

City Council  
Meeting Minutes of December 10, 2019

**1) Call to Order**

The meeting was called to order at 7:00 p.m.

**2) Moment of Silence**

A moment of silence was observed.

**3) Pledge of Allegiance**

All attendees joined in reciting the Pledge of Allegiance.

**4) Roll Call**

Attending were Cynthia Sandlin, Cindy Cash, Marley Phillips, Derek Stephens, Pat Kelly and Dan Nissen.

**5) Presentation of the 2019 Audit by Wayne Nabors.**

Wayne Nabors, Nabors CPA, presented the 2019 Audit. He stated the city had another good, clean audit with high liquidity. The city is in a very good position.

**6) Discuss, consider, and act to approve the consent items: Meeting minutes of November 12 and 19, 2019 and Financial Statements and permits for November 2019; and Ordinance 325 and Ordinance 332.**

Cynthia Sandlin made a motion to approve the consent items; second by Pat Kelly. Motion passed unanimously.

**7) Presentation/Comments by Citizens - None**

**8) Recognition of Individuals by Mayor and Council**

The mayor recognized Shirley Tabor and Sharon Moffett for city hall coverage and the Election workers.

**9) Business Items:**

**A. Conduct Oath of Office and Statement of Elected Officials for returning council members.**

Oaths of Office and Statement of Elected Officials were administered to Cynthia Sandlin, Pat Kelly and Derek Stephens.

**B. Discuss, consider, and act to elect a:**

- 1) **Mayor Pro Tem** – Pat Kelly nominated Marley Phillips; second by Cynthia Sandlin. Motion passed unanimously.
- 2) **Treasurer** – Cynthia Sandlin nominated Pat Kelly; second by Dan Nissen. Motion passed unanimously.

**C. Discuss, consider, and act to approve a Temporary Use Permit for Daddy's Burgers at 100 S. Bridgefarrower.**

Francisco Asencio presented his request for Daddy's Burgers. He will use a portable 10 x 16 wood building.

Dan Nissen made a motion to approve the Temporary Use Permit; second by Pat Kelly. Motion passed unanimously.

**D. Discuss, consider, and act to create an Office of the Fire Marshal by Resolution 96.**

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Marley Phillips made a motion to approve Resolution 96; second by Pat Kelly. Motion passed unanimously.

**E. Discuss, consider, and act to approve the new Fire Code by Ordinance 333.**

This item was postponed. We will ask the new fire marshal's office to prepare amendments.

**F. Discuss, consider, and act on Ordinance 330 (signs).**

This item was postponed.

**G. Discuss, consider, and act to approve computer expenditures.**

This item was postponed. Request Paul Britt come to next meeting. Look at options for docking station and cloud storage.

**H. Discuss, consider, and act regarding safety policies for City Hall.**

The Ring system is ordered and will be installed when delivered. Pat Kelly will assist Derek in installation.

**I. Discuss, consider and act on priority projects:**

**a. Roads**

- i. **Complaints and volunteerism** – We have complaints about Bridgefarmer, Simpson, The Crossings and the entrance to Overland. Derek stated we need to fix potholes for Christmas. Janis will contact the county and TXDOT for their part. Dan Nissen made a motion that we order another pallet of concrete patch; second by Marley Phillips. Motion passed unanimously.
- ii. **Safety - Lighting in select areas**  
GCEC and Oncor have been notified. Update report next month.
- iii. **Drainage update** – BHC progress  
They have received the 12 sets of plans and the master drainage study from Princeton and are in the review process now. Will report next month.

**b. Internet**

Derek reported that testing the hotspots in all areas has had good results.

**J. Executive Session**

The Council opened executive session at 8:43 p.m.

Executive session closed at 9:26 p.m.

**10) Adjournment**

The meeting was adjourned at 9:26 p.m.

Approve and attest this 14<sup>th</sup> day of January, 2020.

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Derek Stephens, Mayor

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Janis Cable, City Secretary