Health Administration (OSHA and MNOSHA), Environmental Protection Agency (EPA), Minnesota Pollution Control Agency (MPCA), Isanti County, Fire Inspectors.

1. Since the Township does not have regular hours. Should this occur, the first employee to encounter them should direct them to Angela Tveit or Shawn Williams.

2. What to do:

1. Treat the inspector with respect, request proper identification and the reason(s) for the inspection.
2. Document the name of the inspector, the agency represented, address, and authority under which the inspection is being conducted. Ask for a business card from the inspector.
3. Inform the inspector that you must contact the Safety Administrator and/or Clerk prior to the inspection.

Safety Administrator Angela Tveit – 651-208-0840

Clerk Shawn Williams – 763-286-3733

4. After contacting the Safety Administrator and/or Clerk, accompany the inspector at all times. Do not escort the inspector through areas that are not included in the scope of the inspection.
5. Obtain a camera if the inspector indicates pictures may be taken. Take pictures of everything the inspector photographs.
6. During the inspection take detailed notes about areas visited and compliance issues raised by the inspector.
7. Determine if there will be a re-inspection.
8. After the inspection, immediately notify the Safety Administrator and/or Clerk.

3. If contacted by an inspector via telephone or fax regarding an inspection or to answer questions, refer the inspector to the Safety Administrator and/or Clerk at the above phone numbers.

STANDARD OPERATING PROCEDURE FOR BLOOD SPILL/ PATHOGEN CARRYING BODILY FLUID CLEAN-UP

PURPOSE:

This Standard Operating Procedure (SOP) outlines the work practices to be followed when cleaning up blood spills and other body fluids that carry pathogens (i.e. Hep-B, HIV etc...)

Note: Only employees who have received bloodborne pathogens training are allowed to clean up spills of blood or other bodily fluids that can contain bloodborne pathogens.

PRIMARY STEPS:

- 1) CONTROL TRAFFIC
- 2) ASSEMBLE CLEAN-UP EQUIPMENT
- 3) PERFORM CLEAN-UP
- 4) DISPOSAL OF WASTE
- 5) PERSONAL HYGIENE

PROCEDURES

Personal Protective Equipment (PPE) and Special Precautions

- Step #1)** Control Traffic
- A) Take measures necessary to reduce traffic in the area of the spill.
 - B) Use wet floor signs, caution tape or co-workers to direct traffic away from the spill area.

- Step #2)** ASSEMBLE CLEAN-UP EQUIPMENT
- A) PM Supervisors and staff will designate areas in each building where blood-spill clean-up materials can be stored after assembly.
 - B) Materials for clean-up include: universal precautions kit, absorbent pads/materials, pre-mixed bleach solution, bio-hazard/infectious waste containers (bags), dust pan, mop & bucket (for large volume spills). The bleach solution should

Rubber gloves and other PPE (goggles, face shield, shoe covers, apron, etc.) as appropriate for size of spill.

be one part bleach and nine parts water (or 10% bleach, 90% water).

STEP #3) PERFORM CLEAN-UP

A) Put on appropriate PPE.

Do not tear PPE while putting it on.

B) Place absorbent materials over spill.

Avoid direct contact with blood/bodily fluid spill.

C) Gently pour disinfectant (the bleach solution) onto the absorbing material.

Ensure absorbing material is soaked.

D) Let stand for 10-15 minutes (Killing infectious agents).

E) Pick up absorbing material.

Use mechanical means (i.e. broom & dust pan, card board, etc.) to pick-up.

F) (1) Place waste in bio-hazard container

Avoid direct contact with waste material.

(2) and disinfectant equipment (broom, dust pan, etc.) used to pick up absorbing material in bleach solution

Disinfectant solution should be 10% bleach.

G) Wipe area of spill with a disinfectant wetted towel (or mop if feasible) and allow to dry.

H) (1) Remove gloves, shoe covers and any other disposable PPE and place in bio-hazard container.

(2) If material is soiled, it can be disinfected and disposed of in regular waste.

Use inside-out technique to avoid contact with glove surface.

STEP #4) DISPOSAL OF WASTE

- A) Bring sealed container back to bio-materials closet.
- B) Notify maintenance supervisor of need to dispose of bio-waste.

