# Town of Lookout Mountain, Tennessee

# Fire & Police Department Application

## Applicant Information

Full Name: _____ Date: _____

Last First M.I.

Address: _____

Street Address Apartment/Unit #

_____

City State Zip Code

Phone: _____ E-mail Address: _____

Date Available: _____ Desired Salary: $_____

Position Applied for: _____

Are you eligible to work in the United States? Yes ☐ No ☐

Have you ever worked for this organization? Yes ☐ ☐

Have you ever been convicted of any crime other than minor traffic violations? Yes ☐ No ☐

If yes, please explain below: (please list convictions, nature of offenses, date of arrests and sentences)

## Education

High School _____ Address: _____

Did you graduate? Yes ☐ No ☐ Degree _____

College _____ Address: _____

Did you graduate? Yes ☐ No ☐ Degree _____

Other _____ Address _____

Did you graduate? Yes ☐ No ☐ Degree _____

# Previous Employment

**Company:** _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: $_____ Ending Salary: $_____

**Responsibilities:**

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? Yes ☐ No ☐

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**Company:** _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: $_____ Ending Salary: $_____

**Responsibilities:**

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? Yes ☐ No ☐

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**Company:** _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: $_____ Ending Salary: $_____

**Responsibilities:**

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? Yes ☐ No ☐

## Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Discharge Type: _____

Are you currently in the Armed Forces? Yes ☐ No ☐

## References

Please list three professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

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Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

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Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

**Town of Lookout Mountain, Tennessee**

**Police & Fire Department Application**

## Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge and that intentional misrepresentations or omissions may be cause for the rejection of my application and that if hired, I may be released from employment.

I understand that the Town of Lookout Mountain, Tennessee, will require me to successfully complete a pre-employment drug and alcohol test as a condition of employment and that continued employment may be based on the successful completion of similar tests.

I understand that the Town of Lookout Mountain, Tennessee may as part of the hiring process request an investigative consumer report from a third-party entity or agency including information concerning my character, general reputation, personal characteristics, credit records and mode of living. I further understand that an in-depth criminal history check, including a driver's history and NCIC report, will be conducted.

I understand that employment with the Town of Lookout Mountain is "at will" and nothing in the interview or hiring process, this application, or the Town of Lookout Mountain policies are intended to create an employment contract between myself and the Town of Lookout Mountain. Employment my be terminated by either party at any time for any reason with or without notice.

By signing this application, the applicant agrees to the stipulations set forth. Furthermore, the applicant grants permissions for all pre-employment investigations to be conducted by the Town of Lookout Mountain.

Signature: _____ Date: _____