

**THE MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD
OF COMMISSIONERS OF THE TOWN OF LOOKOUT MOUNTAIN**

September 12, 2023

The Mayor and Board of Commissioners of the Town of Lookout Mountain, Tennessee met in regular session at the Town Hall on Tuesday, September 12, 2023 at 5:00 p.m., those being present being listed on Exhibit A hereto.

1. Call to order and Declaration of Quorum. Mayor Jones called the meeting to order and recognized a quorum for the conduct of business. Upon motion of Commissioner Bentley, seconded by Commissioner Valadez and unanimous vote of approval, the minutes of the August 8 meeting of the Mayor and Board of Commissioners were approved and ordered to be entered into the Town's Minute Book.

3. Financial Report: Jennifer Waycaster presented a discussion of the Financial Report through the month of August, 2023. After discussion presented by, and upon motion of Commissioner Bentley, seconded by Commissioner Leavengood and unanimous vote of approval, the Financial Report was approved. A copy of the report is attached as Exhibit B hereto. She reviewed the Budget Amendment ordinance passed upon first reading at the August 8 meeting and upon motion of Commissioner Leavengood, seconded by Commissioner Bentley, followed by unanimous vote of approval the motion to approve was adopted upon second and final reading. A copy of the ordinance is attached as Exhibit C hereto.

Brooke Pippenger then presented a status report on the revisions to the municipal code being compiled by the Municipal Technical Advisory Service of the University of Tennessee and the intent to include a link to the code on the Town's website. She also advised that the redesigned website for the Town had "gone live" earlier in the day. The URL for the website is lookoutmtn.us. Any suggestions for additions or changes in the site should be directed to Ms. Pippenger.

4. Departmental Reports:

Commissioner Bentley representing the Fire and Police Department commented upon the renewed discussions with the City of Lookout Mountain, Georgia as to

the verification of the existence of an active emergency before a response is necessary or appropriate. He then advised that the department wished to enter into an agreement that would allow a national provider to install a digital system onto the town's existing security camera system which would allow identification of stolen or otherwise suspicious vehicles within the town for the purpose of prevention or solving crimes being committed or investigated. Upon motion of Commissioner Bentley, seconded by Commissioner Valadez and unanimously approved the plan was allowed to go forward. He then advised that after the conversion to the Park Mobile parking meter software for enforcement, the existing three kiosks located in the Point Park- Incline area are not needed and should be declared to be surplus equipment and offered for sale in accord with state law. Upon motion of Commissioner Bentley, seconded by Commissioner Valadez and unanimous vote of approval the kiosks and their ancillary equipment were declared to be surplus and sold to another governmental unit in accord with Tennessee law. Chief Schermerhorn has sent a letter of thanks to the Johnson family for their gift of a residence for training purposes. Finally, he and Mayor Jones encouraged the Commission to investigate all avenues available for resolving the losses of taxes and revenues from the Incline Railway.

Commissioner Hailey reported that the lights at Johnson Field should be installed before the end of September and thanked Hamilton County and Commissioner Graham for their assistance. Bids are being solicited for the improvements at (Senter) Field. He also gave an update on the installation of the batting cages.

Commissioner Leavengood reported for the Education Department and reported that the school staff had received "Code Blue" training for emergency response. The school fundraising sale of coupon books is underway.

Commissioner Valadez reported for the Public Works Department and advised brush pick-up was nearing an end and pot hole repair was underway. Center lines painting has been put to bid because of the lack of operable equipment The bid considered as "best" was for \$30,000.00. Upon motion of Commissioner Valadez, seconded by Commissioner Leavengood and unanimous vote of approval the bid was accepted.

5. Citizen's Input. No one appeared to address issues.

6. Old Business. The matter of the request for a variance to the zoning ordinance for property at 405 Park Road was considered and approved by unanimous vote upon motion of Commissioner Valadez, seconded by Commissioner Leavengood.

7. New Business. The Regional Planning Agency, as the statutory planning agency for the Town has recommended that the application to abandon the platted, but unopened alleyway running between Bragg Avenue and North Forrest Avenue be granted. Acting upon that recommendation and upon motion of Commissioner Valadez, seconded by Commissioner Leavengood, the alleyway was abandoned as recommended by the RPA. A copy of the ordinance of adoption will be presented to the RPA and recorded in the Office of the Hamilton County Register of Deeds. Hamilton County and the City of Chattanooga have both adopted a 55 page amendment to the Air Quality Control regulations. To comply with the Town's obligation to adopt such amendments on a continuing basis, upon motion of Commissioner Bentley, seconded by Commissioner Valadez the amendments adopted by Hamilton County and the City of Chattanooga are adopted by reference as if quoted verbatim herein.

8 Mayor's Report. Mayor Jones brought the Commission current on the Tennessee American Water Company project to upgrade the water tanks at the Bragg Avenue location. The project will cause disruption for several months. There being no further business the meeting was adjourned until the October 10, 2023.

[Signatures on next page]