Indicate on work order from where the spill occurred.

PERSONAL HYGIENE

STEP #5)

- A) Thoroughly wash hands, wrists & elbows with warm water and mild soap/detergent.

Note: Any employee who has come into direct contact with blood or other pathogen carry material must be offered HEP-B inoculations and be referred to Minnesota Occupational Health for a post exposure consultation.

Sandea O'Bryant, Safety Administrator

Department of Administration

o. Fee Schedule

- i. Driveway Permit \$1,600.00 includes 1-15"x40' CMP culvert with aprons, includes fire sign and swing away mailbox post assembly installed by us, culvert to be picked up by permittee at Isanti Co. Hwy. Dept. with 24hr. advance notice to the clerk.
 1. If culvert not needed fee is \$300.00 (as needed includes swing arm mailbox post assembly, fire sign and post installed by us)
 - ii. Township Hall Rental \$150.00 per day, no damage deposit required and no alcohol on the premises.
 - iii. Billable Labor rate \$85.00/hr with a two hr minimum.
 - iv. Snow plowing \$150.00/ hr with two hr minimum.
 - v. Road grading \$150.00/hr with two hr minimum.
 - vi. Sign replacement 1 hr labor cost of the sign material with 20% markup.
 - vii. Snowplow operator wage is \$300.00 per month for being on call and NOT missing any plow events that month from November thru April. Hourly plowing wage is \$30.00/hr
 - viii. Grader operator wage \$30.00/hr
 - ix. Private Contractor Snowplow Rate for 1 ton or smaller pick up with 7-9 ft. plow \$75.00/hr certificate of insurance and W-9 needed.
 - x. Election judges - raise from \$14.50 to \$18.00 - no longer pay mileage
 - xi. Gopher Bounty \$2 per pocket gopher for township residents
 - xii. Board Chair - Dean Beenken - \$165.00 regular meetings - \$90.00 extra meeting
 - xiii. Supervisor - Ron Pederson & Scott Anderson - \$100.00 regular meetings - \$90.00 extra meeting
 - xiv. Treasurer - Bonnie Mettling - \$400.00 regular meetings - \$90.00 extra meeting
 - xv. Clerk - Shawn Williams - \$550.00 regular meeting - \$90.00 extra meeting
 - xvi. Board member - additional work performed outside regular duties \$30.00/hr
 - xvii. Deputy Clerk - Angela Tveit - \$30.00/hr
- p. Feedback from to be used by all board members

Scott made a motion to increase the election judge wages to \$18/hr and no mileage as it is incorporated into this. Seconded by Pedersen, motion passed.

Angela gave a background to why we have the on-call pay and why we have it. Scott made a motion to table this until we get more information, Scott would like to check around with other agencies, Pedersen seconded, motion carried.

10. Jumping Jack's Annual Liquor on/off sale approval

Pedersen made a motion to approve this for Jumping Jacks, seconded by Anderson motion carried.

11. Cannabis Resolution

Anderson made a motion to approve the resolution #04032025 as read for cannabis regulation to let Isanti Co. Zoning handles and manages the designations of where and how many can be permitted. Seconded by Pedersen motion carried.

Delegation Cannabis Resolution #04032025

WHEREAS, Minnesota Statutes, section 342.22, requires the unit of local government issuing a retail registration to a cannabis or hemp business to conduct compliance checks of that business; and

WHEREAS, Minnesota Statutes, section 342.13. provides that only the local unit of government unit that issues a cannabis retailer registration may limit the registrations by ordinance; and

WHEREAS, the Township of North Branch wishes to partner with Isanti County and have the County take on responsibility for the retail registration of cannabis and hemp businesses and conduct compliance checks of those businesses.

NOW, THEREFORE, BE IT RESOLVED by the Township of North Branch, Minnesota, that the board does hereby delegates its administrative powers and registration authority relating to the registration of cannabis retailers and hemp businesses to Isanti County.

Adopted this 3rd day of April, 2025.

Attest:



Clerk



Chair

12. READ TOWNSHIP MAIL, IF ANYNOW

- a. Carr's Tree Service-just for informational purposes.

