



Village of Lake Isabella

VILLAGE COUNCIL REGULAR MEETING AGENDA NOVEMBER 21, 2023 7:00 PM

I. CALL TO ORDER

II. ROLL CALL OF MEMBERS:

Robert Laraway

Carol Shannon

Brent Peavey

Al Davis

Paul Cueny

Charles Kiel

Dave Torgerson

III. AGENDA APPROVAL

IV. CONSENT AGENDA:

1. October Investment Report (pg. 2)
2. October Check Register (pg. 3)
3. October Balance Sheet (pg. 4)
4. October Revenue/Expenditure Report (pg. 13)
5. Draft Minutes – October 10, 2023, Village Council Meeting (pg. 25)
6. Draft Minutes – October 24, 2023, Lake Restoration Committee Meeting (pg. 29)
7. Draft Minutes – November 14, 2023, Planning Commission Meeting (pg. 31)

V. REPORTS & PRESENTATIONS

1. Village President
2. Village Manager (pg. 33)
3. Sherman Twp. Report
4. LIPOA Report

VI. PUBLIC HEARING(S):

1. Proposed Ordinance 2023-03; Articles VIII & X Recodification (pg. 42)

VII. PUBLIC COMMENT

VIII. EXISTING BUSINESS:

1. Resolution 2023-20; Village Council Compensation (pg. 86)

IX. NEW BUSINESS

1. Resolution 2023-21; Budget Amendment (pg. 98)
2. ROWE PSC Agreement – Clubhouse/Fairway 2024 Project (pg. 107)
3. 2024-2025 Kings Franchise Extension (pg. 116)
4. Village Lagoon Property (pg. 125)
5. Backyard Chickens & Beekeeping Discussion (pg. 127)
6. 2024 Master Plan Survey Discussion (pg. 142)
7. Redevelopment Ready Communities Training Strategy (pg. 160)
8. Public Participation & Community Engagement Strategy Update (pg. 168)

X. PUBLIC COMMENTS

XI. COUNCIL COMMENTS

XII. ANNOUNCEMENTS

XIII. VILLAGE MANAGER ANNUAL PERFORMANCE REVIEW (pg. 180)

XIV. ADJOURNMENT

Product Name	Interest Rate	Funds Effected	Amounts Invested	Interest Earned	Rolled Over
13 Week CD	0.10%	General Fund	\$ 36,368.63		\$ 36,427.62
CDARS		Major Street Fund	\$ 41,596.67		\$ 41,665.93
		Total for CD	\$ 77,965.30		\$ 78,093.55
1 Year CD		General Fund	\$ 143,624.22		\$ 144,031.02
IB & T		Major Street Fund	\$ 106,388.31		\$ 106,689.64
		Local Street Fund	\$ 10,638.83		\$ 10,668.97
		Sewer Fund	\$ 5,319.42		\$ 5,334.48
		Total for CD	\$ 265,970.79		\$ 266,724.11

Oct-23

Amounts Invested

101 \$ 180,458.64
202 \$ 148,355.57
203 \$ 10,668.97
590 \$ 5,334.48

Total Invested \$ 344,817.66

Remember to Update Below

Matured CD's

General Fund	\$ 143,624.22	\$ 406.79	\$ 144,031.02	
Major Street Fund	\$ 106,388.31	\$ 301.33	\$ 106,689.64	
Local Street Fund	\$ 10,638.83	\$ 30.13	\$ 10,668.97	
Sewer Fund	\$ 5,319.42	\$ 15.07	\$ 5,334.48	
Total for CD	\$ 265,970.79		\$ 266,724.11	\$ 753.32
General Fund	\$ 36,368.63	\$ 58.995	\$ 36,427.62	
Major Street Fund	\$ 41,596.67	\$ 69.26	\$ 41,665.93	
	\$ 77,965.30		\$ 78,093.55	\$ 128.25
Total Interest Earned for the Month				
		\$ 881.57		

CHECK REGISTER FOR VILLAGE OF LAKE ISABELLA

CHECK DATE 10/01/2023 - 10/31/2023

Check Date	Check	Vendor Name	Invoice/GL Number	Amount
Bank 1 POOLED ACCOUNT				
10/10/2023	16636	COYNE OIL	3676	105.17
10/10/2023	16637	TRI COUNTY HOME WORKS ELECTRI	17916700	59.99
			16146800	124.35
			18577500	40.82
			17995500	138.71
			11079203	97.25
				<hr/> 461.12
10/10/2023	16638	TIM WOLFF - PAYROLL	10/11/2023	2,410.11
10/10/2023	16639	ISABELLA COUNTY REGISTER DEED	21-072-00-416-01	30.00
10/10/2023	16640	MI STATE DISBURSEMENTS UNIT	DISBURSEMENT10/11/23	56.78
10/10/2023	16641	MARK WESLOCK	10/11/2023	401.00
10/10/2023	16642	JESSICA MANLEY- PAYROLL	10/11/2023	1,487.07
10/10/2023	16643	JOHNSON, JERRY	10/11/2023	1,114.08
10/10/2023	16644	FIDELITY BROKERAGE SERVICE LL	3RD QUARTER 2023	600.00
10/10/2023	16645	CONSUMER ENERGY	201097202023	1.40
10/10/2023	16646	CHARTER COMMUNICATIONS	005251301092123	187.14
10/10/2023	16647	CARDMEMBER SERVICE	9189	1,020.00
10/10/2023	16648	VISUAL EDGE IT, INC	24AR1146376	69.87
10/10/2023	16649	21C ADVERTISING	562673	170.00
10/10/2023	16650	ROSLUND PRESTAGE & COMPANY	152943	5,400.00
10/10/2023	16651	RAYMOND & REBECCA WALDORF	21-075-00-348-00	139.12
10/25/2023	16652	TRI COUNTY HOME WORKS ELECTRI	STREET LIGHT EL CAMI	897.00
10/25/2023	16653	TIM WOLFF REIMBURSEMENTS	2023 MML CONFERENCE	177.31
10/25/2023	16654	ISABELLA BANK	0807	8,665.38
10/25/2023	16655	NATIONWIDE RETIREMENT SERVICE	22336	420.00
10/25/2023	16656	TIM WOLFF - PAYROLL	10/25/2023	2,410.11
10/25/2023	16657	MI STATE DISBURSEMENTS UNIT	912128087	56.78
10/25/2023	16658	MARK WESLOCK	10/25/2023	322.27
10/25/2023	16659	PAYROLL, JESSICA MANLEY-	10/25/2023	1,487.07
10/25/2023	16660	JOHNSON, JERRY	10/25/2023	1,254.66
10/25/2023	16661	CONSUMER ENERGY	100055515090	21.88
10/25/2023	16662	BLUE CROSS BLUE SHIELD OF MI	007024491710	5,351.16
10/25/2023	16663	AFLAC	629347	153.28
10/25/2023	16664	BLOOM SLUGGETT , PC	24288	1,128.89
				<hr/>
1 TOTALS:				
Total of 29 Checks:				35,998.65
Less 0 Void Checks:				0.00
Total of 29 Disbursements:				<hr/> 35,998.65

Village of Lake Isabella

Condensed Balance Sheet

Month Ending: October 2023

Fund	Item	Amount	Fund	Item	Amount
101 General Fund	Cash	\$ 473,502.52	590 Sewer	Cash	\$ 4,028.46
	Investments	\$ 180,458.64		Investments	\$ 5,334.48
	Petty Cash	\$ 200.00		Other	\$ 65,000.00
	Other	\$ (239.40)		Total Assets	\$ 74,362.94
	Total Assets	\$ 653,921.76			
				Liabilities	\$ -
	Liabilities	\$ 37,420.12		Reserves	\$ 74,362.94
	Reserves	\$ 616,501.64		TOTAL	\$ 74,362.94
	TOTAL	\$ 653,921.76			
202 Major Streets	Cash	\$ 217,896.49	103 Fire Insurance	Cash	\$ 100.07
	Investments	\$ 148,355.57	Withholding Fund	Investments	\$ -
	Other	\$ -		Other	\$ -
	Total Assets	\$ 366,252.06		Total Assets	\$ 100.07
	Liabilities	\$ (166.38)		Liabilities	\$ -
	Reserves	\$ 366,418.44		Reserves	\$ 100.07
	TOTAL	\$ 366,252.06		TOTAL	\$ 100.07
203 Local Streets	Cash	\$ 148,840.34	207 Road Patrol	Cash	\$ 29,686.25
	Investments	\$ 10,668.97	Milage	Investments	\$ -
	Other	\$ -		Other	\$ -
	Total Assets	\$ 159,509.31		Total Assets	\$ 29,686.25
	Liabilities	\$ (83.02)		Liabilities	\$ -
	Reserves	\$ 159,592.33		Reserves	\$ 29,686.25
	TOTAL	\$ 159,509.31		TOTAL	\$ 29,686.25

BALANCE SHEET REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 10/31/2023

GL Number	Description	YTD Balance
		10/31/2023
		Normal (Abnormal)
<hr/>		
Fund: 101 General Fund		
*** Assets ***		
101-000-001.000	Cash in Checking	473,502.52
101-000-003.100	CDARS Investments	180,458.64
101-000-004.000	Petty Cash	200.00
101-000-019.000	ACCOUNTS RECEIVABLE	10.00
101-000-084.000	Due from Other Funds	1,569.31
101-000-084.202	Due from Major Streets	(1,213.32)
101-000-084.203	Due from Local Streets	(605.39)
Total Assets		<hr/> 653,921.76
*** Liabilities ***		
101-000-228.000	P/R Taxes Payable To State	449.98
101-000-229.000	P/R Taxes Payable to Federal	(82.55)
101-000-264.000	Deffered Revenue	36,995.91
101-000-269.000	Garnishments Payable	56.78
Total Liabilities		<hr/> 37,420.12
*** Fund Equity ***		
101-000-390.000	Fund Balance	606,792.94
Total Fund Equity		<hr/> 606,792.94
<hr/>		
Total Fund 101:		
TOTAL ASSETS		<hr/> 653,921.76
BEG. FUND BALANCE		606,792.94
+ NET OF REVENUES & EXPENDITURES		9,708.70
= ENDING FUND BALANCE		616,501.64
+ LIABILITIES		37,420.12
= TOTAL LIABILITIES AND FUND BALANCE		<hr/> 653,921.76

BALANCE SHEET REPORT FOR VILLAGE OF LAKE ISABELLA
Balance As of 10/31/2023

		YTD Balance 10/31/2023
GL Number	Description	Normal (Abnormal)
Fund: 103 Fire Insurance Withholding Fun		
*** Assets ***		
103-000-001.000	Cash in Checking	100.07
Total Assets		100.07
*** Fund Equity ***		
103-000-390.000	Fund Balance	100.04
Total Fund Equity		100.04
Total Fund 103:		
TOTAL ASSETS		100.07
BEG. FUND BALANCE		100.04
+ NET OF REVENUES & EXPENDITURES		0.03
= ENDING FUND BALANCE		100.07
+ LIABILITIES		0.00
= TOTAL LIABILITIES AND FUND BALANCE		100.07

BALANCE SHEET REPORT FOR VILLAGE OF LAKE ISABELLA
Balance As of 10/31/2023

GL Number	Description	YTD Balance 10/31/2023 Normal (Abnormal)
Fund: 202 Major Streets		
*** Assets ***		
202-000-001.000	Cash in Checking	217,896.49
202-000-003.100	CDARS Investments	148,355.57
Total Assets		366,252.06
*** Liabilities ***		
202-000-214.000	Due To Other Funds	(166.38)
Total Liabilities		(166.38)
*** Fund Equity ***		
202-000-390.000	Fund Balance	469,507.24
Total Fund Equity		469,507.24
Total Fund 202:		
TOTAL ASSETS		366,252.06
BEG. FUND BALANCE		469,507.24
+ NET OF REVENUES & EXPENDITURES		(103,088.80)
= ENDING FUND BALANCE		366,418.44
+ LIABILITIES		(166.38)
= TOTAL LIABILITIES AND FUND BALANCE		366,252.06

BALANCE SHEET REPORT FOR VILLAGE OF LAKE ISABELLA
Balance As of 10/31/2023

GL Number	Description	YTD Balance 10/31/2023 Normal (Abnormal)
Fund: 203 Local Streets		
*** Assets ***		
203-000-001.000	Cash in Checking	148,840.34
203-000-003.100	CDARS Investments	10,668.97
Total Assets		159,509.31
*** Liabilities ***		
203-000-214.000	Due To Other Funds	(83.02)
Total Liabilities		(83.02)
*** Fund Equity ***		
203-000-390.000	Fund Balance	163,133.65
Total Fund Equity		163,133.65
Total Fund 203:		
TOTAL ASSETS		159,509.31
BEG. FUND BALANCE		163,133.65
+ NET OF REVENUES & EXPENDITURES		(3,541.32)
= ENDING FUND BALANCE		159,592.33
+ LIABILITIES		(83.02)
= TOTAL LIABILITIES AND FUND BALANCE		159,509.31

BALANCE SHEET REPORT FOR VILLAGE OF LAKE ISABELLA
Balance As of 10/31/2023

GL Number	Description	YTD Balance	
		Normal	10/31/2023 (Abnormal)
Fund: 207 Road Patrol Milage			
*** Assets ***			
207-000-001.000	Cash in Checking		29,686.25
Total Assets			29,686.25
Total Fund 207:			
TOTAL ASSETS			29,686.25
BEG. FUND BALANCE			0.00
+ NET OF REVENUES & EXPENDITURES			29,686.25
= ENDING FUND BALANCE			29,686.25
+ LIABILITIES			0.00
= TOTAL LIABILITIES AND FUND BALANCE			29,686.25

BALANCE SHEET REPORT FOR VILLAGE OF LAKE ISABELLA
Balance As of 10/31/2023

		YTD Balance 10/31/2023
GL Number	Description	Normal (Abnormal)
Fund: 581 Airport		
*** Assets ***		
581-000-130.000	Land	50,000.00
581-000-156.000	Runway	206,452.36
581-000-157.000	Acc. Depreciation-Runway	(206,452.00)
Total Assets		50,000.36
*** Fund Equity ***		
581-000-390.000	Fund Balance	50,000.36
Total Fund Equity		50,000.36
Total Fund 581:		
TOTAL ASSETS		50,000.36
BEG. FUND BALANCE		50,000.36
+ NET OF REVENUES & EXPENDITURES		0.00
= ENDING FUND BALANCE		50,000.36
+ LIABILITIES		0.00
= TOTAL LIABILITIES AND FUND BALANCE		50,000.36

BALANCE SHEET REPORT FOR VILLAGE OF LAKE ISABELLA
Balance As of 10/31/2023

		YTD Balance 10/31/2023
GL Number	Description	Normal (Abnormal)
Fund: 590 Sewer		
*** Assets ***		
590-000-001.000	Cash in Checking	4,028.46
590-000-003.100	CDARS Investments	5,334.48
590-000-130.000	Land	65,000.00
Total Assets		74,362.94
*** Fund Equity ***		
590-000-390.000	Fund Balance	74,298.65
Total Fund Equity		74,298.65
Total Fund 590:		
TOTAL ASSETS		74,362.94
BEG. FUND BALANCE		74,298.65
+ NET OF REVENUES & EXPENDITURES		64.29
= ENDING FUND BALANCE		74,362.94
+ LIABILITIES		0.00
= TOTAL LIABILITIES AND FUND BALANCE		74,362.94

BALANCE SHEET REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 10/31/2023

		YTD Balance 10/31/2023
GL Number	Description	Normal (Abnormal)
Fund: 900 General Fixed Asset		
*** Assets ***		
900-000-137.000	Acc. Dep.-Buildings/Additions	(1,185.71)
900-000-139.000	Acc. Depreciation - St Equipme	(583.00)
900-000-146.000	Office Equipment & Furniture	2,634.90
900-000-147.000	Acc. Dep. Office & Furniture	(1,404.41)
900-000-170.000	Infrastructure	984,394.74
900-000-171.000	Accum. Depreciation Office Equ	(111,797.00)
Total Assets		872,059.52
*** Fund Equity ***		
900-000-399.000	Investment and Fixed Assets	872,059.52
Total Fund Equity		872,059.52
Total Fund 900:		
TOTAL ASSETS		872,059.52
BEG. FUND BALANCE		872,059.52
+ NET OF REVENUES & EXPENDITURES		0.00
= ENDING FUND BALANCE		872,059.52
+ LIABILITIES		0.00
= TOTAL LIABILITIES AND FUND BALANCE		872,059.52

Village of Lake Isabella
Condensed Revenue/Expenditure Sheet
Month Ending: October 2023

Fund	Item	Amount	Fund	Item	Amount
General Fund	Taxes	\$ 3,521.92	Major Streets	Public Act 48	\$ -
	Special Assessment	\$ 2,127.49		Public Act 51	\$ 20,197.06
	Permits	\$ 90.00		Interest in Checking	\$ 20.59
	State Revenue Sharing	\$ 36,802.00		Interest in Investing	\$ 370.58
	Interest in Checking	\$ 49.07		Other	\$ -
	Interest in Investing	\$ 465.79		TOTAL Revenue	\$ 20,588.23
	Donations	\$ 903.97		Total Percent of Budget YTD	18.1%
	Civil Infractions	\$ 128.70			
	Other	\$ 2,913.15		Salaries	\$ 3,656.90
	TOTAL Revenue	\$ 47,002.09		Supplies	\$ 216.80
Total Percent of Budget YTD		40.3%		Transportation & Mileage	\$ -
				Contracted Services	\$ -
	Salaries	\$ 14,163.86		Other	\$ 2,860.84
	Supplies	\$ 471.78		TOTAL Expenditures	\$ 6,734.54
	Postage	\$ -		Total Percent of Budget YTD	45.7%
	Contracted Services	\$ 2,270.62			
	Transportation	\$ 699.00	Local Streets		
	Printing and Publishing	\$ 170.00		Public Act 51	\$ 9,987.17
	Legal & Audit	\$ 4,158.89		Interest in Checking	\$ 14.45
	Other	\$ 8,141.14		Interest in Investing	\$ 30.13
	TOTAL Expenditures	\$ 30,075.29		Other	\$ -
Total Percent of Budget YTD		38.9%		TOTAL Revenue	\$ 10,031.75
				Total Percent of Budget YTD	10.5%
Sewer	Interest in Checking	\$ 0.85			
	Interest in Investing	\$ 15.07		Salaries	\$ 3,656.89
	Other	\$ -		Supplies	\$ 216.80
	TOTAL Revenue	\$ 15.92		Transportation & Mileage	\$ -
				Contracted Services	\$ -
	Contracted Services	\$ -		Other	\$ 1,199.29
	Other	\$ -		TOTAL Expenditures	\$ 5,072.98
	TOTAL Expenditures	\$ -		Total Percent of Budget YTD	19.9%
Fire Ins. Fund	Interest in Checking	\$ 0.01	Road Mileage Fund	Mileage Collected	\$ 1,420.51
	Interest in Investing	\$ -		Interest in Checking	\$ 2.98
	Other	\$ -		Other	\$ 4.22
	TOTAL Revenue	\$ 0.01		TOTAL Revenue	\$ 1,427.71
	Contracted Services	\$ -		Contracted Services	\$ -
	Other	\$ -		Other	\$ -
	TOTAL Expenditures	\$ -		TOTAL Expenditures	\$ -

