

rate cases, G.U.D. No. 10170; and G.U.D. No. 10580;

standards and methodologies authorized by the Railroad Commission in the most recent Atmos  
WHEREAS, the new RRM tariff attached to this Resolution reflects the ratemaking

WHEREAS, the initial RRM tariff expired in 2017; and

provides for a review of Atmos Mid-Tex's total cost of service on an annual basis; and

WHEREAS, the RRM process permits City review of requested rate changes and

reflective of Atmos Mid-Tex's annual system-wide cost of providing service; and

that allows for an expedited rate review process to facilitate annual changes in gas utility rates

WHEREAS, the City previously approved a Rate Review Mechanism ("RRM") Tariff

operations and services of Atmos Mid-Tex within the municipality; and

("GURA") and under § 103.001 of GURA has exclusive original jurisdiction over the rates,

WHEREAS, the City is a regulatory authority under the Gas Utility Regulatory Act

authority with an interest in the rates and charges of Atmos Mid-Tex; and

Energy Corp., Mid-Tex Division ("Atmos Mid-Tex" or "the Company"), and a regulatory

WHEREAS, the City of *Murchison* Texas ("City") is a gas utility customer of Atmos

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF *Murchison*, TEXAS, ("CITY") APPROVING AND ADOPTING RATE SCHEDULE "RRM - RATE REVIEW MECHANISM" FOR ATMOS ENERGY CORPORATION, MID-TEX DIVISION AS A SUBSTITUTION FOR THE ANNUAL INTERIM RATE ADJUSTMENT PROCESS DEFINED BY SECTION 104.301 OF THE TEXAS UTILITIES CODE; ADOPTING A SAVINGS CLAUSE; DETERMINING THAT THIS RESOLUTION WAS PASSED IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; DECLARING AN EFFECTIVE DATE; AND REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY.**

RESOLUTION NO. *2018-01*

WHEREAS, the renewal of the RRM process may avoid costly rate case litigation; and

WHEREAS, the attached Rate Schedule "RRM - Rate Review Mechanism" ("RRM

"Tariff") provides for a reasonable expedited rate review process that has been shown to result in

just and reasonable gas utility rates; and

WHEREAS, the attached RRM Tariff as a whole is in the public interest;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY

*OF MURKIN, TEXAS:*

Section 1. That the findings set forth in this Resolution are hereby in all things approved.

Section 2. That the City Council finds that the RRM Tariff, which is attached hereto

**and incorporated herein as Attachment A**, is reasonable and in the public interest, and is

hereby in force and effect in the City.

Section 3. That to the extent any Ordinance or Resolution previously adopted by the City

Council is inconsistent with this Resolution, it is hereby repealed.

Section 4. That the meeting at which this Resolution was approved was in all things

conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code,

Chapter 551.

Section 5. That if any one or more sections or clauses of this Resolution is judged to be

unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remaining

provisions of this Resolution and the remaining provisions of the Resolution shall be interpreted

as if the offending section or clause never existed.

Section 6. That this Resolution shall become effective from and after its passage.



RESOLUTION NO. 9019-01

A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF MURCHISON, TEXAS ESTABLISHING AN ENERGY CONSERVATION GOAL IN COMPLIANCE WITH STATE OF TEXAS LEGISLATIVE ACTION

WHEREAS, Senate Bill 898 of the 82<sup>nd</sup> Legislative Session of 2011 amended the Texas Health and Safety Code §388.005, to require political subdivisions in nonattainment areas or affected counties as indicated in Texas Health and Safety Code §386.001 (2) to establish a goal to reduce electricity consumption by at least five (5%) percent each state fiscal year for ten (10) years beginning September 1, 2011; and

WHEREAS, the City of Murchison, Texas ("City") is a political subdivision located in Henderson County, an "affected" county as defined by Texas Health and Safety Code §386.001(2); and

WHEREAS, Senate Bill 898 requires the City to file an annual report of energy conservation efforts with the State Energy Conservation Office of Texas ("SECO") on a form to be provided by SECO; and

