



**MIDDLEBURY REDEVELOPMENT COMMISSION**  
**MEETING MINUTES**  
**April 27, 2023, at 7:45am**

**Members Attending:** Don Anderson, Gary Cripe, John Mansfield, Scott Miller, Don Shuler, and Chuck Teall

**Members Absent:** None

**Guests:** Town Attorney Jackson Beck and Craig Buche with Yoder, Ainlay, Ulmer & Buckingham

**Minutes Prepared By:** ChaLi' Kuiper, Administrative Assistant and Mary Cripe, P.E., Town Manager

President Chuck Teall opened the meeting at 7:45am.

The meeting minutes from the meeting on March 23, 2023, were presented. Don Shuler made a motion to approve the meeting minutes. Scott Miller seconded the motion. The motion was approved 5-0.

**Old Business**

None

**New Business**

a. Interlocal Agreement for Design Engineering Services for Water Tower No. 1

Mary Cripe presented the Interlocal Agreement for design engineering service for Water Tower No. 1. This agreement is between the Town and Elkhart County in regards to funding. The agreement states that the County's Middlebury East TIF will fund \$65,000.00, the County's Middlebury Southeast TIF will fund \$65,000.00, the Town's Downtown TIF will fund \$25,000.00, the Town's Elroy TIF will fund \$65,000.00, and the Town's Water Department will fund \$20,000.00. This agreement is the first step for funding approval. The agreement will then need to be accepted by the Town Council as well as the Elkhart County Redevelopment Commission, the Elkhart County Board of Commissioners, and the Elkhart County Council. John Mansfield motioned to approve the Interlocal Agreement for Design Engineering Service for Water Tower No. 1. Gary Cripe seconded the motion. The motion was approved 5-0.

b. Agreement with JPR for Design Engineering Services for Water Tower No. 1

Mary Cripe presented the agreement with JPR for Design Engineering Services for Water Tower No. 1. This agreement is between the Town and JPR and dependent on the Interlocal Agreement passing. Gary Cripe asked if this agreement was part of the Interlocal Agreement why this agreement was necessary. It was explained that the Interlocal Agreement is for the funding and shows what the money that is pledged is to be used for. The agreement with JPR is for the work to be done and will hold JPR accountable. Don Shuler motioned to approve the agreement with JPR for Design Engineering Services for Water Tower No. 1. John Mansfield seconded the motion. The motion was approved 5-0.

The next Redevelopment Commission meeting is scheduled for Thursday, May 25, 2023, at 7:45am at Town Hall.

Adjourn.

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Gary Cripe, Vice President  
Middlebury Redevelopment Commission