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 10/31/2023

GL Number	Description	23-24 Amended Budget	YTD Balance 10/31/2023 (Abnormal)	Activity For 10/31/2023 (Decrease)	Balance Normal	Available 10/31/2023 (Abnormal)	% Bdgt Used
Fund: 101 General Fund							
Account Category: Revenues							
Department: 000							
101-000-401.000	Taxes	79,500.00	77,023.03	3,521.92		2,476.97	96.88
101-000-445.000	Interest & Penalties on Taxes	500.00	27.88	23.16		472.12	5.58
101-000-451.000	Special Assessments	42,264.00	38,824.74	2,127.49		3,439.26	91.86
101-000-475.000	Permits	1,000.00	660.00	90.00		340.00	66.00
101-000-477.000	Cable Franchise Fee	26,000.00	6,142.10	0.00		19,857.90	23.62
101-000-528.100	ARPA	4,000.00	0.00	0.00		4,000.00	0.00
101-000-548.000	Liquor Law Grant	1,100.00	1,250.70	0.00		(150.70)	113.70
101-000-573.000	Local Community Stabilization	400.00	0.00	0.00		400.00	0.00
101-000-574.000	State Revenue Sharing	195,000.00	36,802.00	36,802.00		158,198.00	18.87
101-000-609.202	MS Administration Fee	13,585.00	2,515.63	1,110.84		11,069.37	18.52
101-000-609.203	LS Administration Fees	6,655.00	1,243.94	549.29		5,411.06	18.69
101-000-657.000	Civil Infraction Fines	500.00	372.90	128.70		127.10	74.58
101-000-664.000	Interest In Checking	750.00	196.54	49.07		553.46	26.21
101-000-665.000	Interest on Investments	2,000.00	1,868.09	465.79		131.91	93.40
101-000-672.000	Miscellaneous	50.00	317.22	317.22		(267.22)	634.44
101-000-672.200	Miscellaneous-Fireworks Donati	8,500.00	1,673.97	903.97		6,826.03	19.69
101-000-673.100	Village owned Lots	0.00	400.00	400.00		(400.00)	100.00
101-000-676.150	MS Storage Rental	15,000.00	0.00	0.00		15,000.00	0.00
101-000-676.155	MS Salt Barn Fees	3,750.00	0.00	0.00		3,750.00	0.00
101-000-676.250	LS Storage Rental	15,000.00	0.00	0.00		15,000.00	0.00
101-000-676.255	LS Salt Barn Fees	3,750.00	0.00	0.00		3,750.00	0.00
101-000-687.000	Refunds/Reimbursements	2,500.00	747.63	512.64		1,752.37	29.91
Total Dept 000		421,804.00	170,066.37	47,002.09		251,737.63	40.32
Revenues		421,804.00	170,066.37	47,002.09		251,737.63	40.32
Account Category: Expenditures							
Department: 101 Council							
101-101-702.000	Salaries	1,680.00	0.00	0.00		1,680.00	0.00
101-101-752.000	Supplies	250.00	0.00	0.00		250.00	0.00
101-101-752.600	Supplies - Meetings	250.00	0.00	0.00		250.00	0.00
101-101-767.000	Uniforms	500.00	0.00	0.00		500.00	0.00
101-101-851.000	Postage	55.00	0.00	0.00		55.00	0.00
101-101-900.000	Printing and Publishing	500.00	330.00	170.00		170.00	66.00
101-101-910.000	Training - Professional Dev.	500.00	0.00	0.00		500.00	0.00
101-101-913.000	Other Travel Expenses	500.00	0.00	0.00		500.00	0.00
101-101-956.000	Miscellaneous	50.00	0.00	0.00		50.00	0.00
101-101-985.000	Technology	500.00	0.00	0.00		500.00	0.00
Total Dept 101 - Council		4,785.00	330.00	170.00		4,455.00	6.90
Department: 172 Village Manager							
101-172-702.000	Salaries	31,308.00	10,246.14	2,276.92		21,061.86	32.73
101-172-709.000	Social Security Tax Employer	2,502.00	1,055.37	348.12		1,446.63	42.18
101-172-718.000	Employee Insurance	18,500.00	6,876.60	1,617.90		11,623.40	37.17
101-172-718.150	Employee Contributions	0.00	(62.24)	31.11		62.24	100.00
101-172-726.100	Village Match	2,400.00	600.00	600.00		1,800.00	25.00
101-172-727.000	Life Insurance	1,560.00	516.00	129.00		1,044.00	33.08
101-172-752.000	Supplies	500.00	37.33	0.00		462.67	7.47
101-172-860.000	Transportation and Mileage	4,800.00	1,850.89	558.55		2,949.11	38.56
101-172-860.100	Non Taxable Vehicle Reimbursem	1,500.00	415.26	92.28		1,084.74	27.68

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 10/31/2023

GL Number	Description	23-24 Amended Budget	YTD Balance 10/31/2023 (Normal (Abnormal))	Activity For 10/31/2023 Increase (Decrease)	Available Balance 10/31/2023 Normal (Abnormal)	% Bdg Used
Fund: 101 General Fund						
Account Category: Expenditures						
Department: 172 Village Manager						
101-172-910.000	Training - Professional Dev.	1,250.00	595.00	0.00	655.00	47.60
101-172-913.000	Other Travel Expenses	1,250.00	249.00	45.00	1,001.00	19.92
101-172-915.000	Membership and Dues	750.00	0.00	0.00	750.00	0.00
101-172-956.000	Miscellaneous	50.00	72.46	49.44	(22.46)	144.92
101-172-984.000	Software	500.00	0.00	0.00	500.00	0.00
101-172-985.000	Technology	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 172 - Village Manager		69,370.00	22,451.81	5,748.32	46,918.19	32.37
Department: 173 Administration						
101-173-702.000	Salaries	20,917.00	6,853.86	1,523.08	14,063.14	32.77
101-173-709.000	Social Security Tax Employer	3,896.00	746.10	216.36	3,149.90	19.15
101-173-718.000	Employee Insurance	18,250.00	4,877.28	1,180.20	13,372.72	26.72
101-173-718.100	AFLAC	2,575.00	766.40	153.28	1,808.60	29.76
101-173-718.150	Employee Contributions	0.00	(45.42)	22.69	45.42	100.00
101-173-725.000	Workers Compensation	500.00	965.00	0.00	(465.00)	193.00
101-173-726.000	Retirement Fund	0.00	(60.00)	150.00	60.00	100.00
101-173-726.100	Village Match	1,200.00	210.00	210.00	990.00	17.50
101-173-727.000	Life Insurance	300.00	0.00	0.00	300.00	0.00
101-173-752.000	Supplies	5,000.00	3,241.09	74.20	1,758.91	64.82
101-173-767.000	Uniforms	300.00	0.00	0.00	300.00	0.00
101-173-801.000	Contracted Services	2,500.00	2,984.61	428.56	(484.61)	119.38
101-173-801.100	FIREWORKS	17,000.00	0.00	0.00	17,000.00	0.00
101-173-801.400	Copier Contract	600.00	378.33	69.87	221.67	63.06
101-173-801.500	Software Support	300.00	628.80	0.00	(328.80)	209.60
101-173-801.525	IT Support	2,500.00	(75.00)	0.00	2,575.00	(3.00)
101-173-829.000	Legal	11,000.00	1,379.00	0.00	9,621.00	12.54
101-173-829.200	Register of Deeds	300.00	30.00	30.00	270.00	10.00
101-173-830.000	Audit	7,500.00	4,000.00	3,000.00	3,500.00	53.33
101-173-850.000	Telephone	2,500.00	561.42	187.14	1,938.58	22.46
101-173-850.100	DPW Internet	0.00	79.95	0.00	(79.95)	100.00
101-173-851.000	Postage	1,300.00	838.45	0.00	461.55	64.50
101-173-851.100	Postage - Newsletter	2,000.00	999.04	0.00	1,000.96	49.95
101-173-860.000	Transportation and Mileage	1,854.00	100.00	0.00	1,754.00	5.39
101-173-900.000	Printing and Publishing	1,000.00	0.00	0.00	1,000.00	0.00
101-173-900.100	Newsletter	3,000.00	995.00	0.00	2,005.00	33.17
101-173-900.200	Webpage	1,450.00	0.00	0.00	1,450.00	0.00
101-173-910.000	Training - Professional Dev.	600.00	0.00	0.00	600.00	0.00
101-173-910.100	Tuition	12,000.00	4,707.00	0.00	7,293.00	39.23
101-173-913.000	Other Travel Expenses	600.00	0.00	0.00	600.00	0.00
101-173-915.000	Membership and Dues	2,000.00	848.00	0.00	1,152.00	42.40
101-173-935.000	Liability & Property Insurance	5,400.00	6,900.00	0.00	(1,500.00)	127.78
101-173-956.000	Miscellaneous	250.00	85.94	0.00	164.06	34.38
101-173-984.000	Software	250.00	2,019.00	0.00	(1,769.00)	807.60
Total Dept 173 - Administration		128,842.00	45,013.85	7,245.38	83,828.15	34.94
Department: 215 Clerk						
101-215-702.000	Salaries	18,285.00	5,988.51	1,330.78	12,296.49	32.75
101-215-709.000	Social Security Tax Employer	1,416.00	637.44	195.22	778.56	45.02
101-215-752.000	Supplies	0.00	533.22	0.00	(533.22)	100.00
101-215-801.500	Software Support	2,200.00	0.00	0.00	2,200.00	0.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 10/31/2023

GL Number	Description	23-24 Amended Budget	YTD Balance 10/31/2023 (Normal) (Abnormal)	Activity For 10/31/2023 Increase (Decrease)	Available Balance 10/31/2023 Normal (Abnormal)	% Bdg Used
Fund: 101 General Fund						
Account Category: Expenditures						
Department: 215 Clerk						
101-215-915.000	Membership and Dues	50.00	0.00	0.00	50.00	0.00
101-215-984.000	Software	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 215 - Clerk		24,951.00	7,159.17	1,526.00	17,791.83	28.69
Department: 253 Treasurer						
101-253-702.000	Salaries	20,917.00	6,853.86	1,523.08	14,063.14	32.77
101-253-709.000	Social Security Tax Employer	1,582.00	747.62	216.36	834.38	47.26
101-253-801.000	Contracted Services	250.00	0.00	0.00	250.00	0.00
101-253-801.500	Software Support	1,000.00	2,270.00	0.00	(1,270.00)	227.00
101-253-851.000	Postage	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 253 - Treasurer		24,749.00	9,871.48	1,739.44	14,877.52	39.89
Department: 262 Elections						
101-262-801.000	Contracted Services	5,000.00	4,648.84	0.00	351.16	92.98
101-262-900.000	Printing and Publishing	2,000.00	1,530.00	0.00	470.00	76.50
Total Dept 262 - Elections		7,000.00	6,178.84	0.00	821.16	88.27
Department: 265 Building and Grounds						
101-265-752.000	Supplies	4,000.00	2,913.64	340.68	1,086.36	72.84
101-265-752.850	Trees, Shrubs, Bushes, Plants	500.00	424.00	0.00	76.00	84.80
101-265-801.000	Contracted Services	2,500.00	2,806.96	1,559.99	(306.96)	112.28
101-265-805.000	Taxes and Fees	500.00	1,325.76	0.00	(825.76)	265.15
101-265-850.100	DPW Internet	900.00	224.85	74.95	675.15	24.98
101-265-850.200	Radio Service	1,200.00	100.00	100.00	1,100.00	8.33
101-265-920.000	Electric	2,500.00	470.38	97.25	2,029.62	18.82
101-265-920.100	Geothermal	1,500.00	329.72	123.67	1,170.28	21.98
101-265-920.150	201 S. Coldwater Rd	1,250.00	195.56	15.04	1,054.44	15.64
101-265-921.000	Natural Gas @ 201 Coldwater	2,500.00	57.84	23.28	2,442.16	2.31
101-265-932.000	Equipment Repairs/Maintenance	7,000.00	8,620.46	6,303.21	(1,620.46)	123.15
101-265-991.000	Principal	22,500.00	22,500.00	0.00	0.00	100.00
101-265-992.000	Interest	5,767.00	5,766.75	0.00	0.25	100.00
Total Dept 265 - Building and Grounds		52,617.00	45,735.92	8,638.07	6,881.08	86.92
Department: 345 Public Safety						
101-345-801.700	Fire Contract	42,264.00	0.00	0.00	42,264.00	0.00
101-345-801.850	Lake Patrol Agreement	4,000.00	0.00	0.00	4,000.00	0.00
Total Dept 345 - Public Safety		46,264.00	0.00	0.00	46,264.00	0.00
Department: 346 Code/Zoning Enforcement						
101-346-702.000	Salaries	16,914.00	5,016.38	1,284.39	11,897.62	29.66
101-346-709.000	Social Security Tax Employer	1,522.00	515.05	170.99	1,006.95	33.84
101-346-752.000	Supplies	500.00	22.77	0.00	477.23	4.55
101-346-767.000	Uniforms	300.00	34.43	0.00	265.57	11.48
101-346-801.500	Software Support	3,450.00	4,196.62	0.00	(746.62)	121.64
101-346-801.550	Software - LexisNexus	1,200.00	418.20	212.20	781.80	34.85
101-346-801.600	Blight Program	2,000.00	0.00	0.00	2,000.00	0.00
101-346-829.000	Legal	0.00	1,128.89	1,128.89	(1,128.89)	100.00
101-346-860.000	Transportation and Mileage	1,500.00	435.80	48.17	1,064.20	29.05
101-346-970.000	Capital Outlay	0.00	4,100.00	0.00	(4,100.00)	100.00
101-346-984.000	Software	3,000.00	0.00	0.00	3,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 10/31/2023

GL Number	Description	23-24 Amended Budget	YTD Balance 10/31/2023 (Abnormal)	Activity For 10/31/2023 Increase (Decrease)	Available Balance 10/31/2023 Normal (Abnormal)	% Bdgt Used
Fund: 101 General Fund						
Account Category: Expenditures						
Department: 346 Code/Zoning Enforcement						
Total Dept 346 - Code/Zoning Enforcement		30,386.00	15,868.14	2,844.64	14,517.86	52.22
Department: 439 Airport						
101-439-752.000	Supplies	100.00	98.30	0.00	1.70	98.30
101-439-801.000	Contracted Services	900.00	0.00	0.00	900.00	0.00
101-439-915.000	Membership and Dues	25.00	0.00	0.00	25.00	0.00
101-439-920.000	Electric	750.00	223.81	59.99	526.19	29.84
101-439-935.000	Liability & Property Insurance	1,500.00	1,482.00	0.00	18.00	98.80
Total Dept 439 - Airport		3,275.00	1,804.11	59.99	1,470.89	55.09
Department: 448 Street Lighting						
101-448-920.000	Electric	2,300.00	1,549.42	1,062.17	750.58	67.37
Total Dept 448 - Street Lighting		2,300.00	1,549.42	1,062.17	750.58	67.37
Department: 701 Planning Commission						
101-701-702.000	Salaries	11,741.00	3,842.28	853.84	7,898.72	32.73
101-701-709.000	Social Security Tax Employer	1,057.00	395.75	130.54	661.25	37.44
101-701-752.000	Supplies	250.00	56.90	56.90	193.10	22.76
101-701-752.600	Supplies - Meetings	200.00	0.00	0.00	200.00	0.00
101-701-900.000	Printing and Publishing	2,500.00	0.00	0.00	2,500.00	0.00
101-701-910.000	Training - Professional Dev.	750.00	0.00	0.00	750.00	0.00
101-701-915.000	Membership and Dues	700.00	0.00	0.00	700.00	0.00
101-701-956.000	Miscellaneous	50.00	0.00	0.00	50.00	0.00
Total Dept 701 - Planning Commission		17,248.00	4,294.93	1,041.28	12,953.07	24.90
Department: 702 Zoning Board of Appeals						
101-702-851.000	Postage	55.00	0.00	0.00	55.00	0.00
101-702-900.000	Printing and Publishing	300.00	100.00	0.00	200.00	33.33
101-702-910.000	Training - Professional Dev.	250.00	0.00	0.00	250.00	0.00
Total Dept 702 - Zoning Board of Appeals		605.00	100.00	0.00	505.00	16.53
Expenditures		412,392.00	160,357.67	30,075.29	252,034.33	38.88
Fund 101 - General Fund:						
TOTAL REVENUES		421,804.00	170,066.37	47,002.09	251,737.63	
TOTAL EXPENDITURES		412,392.00	160,357.67	30,075.29	252,034.33	
NET OF REVENUES & EXPENDITURES:		9,412.00	9,708.70	16,926.80	(296.70)	

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 10/31/2023

GL Number	Description	23-24 Amended Budget	YTD Balance 10/31/2023 (Abnormal)	Activity For 10/31/2023 (Decrease)	Available Balance 10/31/2023 Normal (Abnormal)	% Bdgt Used
Fund: 103 Fire Insurance Withholding Fun						
Account Category: Revenues						
Department: 000						
103-000-664.000	Interest In Checking	0.00	0.03	0.01	(0.03)	100.00
	Total Dept 000	0.00	0.03	0.01	(0.03)	100.00
	Revenues	0.00	0.03	0.01	(0.03)	100.00
Fund 103 - Fire Insurance Withholding Fun:						
	TOTAL REVENUES	0.00	0.03	0.01	(0.03)	
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	
	NET OF REVENUES & EXPENDITURES:	0.00	0.03	0.01	(0.03)	