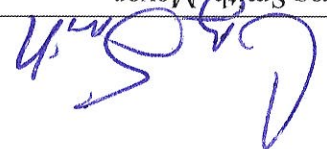
WHEREAS, a reduction in consumption of electricity at City electricity accounts will reduce electricity generation requirements, which will in turn have a beneficial impact on Electric Reliability Council of Texas ("ERCOT") system reliability, air quality, and the City's budget;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MURCHISON, TEXAS, AS FOLLOWS:

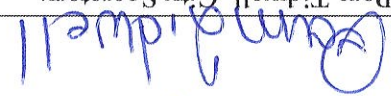
1. The City Council hereby establishes a goal that its electricity consumption be reduced by five (5%) percent each fiscal year for ten (10) years, beginning September 1, 2011; and
2. The City Council agrees to file an annual energy consumption goal compliance report with SECO on a form provided by SECO.

PASSED AND APPROVED this 19<sup>th</sup> day of Nov., 2019 by the City Council for the City of Murchison, Texas.

APPROVED BY:

  
\_\_\_\_\_  
Greg Smith, Mayor

ATTEST:

  
\_\_\_\_\_  
Pam Tidwell, City Secretary

**Under 5% Limited English Proficiency Plan**

Name Grantee:	Murchison
Community Population:	
LEP Population:	
Languages spoken: (1) by more than 5% of the eligible population or beneficiaries and has more than 50 in number; or (2) By more than 1,000 individuals in the eligible population in the market area or among current beneficiaries	All languages under 5%

<input type="checkbox"/>	Public Notices and hearings regarding applications for grant funding, amendments to project activities, and completion of grant-funded project
<input type="checkbox"/>	Publications regarding TxCDBG application, grievance procedures, complaint procedures, answers to complaints, notices, notices of rights and disciplinary action, and other vital hearings, documents, and program requirements
<input type="checkbox"/>	Other program documents:

<b>Resources available to Grant Recipient:</b>	
<input type="checkbox"/>	Translation services:
<input type="checkbox"/>	Interpreter services:
<input type="checkbox"/>	Other resources:

<b>Language Assistance to be provided:</b>	
	Translation (oral and/or written) of advertised notices and vital documents for:
	Referrals to community liaisons proficient in the language of LEP persons
	Public meetings conducted in multiple languages:
	Notices to recipients of the availability of LEP services:
	Other services:

*[Handwritten Signature]*

Signature - Chief Elected Official or Civil Rights Officer

Date 12-11-2018

## Code of Conduct Policy of the City of Murchison

As a Grant Recipient of a TXCDBG contract City of Murchison shall avoid, neutralize or mitigate actual or potential conflicts of interest so as to prevent an unfair competitive advantage or the existence of conflicting roles that might impair the performance of the TXCDBG contract or impact the integrity of the procurement process.

For procurement of goods and services, no employee, officer, or agent of the City of Murchison shall participate in the selection, award, or administration of a contract supported by TXCDBG funds if he or she has a real or apparent conflict of interest. Such a conflict could arise if the employee, officer or agent; any member of his/her immediate family; his/her partner; or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

No officer, employee, or agent of the City of Murchison shall solicit or accept gratuities, favors or anything of monetary value from contractors or firms, potential contractors or firms, or parties to sub-agreements, except where the financial interest is not substantial or the gift is an unsolicited item of nominal intrinsic value.

Contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for such procurements.

For all other cases, no employee, agent, consultant, officer, or elected or appointed official of the state, or of a unit of general local government, or of any designated public agencies, or subrecipients which are receiving TXCDBG funds, that has any CDBG function/responsibility, or is in a position to participate in a decision-making process or gain inside information, may obtain a financial interest or benefit from the TXCDBG activity.

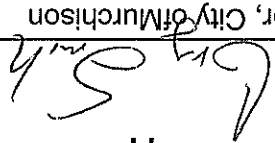
The conflict of interest restrictions and procurement requirements identified herein shall apply to a benefiting business, utility provider, or other third party entity that is receiving assistance, directly or indirectly, under a TXCDBG contract or award, or that is required to complete some or all work under the TXCDBG contract in order to meet the National Program Objective.

