

ORDINANCE NO. 693

TOWN OF MIDDLEBURY
2024 SALARY ORDINANCE

AN ORDINANCE ESTABLISHING THE RATES OF COMPENSATION FOR MEMBERS OF THE TOWN COUNCIL, THE CLERK-TREASURER, TOWN MANAGER, TOWN MARSHAL, AND EMPLOYEES FOR THE TOWN OF MIDDLEBURY, INDIANA

BE IT ORDAINED by the Town Council of the Town of Middlebury, Indiana that the compensation for the following described positions payable in the calendar year 2024 shall be as indicated below and funded as follows:

<u>Position</u>	<u>Rate</u>	<u>Funds</u>
ADMINISTRATION		
Town Council President	\$1,725.00 quarterly	100% General Fund
Town Council Members (4)	\$1,475.00 quarterly	37.5% General Fund 12.5% Police Fund 12.5% Park fund 12.5% Water Fund 12.5% Wastewater Fund 12.5% MVH Street Fund
Council Members also receive 401(a) contributions annually as employees under the Town's 401(a) plan.		
Clerk-Treasurer	\$2,231.42 bi-weekly The Clerk-Treasurer also receives insurance benefits and 401(a) contributions annually as an employee under the Town's benefit plans.	100% General Fund
Town Manager	\$5,000.00 bi-weekly	25% General Fund 25% MVH Street Fund 25% Water Fund 25% Wastewater Fund
Utility/Deputy Clerk	\$20.60 per hour	50% Water Fund 50% Wastewater Fund
Deputy Clerk	\$27.58 per hour	100% General Fund
Administrative Assistant	\$20.60 per hour	100% General Fund

Office Trainee	\$20.00 per hour	100% General Fund
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POLICE DEPARTMENT

Town Marshal	\$3,076.92 bi-weekly	100% Police Fund
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Lieutenant	\$32.69 per hour	100% Police Fund
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Sergeant	VACANT	100% Police Fund
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Deputy I	\$30.77 per hour	100% Police Fund
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Deputy II (5)	\$29.81 per hour	100% Police Fund
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Deputy II	\$29.81 per hour	100% PS LOIT
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Administrative Assistant	\$26.44 per hour	100% Police Fund
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Reserve Officers (12)	\$750.00 semi-annually	100% Police Fund
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PUBLIC WORKS DEPARTMENT

Superintendent	\$2,970.52 bi-weekly	100% MVH Street Fund
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Foreman	\$32.89 per hour	100% MVH Street Fund
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Laborer II	\$29.67 per hour	100% MVH Street Fund
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Laborer III	\$28.64 per hour	100% MVH Street Fund
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Laborer IV	\$25.75 per hour	100% MVH Street Fund
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Laborer V	\$25.00 per hour	100% MVH Street Fund
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Cemetery Part-time Laborer	\$15.00 – 20.00 per hour	100% Cemetery Fund
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PARK DEPARTMENT

Superintendent	\$2,715.90 bi-weekly	100% Park Fund
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Laborer I	\$28.64 per hour	100% Park Fund
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Park Part-time Landscaper	\$7.25 - \$20.00 per hour	100% Park Fund
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Park Part-time Maintenance/ Laborer	\$7.25 - \$20.00 per hour	100% Park Fund
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Park Part-time General Laborer	\$7.25 - \$20.00 per hour	100% Park Fund
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Seasonal Summer Fun Director	\$7.25 - \$18.00 per hour	100% Park Fund
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Seasonal Summer Fun Assistant (3)	\$7.25 - \$15.00 per hour	100% Park Fund
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WATER DEPARTMENT

Superintendent	VACANT	100% Water Fund
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Operator	VACANT	100% Water Fund
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Laborer II (2)	\$26.52 per hour	100% Water Fund
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Laborer III (1)	\$25.00 per hour	100% Water Fund
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Part-time Laborer	\$7.25 - \$20.00 per hour	100% Water Fund
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WASTEWATER DEPARTMENT

Superintendent	VACANT	100% Wastewater Fund
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Foreman	\$35.54 per hour	100% Wastewater Fund
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Operator II - Laboratory	\$33.95 per hour	100% Wastewater Fund
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Pre-Treatment Coordinator	\$25.75 per hour	100% Wastewater Fund
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Laborer II	VACANT	100% Wastewater Fund
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Laborer III (2)	\$25.00	100% Wastewater Fund
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GIS LOCATOR

Locator	\$29.84 per hour	33.33% MVH Street Fund 33.33% Water Fund 33.34% Wastewater Fund
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SUMMER

Part-Time Mower	\$15.00 - \$20.00 per hour	33.33% MVH Street Fund 33.33% Water Fund 33.34% Wastewater Fund
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The 401(a) contributions will be payable in accordance with the schedule and plan established for such 401(a) contributions under the Town of Middlebury Employee Retirement Program. Other benefits will be provided under the Town's benefit plans. Any compensation provided herein which is stated as a range may be established within the range upon recommendation of the Department head or

Superintendent and approved by the Town Manager. The compensation for any new hires shall be established at the time of hire and shall not necessarily be at the amounts contained in this Ordinance for the position involved. Compensation and/or allowance for each police reserve officer will be determined by the Town Marshal subject to the limitations contained within this Ordinance.

Non-exempt employees of the Water Utility and Wastewater Utility assigned on-call duty for evening and overnight hours and for weekends will be compensated an additional lump sum of Ten Dollars (\$10.00) per day, whether or not called out for duty. Non-exempt employees of the Public Works Department will also be eligible for the additional lump sum compensation of Ten Dollars (\$10.00) per day for on-call duty, whether or not called out for duty, but only the 12:00 Midnight to 6:00 a.m. on-call shift will be considered compensable on-call duty.

The compensation herein stated shall be effective for the calendar year 2024. The annual amounts for the Town Council President and Town Council Members shall be paid quarterly in calendar year 2024 on the dates established by the Clerk-Treasurer. Pursuant to Ordinance No. 545 and Indiana Code Section 36-1-8-11.5, all payments of payroll shall be administered, processed, and paid as an electronic funds transfer through direct deposit to the financial institution and account designated by the employee for whom the payroll payment is being made. The compensation stated herein for elected town officers may not be changed in the year for which it is fixed except in accordance with and pursuant to Indiana Code §36-5-3-2.

The Town Council hereby acknowledges the statutory provision that the number of deputy marshals be designated by ordinance. Subject to review and later amendment, the Town Council hereby authorizes eight (8) deputy marshal positions in the Town of Middlebury Police Department whose term of service shall be for the calendar year 2024.

The foregoing Ordinance was adopted by the Town Council for the Town of Middlebury, Indiana, at a properly called public meeting thereof held on the 18th day of December, 2023.

TOWN COUNCIL FOR THE TOWN OF
MIDDLEBURY, INDIANA

By: Miranda Cripe
Miranda Cripe, President

ATTEST:

By: Peggy A. Hutchison
Peggy A. Hutchison, Middlebury Clerk-Treasurer