

MONTAGUE TOWNSHIP REORGANIZATION MEETING

MINUTES January 4, 2022

OPENING STATEMENT

Montague Township Clerk Eileen DeFabiis called the session to order at 7:00 P.M. and stated that the meeting was being held in compliance with the Open Public Meetings Act, P.L. 1975 C. 231, and had been duly advertised and certified by the Clerk.

STATEMENT OF DETERMINATION – OATH OF OFFICE

Clerk DeFabiis read the Statement of Determination of the Board of County Canvassers for the Election held on November 2, 2021 naming Joseph Krumpfer and James LeDonne to the Township Committee for a three-year term.

The statements were certified by Allen P. Langjahr, Chairperson of the Board of County Canvassers and attested by Jeffery M. Parrott, Sussex County Clerk and Clerk of the Board of County Canvassers on November 22, 2021.

Clerk DeFabiis then administered the Oath of Office to Mr. James LeDonne and Mr. Joseph Krumpfer.

ROLL CALL

Clerk DeFabiis called the roll of the 2022 Committee. Present were Richard Innella, Joseph Krumpfer, James LeDonne, Fred Merusi, and George Zitone. Also present was Municipal Attorney Robert Rossmeissl and Municipal Clerk Eileen DeFabiis.

Clerk DeFabiis opened the floor for Committee nominations for position of Mayor for year 2022. Mr. Merusi nominated Richard Innella as Mayor of the Township of Montague for a one-year term. Mr. Krumpfer seconded. There were no other nominations for Mayor. The nomination then carried with a unanimous roll call vote.

Clerk DeFabiis then administered the Oath of Office to Mayor Innella for a one-year term as the Mayor of the Township of Montague. Mayor Innella then took his seat at the dais.

FLAG SALUTE

Mayor Innella asked all present to join in the Pledge of Allegiance.

Mayor Innella requested nominations for Deputy Mayor. Mr. Merusi nominated George Zitone. Mr. Krumpfer seconded. There were no other nominations for Deputy Mayor. The nomination then carried with a unanimous roll call vote.

Clerk DeFabiis then administered the Oath of Office to George Zitone for a one-year term as Deputy Mayor of the Township of Montague.

RESOLUTIONS

2022-01 ANNUAL PROFESSIONAL APPOINTMENTS

Township Attorney – Robert J. Rossmeissl, Esq. from the firm Dorsey & Semrau LLC

Bond Counsel – John Draikiwicz, Esq. from the firm of Gibbons PC, Newark, NJ

Township Engineer/ Planner – Harold E. Pellow & Associates, Augusta, NJ

Township Auditor/Accountant – Nissivoccia & Co., LLP, Mount Arlington, NJ

Mr. Merusi motioned to approve the foregoing professional appointments. Mr. Zitone seconded, and the motion carried with a unanimous roll call vote.

ANNUAL APPOINTMENTS

Treasurer – Chief Financial Officer

Approved: January 11, 2022

911 Coordinator – Dave Coss

Fire Prevention Officer/Fire Marshall - Matt Kansky

NIMS Coordinator – Ryan Riegel

Tax Search Officer – Tax Collector

Solid Waste/Recycling/Clean Communities Coordinator – Dana Klinger

Township Historian – Maureen Kaman

Housing Officer – Zoning/Code Enforcement Officer

Constable – Terry Snyder

Mr. Merusi motioned to approve all of the annual appointments. Mr. Zitone seconded, and the motion carried with a unanimous roll call vote.

EMERGENCY MANAGEMENT APPOINTMENTS

The Mayor informed those in attendance that Dave Coss will serve as the **Emergency Management Coordinator** (his term expires 12/31/2022) and Jesse Brace-Revak will serve as **Deputy Emergency Management Coordinator**.

