

**THE MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD
OF COMMISSIONERS OF THE TOWN OF LOOKOUT MOUNTAIN**

October 10, 2023

The Mayor and Board of Commissioners of the Town of Lookout Mountain, Tennessee met in regular session at the Town Hall on Tuesday, October 10, 2023 at 5:00 p.m., those being present being listed on Exhibit A hereto.

1. Call to order and Declaration of Quorum. Mayor Jones called the meeting to order and recognized a quorum for the conduct of business. Upon motion of Commissioner Valadez, seconded by Commissioner Leavengood and unanimous vote of approval, the minutes of the September 12, 2023 meeting of the Mayor and Board of Commissioners were approved and ordered to be entered into the Town's Minute Book.

3. Financial Report: In the absence of Jenifer Waycaster, Brooke Pippenger presented a discussion of the Financial Report through the month of September, 2023. After discussion presented by, and upon motion of Commissioner Bentley, seconded by Commissioner Valadez and unanimous vote of approval, the Financial Report was approved. A copy of the report is attached as Exhibit B hereto.

4. Departmental Reports:

Commissioner Bentley representing the Fire and Police Department commented upon the status of the discussions and investigation of options as regards CARTA.. He then advised that due to the replacement of body cameras for the department, the Town has more than a dozen used body cameras and asked that they be declared to be surplus equipment and offered for sale in accord with state law. Upon motion of Commissioner Bentley, seconded by Commissioner Leavengood and unanimous vote of approval the body cameras and their ancillary equipment were declared to be surplus and sold to another governmental unit in accord with Tennessee law. He cautioned residents to lock their vehicles to reduce the chances of theft, especially of fire arms kept in vehicles. Chief Schermerhorn then led a discussion of the regulation of electric scooters being operated on public streets by young operators not fully aware of the rules of the road and the need to limit the use.

Commissioner Hailey reported that the lights at Johnson Field should be installed before the end of September and thanked Hamilton County and Commissioner Graham for their assistance. Bids are being solicited for the improvements at Carter Field. He also gave an update on the installation of the batting cages. Pickleball courts are now in play at the tennis facility, although with temporary nets until November. He again reviewed the abuse of the use of the Town Common by dog owners choosing not to clean up the pet's waste

Commissioner Leavengood reported for the Education Department and reported that the school was currently enjoying Fall Break with the year's first quarter having ended on October 6. Coupon book sales set a record for benefit to the technology support the Town Carnival fundraiser will be October 24.

Commissioner Valadez reported for the Public Works Department and advised that the department was replacing lost employees, starting the annual leaf season chores and reminded that the recycle bins are open from 6:30 a.m. until 3:00 p.m. daily.

5. Citizen's Input. Reid Martz, a resident of Fairy Trail appeared to ask the Commission to proceed with care in its dealings with the service provider for the license plate reader program being implemented and to protect the ownership and use of the data collected to protect the interests of those affected by the system. He was encouraged to work with Chief Schermerhorn to review the contract language.

April Cook, a resident of Laurel Lane appeared to voice concern and seek solutions to issues caused by trucking traffic on Laurel Lane. Chief Schermerhorn will undertake a review.

County Commissioner Joe Graham advised that the new dog park was now open in St Elmo and was available for use by residents.

6. Old Business. The matter of the request for a variance to the zoning ordinance for property at 405 Park Road was considered and approved by unanimous vote upon motion of Commissioner Valadez, seconded by Commissioner Leavengood. Upon motion of Commissioner Bentley, seconded by Commissioner Valadez and unanimously approved, Ordinances # 224, 226 and 228 approved on first reading previously were approved on second and final reading. Upon motion of Commissioner Leavengood, seconded by Commissioner Bentley and unanimously approved Ordinance # 227 was approved upon second and final reading.

7. New Business. Ms. Pippenger presented a proposed Ordinance # 229 to formally adopt the municipal code as prepared by MTAS/ Upon motion of Commissioner Valadez, seconded by Commissioner Bentley and unanimously approved the Ordinance was approved upon first reading.

8 Mayor's Report. Mayor Jones had no report other than items covered elsewhere during the meeting.

There being no further business the meeting was adjourned until the November 14, 2023.

[Signatures on next page]