Any person or entity including any benefiting business, utility provider, or other third party entity that is receiving assistance, directly or indirectly, under a TXCDBG contract or award, or that is required to complete some or all work under the TXCDBG contract in order to meet a National Program Objective, that might potentially receive benefits from TXCDBG awards may not participate in the selection, award, or administration of a contract supported by CDBG funding.

Any alleged violations of these standards of conduct shall be referred to the City of Murchison Attorney. Where violations appear to have occurred, the offending employee, officer or agent shall be subject to disciplinary action, including but not limited to dismissal or transfer; where violations or infractions appear to be substantial in nature, the matter may be referred to the appropriate officials for criminal investigation and possible prosecution.

Passed and approved this 11 day of December, 2018.

Mayor, City of Murchison



*These procedures are intended to serve as guidelines for the procurement of supplies, equipment, construction services and professional services for the Texas Community Development Block Grant (TXCDBG) Program. The regulations related to conflict of interest and nepotism may be found at the Texas Government Code Chapter 573, Texas Local Government Code Chapter 171, Uniform Grant Management Standards by Texas Comptroller, 24 CFR 570.489(g) &(h), and 2 CFR 200.318*

**Fair Housing Policy**

In accordance with Fair Housing Act, the City of Murchison hereby adopts the following policy with respect to the Affirmatively Furthering Fair Housing:

1. City of Murchison agrees to affirmatively further fair housing choice for all seven protected classes (race, color, religion, sex, disability, familial status, and national origin).
2. City of Murchison agrees to plan at least one activity during the contract term to affirmatively further fair housing.
3. City of Murchison will introduce and pass a resolution adopting this policy.

As officers and representatives of City of Murchison, we the undersigned have read and fully agree to this plan, and become a party to the full implementation of this program.

Greg Smith  
Mayor

Greg Smith  
Signature

12-11-2018  
Date

**PROCLAMATION OF APRIL AS FAIR HOUSING MONTH**

WHEREAS Title VIII of the Civil Rights Act of 1968, as amended, prohibits discrimination in housing and declares it a national policy to provide, within constitutional limits, for fair housing in the United States; and

WHEREAS The principle of Fair Housing is not only national law and national policy, but a fundamental human concept and entitlement for all Americans; and

WHEREAS The National Fair Housing Law, during the month of April, provides an opportunity for all Americans to recognize that complete success in the goal of equal housing opportunity can only be accomplished with the help and cooperation of all Americans.

NOW, THEREFORE, WE, the City Council of the City of Murchison, do proclaim April as Fair Housing Month in City of Murchison and do hereby urge all the citizens of this locality to become aware of and support the Fair Housing law.

Passed and adopted by the City Council of the City of Murchison, Henderson County, State of Texas, on the 11 day of December, 2018.

**APPROVED:**

*[Signature]*  
\_\_\_\_\_  
Mayor

**ATTEST:**

*[Signature]*  
\_\_\_\_\_  
City Secretary



**Section 504 Policy against Discrimination based on Handicap and Grievance Procedures**

In accordance with 24 CFR Section 8, Nondiscrimination based on Handicap in federally assisted programs and activities of the Department of Housing and Urban Development, Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), and Section 109 of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5309), City of Murchison hereby adopts the following policy and grievance procedures:

1. Discrimination prohibited. No otherwise qualified individual with handicaps in the United States shall, solely by reason of his or her handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance from the Department of Housing and Urban Development (HUD).

2. City of Murchison does not discriminate on the basis of handicap in admission or access to, or treatment or employment in, its federally assisted programs and activities.

3. City of Murchison's recruitment materials or publications shall include a statement of this policy in 1. above.

4. City of Murchison shall take continuing steps to notify participants, beneficiaries, applicants and employees, including those with impaired vision or hearing, and unions or professional organizations holding collective bargaining or professional agreements with the recipients that it does not discriminate on the basis of handicap in violation of 24 CFR Part 8.

5. For hearing and visually impaired individuals eligible to be served or likely to be affected by the TXCDBG program, City of Murchison shall ensure that they are provided with the information necessary to understand and participate in the TXCDBG program.

