

February 5, 2024

The Town Council of the Town of Middlebury met in regular session at the Town Hall, Middlebury, IN at 6:00pm, February 5, 2024. The meeting was called to order by Council presiding officer, Miranda Cripe. Everyone in attendance took part in the Pledge of Allegiance.

Upon the roll call, the following members of the Council were present: Karl Miller, Mike Holloway, Miranda Cripe, and Jeremy Yahwak. Chuck Teall was absent.

Clerk-Treasurer ChaLi' Kuiper, Attorney Jackson Beck and Town Manager Mary Cripe were also present.

MINUTES:

Jeremy Yahwak moved to approve the minutes from the January 15, 2024 meeting. Mike Holloway seconded. This passed with a voice vote.

PUBLIC COMMENTS:

Jeremy Yahwak thanked the Public Works Department for all their efforts in removing snow and keeping our streets safe. All other Council members expressed their appreciation, too.

ACCOUNTS PAYABLE VOUCHERS:

The following Accounts Payable Vouchers were reviewed and approved on a motion by Jeremy Yahwak and seconded by Mike Holloway. The motion passed with a voice vote.

Accounts Payable Vouchers for Payroll for 01/25/2024	\$163,054.57
Accounts Payable Vouchers – January 31, 2024 Month End	\$335,203.92
Accounts Payable Vouchers – February 5, 2024	\$194,047.59

UNFINISHED BUSINESS:

Jackson Beck presented Resolution 2024-01 for purchasing of equipment for the water improvements projects. This pre-selection process will allow the sole sourcing for quotes of materials/services from certain vendors/providers that are compatible with the Water Department's existing system. Jeremy Yahwak made a motion to approve Resolution 2024-01 for making a purchase of equipment/services, and Karl Miller seconded. This passed with a voice vote.

NEW BUSINESS:

Jackson Beck presented Resolution 2024-02 to authorize the Clerk-Treasurer to invest public funds in certificates of deposit. Karl Miller made a motion to approve Resolution 2024-02, and Mike Holloway seconded. This passed with a voice vote.

Public Works Superintendent Robert Miller presented three quotes for grinding and removal of the brush/leaves piles along with removal of the junk dirt pile. K&K Earthmoving had the lowest quote in the amount of \$21,000.00. Jeremy Yahwak made a motion to approve the proposal from K&K Earthmoving in the amount of \$21,000.00, and Karl Miller seconded. This passed with a voice vote.

Jackson Beck presented an Interlocal Agreement with Elkhart County for the construction services for replacement of Water Tower No. 1. This agreement outlines funding for the water tower replacement project with funding coming from Elkhart County TIF Districts in the amount of \$780,000, from Middlebury TIF Districts in the amount of \$280,000, and the remainder to come from SRF loans through the Indiana Finance Authority. Mike Holloway made a motion to approve the Interlocal Agreement with Elkhart County for the construction of Water Tower No. 1, and Jeremy Yahwak seconded. This passed with a voice vote.

Mary Cripe and Wastewater Foreman Cole McClain presented Change Order No. 1 from Mason Engineering and Contracting for the Grating Replacement project at the Wastewater Treatment Plant. This change order is to add additional beams in the grating at the clarifier splitter box since the material used was changed to aluminum since it holds up better to the elements. Mike Holloway made a motion to approve Change Order No. 1 with Mason Engineering and Contracting in the amount of \$9,268.00, and Jeremy Yahwak seconded. This passed with a voice vote.

Mary Cripe presented the financial commitment letter for the 2024 Community Crossing Matching Grant (CCMG) application that was due by and submitted on Wednesday, January 31, 2024. Originally, the town was not going to apply this round, but Public Works discovered that the inlet structures on Bluebird Lane were significantly worse than a couple of years ago. The CCMG is a 75% State funded and 25% locally funded grant application. The application is for \$239,370.00 in State funds and the town would need to provide \$79,790.00 in local funds. Jeremy Yahwak made a motion to ratify the Local Public Agency's Financial Commitment for the 2024 CCMG application, and Mike Holloway seconded. This passed with a voice vote.

Mary Cripe and Wastewater Foreman Cole McClain requested permission to hire AJ Weiss for the laborer position at the wastewater treatment plant. Jeremy Yahwak made a motion to approve the hiring of AJ Weiss for the laborer position at the wastewater treatment plant, and Mike Holloway seconded. This passed with a voice vote.

ANNOUNCEMENTS:

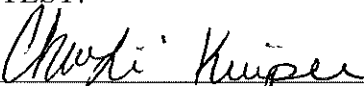
- a. Elk. Co. Plat Committee Meeting on February 8, 2024 at 9:00am Elk. Co. Adm. Bldg.
- b. Elk. Co. Board of Zoning Appeals Hearing Officer on February 14, 2024 at 9:30am at Elk. Co. Adm. Bldg.
- c. Elk. Co. Board of Zoning Appeals on February 15, 2024 at 9:00am at Elk. Co. Adm. Bldg.
- d. Town Council Meeting on February 19, 2024 at 6:00pm at Town Hall
- e. Park Board Meeting on February 21, 2024 at 3:00pm at Town Hall
- f. Redevelopment Commission Meeting on February 22, 2024 at 7:45am at Town Hall

The meeting was adjourned.



Miranda Cripe, Town Council President

ATTEST:



ChaLi' Kuiper, Clerk-Treasurer