13. THINGS TO KNOW

- a. Cleanup Day April 26, 2025, always the last Saturday of April
- b. phone log

14. ROAD CONSTRUCTION

15. ADJOURN

- a. Anderson made a motion to adjourn at 8:36 p.m. seconded by Pedersen motion carried unanimously.

PLEASE CALL THE CLERK AT (763) 286-3733 IF YOU HAVE AN ITEM TO ADD TO THE AGENDA.

ALL AGENDA ITEMS & CLAIMS FOR PAYMENT ARE TO BE GIVEN TO THE CLERK BY 4:00 P.M. SEVEN DAYS PRIOR TO THE MEETING.

Road Tour 3:00 p.m. 4-10-25, starting mileage 98,189, 98,276 48 degrees, cloudy, Supervisors Scott Anderson, Ron Pedersen, Shawn Williams the clerk and Hollis Murray the maintenance employee.

289th Ave and Notre Dame St, needs sign, sac-all good,

290th Ave Ne sac all good

288th Lane sac all good-pines on south side need to be trimmed

Notre Dame St Ne-black top, some trees north of 285th Ave

285th Ave Black top-need right turn sign faded, double arrow north of Vassar need to be replaced, add bump sign on 285th, culvert marks needed, fill pot hole south side of 285th bottom of hill,, stop ahead faded east end, need Lyons St NE and 285th Ave sign, replace west bound right turn sign, add to 1 post

Zurich St Ne-good, 287th Ave good, cut branch on east corner north side, Dimaggio St Ne, good, pull faded ditch restoration signs out on Dimaggio

291 Ave Ne-needs culvert markers, remove brush

282 Ave Ne, Lyons-faded sign, 282 Ave Ne & Jennings St Ne-faded sign, Lyons St Ne and 282nd Ave Ne & Lyons St Ne-faded,

281 Ave Ne-need culvert markers, move mailbox next other box on south side

Need to order parks sign-2 of them, Deer trail Park

Vassar St Ne-south of 285th, good

Oberline Dr Ne-good, need 1 culvert marker west side

277th Ave Ne-

Potomac St Ne south of Co.Rd. 47-sign needed 281 Ave Ne & Potomac St Ne, replace faded stop sign

Potomac St Ne-north of Co. Rd. 47, replace bridge marker sign, rye seed needed for culvert cleaning

289th Ave Ne & Potomac St-faded sign, curve sign needed west end

Danube St Ne & 289 Ne, curve sign need for north bound east curve

287th Ave Ne-culvert marker needed, two locations

Zodiac St Ne-south of Co.Rd. 5 good,

285th Ave west of Zodiac St Ne-good

285th west of Jodrell St ne, Jodrell St Ne faded signs, culvert marker needed west end, replace stop sign,

Tucker St Ne-

277th Ave Ne

Apollo St Ne

278th Ave Ne-replace stop ahead

Virgo St south of Co.Rd. 47-culvert marker needed, replace driveway

Regulus St Ne-good, dead-end sign faded, 4 loads class 5 for gravel sac

Jodrell St Ne-north of 5-replace north curve sign to go to 303 Ave Ne

303 Ave Ne-east of Jodrell, dead end faded

307th Ave ne-west of Co.Rd. 21 Good,

301 Ave Ne-west of 21, replace dead end sign, bridge markers needed, replace left curve sign, replace stop ahead sign

Virgo St Ne-south of 301 Ave-good, mark culvert

300th Ave Ne west of Virgo St sac, mark two culverts

Virgo St Ne-north of 307th

313th Ave Ne & Virgo St-4 ways stops needed, 1 culvert marker needed west of Virgo St Ne

Nebula St Ne-culvert marker south of 313th Ave

311th St Ne-straighten sign

309th Ave Ne-good, mark culvert east and west of Larowe driveway

Peterson Trail Ne-Mark culvert at 5254, markers at 5526, another one 500 ft east, fix bridge markers,

313th Ave Ne -west of Virgo St, stop ahead sign needed

313th Ave Ne-east of Virgo St, mark culvert at 6754 west 200 ft, mark culvert west of 7654, mark culvert 500 ft west of Virgo St

Leo Dr-mark culvert, by Tims 2 of them, and culvert on the corner

321 Ave Ne-Mark culvert at 5161 75 ft east

Virgo St Ne-north of 313th Ave-move address sign to culvert at house we are purchasing the fill dirt from