**6. Grievances and Complaints**

a. Any person who believes she or he has been subjected to discrimination on the basis of disability may file a grievance under this procedure. It is against the law for City of Murchison to retaliate against anyone who files a grievance or cooperates in the investigation of a grievance.

b. Complaints should be addressed to the Mayor, P.O. Box 33, Murchison, TX, 75778 or call (903) 469-3710, who has been designated to coordinate Section 504 compliance efforts.

c. A complaint should be filed in writing or verbally, contain the name and address of the person filing it, and briefly describe the alleged violation of the regulations.

d. A complaint should be filed within thirty (30) working days after the complainant becomes aware of the alleged violation.

e. An investigation, as may be appropriate, shall follow a filing of a complaint. The investigation will be conducted by the Mayor. Informal but thorough investigations will afford all interested persons and their representatives, if any, an opportunity to submit evidence relevant to a complaint.

f. A written determination as to the validity of the complaint and description of resolution, if any, shall be issued by Mayor, and a copy forwarded to the complainant with fifteen (15) working days after the filing of the complaint where practicable.

g. The Section 504 coordinator shall maintain the files and records of the City of Murchison relating to the complaints files.



**A1003**

**Excessive Force Policy**

In accordance with 24 CFR 91.325(b)(6), the City of Murchison hereby adopts and will enforce the following policy with respect to the use of excessive force:

1. It is the policy of the City of Murchison to prohibit the use of excessive force by the law enforcement agencies within its jurisdiction against any individual engaged in non-violent civil rights demonstrations;
2. It is also the policy of the City of Murchison to enforce applicable State and local laws against physically barring entrance to or exit from a facility or location that is the subject of such non-violent civil rights demonstrations within its jurisdiction; and
3. The City of Murchison will introduce and pass a resolution adopting this policy.

As officers and representatives of City of Murchison, we the undersigned have read and fully agree to this plan, and become a party to the full implementation of this program.

Signature \_\_\_\_\_  
Date 12-11-2018

Mayor \_\_\_\_\_  
Date

In accordance with 12 U.S.C. 1701u, (Section 3), the City of Murchison agrees to implement the following steps, which, to the greatest extent feasible, will provide job training, employment and contracting opportunities for Section 3 residents and Section 3 businesses of the areas in which the program/project is being carried out.

A. Introduce and pass a resolution adopting this plan as a policy to strive to attain goals for compliance to Section 3 regulations by increasing opportunities for employment and contracting for Section 3 residents and businesses.

B. Assign duties related to implementation of this plan to the designated Civil Rights Officer.

C. Notify Section 3 residents and business concerns of potential new employment and contracting opportunities as they are triggered by TXCDBG grant awards through the use of: Public Hearings and related advertisements; public notices; bidding advertisements and bid documents; notification to local business organizations such as the Chamber(s) of Commerce or the Urban League; local advertising media including public signage; project area committees and citizen advisory boards; local HUD offices; regional planning agencies; and all other appropriate referral sources. Include Section 3 clauses in all covered solicitations and contracts.

D. Maintain a list of those businesses that have identified themselves as Section 3 businesses for utilization in TXCDBG funded procurements, notify those businesses of pending contractual opportunities, and make this list available for general Grant Recipient procurement needs.

E. Maintain a list of those persons who have identified themselves as Section 3 residents and contact those persons when hiring/training opportunities are available through either the Grant Recipient or contractors.

F. Require that all Prime contractors and subcontractors with contracts over \$100,000 commit to this plan as part of their contract work. Monitor the contractors' performance with respect to meeting Section 3 requirements and require that they submit reports as may be required by HUD or TDA to the Grant Recipient.

G. Submit reports as required by HUD or TDA regarding contracting with Section 3 businesses and/or employment as they occur; and submit reports within 20 days of federal fiscal year end (by October 20) which identify and quantify Section 3 businesses and employees.

H. Maintain records, including copies of correspondence, memoranda, etc., which document all actions taken to comply with Section 3 regulations.

As officers and representatives of the City of Murchison, we the undersigned have read and fully agree to this plan, and become a party to the full implementation of this program.