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 10/31/2023

GL Number	Description	23-24 Amended Budget	YTD Balance 10/31/2023 (Normal (Abnormal))	Activity For 10/31/2023 Increase (Decrease)	Available Balance 10/31/2023 Normal (Abnormal)	% Bdgt Used
Fund: 202 Major Streets						
Account Category: Revenues						
Department: 000						
202-000-539.000	Public Act 48	12,500.00	0.00	0.00	12,500.00	0.00
202-000-546.000	Public Act 51	247,000.00	45,738.65	20,197.06	201,261.35	18.52
202-000-664.000	Interest In Checking	300.00	95.76	20.59	204.24	31.92
202-000-665.000	Interest on Investments	1,000.00	1,479.50	370.58	(479.50)	147.95
Total Dept 000		260,800.00	47,313.91	20,588.23	213,486.09	18.14
Revenues		260,800.00	47,313.91	20,588.23	213,486.09	18.14
Account Category: Expenditures						
Department: 453 Preservation of Streets						
202-453-702.000	Salaries	33,981.00	11,622.28	2,543.84	22,358.72	34.20
202-453-709.000	Social Security Tax Employer	2,550.00	1,242.08	357.39	1,307.92	48.71
202-453-718.000	Employee Insurance	8,500.00	2,965.64	741.41	5,534.36	34.89
202-453-718.150	Employee Contributions	0.00	(28.51)	14.26	28.51	100.00
202-453-725.000	Workers Compensation	1,000.00	1,000.00	0.00	0.00	100.00
202-453-752.000	Supplies	1,000.00	216.80	216.80	783.20	21.68
202-453-752.500	Supplies - Gravel	250.00	0.00	0.00	250.00	0.00
202-453-752.550	Cold Patch	250.00	0.00	0.00	250.00	0.00
202-453-767.000	Uniforms	200.00	18.00	0.00	182.00	9.00
202-453-801.000	Contracted Services	182,500.00	121,626.67	0.00	60,873.33	66.64
202-453-860.000	Transportation and Mileage	5,150.00	679.03	0.00	4,470.97	13.19
202-453-932.000	Equipment Repairs/Maintenance	8,000.00	0.00	0.00	8,000.00	0.00
202-453-943.000	Storage Fee	15,000.00	0.00	0.00	15,000.00	0.00
202-453-970.000	Capital Outlay	5,000.00	3,775.00	0.00	1,225.00	75.50
Total Dept 453 - Preservation of Streets		263,381.00	143,116.99	3,873.70	120,264.01	54.34
Department: 455 Traffic Services						
202-455-752.000	Supplies	4,000.00	0.00	0.00	4,000.00	0.00
202-455-752.800	Supplies - Signs	1,500.00	670.09	0.00	829.91	44.67
202-455-801.200	Mowing/Tree Trimming	4,000.00	0.00	0.00	4,000.00	0.00
Total Dept 455 - Traffic Services		9,500.00	670.09	0.00	8,829.91	7.05
Department: 456 Winter Maintenance						
202-456-752.000	Supplies	1,000.00	0.00	0.00	1,000.00	0.00
202-456-752.400	Supplies - Salt	8,000.00	0.00	0.00	8,000.00	0.00
202-456-752.500	Supplies - Gravel	500.00	0.00	0.00	500.00	0.00
202-456-801.000	Contracted Services	25,000.00	0.00	0.00	25,000.00	0.00
202-456-943.100	Salt Barn Rental Fee	3,750.00	0.00	0.00	3,750.00	0.00
Total Dept 456 - Winter Maintenance		38,250.00	0.00	0.00	38,250.00	0.00
Department: 457 Administration						
202-457-809.000	Administration Fee	13,585.00	2,515.63	1,110.84	11,069.37	18.52
202-457-830.000	Audit	3,000.00	2,600.00	1,750.00	400.00	86.67
202-457-935.000	Liability & Property Insurance	1,500.00	1,500.00	0.00	0.00	100.00
Total Dept 457 - Administration		18,085.00	6,615.63	2,860.84	11,469.37	36.58
Expenditures		329,216.00	150,402.71	6,734.54	178,813.29	45.69
Fund 202 - Major Streets:						
TOTAL REVENUES		260,800.00	47,313.91	20,588.23	213,486.09	
TOTAL EXPENDITURES		329,216.00	150,402.71	6,734.54	178,813.29	

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 10/31/2023

GL Number	Description	23-24 Amended Budget	Normal	YTD Balance 10/31/2023 (Abnormal)	Activity For 10/31/2023 (Decrease)	Available Balance 10/31/2023 Normal (Abnormal)	% Bdg't Used
Fund: 202 Major Streets							
NET OF REVENUES & EXPENDITURES:		(68,416.00)		(103,088.80)	13,853.69	34,672.80	

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 10/31/2023

GL Number	Description	23-24 Amended Budget	YTD Balance 10/31/2023 (Normal (Abnormal))	Activity For 10/31/2023 Increase (Decrease)	Available Balance 10/31/2023 Normal (Abnormal)	% Bdgt Used
Fund: 203 Local Streets						
Account Category: Revenues						
Department: 000						
203-000-546.000	Public Act 51	121,000.00	22,617.14	9,987.17	98,382.86	18.69
203-000-664.000	Interest In Checking	75.00	57.56	14.45	17.44	76.75
203-000-665.000	Interest on Investments	25.00	122.03	30.13	(97.03)	488.12
Total Dept 000		121,100.00	22,796.73	10,031.75	98,303.27	18.82
Revenues		121,100.00	22,796.73	10,031.75	98,303.27	18.82
Account Category: Expenditures						
Department: 453 Preservation of Streets						
203-453-702.000	Salaries	33,981.00	11,622.28	2,543.84	22,358.72	34.20
203-453-709.000	Social Security Tax Employer	3,058.00	1,242.07	357.38	1,815.93	40.62
203-453-718.000	Employee Insurance	8,500.00	2,965.64	741.41	5,534.36	34.89
203-453-718.150	Employee Contributions	0.00	(28.51)	14.26	28.51	100.00
203-453-725.000	Workers Compensation	750.00	750.00	0.00	0.00	100.00
203-453-752.000	Supplies	750.00	216.80	216.80	533.20	28.91
203-453-752.500	Supplies - Gravel	300.00	0.00	0.00	300.00	0.00
203-453-752.550	Cold Patch	200.00	0.00	0.00	200.00	0.00
203-453-767.000	Uniforms	200.00	19.33	0.00	180.67	9.67
203-453-801.000	Contracted Services	10,000.00	0.00	0.00	10,000.00	0.00
203-453-801.300	Brining	2,400.00	0.00	0.00	2,400.00	0.00
203-453-860.000	Transportation and Mileage	5,000.00	780.26	0.00	4,219.74	15.61
203-453-932.000	Equipment Repairs/Maintenance	3,000.00	0.00	0.00	3,000.00	0.00
203-453-943.000	Storage Fee	15,000.00	0.00	0.00	15,000.00	0.00
203-453-970.000	Capital Outlay	5,000.00	3,775.00	0.00	1,225.00	75.50
Total Dept 453 - Preservation of Streets		88,139.00	21,342.87	3,873.69	66,796.13	24.22
Department: 455 Traffic Services						
203-455-752.800	Supplies - Signs	1,000.00	811.24	0.00	188.76	81.12
203-455-801.200	Mowing/Tree Trimming	4,000.00	0.00	0.00	4,000.00	0.00
Total Dept 455 - Traffic Services		5,000.00	811.24	0.00	4,188.76	16.22
Department: 456 Winter Maintenance						
203-456-752.000	Supplies	500.00	0.00	0.00	500.00	0.00
203-456-752.400	Supplies - Salt	5,000.00	0.00	0.00	5,000.00	0.00
203-456-752.500	Supplies - Gravel	500.00	0.00	0.00	500.00	0.00
203-456-801.000	Contracted Services	20,000.00	0.00	0.00	20,000.00	0.00
203-456-943.000	Storage Fee	3,750.00	0.00	0.00	3,750.00	0.00
Total Dept 456 - Winter Maintenance		29,750.00	0.00	0.00	29,750.00	0.00
Department: 457 Administration						
203-457-809.000	Administration Fee	6,655.00	1,243.94	549.29	5,411.06	18.69
203-457-830.000	Audit	1,500.00	1,500.00	650.00	0.00	100.00
203-457-935.000	Liability & Property Insurance	1,250.00	1,440.00	0.00	(190.00)	115.20
Total Dept 457 - Administration		9,405.00	4,183.94	1,199.29	5,221.06	44.49
Expenditures		132,294.00	26,338.05	5,072.98	105,955.95	19.91
Fund 203 - Local Streets:						
TOTAL REVENUES		121,100.00	22,796.73	10,031.75	98,303.27	
TOTAL EXPENDITURES		132,294.00	26,338.05	5,072.98	105,955.95	

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 10/31/2023

GL Number	Description	23-24 Amended Budget	Normal	YTD Balance 10/31/2023 (Abnormal)	Activity For 10/31/2023 Increase (Decrease)	Available Balance 10/31/2023 Normal (Abnormal)	% Bdg't Used
Fund: 203 Local Streets							
NET OF REVENUES & EXPENDITURES:		(11,194.00)		(3,541.32)	4,958.77	(7,652.68)	

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 10/31/2023

GL Number	Description	23-24 Amended Budget	YTD Balance 10/31/2023 (Normal)	Activity For 10/31/2023 (Increase/Decrease)	Available Balance 10/31/2023 (Normal/Abnormal)	% Bdgt Used
Fund: 207 Road Patrol Milage						
Account Category: Revenues						
Department: 000						
207-000-403.000	Road Patrol Milage	33,472.00	32,118.92	1,420.51	1,353.08	95.96
207-000-445.000	Interest & Penalties on Taxes	0.00	4.22	4.22	(4.22)	100.00
207-000-528.100	ARPA	10,628.00	0.00	0.00	10,628.00	0.00
207-000-664.000	Interest In Checking	0.00	12.15	2.98	(12.15)	100.00
Total Dept 000		44,100.00	32,135.29	1,427.71	11,964.71	72.87
Revenues		44,100.00	32,135.29	1,427.71	11,964.71	72.87
Account Category: Expenditures						
Department: 000						
207-000-801.000	Contracted Services	44,100.00	2,449.04	0.00	41,650.96	5.55
Total Dept 000		44,100.00	2,449.04	0.00	41,650.96	5.55
Expenditures		44,100.00	2,449.04	0.00	41,650.96	5.55
Fund 207 - Road Patrol Milage:						
TOTAL REVENUES		44,100.00	32,135.29	1,427.71	11,964.71	
TOTAL EXPENDITURES		44,100.00	2,449.04	0.00	41,650.96	
NET OF REVENUES & EXPENDITURES:		0.00	29,686.25	1,427.71	(29,686.25)	

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 10/31/2023

GL Number	Description	23-24 Amended Budget	YTD Balance 10/31/2023 (Abnormal)	Activity For 10/31/2023 (Decrease)	Available Balance 10/31/2023 Normal (Abnormal)	% Bdgt Used
Fund: 590 Sewer						
Account Category: Revenues						
Department: 000						
590-000-664.000	Interest In Checking	5.00	3.32	0.85	1.68	66.40
590-000-665.000	Interest on Investments	40.00	60.97	15.07	(20.97)	152.43
Total Dept 000		45.00	64.29	15.92	(19.29)	142.87
Revenues		45.00	64.29	15.92	(19.29)	142.87
Account Category: Expenditures						
Department: 000						
590-000-801.000	Contracted Services	800.00	0.00	0.00	800.00	0.00
Total Dept 000		800.00	0.00	0.00	800.00	0.00
Expenditures		800.00	0.00	0.00	800.00	0.00
Fund 590 - Sewer:						
TOTAL REVENUES		45.00	64.29	15.92	(19.29)	
TOTAL EXPENDITURES		800.00	0.00	0.00	800.00	
NET OF REVENUES & EXPENDITURES:		(755.00)	64.29	15.92	(819.29)	
Report Totals:						
TOTAL REVENUES - ALL FUNDS		847,849.00	272,376.62	79,065.71	575,472.38	
TOTAL EXPENDITURES - ALL FUNDS		918,802.00	339,547.47	41,882.81	579,254.53	
NET OF REVENUES & EXPENDITURES:		(70,953.00)	(67,170.85)	37,182.90	(3,782.15)	



Village of Lake Isabella

Village Council
October 10, 2023
Regular Meeting
1010 Clubhouse Drive
Lake Isabella, MI 48893

Village President Torgerson called the meeting to order at 7:01 PM. Those in attendance recited the Pledge of Allegiance.

Members Present: Cueny, Davis, Kiel, Laraway, Peavey, Shannon, & Torgerson

Members Excused: None

Agenda Approval:

The meeting agenda was accepted without objection or modification.

Consent Agenda:

A motion was made by Laraway, seconded by Cueny, to approve the Consent Agenda as presented. ROLL CALL VOTE; YEAS: Cueny, Davis, Kiel, Laraway, Peavey, Shannon, & Torgerson; NAYS: None. MOTION CARRIED.

Reports:

- **Village President:** Torgerson reported that the Lake & River Bottom Restoration Committee continues to press forward with work to obtain the first set of dredging permits.
- **Village Manager:** Wolff reported that the Census Bureau responded to our 2020 Challenge. They ended up reducing our population by 3 people to 1,826. He is working on the paperwork to request an estimate from the Census Bureau for them to conduct a Special Census.

Wolff asked for the Council's feedback on the topic of residential beekeeping and backyard chickens. After a brief discussion, the Council agreed to place the item on the agenda for the next meeting and to solicit feedback from the community via the Village's Facebook page on the subject prior to the meeting.

Wolff also reminded the Council that Trick-or-Treating hours are Halloween night between the hours of 5 PM and 7 PM.
- **Sherman Township:** Sherman Township Trustee Grey discussed a recent work session of the Township Board that focused on cemeteries.
- **LIPOA:** None.

Public Hearings: None

Public Comment:

- Jeff Grey of Pequena Drive spoke against the Village, adding a streetlight at the corner of El Camino Grande and Queens Way.

- Penny & Dale Vermurlen of El Camino Grande spoke in favor of adding a streetlight at the corner of El Camino Grande and Queens Way. They discussed that they live at this intersection, and the added light would increase safety and security in the area.

Existing Business:

1. **Village Council Compensation:**

The Village Council continued its review of compensation provided to members. The Council discussed and acknowledged Section 5.05 of the Village Charter, which delays any adjustment in compensation until all current terms on the Council have expired. Wolff stated that based on the current membership if all members served out all of their current terms, any adjustment would not take effect until January of 2027.

Torgerson stated that based on the review of other communities, as a minimum, he would support \$75/per meeting for the Village Clerk, Village President, and Village Treasurer and \$50/per meeting for the other members of the Village Council.

Laraway stated that he agrees with Torgerson's position.

Shannon stated that since all current terms on the Council need to expire before any compensation adjustment goes into effect, there is a good chance that this may not impact several members of the Council who do not opt to run for re-election.

Cueny stated he agrees with Shannon's comments and stated for the record he is not planning to be on the Council in 2027.

Davis stated he thinks by 2027, the amount should be between \$75 and \$100 in order to keep up with inflation. He also spoke about compensation for Special Meetings, as the current compensation is provided only for regular meetings that are attended.

Laraway stated that he hopes that increasing the compensation amounts it will help encourage more people to be willing to serve on the Council. Shannon discussed that her hope is that increasing the compensation it would help give somebody interested in serving the ability to cover any personal expenses like childcare, which may be necessary for them to attend meetings.

Kiel stated he supported increasing the compensation to \$100 level for the Clerk, Treasurer, and President and either \$75 or \$50 for the other members, adding having Special Meetings compensated at 50%.

Wolff was asked to have a Resolution drafted that the Council could consider at the next meeting to approve adjusting the rate of compensation based on the discussion from this meeting.

New Business:

1. **Introduction of Proposed Ordinance 2023-04:**

The Council reviewed the recodification of Article VIII and Article X. Wolff discussed three substantive changes made to the text.

Regarding the Village's refuse collection ordinance, Cueny and Kiel both discussed their support for making residents have their garbage in cans when placed at the roadside. This was further discussed as something to talk to the Village's refuse partner when the next franchise renewal occurs.

With no further discussion, Shannon formally introduced the draft as Ordinance 2023-04 and a public hearing scheduled for the November meeting.

2. Resolution 2023-17; Capital Assets Policy:

Laraway made a motion, seconded by Cueny, to adopt Resolution 2023-17, which updates the Village's Capital Assets Policy. ROLL CALL VOTE; YEAS: Cueny, Davis, Kiel, Laraway, Peavey, Shannon, & Torgerson; NAYS: None. MOTION CARRIED.

3. Resolution 2023-18; Credit Card Policy Update:

Cueny voiced concern over the allowed limit for any one card and that the Village should consider lowering it for future staff members.

Kiel made a motion, seconded by Cueny, to adopt Resolution 2023-18, which updates the Village's Credit Card Policy. ROLL CALL VOTE; YEAS: Cueny, Davis, Kiel, Laraway, Peavey, Shannon, & Torgerson; NAYS: None. MOTION CARRIED.

4. Resolution 2023-19; Fee Schedule Update:

Davis stated that he thought the proposed fees were reasonable and had no concerns about the adjustments.

Cueny made a motion, seconded by Laraway, to adopt Resolution 2023-19, which updates the fees charged by the Village for various development applications. ROLL CALL VOTE; YEAS: Cueny, Davis, Kiel, Laraway, Peavey, Shannon, & Torgerson; NAYS: None. MOTION CARRIED.

5. Streetlight Quote; El Camino Grande & Queens Way Intersection:

Laraway stated he was opposed to the request to add a streetlight at this location. He stated he feels it is not necessary and would open up the Village to additional requests from around the Village.

Shannon discussed the Village's policy that only provides for streetlights at the intersection of a Major Street and a Major Street. Wolff stated that both El Camino Grande and Queens Way are Major Streets and would qualify under the Village's policy.

Davis discussed that it looks like the location is a good spot as it is not in the line of travel for westbound traffic on El Camino Grande.

