

**THE MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD
OF COMMISSIONERS OF THE TOWN OF LOOKOUT MOUNTAIN**

August 8, 2023

The Mayor and Board of Commissioners of the Town of Lookout Mountain, Tennessee met in regular session at the Town Hall on Tuesday, August 8, 2023 at 5:00 p.m., those being present being listed on Exhibit A hereto.

1. Call to order and Declaration of Quorum. Mayor Jones called the meeting to order and recognized a quorum for the conduct of business. Commissioner Hailey was absent from the meeting

3. Financial Report: Jennifer Waycaster presented a discussion of the Financial Report through the month of July, 2023. After discussion presented by, and upon motion of Commissioner Leavengood, seconded by Commissioner Bentley and unanimous vote of approval, the Financial Report was approved. A copy of the report is attached as Exhibit B hereto. She reviewed a suggested Budget Amendment ordinance proposal and upon motion of Commissioner Valadez, seconded by Commissioner Bentley, followed by unanimous vote of approval the motion to approve was adopted upon first reading. A copy of the ordinance is attached as Exhibit C hereto. She then reviewed suggested wording for an amendment to the purchasing policy of the Town to make them consistent with state law and the Town's current practice. Upon motion of Commissioner Bentley, seconded by Commissioner Valadez and unanimous vote of approval it was resolved that the proposed changes to the Purchasing Policy be adopted as proposed. A copy of the resolution is attached as Exhibit D hereto.

Brooke Pippenger then presented three matters for final consideration which were uncovered in reviewing the status of ordinances, it appearing that the matters were passed upon first reading but never considered upon second and final reading. They were Ordinance 203 to regulate the placement of fences along roadways in the residential zones; Ordinance 207 to amend the noise ordinance to clarify the definition of "building operations". After consideration and discussion and upon motion of Commissioner Bentley, seconded by Commissioner Valadez and unanimous vote of approval both ordinance #203 and #207 were adopted upon second and final reading. Copies of each are attached as Exhibits E & F hereto.

4. Departmental Reports:

Commissioner Bentley representing the Fire and Police Department commented upon the general use of lower speeds necessitated by the beginning of the new school year and the increased vehicle and pedestrian traffic in the area of the school. He also advised that after consideration the Town would replace its parking kiosks with a new and updated system by a company known as Park Mobile. It is felt that the new system will eliminate the need for replacement of the aging kiosks. He also requested that his department be authorized to use non-full time help on an as needed basis in the dispatch function to allow full staffing without overtime compensation. Upon motion of Commissioner Bentley, seconded by Commissioner Valadez and unanimous approval both requests were approved.

Mayor Jones, representing Commissioner Hailey, thanked County Commissioner Graham, County Mayor Wamp and County Director Folts for their assistance with the lighting issues at Johnson Field. He further advised that the problem of drain water collection should be resolved within a week and that a general clean-up effort at the Town Common including tree removal and trimming of foliage was underway.

Commissioner Leavengood reported for the Education Department and reported that the school has 232 students presently registered for the school year; that kindergarten begins August 15; New Parents Day and Lions Day are scheduled for August 18 and the PTA meeting is August 22.

Commissioner Valadez reported for the Public Works Department and advised brush pick-up was nearing an end, that storm damage was being addressed and that the backed-up storm drains were being addressed.

5. Citizen's Input. Bridgett Raper of the Small Cities Coalition appeared to bring the Commission up to date on the legislation pending or recently acted upon which will affect municipalities

6. Old Business. There were no items of Old Business for consideration, they having been handled during the earlier presentation by Ms. Pippenger.

7. New Business. Stephanie Wharton appeared to request approval of her plans to provide a concession food service at the Town Common during events being conducted there. The business will be called The Mountain Munchery. She has a business licence and plans to operate out of a food trailer at the Scenic Highway entrance during football season and near the Navarre Pavilion during other

seasons.. She currently has a Facebook page, health Department registration, tax i.d. number, legal and accounting representation and needs only the consent to proceed. After discussion and upon motion of commissioner Bentley, seconded by Commission Leavengood and unanimous vote of approval the consent requested was granted upon a showing of adequate insurance for both the business and the Town was granted upon unanimous vote.

8 Mayor's Report. Mayor Jones brought the Commission current on the Tennessee American Water Company project to upgrade the water tanks at the Bragg Avenue location The project will cause disruption for several months.

There being no further business the meeting was adjourned until the September 12, 2023 meeting.

[Signatures on next page]