

July 3, 2023

The Town Council of the Town of Middlebury met in regular session at the Town Hall, Middlebury, IN at 6:00 pm, July 3, 2023. The meeting was called to order by Council Vice President, Dan Shoup. All in attendance took part in the Pledge of Allegiance.

Upon the roll call, the following members of the Council were present:

Karl Miller, Scott Miller, Dan Shoup, Chuck Teall – Miranda Cripe was absent.

Also present were Mary Cripe, Town Manager, Jackson Beck, Attorney and Peggy Hutchison, Clerk/Treasurer.

**MINUTES:**

Chuck Teall moved to approve the minutes from the June 19, 2023 meeting. Scott Miller seconded, and the motion passed with a voice vote.

**PUBLIC COMMENTS:**

Dan Shoup thanked all those involved with working on the water main break on State Road 13.

Chali' Kuiper announced the new website is now live and ADA compliant.

**ACCOUNTS PAYABLE VOUCHERS:**

The following Accounts Payable Vouchers were reviewed and approved on a motion by Scott Miller and seconded by Karl Miller. The motion passed with a voice vote.

Accounts Payable Voucher – Payroll 6/29/2023	\$ 171,793.17
Accounts Payable Voucher – June 30, 2023	\$1,049,876.33
Accounts Payable Voucher – July 3, 2023	\$ 816,281.43

**UNFINISHED BUSINESS:**

Since no bids were received for the Public Works building expansion, Jackson Beck presented information for an Emergency Declaration. The Town may receive quotes from two (2) contractors, which were previously contacted. The four contractors previously contacted were Jeremy Gingerich Construction, We Build Pole Barns, Martin's Builder, Freedom Builders, and A & L Construction. Chuck Teall motioned (1) to declare an emergency because of the time-sensitive building expansion project needed to preserve Town assets, and (2) to contact Freedom Builders and Jeremy's Construction for quotes. Scott Miller seconded. This passed with a voice vote."

Mary Cripe gave an update on the ornamental streetlights on Greenfield Dr. and the Pointe Subdivision. Robert Miller has been working with NIPSCO and they have tentatively scheduled the disconnections for the week of July 10<sup>th</sup>. Additional information will be sent to residents this week.

Mary Cripe presented Pay Application No. 16 from Selge Construction, Inc. for the SW Quadrant Infrastructure Project in the amount of \$25,000.00. Chuck Teall motioned to approve Pay Application #16 and Scott Miller seconded. This passed with a voice vote.

**NEW BUSINESS:**

Mary Cripe is seeking a financial commitment from the Council regarding the Warren Street sanitary sewer extension from Riverbend Park entrance to the town limits. Mary outlined suggested funding for this project. She is requesting permission to apply for the second round of Community Crossings Matching Grant funding. After some discussion, the Council recommended asking for assistance from Elkhart County Redevelopment Commission from the Middlebury East TIF District. Scott Miller motioned to approve the financial commitment and Karl Miller seconded. This passed with a voice vote.

Mary Cripe and Jackson Beck presented proposed Ordinance No. 681-C – “An Ordinance to the Town of Middlebury 2023 Salary Ordinance”. This is for an increase for one of the Public Works Laborer III positions. Derek Doty has received his DSM license. Chuck Teall motioned to approve the amendment and Scott Miller seconded. This passed with a voice vote.

Mary Cripe led a discussion on replacing the water main along the west side of SR 13 to the Hardwoods Lift Station. The pipe is old and rusting. The estimated cost of replacement is approximately \$900,000.00. Discussion was held regarding funding sources. TIF funds were suggested.

Mary Cripe also added to the agenda, discussion on the stormwater situation from Greenfield Drive and Highland Dr. This situation needs to be resolved as soon as possible and Mary is seeking advice from the Council. Curb stops were removed at 215 & 217 Greenfield Dr. and trees were removed from 212 Greenfield which have all caused water to run into the yard at 207 Highland Park Dr. The Council will research this and try to come up with a solution.

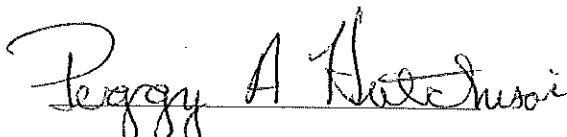
**ANNOUNCEMENTS:**

Elk. Co. Plat Committee Meeting on July 13, 2023, at 9am at Elk. Co. Adm. Bldg  
Elk. Co. Plan Commission Meeting on July 13, 2023, at 9:30am at Elk. Co. Adm. Bldg.  
Town Council Meeting on July 17, 2023, at 6pm at Town Hall (budget meeting to immediately follow)  
Elk. Co. Board of Zoning Hearing Officer on July 19, 2023, at 9:00am at Elk. Co. Adm. Bldg.  
Park Board Meeting on July 19, 2023, at 3pm at Town Hall  
Elk. Co. Board of Zoning Appeals Meeting on July 20, 2023, at 9:00am at Elk. Co. Adm. Bldg

The meeting was adjourned.

  
Miranda Cripe, President, Town Council

ATTEST:

  
Peggy A. Hutchison, Clerk-Treasurer