Kiel stated he was agreeable with the request as it was at the intersection of two Major Streets.

Torgerson stated that due to the Village's increased population and traffic, this was a good safety upgrade.

Wolff shared that the following locations are the intersection of two Major Streets or a Major Street and County Primary Road that do not have a streetlight: Birdie Drive and Clubhouse Drive and Clubhouse Drive and River Road. He also reported that the Village maintains 13 streetlights currently.

A motion was made by Cueny, seconded by Davis, to approve the quote from Homework's Tri-County to install an LED streetlight at the intersection of El Camino Grande and Queens Way. ROLL CALL VOTE; YEAS: Cueny, Davis, Kiel, Peavey, Shannon, & Torgerson; NAYS: Laraway. MOTION CARRIED.

Public Comments: None

Council Comments: None

Adjournment:

With no further business, the meeting was adjourned at 8:15 PM.

Approved: _____

Carol Shannon, Village Clerk

David K. Torgerson, Village President

DRAFT

A meeting of the Joint Lake & River Restoration Committee was called to order at 4 PM by committee chairperson Burmeister.

LIPOA Members Present: Burmeister, Dauffenbach¹, and Keelean
Village Members Present: Laraway, Peavey, and Torgerson
At-Large Members Present: Buchanan, Dambrosio, and Nelson

Torgerson made a motion, seconded by Buchanan, to approve the minutes of the September 20, 2023 meeting. VOICE VOTE: MOTION CARRIED.

A motion was made by Keelean, seconded by Torgerson, to approve the Financial Report showing available funds of \$33,850. VOICE VOTE: MOTION CARRIED.

Comments Submitted Before the Meeting: LIPOA Manager King discussed a conversation with a property owner concerned about dredging Bonita Bay.

Permit Application Update:

King updated the Committee on the status of the application for Birch Bay. He stated that EGLE has informed him that they will be looking at the application for the first time by the end of the month.

The Committee discussed the timing of applying for Par Beach's dredging permit. A consensus was reached not to submit that application until EGLE has acted on the Birch Bay application.

Wolff suggested sending a letter to the adjacent owners in Birch Bay, who EGLE will notify of the application as they have a 30-day comment period. The Committee endorsed this idea as a proactive measure to answer property owners' questions.

Purchasing Policy:

The Committee reviewed the Village's purchasing policy changes prepared by Keelean. The Committee agreed with Wolff's recommendation to add the term "or Chair's designee" to the policy. This change allows staff to complete necessary transactions approved by the Committee or Chairperson.

Burmeister made a motion, seconded by Laraway, to adopt the amended purchasing policy. VOICE VOTE: MOTION CARRIED.

Vendor Meet & Greet:

The Committee discussed holding an informational meeting for interested vendors.

¹ Dauffenbach arrived at 4:19 PM.

The Committee identified 1 PM on December 6, 2023, as the preferred time and date to meet at the LIPOA office. This will allow interested bidders to see the condition of Birch Bay.

The Committee discussed the timing of when to prepare and request bids, as well as bidding out each project individually versus all of the projects collectively. Pros and cons for each option were discussed, but no formal action was taken.

Wolff set up a new email account that is sent to both the Village and LIPOA for interested bidders to use on the project.

Public Comments: None

The next meeting was tentatively set for November 29th at 4 PM.

The meeting adjourned at 4:51 PM.

DRAFT



Village of Lake Isabella

Planning Commission November 14, 2023 Regular Meeting Minutes

Planning Commission Vice-Chair Simon called the meeting to order at 7:02 PM. The pledge of allegiance was recited by those present.

Members Present: Grey, Laraway, Tafreshi, & Simon

Members Absent: Barringer, Wickert, & Ervin

Agenda Approval:

Grey made a motion, seconded by Tafreshi, to approve the meeting agenda as presented.
VOICE VOTE: MOTION CARRIED 4-0-0.

Approval of Minutes:

Tafreshi made a motion, seconded by Grey, to approve the September 12, 2023, meeting minutes. VOICE VOTE: MOTION CARRIED 4-0-0.

Village Manager Report:

Manager Wolff reported the MDOT Category B grant that was awarded to the Village. He shared that the Village's plan is to have the project completed before the end of the current fiscal year (June 30, 2024). Wolff also discussed a likely Site Plan that the Planning Commission will have in the future. He shared that the property north of the bank has been sold, and the new owner is looking to develop an office for his existing business at the location.

Village Council Report:

Laraway reported on recent meetings. He discussed the Council's discussion about on-street parking and the discussion about requiring all trash to be bagged. Laraway also discussed the installation of a new streetlight at the intersection of El Camino Grande and Queens Way.

Public Hearings: None

Public Comments: None

Existing Business: None

New Business:

1. 2024 Master Plan Survey:

The Planning Commission reviewed the list of draft questions for the 2024 Master Plan Survey. One question was changed to have respondents rank their top three reasons for staying in Lake Isabella rather than a single reason. Wolff shared the timeline for the Master Plan update with a goal of the final adoption by the Village Council in late summer.

2. Chickens & Beekeeping Survey:

The Planning Commission reviewed the results of the survey conducted on backyard chickens and beekeeping. The following items were identified as important issues for the Council to take into consideration when reviewing this subject:

- The location of chicken enclosures and coups.
- A minimum parcel size should be required for beekeeping as a means to help negate the impact of bee flyaways.
- No roosters.
- Having a cap on the number of chickens.
- Presenting any proposed changes as two separate ordinances rather than bundling the two together into a single ordinance.

3. Next Meeting Date:

Unless a project is submitted that requires review and approval by the Planning Commission, the next scheduled meeting was set for January 9, 2024.

Public Comments: None

With no further business, Ervin adjourned the meeting at 7:58 PM.

Approved: _____

Carol Shannon, Village Clerk



Village of Lake Isabella

VILLAGE COUNCIL MEETING
NOVEMBER 21, 2023

VILLAGE MANAGER REPORT

DEPARTMENT OF PUBLIC SAFETY

- Sheriff activity is included for the month of October.

DEPARTMENT OF COMMUNITY DEVELOPMENT

- A list of year-to-date permits is attached.
- Code enforcement activity for the previous month is attached.
- The Planning Commission will be reviewing a Site Plan for a new office building on Coldwater Road. The two lots north of the bank were recently sold, and the new owner is planning to build an office for his landscaping business at this location.

DEPARTMENT OF PUBLIC WORKS

- The Isabella County Board of Public Works is planning to meet with the Isabella County Administrator to encourage her to have the County offer Isabella County Forest #2 Water System to the Village. If an offer is ever sent to the Village, it would be placed on the next meeting agenda of the Village Council.
- The new streetlight at Queens Way and El Camino Grande has been installed.
- I have taken the required exam to obtain my Airport Manager's license. MDOT has yet to inform me of the results or next steps in completing the license process.

LAKE & RIVER RESTORATION PROJECT

- Attached is an article that we prepared for the Morning Sun. The Committee is looking to get the word out that we are interested in hearing from firms that may be interested in working on the project in the years ahead. Several local firms were directly mailed information, and the goal of the Sun article is to let other firms know of the opportunity to get on our list. We've also migrated the 2023 Election page on our website to a new page under 'Your Community.' On that page, interested firms can complete a contact form that gets sent to both the Village and LIPOA. Finally, the additional tests requested by EGLE for the Birch Cove permit application came back clean and have been forwarded to EGLE.

OTHER ITEMS OF NOTE

- The audit presentation will be at next month's meeting.

Enforcement Cases By Month/Category

11/17/2023

1/1

VILLAGE OF LAKE ISABELLA - 2023

Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Filed	Closed
Animal	0	0	0	0	0	0	0	0	0	4	0	0	4	3
Blight	0	0	0	0	0	0	0	0	0	1	0	0	1	0
Sign	0	0	0	0	0	0	0	0	0	7	0	0	7	4
Trailer/RV	0	0	0	0	0	0	0	0	0	1	0	0	1	1
Vehicle	0	0	0	0	0	0	0	0	0	1	0	0	1	0
Zoning	0	0	0	0	0	0	0	0	0	4	0	0	4	3
	0	0	0	0	0	0	0	0	0	2	0	0	2	2

Open violations

11/17/2023

1/1

Enforcement #	Violation	Status	Origin	Filed	Closed
CE23-0211		Open (Correction Notice 2)	Proactive	09/19/23	
CE23-0213	Junk Items	Open (Extension Granted)	Proactive	09/28/23	
CE23-0219	Appliance Outside	Open (Correction Notice 1)		10/04/23	
CE23-0220		Open (Correction Notice 2)	Proactive	10/06/23	
CE23-0224		Open (Correction Notice 2)	Proactive	10/11/23	
CE23-0229		Open (Correction Notice 1)	Proactive	10/20/23	
CE23-0230		Open (Pending Verification)	Proactive	10/21/23	
CE23-0233		Open (Correction Notice 1)	Proactive	10/26/23	
CE23-0234	No Zoning Permit	Violations	Proactive	10/30/23	11/01/23
CE23-0235		Open (Correction Notice 1)	Proactive	10/31/23	
CE23-0238		Open (Correction Notice 1)	Proactive	11/01/23	
CE23-0241		Open (Correction Notice 1)	Proactive	11/01/23	
CE23-0242		Open (Correction Notice 1)	Proactive	11/08/23	
CE23-0243		Open (Correction Notice 1)	Proactive	11/08/23	
CE23-0244		Open (Correction Notice 2)	Proactive	11/16/23	

Total # of violations: 15



Permit #	Name/Business	Property Address	Purpose	Date	Plat
1	MQ Property Management, LLC	1025 Barcelona Drive	New Home - Permit Renewal	1/12/2023	Forest 2
2	Bruce & Michelle Rand	1051 Vallado Drive	Accessory Structure	1/18/2023	Woods 1
3	Scott Lumbert	1047 Crown Point	Detached Garage	2/10/2023	Plat 1
4	Consumer's Energy	1011 Bishop Lane	Utility Service	2/24/2023	C.E.
5	Justin Mitchell	1032 Castle Drive	Detached Garage	Waiting until fall	Plat 1
6	John & Shannon Kozinski	1044 Fairway Drive	New Home	3/9/2023	G.E. 1
7	Jeff & Nora Ragland	1048 Crown Pointe	Deck Addition	3/16/2023	Plat 1
8	John & Shannon Kozinski	1044 Fairway Drive	Driveway	3/22/2023	G.E. 1
9	Brian & Julie Chippeway	1015 Isabella Vista	Detached Garage	3/23/2023	North
10	William Beutler	1060 Queens Way	Driveway	3/24/2023	Unplatted
11	Robert & Anita Battleshaw	1009 Putter Drive	Shed	3/27/2023	G.E. 1
12	Consumer's Energy	1017 Fairway Drive	Utility Service	4/12/2023	G.E. 1
13	Scott Brinks	1182 Clubhouse Drive	Driveway	4/17/2023	Golf Estates 2
14	Scott Brinks	1184 Clubhouse Drive	Driveway	4/17/2023	Golf Estates 2
15	Steve Galassini	1200 Clubhouse Drive	Driveway	4/17/2023	Golf Estates 2
16	Leslie Walton & Anne McLellan	1142 Fairway Drive	New Home	4/20/2023	G.E. 1
17	Ben Wright	1155 Clubhouse Drive	Driveway	4/25/2023	Golf Estates 2
18	Consumer's Energy	1044 Fairway Drive	Utility Service	4/28/2023	G.E. 1
19	Alberta McBride Living Trust	501 N. Coldwater Rd	Replace Deck	5/1/2023	C.E.
20	Bruce & Michelle Rand	1051 Vallado Drive	Fence	5/4/2023	Woods 1
21	Scott Brinks	1182 Clubhouse Drive	New Home	5/4/2023	Golf Estates 2
22	Jason Peavey	1109 Lincoln	Driveway	5/10/2023	Plat 3
23	Ben Wright	1155 Clubhouse Drive	Fence	5/12/2023	Golf Estates 2
24	LIPOA	1096 Queens Way	Fence	5/16/2023	Unplatted
25	Cory & Jaime Schafer	1065 Circle Drive	Detached Garage	5/19/2023	Golf Estates 2
26	Peter & Mary Krasun	1052 Vallado Drive	Attached Garage	5/22/2023	Woods 1
27	Jason Benzinger	4020 Castle Drive	Shed	5/23/2023	Plat 1
28	Juli Sisung	1087 Clubhouse Drive	Addition	5/23/2023	G.E. 1
29	Todd L Levitt	2006 Castle Court	Shed	5/24/2023	Plat 1
30	Doug and Dawn Neff	1033 Essex Drive	Expand Deck	5/24/2023	Plat 3
31	Tony & Linda Clouse	1005 Peninsula Drive	Detached Garage	5/24/2023	Golf Estates 2
32	Gary & Nettie Uplinger	3012 Sequoia Ct	Fence	5/25/2023	Woods 1
33	Patrick Bothe	1033 Granada Dr	Shed	6/1/2023	Plat 2
34	Jon & Holli Crowley	1263 Queens Way	Addition	6/9/2023	Plat 3
35	Richard & Kathleen Most	1007 Carmen Drive	Addition	6/12/2023	Forest 1
36	Dave & Debra King	1118 Queens Way	Driveway	6/16/2023	Forest 2
37 (SLU 23-01)	Eric & Kim Pluff	1008 Southport	Accessory Structure	6/26/2023	Plat 3
38	Steve & Verda Hanrahan	1011 Peninsula Drive	New Home	6/26/2023	Golf Estates 2
39	Little Flower Barn (Mike Fiorillo)	565 N. Coldwater Road	Addition	6/28/2023	Unplatted
40	Consumer's Energy	1142 Fairway Drive	Utility Service	7/6/2023	G.E. 1
41	Joyce & Richard Swan	Par Drive	Driveway	7/7/2023	Golf Estates 2
42	Peter Gilgen	1116 Clubhouse Drive	Shed	7/11/2023	Golf Estates 2
43	William Hedrich	2007 Duquesa Ct.	Shed	7/21/2023	Plat 3
44	Dean Willard	1018 Parkview Drive	Shed	7/24/2023	Golf Estates 2
45	Matthew Sawade	1010 Par Drive	Driveway	7/26/2023	Golf Estates 2
46	Neil & Kenrda McDonnell	1095 Bundy Drive	Deck Addition	7/31/2023	Platinus Point
47	Dave Powell	1002 Wedge	Fence	8/1/2023	Golf Estates 1
48	Tim Wolff	1070 Bundy	Fence	8/4/2023	Plat 4
49	Justin Mitchell	1030 Castle	Deck Replacement	8/4/2023	Plat 1
50	Richard Hevelhorst	1196 Queens Way	Shed Replacement	8/8/2023	Plat 4
51	Joe Claybaugh	1022 Pueblo Pass	New Home	8/10/2023	Foresta Verde
52	Robert Hollingsworth	1000 Vallado	Fence	8/15/2023	Woods 1
53	Larry Wilson	1004 Trebuh Ct	Shed	8/15/2023	Whispering Pines
54	Penny Vermurlen	1002 El Camino Grande	Fence	8/23/2023	Lake Isabella North
55 (Var 23-01)	Larry Latham	1268 Queens Way	Addition	8/23/2023	Plat 4
56	Rick Bishop	1105 Bundy Drive	New Home & Detached Garage	8/23/2023	Platinus Point
57	John Gottleber	1052 El Camino Grande	Ditch Fill-in	8/23/2023	North
58	John Gottleber	1052 El Camino Grande	New Home & Attached Garage	9/11/2023	North



Permit #	Name/Business	Property Address	Purpose	Date	Plat
59	Matt & Krisandra Rondy	1010 Monterrey Trl	Family Day Care	8/31/2023	South
60	Consumer's Energy	1011 Peninsula Drive	Utility Service	21-Sep	GE 2
61	Hinebaugh Fred	740 Rolland Rd	Fence	9/27/2023	Shores
62	John Gottleber	1053 El Camino Grande	Driveway	9/27/2023	North
63	Stacey Proton	1017 Ann Street	Detached Garage	9/28/2023	Plat 3
64	Ace Hardware	50 N. Coldwater	Sign	9/28/2023	Unplatted
65	John and Landa Fostich	1052 Circle	Detached Garage	10/4/2023	Golf Estate 2
66	Andrew DiCapo	1083 Bundy Drive	New Home	10/3/2023	Platinus Point
67	Craig & Lori Lang	1019 Peninsula Drive	New Home	10/12/2023	Golf Estates 2
68	Jim Newbold	1252 Queens Way	Deck	10/13/2023	Plat 4
69	Doug Border	1024 Isabella Vista	Fence	8/11/2023	North
70	David Allen	810 N. Coldwater	Fence	10/27/2023	Unplatted
71	Melissa Lahti	1021 Cordoba	Fence	11/6/2023	Forest 2
72	Kevin Fussman	1057 Barcelona	Covered Roof and Addition	11/14/2023	Forest 2
73					
74					
75					

Major Projects

New Homes..... 9
Detached Garages.. 7
Additions..... 8

Minor Projects

Shed..... 9
Deck..... 6
Fence..... 12

Right-of-Way

Driveways..... 11
Utility..... 5

LOCAL NEWS

SUBSCRIBER ONLY

Lake Isabella restoration plans unfold

Local firms invited to submit bids



Aerial view of Lake Isabella. Photo courtesy of Lake Isabella.



By **SUE KNICKERBOCKER FIELD**

PUBLISHED: November 16, 2023 at 10:11 a.m. | UPDATED: November 16, 2023 at 10:12 a.m.



Community leaders in Lake Isabella are already at work on a restoration project that won't be funded until summer 2024 taxes are collected, hoping to find local contractors and save taxpayer money.

Lake Isabella voters in August overwhelmingly approved a dedicated millage to fund lake and river bottom restoration efforts, and the community's Joint Lake Restoration Committee applied in October for the first permit needed to start the work, Lake Isabella Village Manager Tim Wolff said.

While the first of the funding from the millage will not be available until after summer 2024 taxes are collected, Wolff said, the application submitted to the state seeks approval to dredge several thousand cubic yards of material from Birch Bay, which is located on Queens Way across from the Lake Isabella Property Owners Association office and is adjacent to Isabella County's Gilmore Park.

Village leaders are working on hosting an event to bring in local firms to bid on the project.