Virgo St-north of hwy. 95

Zodiac St Ne-north of Hwy 95, need Hwy. 95 Ne & Zodiac St Ne signs

Humber Trail-remove trees, mark culvert, mark culvert west of Potomac St,

Potomac St Ne west of 95 replace stop sign

Potomac St Ne-east of 95, faded signs, Hwy. 95 Ne & Potomac St

Potomac St ne-south of Co. Rd 21 street signs Cedar crest trail & Potomac st, mark culvert north of Scotts, mark culvert on corner of Potomac and 299th Ave

303 Ave & Potomac St ne, faded signs, mark culvert in middle and on west end and on east end total of 3, 303 Ave and Limpopo St ne

299th Ave Ne-mark culvert west of Cedargren's place, 7555 needs blue address sign, mark culvert east of Cedarcrest bottom of hill, and another one 200 ft east

Xingu St Ne

299 Ave Ne-dead end needed for private drive road

303 Ave ne-dead end sign

310 lane mark culverts 3 of them

310 Ave-replace curve sign, mark culverts

Hornsby st-dead end, Hornsby st ne & 321 Ave ne

Spring lk rd mark culvert, mark culvert

Hornsby Dr-good

Abby rd ne and 305 th ave ne, sign needed

301 Ave-curve sign needed, straighten left turn, and right turn, culvert markers west end at 48

Vassar st north of 5

North Branch Township Board of Review

April 16th, 2025 7:00 a.m.

**Present Scott Anderson, Dean Beenken, Ron Pedersen,
Shawn Williams, Angela Tveit**

Chase the assessor gave an overview of properties assessed January 2 of each year. They use the sales comparison approach. They only use comparisons from the market based in the last 12 months. It must have 6 or more sales in the area to use that sales study. The average ration must be between 95-100%. The average was 88.9%. Sales in the township averaged \$7,900-\$10K per acre. Sales were down this past year. Tillable did increase, green acres did increase too. The first 10 acres increased by \$2K now at \$14K per acre.

Sales are moving a little slower this past year. North Branch Township had 7 new homes last year. Ag increased 8%, residential 16%, overall increase in the township was 13.4%.

Dakota and Kyle Schearer 9645 301 Ave, would like to make it residential from non homestead, it is valued at \$617K, 6.8 acres. Chase would like to go out and review the property, he will need to go in the home. Scott Anderson made a motion to have Chase re-evaluate this property, seconded by Pedersen, motion carried.

Eric Fedoravicus, 9209 287th Ave, valued at \$908K, now valued at \$955K, he says some are valued at \$200K less than his that are similar. Built in 2021. He provided some comparable, mentioned Austin Olson the home directly east. He has 35 acres with this property. Chase would need to come out again, Chase suggested to get an appraisal. Pedersen made the motion to have Chase re-evaluated, seconded by Scott Anderson motion carried.

Michael Kaiser \$300K, paid \$380K fully remodeled farm house, on 5 acres, no changes recommended, the board agreed. Pedersen made motion to keep the value the same as recommended by Chase, seconded by Scott Anderson, motion carried.

479,600

North Branch Township

2025 LOCAL BOARD OF APPEAL AND EQUALIZATION



Sales Ratio Study

- Collect and analyze sale ratios for every jurisdiction in the County to determine changes or inequities in the assessment.
- Only good “traditional” sales can be used in the sales ratio analysis
- Can only use sales from a 12-month sale period
 - October 1, 2023 to September 30, 2024 for 2025 Estimated Market Values
- A jurisdiction must have six or more qualifying sales to determine an appropriate adjustment
 - If there fewer than six qualifying sales the Assessor determines if an adjustment is necessary
- Department of Revenue requires that the median ratio of a sales ratio study should be from 90 to 105 percent

11/27/2024 2:00 PM



Township Bare Land Sales

Parcel	Buyer	Seller	Acres	Month	Year	Sale Price	2024 EMV	Per/Acre	Ratio
07.016.0301+	Tucker Alsup	Joseph Pasholk	20.25	11	2023	\$152,000	\$145,700	\$7,195	0.96
07.082.0010	Sherry Moradian	Brandon Stickle	3	4	2024	\$69,900	\$32,900	\$10,967	0.47