Greg Smith, Mayor



Date

12-11-2018

### SECTION 3 POLICY

A1002

**LA CIUDAD DE MURCHISON**  
**PLAN DE PARTICIPACIÓN CIUDADANA**  
**PROGRAMA DE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

*Nota a los receptores de subvención en relación a requisitos de Dominio Limitado del Inglés:*

De acuerdo con la ley federal hay un número significativo de población que son residentes y que no hablan inglés y son afectados por el proyecto TXCDBG, estos ciudadanos deben tener "acceso significativo" a todos los aspectos del proyecto TXCDBG. Para proporcionar "acceso significativo", receptores de la subvención pueden ser utilizados para proporcionar servicios de interpretación en las audiencias públicas o proporcionar materiales no escritos en inglés que se proporcionan de manera rutinaria en inglés.

Para obtener más información, consulte LEF.gov.

**PROCEDIMIENTOS DE QUEJA**

Estos procedimientos de queja cumplen con los requisitos del Departamento de Agricultura de Texas Community Development Block Grant (TXCDBG) y los requisitos del gobierno local de Texas se encuentran en 24 CFR §570.486 (Código de Regulaciones Federales). Los ciudadanos pueden obtener una copia de estos procedimientos en la Ciudad de (Dirección postal City of Murchison, 9540 FM 773 North, P.O. Box 33, Murchison, TX 75778, (903) 469-3710, (teléfono) en horario de oficina.

A continuación se presentan los procedimientos formales de quejas y quejas relativas a los servicios prestados en el marco del proyecto TXCDBG.

1. Una persona que tiene una queja o reclamación sobre cualquier actividad de los servicios o actividades en relación con el proyecto TXCDBG, o si se trata de una propuesta, en curso o determinado proyecto TXCDBG, pueden durante las horas regulares presentar dicha queja o reclamo, por escrito a la Mayor, a City of Murchison, 9540 FM 773 North, P.O. Box 33, Murchison, TX 75778, (903) 469-3710.

2. Una copia de la queja o reclamación se transmitirá por el alcalde a la entidad que es encargada de la queja o reclamación y al Abogado de la Ciudad dentro de los cinco (5) días hábiles siguientes a la fecha de la queja o día que la reclamación fue recibida.

3. El alcalde deberá cumplir una investigación de la queja o reclamación, si es posible, y dar una respuesta oportuna por escrito a la persona que hizo la denuncia o queja dentro de los diez (10) días.

4. Si la investigación no puede ser completada dentro de los diez (10) días hábiles anteriormente, la persona que hizo la denuncia o denuncia será notificada, por escrito, dentro de los quince (15) días cuando sea posible después de la entrega de la queja original o quejas y detallará cuando se deba completar la investigación.

5. Si es necesario, la queja y una copia escrita de la investigación posterior se remitirán a la TXCDBG para su posterior revisión y comentarios.

6. Se proporcionará copias de los procedimientos de queja y las respuestas a las quejas, tanto en Inglés y Español, u otro lenguaje apropiado.

## ASISTENCIA TÉCNICA

Cuando lo solicite, la Ciudad proporcionará asistencia técnica a los grupos que son representantes de las personas de bajos y moderados ingresos en el desarrollo de propuestas para el uso de los fondos TXCDBG. La Ciudad, en base a las necesidades específicas de los residentes de la comunidad en el momento de la solicitud, deberá determinar el nivel y tipo de asistencia.

## DISPOSICIONES AUDIENCIA PÚBLICA

Para cada audiencia pública programada y llevada a cabo por la Ciudad, se observarán las disposiciones siguientes de audiencias públicas:

1. Aviso público de todas las audiencias deberá publicarse al menos setenta y dos (72) horas antes de la audiencia programada. El aviso público deberá publicarse en un periódico local. Cada aviso público debe incluir la fecha, hora, lugar y temas a considerar en la audiencia pública. Un artículo periodístico publicado también puede utilizarse para cumplir con este requisito, siempre y cuando cumpla con todos los requisitos de contenido y temporización. Los avisos también deben ser un lugar prominente en los edificios públicos y se distribuyen a las autoridades locales de vivienda pública y otros grupos interesados de la comunidad.
2. Cuando se tenga un número significativo de residentes que no hablan inglés serán una parte de la zona de servicio potencial del proyecto TXCDBG, documentos vitales como las comunicaciones deben ser publicados en el idioma predominante de estos ciudadanos que no hablan inglés.