"Members of the Joint Lake Restoration Committee, a combination of village, community, and property owners association members, are looking to host an informal meet and greet event in early December with firms interested in working on the upcoming project," Wolff said. "Letters are being sent to over a dozen local companies that could eventually perform work on the project inviting them to this informational meeting."

Wolff said a critical factor in the Lake Isabella officials are pursuing is to dredge the lake bottom during the winter drawdown.

Currently, the village's drawdown permit from the state allows for up to six feet of winter drawdown, Wolff said.

Lake Isabella's dam, designed in the 1960s, has two gates that can lower the lake level by as much as 10 feet, according to Wolff.

"Doing the bulk of the work during the winter drawdown is hoped to lower project costs by making the project accessible to conventional earth-moving firms, not just firms specializing in dredging," Wolff said.

Interested firms are asked to visit the "Lake & River Restoration" page, which can be found under the "Your Community" dropdown menu on [Lake Isabella's website](#). There is an online form interested vendors can complete to be added to the project's list of potential bidders.

Wolff said the village's first opportunity to bid will happen once the approval permit for Birch Bay has been granted, potentially beginning in early 2024.





VILLAGE OF
LAKE ISABELLA
LIVE & PLAY

Related Links

[Charter & Ordinances](#)

[Financial Reports](#)

[Village Council](#)

[Boards & Committees](#)

[Village Staff](#)

[Meeting Minutes](#)

[Bid Opportunities](#)

[Calendar](#)

[Home](#) > [Your Community](#) > [Lake & River Restoration](#)

Lake & River Restoration Project

Companies interested in being notified of upcoming bidding opportunities on this project can complete the contact to be notified by [clicking here](#).

Voters in Lake Isabella overwhelmingly approved a dedicated special millage in 2023 to fund restoration work on the lake and river bottom. The proposal to levy up to 3 mills for 12 years passed with nearly 70% support by the voters. More information on the proposal can be found in the following materials that were prepared in advance of the election:

- [May 2023, Village Spring Newsletter](#)
- [July 2023, Special Election Newsletter](#)
- [July 2023, FAQ Newsletter](#)
- [August Election Reminder Flyer](#)
- [Slides from Community Open House Meetings](#)
- [Visit our Flickr page to see photos from past drawdowns.](#)

A condensed look at what was approved at the August 8, 2023, Special Election is as follows:



Requested Millage Span

12 years



Requested Millage Amount

3 Mills



Year 1 Revenue

\$281,103



Estimated Tax Increase

Taxable Value	Annual Tax Increase	Monthly Escrow
\$50,000	\$150	\$12.50
\$75,000	\$225	\$18.75
\$100,000	\$300	\$25.00
\$150,000	\$450	\$37.50



Target Area: The Bays





Isabella County Sheriff's Office

Sheriff Michael Main • Undersheriff Thomas Burns
207 Court Street • Mt. Pleasant, MI 48858 • (989) 772-5911 • FAX (989) 773-2739

INVOICE

November 8, 2023

Village of Lake Isabella
Attn: Tim Wolff, Village Manager
1010 Clubhouse Drive
Lake Isabella, MI 48893

Please let this letter serve as an invoice for services rendered.

Dedicated Patrols for Lake Isabella for October 2023.

Patrol dates 10/01/23 – 10/31/23

Wages & Fringes	\$ 1,475.87
# shifts 4 * \$40	<u>160.00</u>
Total	\$ 1,635.87

Please forward payment to:

Isabella County Sheriff Department
207 N. Court St.
Mt. Pleasant, MI 48858

Respectfully Submitted,

Jenifer Wilson
Administrative Assistant

Lake Isabella Patrol Statistics

October 2023

Traffic

Hazardous Traffic	0
Non-Hazardous Traffic	0
OWI Alcohol/Drugs	0

Criminal Complaints

State	0
Against Persons	0
Property-1	0
Property-2	0
Retail Fraud	0
Morals/Decency	0

Patrol Activity

Verbal Warnings	5
County Road Accidents	0
State Trunk Line Accidents	0
Village/City Accidents	0
Motorist Assists	0
Assists to ICSO	1
Other Department Assists	0
Traffic Stops	5
Property Checks	10
Liquor Inspections	4

<u>Total Hours of Patrol</u>	27
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Village of Lake Isabella

VILLAGE COUNCIL MEETING
NOVEMBER 21, 2023

PUBLIC HEARING #1

PROPOSED ORDINANCE 2023-04

There is one public hearing on the Council's agenda this month. Proposed ordinance 2023-04 is the re-codification of Article VIII and Article X of the Village's ordinances. These two sections are the final two which need to be re-codified in our effort to do a complete update to our code book. This ordinance was formally introduced at last month's meeting. There have been no comments submitted to the office (as of 11/14/2023) in advance of the hearing.

VILLAGE OF LAKE ISABELLA
ISABELLA COUNTY
NOTICE OF PUBLIC HEARING

Proposed Ordinance 2023-04

Notice is hereby given that the Village Council of the Village of Lake Isabella will hold a public hearing on Tuesday, November 21, 2023, as part of a Regular Meeting beginning at 7 PM local time. The purpose of the public hearings is to receive comments and questions on proposed Ordinance 2023-04. The location of the public hearing will be the Lake Isabella Village Hall, 1010 Clubhouse Drive, Lake Isabella, MI 48893.

The purpose of this Ordinance is to update the Codification of Article VIII and Article X of the Codified Ordinances of the Village of Lake Isabella. The amendments in this Ordinance are intended to address various grammar issues, update regulations, and ensure consistent formatting with the other Codified Ordinances.

Information may be obtained, including a copy of the proposed Ordinance at the Village Hall at the above address between the hours of 8 AM to 4:30 PM, Monday through Friday. Written comments may be submitted in advance of the public hearing to the Village Clerk at the address below or via email at *office@lakeisabellami.org*.

Carol Shannon
Village Clerk
1010 Clubhouse Drive
Lake Isabella, MI 48893
(989) 644-8654

Village of Lake Isabella

1010 Clubhouse Drive
Lake Isabella, MI 48893

PROPOSED ORDINANCE 2023-04 ARTICLE VIII & ARTICLE X UPDATE

The Village of Lake Isabella hereby ordains:

SECTION 1: PURPOSE

The purpose of this Ordinance is to amend various sections of the Codified Ordinances of the Village of Lake Isabella contained in Article VIII and Article X. The amendments in this Ordinance are intended to address various grammar issues, update regulations, and provide consistency in formatting adopted ordinances. These regulations further intend to provide for and ensure the public's general health and well-being and protect property values. This Ordinance also intends to remove the ability to seek a waiver from the Blight Code of the Village as codified in Section 642.5 of the Codified Ordinances of the Village of Lake Isabella.

SECTION 2: CHAPTERS AMENDED

This Ordinance will amend the following Chapters to read as attached hereto:

- 802 – Ad Volorem Property Tax Levy
- 812 – Peddlers & Solicitors
- 822 – Refuse Haulers
- 832 – Rental Housing Standards
- 842 – Marijuana Facilities
- 1002 – State Construction Code
- 1012 – METRO Act
- 1022 – Consumers Energy Natural Gas Franchise
- 1032 – Michigan Consolidated Gas Natural Gas Franchise
- 1042 – Homeworks Tri-County Electric Franchise

SECTION 3: SECTION 642.05 REPEALED

Section 642.5 of the Codified Ordinances of the Village of Lake Isabella, which allows for the owner or occupant of land in the Village to seek a Temporary Waiver from the requirements of the Village's Blight Code, is hereby repealed.

SECTION 4: SEVERABILITY

In the event that any section or sections, provisions, phrases, or words of this Ordinance shall be found to be invalid by a court of competent jurisdiction, such holding shall not affect the validity or the enforceability of the remaining sections, provisions, phrases, or other words of this Ordinance.

Section 5: Ordinances Repealed

All ordinances and/or parts of ordinances in conflict with or inconsistent with this Ordinance are hereby repealed to the extent of any such conflict or inconsistency.

Section 6: Effective Date

This Ordinance shall take effect and be in force upon the expiration of 7 days after the date when the notice of adoption for this Ordinance is published in a newspaper of general circulation in the Village of Lake Isabella. This Ordinance and attached document shall be codified, edited for typos and grammatical errors, and enumerated in accordance with the codification procedure of the Village of Lake Isabella.

###

We, the undersigned President and Clerk of the Village of Lake Isabella, Isabella County, State of Michigan, do hereby certify that the above and foregoing Ordinance, known as Ordinance #2023-04 "ARTICLE VIII & ARTICLE X UPDATE" of the Village of Lake Isabella, was adopted in the following manner with at least seven days elapsing between the publication of the public hearing for the Ordinance and the enactment by the Village Council at a regular or special meeting of the Lake Isabella Council, offered by councilmember Shannon, and seconded by councilmember _____. Initially introduced by Councilmember _____.

Village Council Introduction	October 10, 2023
Village Council Public Hearing	
Village Council Enactment	

The vote to adopt this Ordinance was taken by roll call, with the "yeas" and "nays" recorded as such.

YEAS: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

Dated at Lake Isabella, Michigan, this _____ day of _____, 2023.

Village Council President
David Torgerson

Village Clerk
Carol Shannon

GENERAL AD VALOREM TAX

1. General Ad Valorem Property Tax

The Village of Lake Isabella here-by ordains that pursuant to Section 7.02(c) of the Village Charter and pursuant to Section 10.02 of the Village Charter, the annual general ad valorem tax levy for general operating Village purposes shall be ~~1~~one mill (1) for the taxable value of real property and personal property in the Village of Lake Isabella ~~as determined by the Village Treasurer.~~

PEDDLING & SOLICITING

1. Solicitor and Solicitation Defined

The words solicitor, solicit, solicitation, and soliciting as used in this ~~Ordinance~~[Chapter](#) shall mean any person (which includes any individual, firm, entity, corporation, association, partnership, limited liability company, or organization or its agents) traveling either by foot, wagon, automobile, vehicle, or other conveyance, from place to place, from house to house, or from street to street, taking or attempting to take orders for the sale of goods, products, or merchandise or personal property of any nature; or attempting to collect monies, pledges or donations for political, charitable, or religious causes; or for services to be furnished or performed, whether or not such person has, carries or exposes for sale a sample of the subject or such sale or whether such person is collecting advance payments on such sales or not; or any similar action or activities including those persons who call themselves transient merchants, canvassers, hucksters, peddlers or other similar terms. These activities shall also include any actions involving the canvassing or petitioning for a public office, public official, political candidate, election, ~~or~~ millage, ~~or~~ public initiative or referendum affecting public policy.

2. Permit Required

Except as otherwise provided in this ~~Chapter~~[Ordinance](#), no person shall solicit or act as a solicitor within the Village of Lake Isabella without first obtaining a permit from the Village. No permit shall be granted by the Village without prior approval by the Village Manager, Village Clerk, or such other Village official as is appointed by the Village Council. All permits shall ~~expire thirty (30) days~~ [be valid for one year](#) after their issuance, ~~unless renewed by the Village Manager, Village Clerk, or such other Village official as is appointed by the Village Council.~~

3. Background Check

Except for persons or solicitors that are partially exempt from this ~~Chapter~~[Ordinance](#) ~~pursuant to Section 12.004 (Section 4) hereof~~, a background check will be performed by the Village for each individual solicitor before a Village permit is issued. [The designated Village official shall issue a permit upon the determination that the applicant has met all of the following conditions:](#)~~The Village Council shall determine what type of background check shall be performed for different categories or types of solicitors based on the potential threat to the public health or safety.~~

[A. The required application fee has been paid.](#)

[B. The application has been completed in full.](#)

[C. The applicant has not made a material misrepresentation of fact in or falsified any contents of the application.](#)

- D. The applicant has not had a peddler's permit denied or revoked by the Village in the previous five years.
- E. The applicant has never been convicted of a felony or any crime involving sexual misconduct, assaultive conduct, theft, or fraud.
- F. The applicant's vehicle(s) being used in solicitation efforts has a current and valid registration, and the solicitor has a valid driver's license.
- G. The applicant is not in default for any real or personal property taxes owed to the Village.

4. Permit Application

A permit application may be obtained during normal business hours at the Village offices.

- A. Such application shall be fully completed and filed with the Village at least ten (10) days prior to the date of commencement of the solicitation. The application shall contain all of the following information:

1. Name of the applicant and the names of those persons soliciting for the applicant. Each individual solicitor must supply, in person, a copy of their driver's license or another form of government-issued photo personal identification to the Village.
2. Permanent home address and local address of the applicant (and for all other persons soliciting for the applicant).
3. A brief description of the nature of the organization and business and the goods or services to be sold or solicited.
4. If the solicitor is otherwise employed, the applicant shall provide the name and address of such employer.
5. A description, including the license plate, of any vehicles used in solicitation efforts.
- ~~5. The length of time for which the solicitation within the Village is desired.~~
- ~~6. The place where the goods or property proposed to be sold or orders taken for the sale are manufactured or produced, where such products or goods are located at the time said application is filed and the proposed method of delivery.~~
- ~~7. A statement as to approximate locations within the Village where the solicitations will take place.~~
8. Each solicitor shall sign a statement as to whether or not that solicitor (or the solicitor's firm, corporation, or organization) has been convicted of a felony, and/or misdemeanor assault, sexual misconduct, theft, or fraud offense. ~~and if so, stating the nature of the offense. A "yes" response is cause for denial of a permit for the applicant.~~

- B. If the requirements of this Ordinance are met, the Village shall prepare and issue a solicitor permit to each person soliciting under the applicant. The solicitor shall

maintain possession of the issued permit ~~shall be displayed by the solicitor~~ at all times while soliciting in the Village and shall ~~be present~~ a copy of the permitted by that person upon request to any resident requesting identification prior to any attempt to sell a product or service to that resident.

- C. Any denial of a permit application shall be made in writing, specifying the reasons for denial within three (3) business days of the filing of a complete application. The Village may take a longer period of time ~~in determining~~ to determine whether a particular permit will be issued if the background check cannot be completed in a shorter period of time. Any appeal of a permit denial pursuant to this ~~Chapter~~ Ordinance must be in ~~a~~ writing, signed by the applicant and filed with the Village within ten (10) days of the date of the denial. All appeals shall be decided by the Village Council.

~~D. A solicitor permit shall be denied by the Village if any of the following standards are not met:~~

- ~~1. Every requirement of this Ordinance will be met.~~
- ~~2. The safety of the residents of the Village will be protected.~~
- ~~3. Neither the applicant nor the applicant's employer or organization has been convicted of either a felony of any kind or a misdemeanor involving solicitation, theft or fraud.~~
- ~~4. Neither the applicant nor the applicant's organization is delinquent in any real or personal property taxes or other indebtedness to the Village.~~

5. Partially Exempt Persons and Activities

The following persons and organizations are exempt from the permitting requirements under this Ordinance when engaging in the type of solicitation mentioned below in this section. Except as otherwise provided, all solicitation that is exempt under this section shall still comply with the general regulations and prohibitions of the Village of Lake Isabella.

- A. Solicitation for Religious or Charitable Institutions. Any person who is soliciting for a school, state or federally registered or recognized charity, a nonprofit corporation or entity, or a church or religious society shall not be required to obtain any permit or pay any permit fee pursuant to this Ordinance. The solicitor for any group listed under this subsection (a) must still register with the Village and provide the Village Manager, Village Clerk, or other Village official designated by the Village Council with a name, address, and a copy of their driver's license before such exempt solicitation can occur within the Village. The applicant shall provide evidence (i.e., 501(c)(3) status, etc.) to the Village that the organization for which the solicitation is taking place is a school, recognizable charitable, nonprofit or religious organization.
- B. Political Speech or Canvassing. Solicitations exclusively intended to canvass or petition for a public official, political candidate, public policy or initiative being promoted for

purposes of a public referendum, initiative, millage, or election does not require any registration, permit or permit fee.

- C. Any person exempt from the permitting requirements of this Ordinance by virtue of state or federal law.

6. Permit Fee

~~Except for exempt permits specified in Section 4 hereof, a~~ A nonrefundable permit fee in the amount of ~~\$25.00~~ ten dollars per individual shall be paid to the Village at the time that an application for a solicitor permit is filed with the Village. ~~If a permit renewal application is filed with the Village within the 30 day time period before the date that the original permit expires, a nonrefundable renewal permit fee in the amount of \$15.00 shall be paid to the Village. If an application for a permit renewal is not filed with the Village (together with the applicable fee) prior to the time the original permit expires, the application shall be deemed an application for a new solicitor permit and the nonrefundable permit fee to be paid to the Village at the time of application shall be \$25.00.~~

~~Each solicitor shall also make a deposit of \$25.00 per permit to the Village. This deposit will be refunded upon return of the permit to the Village. Return of the permit to the Village must be made in person by each individual permittee. All permits must be returned within five (5) days of their expiration or the deposit of \$25.00 shall be forfeited. The above fees and deposit may be modified by the Village Council by resolution from time to time.~~

7. General Regulations and Prohibitions

Unless otherwise expressly permitted by another Village ordinance or mandated by state law:

- A. Where a permit is required by this ~~Chapter Ordinance~~, it shall be unlawful for any person to engage in solicitation without having first obtained a permit issued by the Village. The permit must be in possession of the solicitor while in the act of soliciting and shown upon the request of any person.
- B. While conducting any act of solicitation, the solicitor shall clearly display permit and photo identification that correctly identifies who the solicitor is and for whom the solicitor is working. It shall be unlawful for any solicitor to fail or refuse to show or display such permit and identification upon the request of any person.
- C. No persons shall stop or park a vehicle ~~at the curb~~ for the purpose of solicitation in a manner that obstructs traffic ~~from a vehicle~~, nor shall any person establish a stand, booth or other place of business on any ~~street curb, sidewalk,~~ public right-of-way or other public place. This subsection shall not be interpreted to prohibit parking for the purpose of making deliveries or for the purpose of consummating a business transaction

with persons waiting at the curb, provided that the solicitor leaves the curb immediately after the deliveries or transactions are completed.