Residential Improved Sales

North Branch Improved Sales
10/01/2023 - 09/30/2024

Parcel ID	Buyer	Seller	Acres	Month	Year	Sale Price	2024 EMV
07.008.1400	Kenton Scherer	Michael Bredahl	3	3	2024	\$385,000	\$331,600
07.011.1900	Ryan Slepica	Grant VanElisberg	0.19	11	2023	\$175,000	\$223,000
07.013.1400	Rio Rasmussen	Kyle Goshay	2.74	6	2024	\$227,000	\$279,400
07.013.2200	Jace Berndt	James Aufderhar	2.5	11	2023	\$352,000	\$313,800
07.019.0202	John Wroblewski	Jason Bunes	3.78	2	2024	\$400,000	\$365,600
07.029.1400	Kurt Mithun	William Schmitt	10	2	2024	\$510,000	\$464,400
07.031.0400	Steven Fetting	Dana Lithgow	20	8	2024	\$394,500	\$337,800
07.046.0020	Jesse Agnes	Brenda The Buyer LLC	9.03	9	2024	\$428,000	\$428,200

Isanti County - Residential

Local Market Update – September 2024

A RESEARCH TOOL PROVIDED BY THE SAINT PAUL AREA ASSOCIATION OF REALTORS®



- New Listings: +44.4%
- Median Sale Price Increase: 7.6%
- % of Original List Price Received: 97.7%
- Days on Market: 38 Days

Isanti County

	Change in New Listings	Change in Closed Sales	Change in Median Sales Price
+ 44.4%	0.0%	+ 7.6%	

	September		Year to Date	
	2023	2024	2023	2024
New Listings	54	78	552	623
Closed Sales	58	58	399	394
Median Sales Price*	\$295,000	\$317,500	\$325,000	\$324,900
Average Sales Price*	\$328,685	\$334,339	\$342,568	\$349,033
Price Per Square Foot*	\$196	\$211	\$196	\$206
Percent of Original List Price Received*	99.4%	97.7%	99.8%	99.3%
Days on Market Until Sale	33	38	43	47
Inventory of Homes for Sale	105	128	--	--
Months Supply of Inventory	2.4	2.9	--	--

* Does not account for seller concessions. | Activity for one month can sometimes look extreme due to small sample size.

Local Board of Review

North Branch Township

4/16/2025



Address:	07.015.0402	
PID:		
Owner:	Michael Kaiser	
Proposed EMV		\$423,200
Adjusted EMV		\$423,200
Notes: No Change		



For the Period : 4/1/2025 To 4/28/2025

Name of Fund	Beginning Balance	Total		Ending Balance	Less		Plus		Total Per Bank Statement
		Receipts	Disbursed		Deposits In Transit	Outstanding Checks			
General Fund	\$23,169.36	\$969.00	\$6,640.45	\$17,497.91	\$0.00	\$1,324.98	\$18,822.89		
Road and Bridge	\$4,138.11	\$3,400.00	\$6,206.22	\$1,331.89	\$0.00	\$995.58	\$2,327.47		
Fire Fighting	\$16,078.22	\$0.00	\$0.00	\$16,078.22	\$0.00	\$0.00	\$16,078.22		
Municipal State Aid Street Maintenance (Optional)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Fire	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
General Debt Service (Identify)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
285th Ave Debt Service Fund	\$20,779.07	\$0.00	\$0.00	\$20,779.07	\$0.00	\$0.00	\$20,779.07		
General Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Total	\$64,164.76	\$4,369.00	\$12,846.67	\$55,687.09	\$0.00	\$2,320.56	\$58,007.65		