3. Cada audiencia pública se llevará a cabo en un momento y lugar conveniente para los beneficiarios potenciales o reales e incluirá alojamiento para personas con discapacidad. Las personas con discapacidad deben poder asistir a las audiencias y la Ciudad/ debe hacer los arreglos para las personas que requieren ayudas o servicios auxiliares en caso de necesitarlo por lo menos dos días antes de la audiencia será pública.

4. Una audiencia pública celebrada antes de la presentación de una solicitud TXCDBG debe hacerse después de las 5:00 pm en un día de semana o en un momento conveniente en sábado o domingo.
5. Cuando un número significativo de residentes que no hablan inglés se registra para participar en una audiencia pública, un intérprete debe estar presente para dar cabida a las necesidades de los residentes que no hablan inglés.

La Ciudad deberá cumplir con los siguientes requisitos de participación ciudadana para la elaboración y presentación de una solicitud para un proyecto TXCDBG:

1. Como mínimo, la Ciudad deberá tener por lo menos un (1) audiencia pública antes de presentar la solicitud al Departamento de Agricultura de Texas.
2. La Ciudad conservará la documentación de la convocatoria(s) audiencia, un listado de las personas que asistieron a la audiencia(s), acta de la vista(s), y cualquier otra documentación relativa a la propuesta de utilizar los fondos para tres (3) años a partir de la liquidación de la subvención para el Estado. Dichos registros se pondrán a disposición del público, de conformidad con el Capítulo 552, Código de Gobierno de Texas.
3. La audiencia pública deberá incluir una discusión con los ciudadanos como se indica en el manual correspondiente de aplicación TXCDBG, pero no se limita a, el desarrollo de las



**CITY OF MURCHISON  
CITIZEN PARTICIPATION PLAN  
TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

*Note to Grant Recipients regarding Limited English Proficiency (LEP) requirements:*

In accordance with federal law, if there is a significant number of the population who are non-English speaking residents and are affected by the TXCDBG project, such citizens should have "meaningful access" to all aspects of the TXCDBG project. To provide "meaningful access", Grant Recipients may need to provide interpreter services at public hearings or provide non-English written materials that are routinely provided in English. Examples of such vital documents include Citizen Participation notices (e.g. complaint procedures, hearing notices) civil rights notices, and any other published notice that may allow an eligible person with limited English proficiency to participate in discussing proposed CDBG activities.

For more information, see LEP.gov

**COMPLAINT PROCEDURES**

These complaint procedures comply with the requirements of the Texas Department of Agriculture's Texas Community Development Block Grant (TXCDBG) Program and Local Government Requirements found in 24 CFR §570.486 (Code of Federal Regulations). Citizens can obtain a copy of these procedures at the City of Murchison offices, 9540 FM 773 North, P.O. Box 33, Murchison, TX 75778, (903) 469-3710 during regular business hours.

Below are the formal complaint and grievance procedures regarding the services provided under the TXCDBG project.

1. A person who has a complaint or grievance about any services or activities with respect to the TXCDBG project, whether it is a proposed, ongoing, or completed TXCDBG project, may during regular business hours submit such complaint or grievance, in writing to the Mayor, at City of Murchison at 9540 FM 773 North, P.O. Box 33, or may call (903) 469-3710.

2. A copy of the complaint or grievance shall be transmitted by the Mayor to the entity that is the subject of the complaint or grievance and to the City Attorney within five (5) working days after the date of the complaint or grievance was received.

3. The Mayor shall complete an investigation of the complaint or grievance, if practicable, and provide a timely written answer to person who made the complaint or grievance within ten (10) days.

4. If the investigation cannot be completed within ten (10) working days per 3. above, the person who made the grievance or complaint shall be notified, in writing, within fifteen (15) days where practicable after receipt of the original complaint or grievance and shall detail when the investigation should be completed.

5. If necessary, the grievance and a written copy of the subsequent investigation shall be forwarded to the TXCDBG for their further review and comment.