- D. No person shall operate or maintain any stand, structure, building_z or vehicle on or near to any public right-of-way for the service of customers or for solicitation in such a manner that requires customers to stand, occupy_z or congregate within the public roadway.
- E. No person shall conduct any solicitation so as to obstruct any street, alley, sidewalk_z or driveway except as may be necessary and reasonable to consummate a permitted transaction or at any time after having been requested to desist by any public officer because of congested or dangerous traffic conditions or for the public health, safety or welfare.
- F. No person shall engage in any solicitation on any property against the wish or desire of the property owner or the tenant or occupant of the property. No person shall trespass on the property of another while engaged in solicitation.
- G. No person engaged in any solicitation shall visit any dwelling or residence without an appointment where a sign is displayed stating "No peddlers," "No solicitors," "No sales," "No trespassing" or words of similar meaning.
- H. No person engaged in solicitation shall, while in a stationary position in any public place, shout, cry out his goods or merchandise, nor blow any horn, ring any bell, broadcast or play any sound, or use any other similar device to attract the attention of the public.
- I. No persons shall travel from door to door, street to street, or place to place within the Village while engaged in solicitation except between the following hours:
 - April 1 to September 30: 9AM to 7PM.
 - October 1 to March 31: 9AM to 5PM
- J. No person engaged in any solicitation shall enter upon a property or call upon any occupant of the property by any means of entry or contact other than approaching the front entry door of the premises. No person engaged in any solicitation shall enter into an attached or detached garage or a rear yard, unless invited by the occupant of the premises.
- ~~K. A permit under this Ordinance shall not be granted to any person owing any real or personal property taxes or other indebtedness to the Village or who contemplates using any personal property on which personal property taxes are owing in the operation of a business.~~
- ~~K~~L. No person shall block or impede the passage of the person being solicited.
- ~~L~~M. No person who is soliciting shall follow the person being solicited after that person has objected to the solicitation or asked the solicitor to leave.
- ~~M~~N. No person shall use any threatening or offensive behavior or language when engaging in solicitation.

8. Revocation of a Permit

- A. A permit issued pursuant to this [OrdinanceChapter](#) may be revoked by the Village [if it is found that the applicant is in violation of any of the requirements of this Chapter](#). Such revocation shall be done by the Village Manager, Village Clerk, or such other Village official as is appointed by the Village Council.
- B. The applicant may appeal the revocation of the applicant's permit revoked pursuant to this [OrdinanceChapter](#) by filing an appeal with the Village Council. Any such appeal must be in writing (signed by the applicant) and filed with the Village within ten (10) days of the date of the permit revocation.
- C. When considering whether or not to revoke a permit issued under this [OrdinanceChapter](#) (or during an appeal of such a revocation), the Village official or body involved shall consider the following:
 - Whether one or more provisions of this [OrdinanceChapter](#) have been violated.
 - Whether continued solicitation by the applicant pursuant to the permit would endanger the health, safety, or welfare of Village residents or property owners.
 - Whether there were material misrepresentations in the permit application.

9. Violations & Penalties

[In addition to the remedies detailed in this Chapter, violations of this Chapter are subject to the penalties and conditions of Chapter 600 of the Codified Ordinances of the Village of Lake Isabella.](#)

- ~~A. Any person who disobeys, neglects, or refuses to comply with any provision of this Chapter or who causes, allows, or consents to any of the same shall be deemed to be responsible for the violation of this Chapter. A violation of this Chapter is deemed to be a nuisance per se.~~
- ~~B. A violation of this Chapter is a municipal civil infraction, for which the fines shall not be less than \$100 nor more than \$500, in the discretion of the Court. The foregoing sanctions shall be in addition to the rights of the Village to proceed at law or equity with other appropriate and proper remedies. Additionally, the violator shall pay costs which may include all expenses, direct and indirect, which the Village incurs in connection with the municipal civil infraction.~~
- ~~C. Each day during which any violation continues shall be deemed a separate offense.~~
- ~~D. In addition, the Village may seek injunctive relief against persons alleged to be in violation of this Chapter, and such other relief as may be provided by law. If the Village abates a nuisance as defined herein, the cost of any abatement, including legal expenses and the authorized administrative fee will be billed to the property owner. The cost and fee will be a debt of the property owner to the Village, which may be assessed as a single lot assessment in accordance with Chapter 214 of the codified ordinances of the Village of Lake Isabella, and shall constitute a lien against the property, including~~

~~interest, until paid, and enforced and collected in the same manner as ad valorem property taxes.~~

~~E. This Chapter shall be administered and enforced by a Code Enforcement Officer of the Village of Lake Isabella, a duly sworn law enforcement officer approved through the Michigan Commission on Law Enforcement Standards (MCOLES) employed by an agency having jurisdiction in the Village of Lake Isabella including the Isabella County Sheriff's Department, the Michigan State Police, and the Michigan Department of Natural Resources, or by such other person(s) as designated by the Village Council from time to time.~~

REFUSE HAULER LICENSING

1. Title and Purpose

This Chapter shall be known and referred to as the "Lake Isabella Refuse Hauler Licensing Ordinance." The purpose of this Chapter is to provide for the licensing of collectors or haulers of refuse as defined herein, to provide licensing and operating requirements for such collectors or haulers, and to provide penalties for the violation of these requirements. This Chapter has been enacted to preserve the public's well-being by minimizing refuse collection traffic on Village streets, and to ensure that the public's health is preserved by the establishment of minimum standards required for refuse collection. This Chapter shall not be applicable to the curbside collection of household recyclables administered by Isabella County.

2. Definitions

In the enforcement and interpretation of this Ordinance, the following words, terms, or phrases are defined as stated herein, unless specifically stated otherwise.

- A. Application. The documents and representations provided by any licensee to the Village and any application for a license under Chapter 822, including information supplied by an applicant conveyed during any discussions between the applicant and the Village or the Village's attorney subsequent to the submission of an application for a license but prior to the approval of and acceptance of the license.
- B. Bag/Tag. A method of disposal where refuse is collected based on individual bags ~~which~~ that have been marked by a tag or sticker provided by a Licensed Material Collector.
- C. Bags. Plastic sacks or bags designed to store refuse having sufficient wall strength to maintain physical integrity if lifted from the top when full, and securely tied or closed.
- D. Bulky Items. Discarded or unusable stoves, refrigerators, water tanks, washing machines, furniture, and other waste appliances, ~~except~~ except construction debris, dead animals, hazardous waste, or animal waste in amounts that cannot be stored in containers.
- E. Material Collection License. A franchise agreement between the Village of Lake Isabella and a Licensed Material Collector issued under this Chapter, which may be exclusive to a single hauler, to provide refuse collection and disposal services to residential units in the Village of Lake Isabella.
- F. Refuse. This term shall refer collectively to all residential and non-residential rubbish, garbage, trash, bulky items, and ~~construction~~ debris generated at a residential or non-residential structure or property, unless the context otherwise requires a broader or narrower definition.

- G. Licensed Material Collector. A person, corporation, partnership, or other legal entity granted a Material Collection License by the Village pursuant to this Chapter.
- H. Hauler. A person, firm, or entity who picks up or collects refuse from customers or others and transports such refuse elsewhere for lawful disposal

3. Refuse Collection Procedures

- A. The occupants of all residential structures in the Village, and the owner, operator, or occupant of all non-residential structures in the Village, shall dispose of all refuse generated by the occupancy or use of the structure and property where the structure is located either by delivering such refuse to a lawful sanitary landfill or recycling center, or by having a person, firm, or corporation licensed pursuant to this Chapter pick-up, remove and deliver such refuse and recyclables to a lawful sanitary landfill or recycling center on their behalf.
- B. A ~~roll-off receptacle, container or~~ dumpster that is delivered, serviced, and removed by a non-compactor truck or trailer ~~or cart~~ with a capacity of ~~two~~ four cubic yards or more may be temporarily stored outside when it is being used in conjunction with a construction, remodeling, or renovation project.
- C. A receptacle, container, dumpster, or cart with a capacity of two cubic yards or more may only be used on a permanent basis on any parcel if allowed by the zoning code and approved by the appropriate zoning permit or approved Site Plan.

4. Refuse Hauler Licensing Requirements

- A. No person, firm, business, corporation, or other entity shall engage in the business of hauling, collecting, or disposing of refuse, garbage, leaves, yard waste, or recyclable material within the Village of Lake Isabella without first obtaining a Material Collection License in the manner specified in this Chapter. No hauling of refuse shall occur unless at all times, the hauler has a current Material Collection License in effect from the Village. The Village expressly reserves the right to restrict the collection of residential refuse within the Village of Lake Isabella to only Licensed Material Collectors, and further reserves the right to grant an exclusive franchise to a single Village-designated Licensed Material Collector. No license shall be issued to any person, firm, corporation, or other entity for the purposes of collecting, hauling, and removing refuse or recyclables of another person, firm, corporation, or other entity from any residential or non-residential structure or property in the Village unless the applicant demonstrates the ability to comply with the following and all requirements of this Chapter.
- B. No Material Collection License shall be issued except upon application to the Village Clerk. At a minimum, the application must include all of the following information:

1. A description of the methods and equipment ~~which~~ that the applicant proposes to use for collecting refuse and garbage material in the Village.
 2. A description of the type of collection to be provided and the part of the Village which it will affect. At a minimum, all licenses shall provide for all of the following collection options for all customers:
 - a) A wheeled cart of at least 65 gallons to be provided by the license holder.
 - b) A maximum set number of bags allowed per week in a container meeting the requirements of this ~~Chapter~~ Chapter provided by the resident or property owner.
 - c) A per bag/tag option.
 - d) Bulky item pick-up, which may be at an additional cost to the customer, with pick-up of at least once per month.
 3. Proof of liability insurance. The minimum liability coverage for a Licensed Material Collector shall be in the amount of at least one million dollars (\$1,000,000.00) per occurrence, and at least three million dollars (\$3,000,000.00) in the aggregate.
 4. A summary plan for meeting all collection and disposal requirements outlined in other relevant Village, county, state, and federal regulations as applicable. Such plan should include information on the day of the week planned for collection, the estimated time needed for collection, and a price schedule for services offered to residents of the Village.
 5. The name and address of the Village-designated site or sites to be used to dispose of all material collected.
- C. The Village Council may establish by resolution a license fee or fees to be paid by the applicant for the Material Collection License.
- D. The Village may restrict the number of Material Collection Licenses issued and the scope of service of such licenses, based on the geographic area to be serviced; the population sector to be served, such as residential, commercial, or rooming house; the type of material to be collected; and the points of collection such as the curb, alley, or other location; and/or the schedule of such collections. A license may only be used for the scope of services expressly stated in the Material Collection License.
- E. No Licensed Material Collector shall dispose of refuse, leaves, yard waste and/or recyclable material at sites other than those specified in the terms of the collector's Material Collection License.
- F. In residential zones and on commercially zoned property that directly abuts residential zones that have dwelling units, no collection of refuse or recycling materials shall occur before ~~7~~6:00 a.m. or after ~~8~~7:00 p.m.

1. The Village Council may approve an exemption that allows for exceptions to the 6~~7~~:00 a.m. start time under extenuating circumstances.
 2. The Village Council may establish by resolution an application fee to be paid by the applicant requesting an exception to the 6~~7~~:00 a.m. start time.
- G. A Licensed Material Collector shall provide the service of collecting, hauling, or removing refuse or recyclables of another at least once each week to every person, firm, corporation, or other entity within the Village who desires such service, and to provide at least one extra vehicle to ensure prompt service in the event of equipment failure.
 - H. A Licensed Material Collector shall provide a current toll-free telephone number~~7~~, or accept collect phone calls~~7~~, so that customers can contact the waste hauler without an additional charge for long-distance calls.
 - I. A Licensed Material Collector shall collect, haul, and remove the refuse of all of the waste hauler's residential customers in the Village of Lake Isabella from the Village of Lake Isabella on the same day.

5. License Procedure and Revocation

- A. The Village Council may, either by advertising for bids or otherwise, enter into a franchise agreement~~7~~, or extend the term of such franchise agreement~~7~~, with a Licensed Material Collector, with such person or entity as the Village Council may deem best able to collect and dispose of residential refuse and/or garbage in accordance with the best interests of the Village and its residents. If the Village enters into an exclusive franchise agreement, that Licensed Material Collector shall be the only person or entity allowed to provide the contracted services to residential premises having one and two-family residences~~7~~, or multiple-family dwellings of fewer than six units, within the Village for the time period specified in the franchise agreement. The franchise document shall contain a provision that the Licensed Material Collector shall provide the required minimum services listed in this Chapter to all applicable residential premises in the Village. Such refuse collection shall be in full compliance with this Chapter and all applicable local, state, and federal laws, rules, and regulations. The length of any exclusive franchise granted by the Village shall not exceed three years. After a three-year period, an exclusive franchise agreement may be renewed by the Village for additional periods not to exceed two years per renewal.
- B. Upon entering into an exclusive franchise, the approved rates and fees in such agreement shall be published in the newspaper in order to provide notice to the public of the rates and fees approved. Rates and fees approved in an exclusive franchise shall not be changed without providing the Village of Lake Isabella with prior written notice of at least sixty (60) days.

- C. The Village may attach reasonable conditions to any license issued by the Village pursuant to this Chapter.
- D. The application for the issuance, renewal, suspension, revocation, display, and transfer of a license required by this Chapter shall be governed by the Codified Ordinances of the Village of Lake Isabella as amended from time to time. The provisions of this Chapter shall be construed to be supplemental to and consistent with the licensing requirements of the Code of Ordinances of the Village, except that any higher standard or additional requirement provided by this Chapter shall be in addition to the requirements of such Code of Ordinances.

6. Violations & Penalties

In addition to the remedies detailed in this Chapter, violations of this Chapter are subject to the penalties and conditions of Chapter 600 of the Codified Ordinances of the Village of Lake Isabella.

- ~~A. Any person who disobeys, neglects, or refuses to comply with any provision of this Chapter or who causes, allows, or consents to any of the same shall be deemed to be responsible for the violation of this Chapter. A violation of this Chapter is deemed to be a nuisance per se.~~
- ~~B. A violation of this Chapter is a municipal civil infraction, for which the fines shall not be less than \$100 nor more than \$500, in the discretion of the Court. The foregoing sanctions shall be in addition to the rights of the Village to proceed at law or equity with other appropriate and proper remedies. Additionally, the violator shall pay costs which may include all expenses, direct and indirect, which the Village incurs in connection with the municipal civil infraction.~~
- ~~C. Each day during which any violation continues shall be deemed a separate offense.~~
- ~~D. In addition, the Village may seek injunctive relief against persons alleged to be in violation of this Chapter, and such other relief as may be provided by law. If the Village abates a nuisance as defined herein, the cost of any abatement, including legal expenses and the authorized administrative fee will be billed to the property owner. The cost and fee will be a debt of the property owner to the Village, which may be assessed as a single lot assessment in accordance with Chapter 214 of the codified ordinances of the Village of Lake Isabella, and shall constitute a lien against the property, including interest, until paid, and enforced and collected in the same manner as ad valorem property taxes.~~
- ~~E. This Chapter shall be administered and enforced by a Code Enforcement Officer of the Village of Lake Isabella, a duly sworn law enforcement officer approved through the Michigan Commission on Law Enforcement Standards (MCOLES) employed by an agency~~

~~having jurisdiction in the Village of Lake Isabella including the Isabella County Sheriff's Department, the Michigan State Police, and the Michigan Department of Natural Resources, or by such other person(s) as designated by the Village Council from time to time.~~

RESIDENTIAL RENTAL PROPERTY STANDARDS

1. Purpose

It is the purpose of the ordinance to increase the public's safety and well-being by maintaining residential rental properties at a minimal standard that rental properties in the Village of Lake Isabella are safe, habitable, and kept in conditions that ~~are in compliance~~ comply with the ordinances of the Village of Lake Isabella.

2. Definitions

The definitions found in the zoning code of the Village of Lake Isabella and those listed herein shall serve as the foundation for all definitions in this Chapter:

- A. Exit. ~~A Continuous and unobstructed means of egress to a public way, and shall include intervening doorways, corridors, ramps, stairways, smoke proof enclosures, horizontal exits, exit courts, and yards. The way out from any point in a building along a continuous and unobstructed line of travel, which at ground level leads to a street, open space, yard, or court.~~
- B. Habitable Floor Space. Space in a structure with a minimum clearing from the floor to the bottom of the ceiling of seven feet (7') for living, sleeping, eating, or cooking. Bathroom, toilet rooms, closets, hallways, storage, utility spaces, and similar areas shall not be considered habitable floor space.
- C. Inspections Officer. Any person ~~such~~ designated as a Code Enforcement Officer by the Village of Lake Isabella.
- D. Occupant. Any person living or sleeping in a dwelling.
- E. Owner. Any person, who alone or jointly or severally with others:
 1. Shall have legal or equitable title to any dwelling.
 2. Shall have charge, care, or control of any dwelling, as owner or agent of the owner, or as the executor, administrator, trustee, or guardian of the estate of the owner.
 3. Any such person acting on behalf of, or caring for the property of the title owner shall be bound to comply with the provisions of this ordinance and the rules and regulations of the Village of Lake Isabella.
- F. Rent. Any payment for the use of a dwelling or a portion of a dwelling, including but not limited to the payment of money or goods or for the performance of services of labor or the payment of taxes or utilities.
- G. Short-term Rental. Any dwelling, or portion thereof, that is available for use or is used for accommodations or lodging of guests, paying a fee or other compensation for a period less than twenty-eight (28) consecutive days.
- H. Tenant. An occupant who pays rent for a dwelling.

- I. Window. A glazed opening, including glazed doors, which open upon a yard~~7~~ or recess from a court.

3. Landlord Requirements

Property owners shall comply with all of the following conditions:

- A. Following the change of tenants of a dwelling, the new tenants shall be provided with a clean, healthful, and safe dwelling ~~which~~that meets the minimum standards contained in this Chapter, and which complies with other applicable codes of the Village of Lake Isabella, Isabella County, and the State of Michigan.
- B. Structures and exterior areas shall be kept free from rodent harborage and infestation. Where rodents are found, they shall be promptly exterminated in a manner not injurious to human health. After extermination, proper precautions shall be taken to eliminate rodent harborage and prevent re-infestation.
- C. Maintain the areas visible from any public right-of-way and adjacent residential properties in and around a dwelling in a clean, safe, and sanitary condition.
- D. Maintain and repair any equipment specified in this code in a ~~workmanship~~workmanship-like manner that they are required to provide. This includes but is not limited to; plumbing, heating, ventilating, electrical systems, windows, and steps. When and where a discrepancy occurs as to what “workmanship~~-~~like manner” is, the~~-~~ most current version of the International Property Maintenance Code shall govern.
- E. In the event that a Tenant requests an inspection by an Inspection Officer of the Village of Lake Isabella to provide access for an inspection. The Inspections Officer shall have the right to enter and inspect the property during reasonable times of the day at the request of the landlord, tenant or occupant; and in emergency circumstances where health, welfare, or property of a person is in danger.
- F. To not allow a dwelling that is zoned for single-family residential use to be used or occupied in a manner that violates the definition of “single-family” in the zoning code for the Village of Lake Isabella. This includes using all or any portion of the dwelling as a Short-Term Rental as defined herein in any single-family zoning districts. In all other districts~~,~~ Short-term rentals may be allowed if done so via an approved use in the zoning code such as a Hotel/Motel, Lodge, or similar use ~~as~~ allowed in the zoning code.