BOARDS, COMMISSIONS AND COMMITTEES

LAND USE BOARD MEMBERS

- Class I: Mayor – one-year term.
Designee in Mayor’s Absence – one-year term – James LeDonne (term expires 12/31/2022)
- Class II: One Employee of the Municipality – one-year term appointed by Mayor George Hutnick (term expires 12/31/2022)
- Class III: One Member of the Governing Body appointed by the Governing Body – one-year term. Fred Merusi (term expires 12/31/2022)
- Class IV: One Citizen appointed by the Mayor on recommendations from the Township Committee four-year term – Glenn Barbagallo (term expires 12/31/2025)
- Class IV: One Citizen appointed by the Mayor on recommendations from the Township Committee to fill the unexpired term of James LeDonne – Joseph Cooper (Unexpired term expires 12/31/2024)
- Class IV: One Citizen appointed by the Mayor on recommendations from the Township Committee Alternate #1- to fill the unexpired term of Joseph Cooper Alternate #1 – Jamie Curreri (Unexpired term expires 12/31/2022)
- Class IV: One Citizen appointed by the Mayor on recommendations from the Township Committee – Alternate #2 – two-year term – Steven Guida (Term Expires 12/31/2023)

Mr. Merusi made a motion to approve the appointments to the Land Use Board. Mr. Krumpfer seconded, and the motion carried with a unanimous roll call vote.

RECREATION COMMITTEE

Fred Merusi – Filling three-year unexpired term of Richard Innella (expires 12/31/2022)

James LeDonne - Filling three-year unexpired term of Gene Crawford (expires 12/31/2022)

Patricia Benson – Three-year term (expires 12/31/2022)

Tasha DeGeorge – Three-year term (expires 12/31/2022)

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Kathy Snyder – Three-year term (expires 12/31/2022)

Brenda Willis – Alternate #1 – one-year term (expires 12/31/2022)

Maureen Kaman – Alternate #2 – one-year term (expires 12/31/2022)

Mr. Merusi motioned to approve the appointments to the Recreation Committee. Mr. Zitone seconded, and the motion carried with a unanimous roll call vote.

ADMINISTRATIVE STRUCTURE

Administration	Chair:	Richard Innella
	Co-Chair:	George Zitone
Health & Welfare	Chair:	Fred Merusi
	Co-Chair	James LeDonne
Public Works	Chair:	George Zitone
	Co-Chair	Fred Merusi
Finance	Chair:	Joseph Krumpfer
	Co-Chair	Richard Innella
Public Safety	Chair:	James LeDonne
	Co-Chair	Joseph Krumpfer

APPROVAL OF CONSENT AGENDA

All items listed within an asterisk (*) are considered to be routine and non-controversial by the Township Committee and will be approved by one motion. There will be no separate discussion of these items unless a Committee member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

Mr. Merusi motioned to approve the Consent Agenda, Resolutions 2022-02 through 2022-10. Mr. LeDonne seconded, and the motion carried with a unanimous roll call vote.

CONSENT AGENDA

RESOLUTIONS

2022-02	ADOPTING TEMPORARY BUDGET
2022-03	OFFICIAL DEPOSITORIES/AUTHORIZED SIGNATURES
2022-04	AUTHORIZATION FOR TOWNSHIP TAX ASSESSOR AND TOWNSHIP ATTORNEY TO DEFEND APPEALS
2022-05	MEMBERS IN THE STATEWIDE INSURANCE FUND
2022-06	FIXING THE RATE OF INTEREST AND PENALTIES ON DELINQUENT TAXES
2022-07	DESIGNATION OF OFFICIAL NEWSPAPERS
2022-08	TIME AND PLACE FOR 2020 REGULAR MEETINGS AND HOLIDAY SCHEDULE
2022-09	TIME AND PLACE FOR 2020 BOARD OF HEALTH MEETINGS
2022-10	RESOLUTION APPOINTING PUBLIC AGENCY COMPLIANCE OFFICER (PACO) FOR THE TOWNSHIP OF MONTAGUE, SUSSEX COUNTY, NEW JERSEY

Approved: January 11, 2022

PUBLIC PARTICIPATION

Mr. Zitone motioned to open to the public. Mr. Merusi seconded, and the motion carried with all in favor.

There being no comments from the public, Mr. Zitone motioned to close to the public. Mr. LeDonne seconded, and the motion carried with all in favor.

SET BUDGET MEETING SCHEDULE

Mayor Innella remarked that the Township Committee Meeting will be holding their first scheduled budget meeting on Thursday, January 20, 2022 at 4:30 PM.

Mayor Innella then welcomed the new incoming Committee Members, Mr. Krumpfer and Mr. LeDonne.

ADJOURN

Mr. Zitone motioned to adjourn. Mr. Merusi seconded, and the motion carried with all in favor.

Respectfully submitted:

EILEEN DEFABIIS, RMC
Municipal Clerk