

June 19, 2023

The Town Council of the Town of Middlebury met in regular session at the Town Hall, Middlebury, IN at 6:00 pm, June 19, 2023. The meeting was called to order by Council President, Miranda Cripe. Everyone in attendance took part in the Pledge of Allegiance.

Upon the roll call, the following members of the Council were present:

Karl Miller, Scott Miller, Miranda Cripe, Dan Shoup and Chuck Teall

Also present were Jackson Beck, Attorney, Mary Cripe, Town Manager and Peggy Hutchison, Clerk/Treasurer.

**MINUTES:**

Chuck Teall moved to approve the minutes from the June 5, 2023 meeting. Dan Shoup seconded, and the motion passed with a voice vote.

**PUBLIC COMMENTS:**

Mary Cripe has received many comments from participants of the Punpkinvine Bike Ride on how nice Krider Gardens looks.

**ACCOUNTS PAYABLE VOUCHERS:**

The following Accounts Payable Vouchers were reviewed and approved on a motion by Chuck Teall and seconded by Scott Miller. The motion passed with a voice vote.

Accounts Payable Vouchers payroll – 6/15/2023	\$134,964.83
Accounts Payable Vouchers – June 19, 2023	\$362,568.31

**UNFINISHED BUSINESS:**

No bids were received for the Public Works Storage Building Expansion. Jackson Beck will follow up with the next steps.

**NEW BUSINESS:**

Mary Cripe is requesting permission to sell the 1997 Chevy water wagon truck. The question is to take it to the Bright Star Auction or to place it in the Town Hall parking lot and take bids. Chuck Teall motioned to approve selling the truck at Bright Star Auctions and Scott Miller seconded. This passed with a voice vote. Jackson Beck stated this will need to be published in the newspaper.

The Council discussed the notice of award from the USDA of a Rural Business Development Grant in the amount of \$78,975.00. The Council considered the approval and acceptance of the grant. Dan Shoup motioned to approve and accept the USDA Grant and Karl Miller seconded. This passed with a voice vote.

An agreement with Donohue was presented and discussed. The agreement is for engineering services for the Powell Lift Station and Force Main Replacement Project. The agreement is not to exceed \$90,400.00. Chuck Teall motioned to approve the Donohue agreement and Dan Shoup seconded. This passed with a voice vote.

Another agreement with Donohue was presented. This agreement is for a high-level evaluation of the layout of the lift stations. The lift stations involved in the study are Spring Valley, Greencroft, Antler, Northridge and Hoover. The project will summarize the findings in a Technical Memorandum and include a planning cost estimate. This agreement is not to exceed \$23,000.00.

Mary Cripe presented a revised easement from Jayco for the placement and maintenance of the force main for the Hardwoods Lift Station project. This is due to an increase in the appraisal amount from \$13,130 to \$17,630. Chuck Teall motioned to accept the revised easement and to pay the additional \$4,500.00. Dan Shoup seconded the motion, it passed with a voice vote.

Spencer Short has requested the rezoning of the parcel of land next to the Pumpkinvine Cyclery Shop. They are wanting to re-zone from Manufacturing M-2 to Business B-2. This would allow for a building to be built for storage and a housing unit on the second floor. The Council will support this change.

Mary Cripe presented for discussion information regarding improvements to the Highland Hills water distribution system. JPR prepared plans for two (2) options of repairs. Ken Jones explained the reasoning for the improvements. Option A, at each location, is basically retrofitting the structure for better access and modifying the rusted parts. Option B, at each location, would be a complete replacement. The total cost for both locations for Option A would be approximately \$85,000.00. The total cost for Option B would be approximately \$195,000.00. Mary is requesting permission to advertise for bids for Option B, with an alternate bid for Option A at each location. Chuck Teall motioned to approve advertising for bids and Dan Shoup seconded. This passed with a voice vote.

Mary Cripe presented for approval Change Order No. 1 from Milestone Contractors in the amount of \$56,626.00 for the 2022 Asphalt Paving Project. Also, Mary is seeking approval to pay Milestone Contractors the amount of \$600,834.77 for their Pay Application #2. Chuck Teall motioned to approve the Change Order and to approve paying Pay Application #2, removing the improvements at the Public Works site in the description on page 1. Karl Miller seconded, and this passed with a voice vote.

Scott Miller motioned to approve the closure of Highfield Ct on July 29 for a neighborhood block party and Dan Shoup seconded. This passed with a voice vote.

### **Department Reports:**

Water Department – Nothing to add to the report.

Public Works Department – Nothing to add to the report.

Wastewater Department – A representative will be on site to inspect the press seal on Thursday.

Park Department – Tom is requesting to hire a temporary worker to replace James Cameron for the summer. A question was asked regarding who was paying for the materials for the new drinking fountain. The Parks Department will be paying for this.

Police Department – Bobby has received information on the State bids. He will gather information on the Dodge Durango as well as from Ford and Chevy.

**ANNOUNCEMENTS:**

Park Board Meeting on June 21 at 3pm at Town Hall  
Redevelopment Commission Meeting on June 22 at 7:45am at Town Hall  
Summer Festival on June 23 and 24 at East and Memorial Parks  
Krider's 90<sup>th</sup> Anniversary Celebration on June 25 from 2-4pm at Middlebury Historical Museum  
Town Council Meeting on July 3 at 6pm at Town Hall  
Town offices closed and no trash pick-up on Tuesday, July 4 in observance of Independence Day  
Cardinal Bus 100<sup>th</sup> Anniversary on June 27th


The meeting was adjourned.



Miranda Cripe, Town Council President

Don Sheep Vice

ATTEST:

  
Peggy A. Hutchison, Clerk-Treasurer