4. Standards & Inspections

- A. Properties offered or used as a rental dwelling~~7~~ shall comply with the following minimum standards of habitation:
 - 1. Bathroom Equipment
 - a) At least one operating flush toilet with at least 18 inches of clear space in front of the toilet

- b) At least one sink connected to usable hot and cold running water.
- c) At least one bathtub or shower stall connected to usable hot and cold running water.
- d) All bathrooms and powder rooms shall be contained within a separate room providing privacy from other portions of the dwelling.

2. Exits

- a) All rental dwellings shall be provided with at least two (2) independent fire escape routes. An escape route such as an exterior porch roof, an accessible window, or landing may constitute an independent fire escape route.
- b) Every bedroom shall have at least one (1) operable ingress/egress window or exterior door constructed to permit emergency exit or rescue.
- c) Where no exterior door or window exists in a bedroom, two (2) doors are required. Each door must lead to an independent exit of the unit.

3. Fire Extinguishers

- a) Every rental dwelling shall have located inside of the premises ~~to~~ at least one (1) fire multi-purpose extinguisher, preferably located in the kitchen area or utility room area or in a location ~~of~~ within a clear and obvious view.

4. Handrails and Guardrails

- a) Handrails not less than thirty (30) inches in height, nor more than thirty-four (34) inches, shall be provided for and maintained on at least one side of a stairway or steps with three or more risers.
- b) Porches, balconies, landings, or raised floors located more than forty (40) inches above the floor or grade shall have a guardrail not less than thirty (30) inches in height.
- c) If the basement is not used as a living space, these requirements do not apply to basement areas.

5. Kitchen Equipment & Appliances

- a) At least one sink connected to usable hot and cold running water.
- b) If any appliances are provided for by the owner, such as but not limited to stoves, ovens, ranges, refrigerators, freezers, washing machines, clothes dryers, or iceboxes such appliances shall in full working order.

6. Smoke Detectors

- a) All dwellings are required to have at least one operational smoke detector with a non-removable lithium battery or be hard-wired directly to the structure's electrical system on each floor.

7. Stairways and Steps

- a) All stairways and steps, whether inside or outside, shall be maintained in a safe condition. Stairways between stories shall properly be illuminated.
8. Windows and Doors
- a) All windows and doors of a rental dwelling shall be safe and operational. Window panes shall be intact and free from holes and/or cracks. Broken windows shall be replaced in a reasonable time.
- b) All exterior doors shall be equipped with at least one key type lock.
- c) Exterior windows if designed to be either open or closed, shall have a latch or key-type locking mechanism.
9. Exterior Appearance & Parking
- a) If the dwelling is a mobile home, all exterior skirting shall be firmly attached to the dwelling on all sides.
- b) All decks and steps shall be in firm condition with no gaps or broken boards or pieces.
- c) All external lighting shall be in working order and comply with the Village of Lake Isabella lighting code standards.
- d) The Owner shall provide off-street parking in driveways and other areas which comply ~~to~~ with the Codified Ordinances of the Village of Lake Isabella for the vehicles and trailers of the Tenant.
- e) Lawns and landscaping shall be provided for and maintained.
- f) Sufficient waste receptacles shall be used to keep trash and refuse in closed containers, and such trash or refuse shall be removed weekly.
10. Interior Walls, Floors, and Ceilings
- a) All interior walls, floors, and ceilings shall be in sound condition, free from gaps or holes which could be a danger to the occupants.

11. Utilities

- a) All rental dwellings shall have and maintain in working condition electrical service, well or water service, and sewer or septic service. A dwelling not serviced by working electrical, well or water, or sewer/septic shall not be occupied until such utility service is restored.

~~11. Occupancy Threshold~~

- ~~a) Occupancy shall comply with the minimum standards of the following table:~~

Space	Minimum Floor Area in Habitable Square Feet	
	Up to 6 Occupants	7 or more Occupants
Living Room	120	150
Dining Room	80	100
Kitchen	60	80

Bedrooms	Every bedroom occupied by 1 person shall contain at least 70 square feet of habitable floor area.
Minimum Room Width	A habitable room, other than a kitchen, shall not be less than 7 feet in any plan dimension.

~~b) Bedrooms shall not constitute the only means of access or egress to other bedrooms or other habitable spaces. Every bedroom shall have access to at least one water closet/lavatory without passing through another bedroom.~~

- B. Upon completion of the inspection, the Inspections Officer shall, if the dwelling passes the above criteria, sign and date the inspection report.
- C. If, for any reason, the property to be rented fails the inspection, the owner shall make any repairs or modifications needed to gain approval and, upon completion of such repairs and/or modifications, request a second inspection in order to comply with the minimum standards contained in this Chapter.

5. Appeal Process

If any owner or agent desires to appeal the results of their inspection, they may do so by filing a written objection to the Zoning Board of Appeals. The objection shall be filed at as required by the zoning code. The ZBA shall review the objection and may grant approval of to the owner or agent. The ZBA may also table the request to allow for any desired repairs or modifications to be made for their approval. The decision of the ZBA shall be final.

6. Violations & Penalties

In addition to the remedies detailed in this Chapter, violations of this Chapter are subject to the penalties and conditions of Chapter 600 of the Codified Ordinances of the Village of Lake Isabella.

- ~~A. Any person who disobeys, neglects, or refuses to comply with any provision of this Chapter or who causes, allows, or consents to any of the same shall be deemed to be responsible for the violation of this Chapter. A violation of this Chapter is deemed to be a nuisance per se.~~
- ~~B. A violation of this Chapter is a municipal civil infraction, for which the fines shall not be less than \$100 nor more than \$500, in the discretion of the Court. The foregoing sanctions shall be in addition to the rights of the Village to proceed at law or equity with other appropriate and proper remedies. Additionally, the violator shall pay costs which may include all expenses, direct and indirect, which the Village incurs in connection with the municipal civil infraction.~~
- ~~C. Each day during which any violation continues shall be deemed a separate offense.~~

- ~~D. In addition, the Village may seek injunctive relief against persons alleged to be in violation of this Chapter, and such other relief as may be provided by law. If the Village abates a nuisance as defined herein, the cost of any abatement, including legal expenses and the authorized administrative fee will be billed to the property owner. The cost and fee will be a debt of the property owner to the Village, which may be assessed as a single lot assessment in accordance with Chapter 214 of the codified ordinances of the Village of Lake Isabella, and shall constitute a lien against the property, including interest, until paid, and enforced and collected in the same manner as ad valorem property taxes.~~
- ~~E. This Chapter shall be administered and enforced by a Code Enforcement Officer of the Village of Lake Isabella, a duly sworn law enforcement officer approved through the Michigan Commission on Law Enforcement Standards (MCOLES) employed by an agency having jurisdiction in the Village of Lake Isabella including the Isabella County Sheriff's Department, the Michigan State Police, and the Michigan Department of Natural Resources, or by such other person(s) as designated by the Village Council from time to time.~~

MARIJUANA ESTABLISHMENTS & FACILITIES

1. Purpose

The purpose of this Chapter is to define and prohibit certain types of businesses ~~that have been~~-created either through the Michigan Medical Marihuana Facilities Licensing Act and/or the Michigan Regulation and Taxation of Marihuana Act from being located within the Village of Lake Isabella.

2. Definitions

The following words, terms, and phrases, when used in this Chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning [\(For the purpose of the Chapter the use of the word Marijuana shall convey the same meaning as the word Marihuana as used on state law\)](#):

- A. IHRA means the Industrial Hemp Research Act, 2014 PA 547, MCL 286.841 et seq.
- B. Marihuana establishment means that term as defined in the MRTMA.
- C. Marihuana facility means that term as defined in the MMFLA.
- D. MMFLA means the Medical Marihuana Facilities Licensing Act, 2016 PA 281, as amended.
- E. MMMA means the Michigan Medical Marihuana Act, 2008 IL 1, as amended.
- F. MRTMA means the Michigan Regulation and Taxation of Marihuana Act, 2018 IL 1, as amended.

3. Marijuana Establishments & Facilities Prohibited

- A. Pursuant to Section 6.1 of the MRTMA, marihuana establishments are prohibited within the boundaries of the Village of Lake Isabella. This prohibition includes⁷ but is not limited to, any marihuana grower, marihuana safety compliance facility, marihuana processor, marihuana microbusiness, marihuana retailer, marihuana secure transporter, or any other type of marihuana-related business licensed by the State of Michigan under the Michigan Regulation and Taxation of Marihuana Act.
- B. Pursuant to the Michigan Medical Marihuana Facilities Licensing Act, Section 205(1), being MCL 333.27205(1), the Village elects to prohibit medical marihuana facilities within its boundaries, including, but not limited to, any medical marihuana grower, medical marihuana processor, medical marihuana provisioning center, medical marihuana secure transporter, medical marihuana safety compliance facility, or any other type of medical marihuana-related business licensed by the State of Michigan under the Michigan Medical Marihuana Facilities Licensing Act.

4. Unaffected Rights

- A. Except as specifically provided in Section 842.305, this Chapter shall not affect the rights or privileges of any individual or other person preserved under the MRTMA.
- B. This Chapter does not affect the rights or privileges of a marihuana facility outside of the Village of Lake Isabella to engage in activities within the village that it is permitted to engage in under the MMFLA within a municipality that has not authorized marihuana facilities to operate within its boundaries.
- C. This Chapter does not affect the rights or privileges of registered qualifying patients or registered primary caregivers under the MMMA or the MMFLA.
- D. This Chapter does not affect the rights or privileges of any individual or other person under the IHRA.
- E. This Chapter does not affect the rights or privileges of any individual or other person under any other federal or state law, rule, or regulation related to the medical use of marihuana.

5. Violations & Penalties

- A. Any person who disobeys, neglects, or refuses to comply with any provision of this Chapter or who causes, allows, or consents to any of the same shall be deemed to be responsible for the violation of this Chapter. A violation of this Chapter is deemed to be a nuisance per se.
- B. A violation of this Chapter is a municipal civil infraction, for which the fines shall not be less than \$100 nor more than \$500, ~~in~~at the discretion of the Court. The foregoing sanctions shall be in addition to the rights of the Village to proceed at law or equity with other appropriate and proper remedies. Additionally, the violator shall pay costs, which may include all expenses, direct and indirect, ~~which~~that the Village incurs in connection with the municipal civil infraction.
- C. Each day during which any violation continues shall be deemed a separate offense.
- D. In addition, the Village may seek injunctive relief against persons alleged to be in violation of this Chapter, and such other relief as may be provided by law. If the Village abates a nuisance as defined herein, the cost of any abatement, including legal expenses and the authorized administrative fee, will be billed to the property owner. The cost and fee will be a debt of the property owner to the Village, which may be assessed as a single lot assessment in accordance with Chapter 214 of the codified ordinances of the Village of Lake Isabella, and shall constitute a lien against the property, including interest, until paid, and enforced and collected in the same manner as ad valorem property taxes.

- E. This Chapter shall be administered and enforced by a Code Enforcement Officer of the Village of Lake Isabella, a duly sworn law enforcement officer approved through the Michigan Commission on Law Enforcement Standards (MCOLES) employed by an agency having jurisdiction in the Village of Lake Isabella including the Isabella County Sheriff's Department, the Michigan State Police, and the Michigan Department of Natural Resources, or by such other person(s) as designated by the Village Council from time to time.

SINGLE STATE CONSTRUCTION ACT

1. Michigan Building Code

Pursuant to Section 8b(6) of The Stille-DeRossett Hale Single State Construction Code Act, 1972 PA 230, MCL 125.1508b(6), the Village of Lake Isabella hereby elects (effective January 18, 2011) to administer and enforce the 1972 PA 230 and the Michigan Building Code. The Village of Lake Isabella shall also administer and enforce the respective provisions of the Michigan Residential, Rehabilitation, and Uniform Energy Codes and all applicable laws and ordinances. A government official registered in accordance with 1986 PA 54 shall be appointed to receive all fees, issue permits, plan reviews, notices, orders, and certificates of use and occupancy. All personnel performing plan reviews and inspections shall be registered in accordance with 1986 PA 54.

2. Michigan Electrical Code

Pursuant to Section 8b(6) of The Stille-DeRossett Hale Single State Construction Code Act, 1972 PA 230, MCL 125.1508b(6), the Village of Lake Isabella hereby elects (effective January 18, 2011) to administer and enforce the 1972 PA 230 and the Michigan Electrical Code. The Village of Lake Isabella shall also administer and enforce the respective provisions of the Michigan Residential, Rehabilitation, and Uniform Energy Codes and all applicable laws and ordinances. A government official registered in accordance with 1986 PA 54 shall be appointed to receive all fees, issue permits, plan reviews, notices, orders, and certificates of use and occupancy. All personnel performing plan reviews and inspections shall be registered in accordance with 1986 PA 54.

3. Michigan Mechanical Code

Pursuant to Section 8b(6) of The Stille-DeRossett Hale Single State Construction Code Act, 1972 PA 230, MCL 125.1508b(6), the Village of Lake Isabella hereby elects (effective January 18, 2011) to administer and enforce the 1972 PA 230 and the Michigan Mechanical Code. The Village of Lake Isabella shall also administer and enforce the respective provisions of the Michigan Residential, Rehabilitation, and Uniform Energy Codes and all applicable laws and ordinances. A government official registered in accordance with 1986 PA 54 shall be appointed to receive all fees, issue permits, plan reviews, notices, orders, and certificates of use and occupancy. All personnel performing plan reviews and inspections shall be registered in accordance with 1986 PA 54.

4. Michigan Plumbing Code

Pursuant to Section 8b(6) of The Stille-DeRossett Hale Single State Construction Code Act, 1972 PA 230, MCL 125.1508b(6), the Village of Lake Isabella hereby elects (effective January 18, 2011) to administer and enforce the 1972 PA 230 and the Michigan Plumbing Code. The Village of Lake Isabella shall also administer and enforce the respective provisions of the

Michigan Residential, Rehabilitation, and Uniform Energy Codes and all applicable laws and ordinances. A government official registered in accordance with 1986 PA 54 shall be appointed to receive all fees, issue permits, plan reviews, notices, orders, and certificates of use and occupancy. All personnel performing plan reviews and inspections shall be registered in accordance with 1986 PA 54.

5. Floodplain Regulation

- A. Pursuant to the provisions of The Stille-DeRossett Hale Single State Construction Code Act, 1972 PA 230, as amended, and in accordance with section 8b(6) of said Act, the Building Official of the Village of Lake Isabella is hereby designated as the enforcing agency to discharge the responsibility of the Village of Lake Isabella under PA 230 of 1972, as amended. The Village of Lake Isabella, or its assigned, assumes responsibility for the administration and enforcement of said Act though out the incorporated limits of the village.
- B. Pursuant to the provisions of The Stille-DeRossett Hale Single State Construction Code Act, 1972 PA 23, as amended, Appendix G of the Michigan Building Code shall be enforced by the enforcing agency within the Village of Lake Isabella.
- C. The Federal Emergency Management Agency (FEMA) preliminary Flood Insurance Study (FIS) Entitled "Isabella County, Michigan (All Jurisdictions) and dated 9/20/10 and the Flood Insurance Rate Map(s) (FIRMS) panel number(s) of 26073C; 0145D, 0165D, and 0275D and dated 9/20/11 are adopted by reference for the purposes of administration of the Michigan Construction Code, and declared to be a part of Section 1612.3 of the Michigan Building Code, and to provide the content of the "Flood Hazards" section of Table R301.2(1) of the Michigan Residential Code.

METRO ACT

1. Purpose

The Purpose of this Chapter is to regulate access to and ongoing use of public rights-of-way by telecommunications providers for their telecommunications facilities while protecting the public health, safety, and welfare and exercising reasonable control of the public rights-of-way in compliance with the Metropolitan Extension Telecommunications Rights-of-Ways Oversight Act (Act No. 48 of the Public Acts of 2002) ("Act") and other applicable law, and to ensure that the Village qualifies for distributions under the Act by modifying the fees charged to providers and complying with the Act.- Nothing in this chapter shall be construed in such a manner as to conflict with the Act or other applicable law.

2. Terms Defined

For the purposes of Chapter 1012 of the codified ordinances of the Village of Lake Isabella the following definitions shall apply;

- A. Act. ~~means~~ Means the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act (Act No. 48 of the Public Acts of 2002), as amended from time to time.
- B. Authority. ~~means~~ Means the Metropolitan Extension Telecommunications Rights-of-Way Oversight Authority created pursuant to Section 3 of the Act.
- C. MPSC. ~~means~~ Means the Michigan Public Service Commission and the Department of Consumer and Industry Services, and shall have the same meaning as the term "Commission" in the Act.
- D. Permit. ~~m~~Means a non-exclusive permit issued pursuant to the Act and this chapter to a telecommunications provider to use the public rights-of-way in the Village for its telecommunications facilities.
- E. Person. ~~means~~ Means an individual, corporation, partnership, association, governmental entity, or any other legal entity.
- F. Public Right-of-Way. ~~means~~ Means the area on, below, or above a public roadway, highway, street, alley, easement, or waterway.- Public right-of-way does not include a federal, state, or private right-of-way.
- G. Telecommunication Facilities or Facilities. ~~means~~ Means the equipment or personal property, such as copper and fiber cables, lines, wires, switches, conduits, pipes, and sheaths, which are used to or can generate, receive, transmit, carry, amplify, or provide telecommunication services or signals.- Telecommunications facilities or facilities do not include antennas, supporting structures of antennas, equipment shelters or houses, and any ancillary equipment and miscellaneous hardware used to provide federally licensed commercial mobile service as defined in section 332 (d) of part I of title III of the

communications act of 1934, chapter 652, 48 Stat. 1064, 47 U.S.C. 332 and further defined as commercial mobile radio service in 47 CFR 20.3, and service provided by any wireless, two-way communication device.