Gary Dean Beenken Jr. Town Supervisor Date

Ronald D. Pedersen Town Supervisor Date

Scott C Anderson Town Supervisor Date

Fund Name: All Funds

Date Range: 04/01/2025 To 04/28/2025

Date	Remitter	Receipt #	Description	Deposit ID	Void	Account Name	F-A-P	Total
04/04/2025	East Central Energy	308	access fee Fiber #245303	(04/04/2025) -	N	Public Utilities	201-32150-	\$ 100.00
								\$ 100.00
04/04/2025	Robert John Ouraduit	309	Driveway permit	(04/04/2025) -	N	Licenses and Permits:Driveways	201-32260-	\$ 1,600.00
								\$ 1,600.00
04/17/2025	Max Ilinykh	310	Driveway permit	(04/17/2025) -	N	Licenses and Permits:Driveways	201-32260-	\$ 1,600.00
								\$ 1,600.00
04/24/2025	East Central Energy	311	access fee Fiber #244853	(04/24/2025) -	N	Public Utilities	201-32150-	\$ 100.00
								\$ 100.00
04/28/2025	Cleanup Day	312	cleanup day	(04/28/2025) -	N	Refuse Collection Charges	100-34403-	\$ 969.00
								\$ 969.00
Total for Selected Receipts								\$ 4,369.00

Date Range : 4/16/2025 To 5/14/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
05/01/2025	James Simpson	30 gopher 4/3/25	2356	\$60.00	100-42701-437-	Animal Control	\$60.00
05/01/2025	Shawn Williams	Internet reimbursement \$50	2357	\$50.00	100-41425-380-	Clerk	\$50.00
05/01/2025	Kyle Pohl	15 Gophers	2358	\$30.00	100-42701-437-	Animal Control	\$30.00
05/01/2025	Bonnie Mettling	internet \$50, 86 miles @.70=\$60.20	2359	\$110.20	100-41510-380- 100-41510-331-	Treasurer Treasurer	\$50.00 \$60.20
05/01/2025	Isanti County Highway Department	2 culvert, 1 band, 2 ends, driveway 281st Ave	2360	\$1,143.41	201-43001-224-	Public Works: General	\$1,143.41
05/01/2025	Isanti County Auditor-Treasurer	special assessment \$73.04 1st half	2361	\$73.04	100-41001-433-	General Government: General	\$73.04
05/01/2025	Isanti Chisago Star Paper	clean up day notice \$10.95	2363	\$10.95	100-41420-351-	Recording and Reporting	\$10.95
05/01/2025	ECM Publishers Inc.	clean up day add in the scottzman, \$185.17	2364	\$185.17	100-41001-352-	General Government: General	\$185.17
05/01/2025	Ron Pedersen	Mileage 64 @ \$.70=\$44.80 April	2365	\$44.80	100-41110-331-	Council/Town Board	\$44.80
05/01/2025	Minnesota Computer Systems Inc.	copier Invoice#422943 \$22	2366	\$22.00	100-41001-300-	General Government: General	\$22.00
05/01/2025	First Bank and Trust Credit Card	ece 108.60, terrys 34.99, google 72, Cub 90.92 hotdogs, Hardware \$19.12 numbers	2368	\$325.63			

Date Range : 4/16/2025 To 5/14/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
05/01/2025	United States Treasury	income tax May 2025	2369	\$1,369.79	100-41001-171-	General Government: General	\$1,369.79
05/01/2025	Minnesota Department of Revenue	taxes May 2025	2370	\$204.93	100-49242-172-	General Fund	\$204.93
05/01/2025	PERA Retirement Association	PERA shawn May 2025	2371	\$272.31	100-41001-121-	General Government: General	\$272.31
05/01/2025	Xcel Energy	Maintenance garage & hall heating bill May 25	2372	\$177.43	100-41940-383-	General Government Buildings and Plant	\$177.43
05/01/2025	Hollis Murray	mileage for road tour 87 miles x .70 = \$60.90	2373	\$60.90	100-41110-331-	Council/Town Board	\$60.90
Total For Selected Claims				\$4,140.56			\$4,140.56

Date Range : 4/16/2025 To 5/14/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
	Dean Beenken	Town Supervisor				Date	
	Ronald Pedersen	City Council/Town Board, Town Supervisor				Date	
	Scott Anderson	City Council/Town Board, Town Supervisor				Date	