6. If appropriate, provide copies of grievance procedures and responses to grievances in both English and Spanish, or other appropriate language.



## TECHNICAL ASSISTANCE

When requested, the City shall provide technical assistance to groups that are representative of persons of low- and moderate-income in developing proposals for the use of TXCDBG funds. The City, based upon the specific needs of the community's residents at the time of the request, shall determine the level and type of assistance.

## PUBLIC HEARING PROVISIONS

For each public hearing scheduled and conducted by the City, the following public hearing provisions shall be observed:

1. Public notice of all hearings must be published at least seventy-two (72) hours prior to the scheduled hearing. The public notice must be published in a local newspaper. Each public notice must include the date, time, location, and topics to be considered at the public hearing. A published newspaper article can also be used to meet this requirement so long as it meets all content and timing requirements. Notices should also be prominently posted in public buildings and distributed to local Public Housing Authorities and other interested community groups.

2. When a significant number of non-English speaking residents are a part of the potential service area of the TXCDBG project, vital documents such as notices should be published in the predominant language of these non-English speaking citizens.

3. Each public hearing shall be held at a time and location convenient to potential or actual beneficiaries and will include accommodation for persons with disabilities. Persons with disabilities must be able to attend the hearings and the City must make arrangements for individuals who require auxiliary aids or services if contacted at least two days prior to the hearing.

4. A public hearing held prior to the submission of a TXCDBG application must be held after 5:00 PM on a weekday or at a convenient time on a Saturday or Sunday.

5. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City shall comply with the following citizen participation requirements for the preparation and submission of an application for a TXCDBG project:

1. At a minimum, the City shall hold at least one (1) public hearing to prior to submitting the application to the Texas Department of Agriculture.

2. The City shall retain documentation of the hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the proposed use of funds for three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.

3. The public hearing shall include a discussion with citizens as outlined in the applicable TXCDBG application manual to include, but is not limited to, the development of housing and community development needs, the amount of funding available, all eligible activities under the TXCDBG program, and the use of past TXCDBG contract funds, if applicable. Citizens, with particular emphasis on persons of low- and moderate-income who are residents of slum and blight areas, shall be encouraged to submit their views and proposals regarding community development and housing needs. Citizens shall be made aware of the location where they may submit their views and proposals should they be unable to attend the public hearing.



A1014

\_\_\_\_\_  
City Secretary  
*Fann Jackson*

ATTEST:

\_\_\_\_\_  
Mayor  
*Greg Smith*

APPROVED:

on December 11, 2018.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MURCHISON, TEXAS,

The Mayor and City Secretary are authorized to execute the State of Texas Purchase Voucher and Request for Payment Form documents required for requesting funds approved in the 2018 Texas Community Development Block Grant Program

The Mayor and City Secretary are authorized to execute contractual documents between the Texas Department of Agriculture and the City for the 2018 Texas Community Development Block Grant Program

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF MURCHISON, TEXAS, AS FOLLOWS:

- a revised TXCDBG Depository/ Authorized Signatories Designation Form (Form A202).
- a resolution stating who the new authorized signatory is (not required if this original resolution names only the title and not the name of the signatory); and

WHEREAS, the City of Murchison acknowledges that in the event that an authorized signatory of the City/Town changes (elections, illness, resignations, etc.) the City/Town must provide TXCDBG with the following:

WHEREAS, an original signed copy of the TXCDBG Depository/Authorized Signatories Designation Form (Form A202) is to be submitted with a copy of this Resolution, and;

WHEREAS, it is necessary to appoint persons to execute contractual documents and documents requesting funds from the Texas Department of Agriculture, and;

WHEREAS, the City of Murchison has received a 2018 Texas Community Development Block Grant award to provide Sewer Improvements; and

CONTRACT NUMBER 7218329.

A RESOLUTION BY THE CITY COUNCIL OF MURCHISON DESIGNATING AUTHORIZED SIGNATORIES FOR CONTRACTUAL DOCUMENTS AND DOCUMENTS FOR REQUESTING FUNDS PERTAINING TO THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (TXCDBG)

RESOLUTION AUTHORIZING SIGNATORIES

A201