

**THE MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD  
OF COMMISSIONERS OF THE TOWN OF LOOKOUT MOUNTAIN**

January 10, 2023

The Mayor and Board of Commissioners of the Town of Lookout Mountain, Tennessee met in regular session at the Town Hall on Tuesday, January 10, 2023 at 5:00 p.m., those being present being listed on Exhibit A hereto.

**1. Call to order and Declaration of Quorum.** Mayor Jones called the meeting to order and recognized a quorum for the conduct of business. Commissioner Paschall was not present. Upon motion by Commissioner Bentley seconded by Commissioner Valadez, and unanimously approved the minutes of the December 13, 2022 Meeting of the Mayor and Board of Commissioners were approved and ordered to be entered in the Town's minute book.

**3. Financial Report:** Jenifer Waycaster presented a discussion of the Financial Report through the month of December, 2022. After discussion and upon motion of Commissioner Bentley, seconded by Commissioner Hailey and unanimous vote of approval, the Financial Report was approved. A copy of the report is attached as Exhibit B hereto.

**4. Departmental Reports:**

Commissioner Bentley representing the Fire and Police Department reported on the status and expected delivery date of the new fire engine. Commissioner Bentley then presented a proposal in accord with state law to declare the town's oldest fire engine as surplus property so that a sale of the engine could be pursued. He suggested a reserve of \$85,000.00 on the sale price. He also suggested that the town's speed trailer be declared surplus and sold in accord with state law. Upon motion of Commissioner Valadez, seconded by Commissioner Hailey and unanimous approval the declaration of surplus was approved as to both items. Chief Schermerhorn advised that the department had plans to conduct two additional first aid training classes in response to the apparent demand from residents. Commissioner Bentley advised that a meeting with representatives of the CARTA board would take place at the Town Hall on January 12 at 11:30 a.m.

Commissioner Leavengood reported for the Education Department and reported that school was back in session. She stated that there were plans for an interactive educational program with raptors in the school gym and a celebration of the national Blue Ribbon School designation of the school will occur in the spring.

Commissioner Valadez reported for the Public Works Department that the Department was up to date with seasonal chores and advised that the recent winter weather had drained the supply of road salt and caused the usual winter season overtime work.

Commissioner Hailey raised the problem of uncontrolled dogs on the grounds of the Town Common. He introduced resident Carter Parham who led a discussion of recent events caused by an inconsiderate dog owner. Chief Schermerhorn reviewed the town's animal control ordinance, the department's authority and the need for change or instruction as to the appropriate response to such incidents. Commissioner Hailey is to look into the needed changes in signage at the Town Common to address the issue.

**5. Citizen's Input.** No one requested to discuss issues with the Board of Commissioners.

**6. Old Business.** No items of Old Business were to be discussed or acted upon.

**7. New Business.** No items of New Business were addressed.

**8 Mayor's Report.** Mayor Jones reminded all present of the planned Blood Drive on January 26 from 9:00 till 1:00 at the Town Hall. He reminded all Commissioners of the need to file the required Statement of Interest form with the state of Tennessee and the pending discussions in the state legislature concerning proposals on state shared revenue. He then advised of the need to update the Town's banking resolution to remove former Commissioner David Paschall as an authorized signatory on the town accounts and to add newly appointed Commissioner Joe Hailey as an authorized signatory on the Town accounts. Upon motion by Commissioner Bentley, seconded by Commissioner Leavengood and unanimous vote in favor the change in the Town's banking resolutions was approved.

**9. Adjournment.** There being no further business the meeting was adjourned until the February 14, 2023 meeting of the Mayor and Board of Commissioners.

[Signatures on next page]