Shawn Williams <shawnw@twp.northbranch.mn.us>

e-Pollbook Costs & Questions

1 message

Angie Larson <Angie.Larson@co.isanti.mn.us>

Mon, Apr 7, 2025 at 5:14 PM

To: CURT CARPENTER <curtndi@msn.com>, "clerk@bradfordtownship.org" <clerk@bradfordtownship.org>, "Darrell Vosika (cambridgetownship@gmail.com)" <cambridgetownship@gmail.com>, "dmarley1@live.com" <dmarley1@live.com>, "heather.isantitownship@gmail.com" <heather.isantitownship@gmail.com>, "Joe Rajkowski (mrtclerk@gmail.com)" <mrtclerk@gmail.com>, Shawn Williams <shawnw@twp.northbranch.mn.us>, "oxfordtownship@outlook.com" <Oxfordtownship@outlook.com>, "spencerbrooktwp (spencerbrooktwp@gmail.com)" <spencerbrooktwp@gmail.com>, Sheila Gagnon <springvalemnclerk@gmail.com>, stanchfield township <stanchfieldtownship@gmail.com>, "tvogtlin@yahoo.com" <tvogtlin@yahoo.com>, Linda Hass <hass_linda@yahoo.com>, Kevin Stahl <kstahl@brahammn.gov>, Josi Wood <JWood@cityofisanti.us>, Evan Vogel <evogel@ci.cambridge.mn.us>, Jaden Strand <jstrand@cityofisanti.us>, Monica Seiberlich <mseiberlich@ci.cambridge.mn.us>

Cc: Amanda Usher <Amanda.Usher@co.isanti.mn.us>

Good afternoon! Below is information regarding the costs of the e-Pollpads based on the quote we received in February. **These are only estimates!**

- The quote from the vendor to supply e-Pollpads for every precinct in Isanti County including the replacement of the City of Cambridge P1 & P2 e-Pollpads, was around \$100,000. The e-Pollpad is a 10th Generation Cellular model.
 - The vendor suggests having 1 e-Pollpad for every 500 voters. This will be a discussion at a later time. I recommend 2 e-Pollpads as a minimum for each precinct. The precinct e-Pollpads would sync together through Bluetooth (NOT WI-FI) so that registered and non-registered voters, despite the first letter of their last name, could be checked in on either machine.
 - New e-Pollpad Equipment – 40 total for precincts except City of Cambridge.
 - Replacement e-Pollpads – 12 for the City of Cambridge P1 & P2.
- Based on discussion at the February 11, 2025 Committee of the Whole (COW) meeting, the board stated we would be using the VOTER funds we have received from the State of Minnesota for most of the costs. With the funds we will receive in 2025, that is an estimated amount of \$80,000. Unfortunately, the commissioners did not discuss in detail at the February meeting how the remaining \$20,000 would be appropriated. In 2018, the previous board suggested the cost would be a 50/50 split between the precincts and the county, however that decision has not been made as of this time.
 - If the VOTER funds are used, it would be an estimated balance of around \$500 per e-Pollpad. Again, the responsible party and allocations for this remaining expense will be discussed.
- Annual Costs of e-Pollbook based on the most recent quote: \$165/per year, per e-Pollpad.

Replacement Costs- The City of Cambridge have used their e-Pollpads for 6 years. Due to updated technology, they will need to be replaced this year. They can continue using every part of their current equipment (voter oath printer, transport case, etc.) except for the actual iPad. The cost to replace the iPad is \$550 per iPad.

Attached is a Q & A regarding questions I have received. Please forward this information onto your township supervisors and city mayors so they have the information available. If anyone has question, I cannot stress enough, please let me know! Before decisions are made, I want to make sure that accurate information/facts are being shared!

Thank you!



Angie Larson

Auditor-Treasurer/Chief Financial Officer

Isanti County Finance & Property Services Division

555 18th Avenue SW | Cambridge, MN 55008

Phone: (763) 689-1644 | Fax: (763) 689-8210

Email: angie.larson@co.isanti.mn.us

www.co.isanti.mn.us

A modern community where all are treated as neighbors

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e-Pollpad Questions.pdf

87K

Questions received:

1. *Is there a paper ballot that can be recounted?*

The e-Pollpad is completely unrelated to the ballots. The e-Pollpad is simply an electronic roster instead of a paper roster. A voter will state their name to the roster judge and verify the address shown on the screen (if registered). Once verified, a paper receipt containing the oath with a signature line will print for the voter to sign. The election judge will retain that receipt and give the voter a voter receipt to exchange for a paper ballot from the ballot judge. This is the same process as it is currently except the voter will only see their name on the iPad screen and sign a receipt instead of a paper roster in a binder. There is no connection to ballots, the DS200 Count machine, or the Omniballot. This is ONLY an electronic roster. Voters will still receive a paper ballot.

