
Staff use

Last Name

First Name

Date

Library Card Number

Staff Initials

Population: K-12 Student College Student Adult Other (explain)

Age Group: 0-5 6-12 13-17 18-25 26-49 50-59 60-69 70+

**Middle Georgia Regional Library System
Device Borrowing Agreement**

After reading each statement, please initial in the spaces provided & sign at the bottom. Devices include but are not limited to Chromebooks, laptops, wireless hotspots, launchpads or any other device for personal technology use.

As a participant in Middle Georgia Regional Library System's Device borrowing program, I agree to the following:

I must have an up-to-date PINES library card in good standing and with internet access in order to check out a device. My PINES account will be accessed and the information verified.

I am aware that this form will be kept on file at this library.

I understand that the devices are available for checkout on a first-come, first-served basis for a loan period of seven (7) days. I understand that devices should be returned immediately upon the due date. Devices not returned on time will accrue an overdue fine of \$10.00 per day, and my library card will be blocked until the fines are paid. Devices may not be returned in book drops.

I understand that while I have the devices checked out, I am completely responsible for their safety and use. I am responsible for any damage or loss that results from accident, theft, misuse, or neglect. Damages resulting from return in a book drop will be the responsibility of the patron.

I will not leave the devices unattended; I will use them in a responsible manner. I will not allow another patron to use the device.

I will not attempt to download any programs or files onto the hard drive of the devices, nor will I change the system configurations.

I will report immediately any loss or damage of the device to the library. I will not attempt to troubleshoot problems with any device.

I agree to pay all costs associated with damage to this device or any associated peripheral equipment; I agree to pay replacement costs should the device be lost or stolen.

By signing this, I acknowledge I am legally bound to adhere to all parts of this Agreement for myself and/or my children under age 18.

Print Name of Borrower

Library Card Number

Borrower's Signature

Date

For Patrons Under Age 18, Print Name of Legal Guardian

Library Card Number

Legal Guardian Signature

Date