Interlibrary Loan (ILL) Request Form
(For use by MOGL Patrons with active PINES accounts in good standing)

Name: ___________________________ Library Card #: ___________________________

Phone: ___________________________ Email: ___________________________

Pickup Library: ___________________________

Request Information
Please provide as much information as possible for your request in the applicable fields. Missing information increases the chance that a requested item cannot be located or that a request will be denied.

Title: __________________________________________

Article title: __________________________________________

Author: __________________________________________

Publisher: __________________________________________ Publication Year: ______________

Volume: ___________ No.: ___________ Date: ___________ Pages: ___________

ISBN/ISSN: __________________________ OCLC No.: __________________ Latest date item can be used: ___________

Fee Information
Patrons will be assessed a minimum fee of $5.00 per loaned item to cover return postage to the owning library. Patrons will be responsible for any additional fees that may be charged by the owning library in accordance with their ILL policies, if accepted, as well as any fines for overdue, damaged, or lost items.

Please indicate the maximum amount of any additional acceptable charges: __________________________

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By signing below, I agree to pay any fees or fines associated with this ILL request and acknowledge the copyright statement printed above.

Patron Signature: ___________________________ Date: ___________