2. *Could there be voter fraud?*

Preventing fraud in the polling place is 100% the responsibility of election judges, however, the e-Pollpad helps assist to prevent voter fraud by protecting privacy. The e-Pollpads are password protected. Access to the password is limited to the election judges assigned to the Roster/Registration judge function.

Searching for a Voter

- Paper Roster: Paper rosters for the precinct are contained within multiple binders. When an election judge is searching for a voter's name, they can see everyone who has/hasn't voted. Once the voter's name is located in the roster, that voter can see everyone on that page that has/hasn't voted. This violates the privacy of every voter.
 - Voter Example: My husband hasn't voted yet! I need to call him!
 - Election Judge Example: I see Betty Crocker hasn't voted yet. Or Paul Bunyan. Can you all believe that?
- e-Pollpad: The only name displayed on the screen is the name the election judge selected from the name search. Voters cannot see any other names.

Presidential Nomination Primary

- Paper Roster: For the Presidential Nomination Primary that occurs every 4 years in Minnesota, a voter must select the party of which they would like the ballot for. Although it should be covered with a removable label, it does not prevent someone from removing the label to see the party that was selected.
- e-Pollpad: The only name displayed on the screen is the name the election judge selected from the name search. Voters cannot see any other names; therefore, they cannot see the party selected by others.

Voter Registration

- Paper Roster: The registration election judge has the voter complete a Voter Registration paper form. The election judge should verify their name, address, and birthdate with the required identification AND record the information on the bottom of the form. Common errors that occur:
 1. The election judges forget to record the identification information they viewed.
 2. The voter has not completed all required information on the form to register to vote.
 3. The voter's writing is illegible for the person entering the registration information into SVRS (Statewide Voter Registration System).
 4. Voters become double registered because their name wasn't searched on the paper roster multiple ways (hyphenated names, AKA names like Jim/James, etc.).
- E-Pollpad: Registration is done on the iPad. The system will not allow an election judge to skip any required documentation for registration. The voter oath will not print. If the voters MN DL or ID has their current information, it can be scanned into the e-Pollpad. This allows for less entry of information by the election judge and is more accurate.

3. Is there potential to be hacked by a bad actor?

This system is never connected to Wi-Fi in the polling place. The e-Pollpads assigned to your precinct would sync together by Bluetooth so that voters can check in on any iPad and voters cannot vote twice.

4. Is this equipment being "pushed" onto counties by the Minnesota Secretary of State?

Although the MN Secretary of State office has certified the e-Pollpad equipment for use in Minnesota, they do not have a preference if the paper rosters or the electronic rosters are used. With either method, the voter history is being recorded into the Statewide Voter Registration System (SVRS) within the required time per statute. If the e-Pollpads are used, this process is completed much quicker.

5. Is this equipment connected to the DS200 machines?

The e-Pollpad is not connected in any way to the DS200 count machines. Neither machine is connected to Wi-Fi.



Shawn Williams <shawnw@twp.northbranch.mn.us>

Big news! ECE Fiber Is Now Available for Your Address

1 message

ECE Fiber <info@ecfiber.com>

Tue, Apr 22, 2025 at 10:06 AM

To: shawnw@twp.northbranch.mn.us

Dear ECE member,

Thank you for previously expressing interest in ECE Fiber by pre-registering. We're happy to share that **you can now place your order** for internet service at ecfiber.com!

Here's how to get started:

1. Visit ecfiber.com and enter your address (it may seem repetitive, but this will initiate the order process).
2. If prompted, verify your email by clicking the orange **"Send me an email"** button on the "Exciting News!" page.
3. Follow the prompts to choose the package that fits your needs and complete your order.
4. After submitting, you'll get a confirmation email with next steps.

At ECE Fiber, we're committed to providing reliable, local service you can count on—from sign-up to connection and beyond, we're here to make sure you have a great experience every step of the way.

If you have questions, reach out anytime at info@ecfiber.com.

ECE Fiber Team