- H. Telecommunications Provider, Provider and Telecommunications Services. ~~mean~~ Means those terms as defined in Section 102 of the Michigan Telecommunications Act, 1991 PA 179, MCL 484.2102. ~~Telecommunication Provider does not include a person or an affiliate of that person when providing a federally licensed commercial mobile radio service as defined in Section 332 (d) of part I of the communications act of 1934, chapter 652, 48 Stat. 1064, 47 U.S.C. 332 and further defined as commercial mobile radio service in 47 CFR 20.3, or service provided by any wireless, two-way communication device.~~ For the purpose of the Act and this ordinance only, a Provider also includes all of the following:
 1. A cable television operator that provides a telecommunications service.
 2. Except as otherwise provided by the Act, a person who owns telecommunication facilities located within a public right-of-way.
 3. A person providing broadband Internet transport access service.
- I. Village. ~~means~~ Means the Village of Lake Isabella.
- J. Village Council. ~~means~~ Means the Village Council of the Village of Lake Isabella or its designee. ~~This Section does not authorize~~ the delegation of any decision or function that is required by law to be made by the Village Council.
- K. Village Manager. ~~means~~ Means the Village Manager or his/her designee.

3. Issuance of Permits

Permit Required. ~~Except as otherwise provided in the Act, telecommunications providers~~ s using or seeking to use public rights-of-way in the Village for its telecommunications facilities shall apply for and obtain a permit pursuant to this chapter.

- A. Application. ~~Telecommunications providers shall apply for a permit on an application form approved by the MPSC in accordance with Section 6(1) of the Act.~~ A telecommunications provider shall file one copy of the application with the Village Clerk, one copy with the Village Manager, and one copy with the Village Attorney. ~~Upon receipt, the Village Clerk shall make~~ ~~7~~ seven copies of the application and distribute a copy to the Planning Commission. ~~Applications shall be complete and include all information required by the Act, including~~ without limitation, a route map showing the location of the provider's existing and proposed facilities in accordance with Section 6 (5) of the Act.
- B. Confidential Information. ~~If a telecommunications provider claims that any portion of the route maps submitted by it as part of its application contain trade secret, proprietary, or confidential information, which is exempt from the Freedom of Information Act, 1976 PA 442, MCL 15.231 to 15.246, pursuant to Section 6 (5) of the Act, the telecommunications provider shall prominently so indicate on the face of each map.~~

- C. Application Fee.— Except as otherwise provided by the Act, the application shall be accompanied by a one-time non-refundable application fee in the amount of \$500.00.
- D. Additional Information.— The Village Manager may request an applicant to submit such additional information ~~which~~ that the Village Manager deems reasonably necessary or relevant.— The applicant shall comply with all such requests in compliance with the reasonable deadlines for such additional information established by the Village Manager. If the Village and the applicant cannot agree on the requirement of additional information requested by the Village, the Village or the applicant shall notify the MPSC as provided in Section 6 (2) of the Act.
- E. Previously Issued Permits.— Pursuant to Section 5 (1) of the Act, authorizations or permits previously issued by the Village under Section 251 of the Michigan Telecommunications Act, 1991 PA 179, MCL 484.2251, and authorizations or permits issued by the Village to telecommunications providers prior to the 1995 enactment of Section 251 of the Michigan Telecommunications Act but after 1985 shall satisfy the permit requirements of this chapter.
- F. Existing Providers.— Pursuant to Section 5 (3) of the Act, within 180 days from November 1, 2002, the effective date of the Act, a telecommunications provider with facilities located in a public right-of-way in the Village as of such date, ~~that~~ that has not previously obtained authorization or a permit under Section 251 of the Michigan Telecommunications Act, 1991 PA 179, MCL 484.2251, shall submit to the Village an application for a permit in accordance with the requirements of this chapter.— Pursuant to Section 5 (3) of the Act, a telecommunications provider submitting an application under this subsection is not required to pay the \$500.00 application fee required under subsection (c) above.— A provider under this subsection shall be given up to an additional 180 days to submit the permit application if allowed by the Authority, as provided in Section 5 (4) of the Act.
- G. Approval or Denial.— The authority to approve or deny an application for a permit is hereby delegated to the Village Manager.— Pursuant to Section 15 (3) of the Act, the Village Manager shall approve or deny an application for a permit within forty-five days from the date a telecommunications provider files an application for a permit under Section 4 (b) of this ordinance for access to a public right-of-way within the Village.— Pursuant to Section 6 (6) of the Act, the Village Manager shall notify the MPSC when the Village Manager has granted or denied a permit, including information regarding the date on which the application was filed and the date on which the permit was granted or denied.— The Village Manager shall not unreasonably deny an application for a permit.
- H. Form of Permit.— If an application for a permit is approved, the Village Manager shall issue a permit in the form approved by the MPSC, with or without additional or different permit terms, in accordance with Section s 6 (1), 6 (2), and 15 of the Act.

- I. Conditions.— Pursuant to Section 15 (4) of the Act, the Village Manager may impose conditions on the issuance of a permit, which ~~conditions~~ shall be limited to the telecommunications provider's access and usage of the public right-of-way.
- J. Bond Requirements.— Pursuant to Section 15 (3) of the Act, and without limitation on subsection (c) above, the Village Manager may require that a bond be posted by the telecommunications provider as a condition of the permit. If a bond is required, it shall not exceed the reasonable cost to ensure that the public right-of-way is returned to its original condition during and after the telecommunications provider's access and use.

4. Construction and/or Engineering Permit

A telecommunications provider shall not commence construction upon, over, across, or under the public rights-of-way in the Village without first obtaining a construction or engineering permit as required under this chapter, as amended, for construction within the public rights-of-way. No fee shall be charged for such a construction or engineering permit.

5. Conduit or Utility Pole

Pursuant to Section 4 (3) of the Act, obtaining a permit or paying the fees required under the Act or under this chapter does not give a telecommunications provider a right to use conduit or utility poles.

6. Route Maps

Pursuant to Section 6 (7) of the Act, a telecommunications provider shall, within 90 days after the substantial completion of construction of new telecommunications facilities in the Village, submit route maps showing the location of the telecommunications facilities to both the MPSC and to the Village. The route maps should be in paper format unless and until the Commission determines otherwise, in accordance with Section 6 (8) of the Act.

7. Repair or Damage

Pursuant to Section 15 (5) of the Act, a telecommunications provider undertaking an excavation or construction or installing telecommunications facilities within a public right-of-way or temporarily obstructing a public right-of-way in the Village, as authorized by a permit, shall promptly repair all damage done to the street surface and all installations under, over, below, or within public right-of-way and shall promptly restore the public right-of-way to its preexisting condition.

8. Maintenance Fee

In addition to the non-refundable application fee paid to the Village set forth in subsection 4 (d) above, a telecommunications provider with telecommunications facilities in the Village's public right-of-way shall pay an annual maintenance fee to the Authority pursuant to Section 8 of the Act.

9. Modification of Existing Fees

In compliance with the requirements of Section 13 (1) of the Act, the Village hereby modifies, to the extent necessary, any fees charged to telecommunications providers after November 1, 2002, the effective date of the Act, relating to access and usage of the public rights-of-way, to an amount not exceeding the amounts of fees and charges required under the Act, which shall be paid to the Authority.- In compliance with the requirements of Section 13 (4) of the Act, the Village also hereby approves modification of the fees of providers with telecommunication facilities in public rights-of-way within the village's boundaries, so that those providers pay only those fees required under Section 8 of the Act. The Village shall provide each telecommunications provider affected by the fee with a copy of this ordinance, in compliance with the requirement of Section 13 (4) of the Act.- To the extent any fees are charged telecommunications providers in excess of the amounts permitted under the Act, or which are otherwise inconsistent with the Act, such imposition is hereby declared to be contrary to the Village's policy and intent, and upon application by a provider or discovery by the Village, shall be promptly refunded as having been charged in error.

10. Savings Clause

Pursuant to Section 13 (5) of the Act, if Section 8 of the Act is found to be invalid or unconstitutional, the modification of fees under Section 11 above shall be void from the date the modification was made.

11. Use of Funds

Pursuant [to](#) Section 9 (4) of the Act, all amounts received by the Village from the Authority shall be used by the Village solely for rights-of-way related purposes.- In conformance with the requirement, all funds received by the Village from the Authority shall be deposited into the Major Street Fund and/or the Local Street Fund maintained by the Village under Act No. 51 of the Public Acts of 1951.

12. Annual Report

Pursuant to Section 10 (5) of the Act, the Village Manager shall file an annual report with the Authority on the use and disposition of funds annually distributed by the Authority.

13. Cable Television Operators

Pursuant to Section 13 (6) of the Act, the Village shall not hold a cable television operator in default or seek any remedy for its failure to satisfy an obligation, if any, to pay after November 1, 2002, the effective date of this Act, a franchise fee or similar fee on that portion of gross revenues from charges the cable operator received for cable modem services provided through broadband internet transport access services.

14. Existing Rights

Pursuant to Section 4 (2) of the Act, except as expressly provided herein with respect to fees, this ordinance shall not affect any existing rights that a telecommunications provider or the Village may have under a permit issued by the village or under a contract between the Village and a telecommunications provider related to the use of the public rights-of-way.

15. Conditions and Requirements

The Village hereby declares that its policy and intent in adopting this ordinance is to fully comply with the requirements of the Act, and the provisions hereof should be construed in such a manner as to achieve that purpose.- The Village shall comply in all respects with the requirements of the Act, including but not limited to the following:

- A. Exempting certain route maps from the Freedom of Information Act, 1976 PA 442, MCL 15.231,215.246, as provided in Section 4(c) of this ordinance;
- B. Allowing certain previously issued permits to satisfy the permit requirements of this chapter, in accordance with Section 4 (f) of this ordinance;
- C. Allowing existing providers additional time in which to submit an application for a permit, and excusing such providers from the \$500 application fee, in accordance with Section 4 (g) of this ordinance;
- D. Approving or denying an application for a permit within forty-five (45) days from the date a telecommunications provider files an application for a permit for access to and usage of a public rights-of-way within the Village, in accordance with Section 5 (a) of this ordinance;
- E. Notifying the MPSC when the Village has granted or denied a permit, in accordance with Section 5 (a) of this ordinance;
- F. Not unreasonably denying an application for a permit, in accordance with Section 5 (a) of this ordinance;
- G. Issuing a permit in the form approved by the MPSC, with or without additional or different permit terms, as provided in Section 5 (b) of this chapter;
- H. Limiting the conditions imposed on the issuance of a permit to the telecommunications provider's access and usage of the public right-of-way, in accordance with Section 5 (c) of this ordinance;
- I. Not requiring a bond of a telecommunications provider ~~which~~that exceeds the reasonable cost to ensure that the public right-of-way is returned to its original condition during and after the telecommunication provider's access and use, in accordance with Section 5 (d) of this ordinance;

- J. Not charging any telecommunication providers any additional fees for construction permits, in accordance with Section 6 of this ordinance;
- K. Providing each telecommunications provider affected by the Village's right-of-way fees with a copy of this ordinance, in accordance with Section 11 of this ordinance;

Submitting an annual report to the Authority, in accordance with chapter 1012.23 of this chapter, and not holding a cable television operator in default for a failure to pay certain franchise fees, in accordance with chapter 1012.25 of this chapter.

16. Reservation of Powers and Violations

Pursuant to Section 15 (2) of the Act, this chapter shall not limit the Village's right to review and approve a telecommunication provider's access to an ongoing use of a public right-of-way or limit the Village's authority to ensure and protect the health, safety, and welfare of the public.

A person who violates any provision of this chapter or the terms or conditions of a permit is responsible for a municipal civil infraction, and shall be subject to the fee schedule set forth by chapter 222 of the Village of Lake Isabella Codified Ordinances. - Nothing in this chapter shall be construed to limit the remedies available to the Village in the event of a violation by a person of this chapter or a permit.

CONSUMER'S ENERGY NATURAL GAS FRANCHISE

1. Granting Terms

The Village of Lake Isabella hereby grants (originally granted on October 19, 1999) to the Consumers Energy Company, a Michigan Corporation, its successors and assigns, hereinafter called the "Grantee," the revocable right, power, and authority to lay, maintain and operate gas mains, pipes and services on, along, across and under the highways, streets, alleys, bridges, waterways, and other public places, and to do a legal local gas business in the Village of Lake Isabella. In consideration of the rights, power, and authority hereby granted, said Grantee shall faithfully perform all the things required by the terms hereof.

2. Conditions

- A. No highway, street, alley, bridge, waterway or other public place used by said Grantee shall be obstructed longer than necessary during the work of construction or repair, and shall be restored to the same order and condition as when said work was commenced. All of Grantee's pipes and mains shall be so placed in the highways and other public places as not to unnecessarily interfere with the use of thereof for highway purposes.
- B. The Grantee shall relocate, at its own expense, its facilities which are in the public right-of-way whenever the public's use of such rights-of-way, for public purposes such as sewer and water mains, is in direct conflict with the location of such utility facilities, provided however, that nothing herein shall be construed as a waiver by Grantee of any of its existing or future rights under State or Federal law.

3. Hold Harmless

Said Grantee shall at all times keep and save the Village free and harmless from all loss, costs, and expense to which it may be subject by reason of the negligent construction and maintenance of the structures and equipment hereby authorized. In case any action is commenced against the Village on account of the permission herein given, said Grantee shall, upon notice defend the Village and save it free and harmless from all loss, cost and damage arising out of such negligent construction and maintenance.

4. Extensions

Said Grantee shall construct and extend its gas distribution system within said Village, and shall furnish gas to applicants residing therein in accordance with applicable laws, rules, and regulations.

5. Franchise Not Exclusive

The rights, power and authority herein granted, are not exclusive. Either manufactured or natural gas may be furnished hereunder.

6. Rates

Said Grantee shall be entitled to charge the inhabitants of said Village for gas furnished therein, the rates as approved by the Michigan Public Service Commission, to which Commission or its successors authority and jurisdiction to fix and regulate gas rates and rules regulating such service in said Village, are hereby granted for the term of this franchise. Such rates and rules shall be subject to review and change at any time upon petition therefore being made by either said Village, acting by its Village Council, or by said Grantee.

7. Revocation

The franchise granted by this Ordinance is subject to revocation upon sixty (60) days written notice by the party desiring such revocation.

8. MPSC Jurisdiction

Said Grantee shall, as to all other conditions and elements of service not herein fixed, be and remain subject to the reasonable rules and regulations of the Michigan Public Service Commission or its successors, applicable to gas service in said Village.

MICHIGAN CONSOLIDATED GAS COMPANY FRANCHISE

1. Grant of Gas Franchise and Consent to Laying of Pipes, Etc.

Subject to all the terms and conditions mentioned in this ordinance, consent is hereby given to Michigan Consolidated Gas Company, a corporation organized under the laws of the State of Michigan (the "Company"), and to its successors and assigns to lay, maintain, operate, and use gas pipes, mains, conductors, service pipes, and other necessary equipment in the highways, streets, alleys, and other public places in the Village of Lake Isabella, Isabella County, Michigan, and a non-exclusive franchise is hereby granted to the Company, its successors and assigns, to transact local business in the Village of Lake Isabella for the purposes of conveying gas into and through and supplying and selling gas in the Village of Lake Isabella and all other matters incidental thereto.

2. Installation and Extension of System

If the provisions and conditions herein contained are accepted by the Company, as in Section 6 hereof provided, then the Company shall furnish gas to applicants residing therein in accordance with applicable laws, rules and regulations; and provided further that such initial installation and any extensions shall be subject to the Main Extension provisions, the Area Expansion Program provisions (if and where applicable), and other applicable provisions now or from time to time hereafter contained in the Company's Rules and Regulations for Gas Service as filed with the Michigan Public Service Commission or successor agency having similar jurisdiction.

3. Use of Streets and Other Public Places

The Company, its successors and assigns, shall not unnecessarily obstruct the passage of any of the highways, streets, alleys, or other public places within the Village of Lake Isabella and shall within a reasonable time after making an opening or excavation, repair the same and leave it in as good condition as before the opening or excavation was made. The Company, its successors and assigns, shall use due care in exercising the privileges herein contained and shall be liable to said Village of Lake Isabella for all damages and costs which may be recovered against the Village of Lake Isabella arising from the default, carelessness, or negligence of the Company or its officers, agents, and servants.

No road, street, alley, or highway shall be opened for the laying of trunk lines or lateral mains except upon application to the Highway Commissioner or the Village of Lake Isabella or other authority having jurisdiction in the premises, stating the nature of the proposed work and the route. Upon receipt of such application, it shall be the duty of the Highway Commissioners or the Village of Lake Isabella or such other authority as may have jurisdiction, to issue a permit to the Company to do the work proposed.

4. Standards and Conditions of Service; Rules, Regulations and Rates

The Company is now under the jurisdiction of the Michigan Public Service Commission to the extent provided by statute; and the rates to be charged for gas, and the standards and conditions of service and operation hereunder, shall be the same as set forth in the Company's schedule of rules, regulations, and rates as applicable in the several cities, villages, and townships in which the Company is now rendering gas service, or as shall hereafter be validly prescribed for the Village of Lake Isabella under the orders, rules, and regulations of the Michigan Public Service Commission or other authority having jurisdiction in the premises.

5. Successors and Assigns

The words "Michigan Consolidated Gas Company" and "the Company", wherever used herein, are intended and shall be held and construed to mean and include both Michigan Consolidated Gas Company and its successors and assigns, whether so expressed or not.

HOMEWORKS TRI-COUNTY ELECTRIC UTILITY FRANCHISE

1. Term Grant

The Village of Lake Isabella grants (effective July 24, 2018) the right, power, and authority to Homeworks Tri-County Electric Cooperative, a Michigan corporation, (the "Grantee"), to construct, maintain, and commercially use electric lines consisting of towers, masts, poles, crossarms, guys, braces, feeders, transmission and distribution wires, transformers and other electrical appliances for the purpose of transmitting, transforming and distributing electricity on, under, along and across the highways, streets, alleys, bridges, waterways, and other public places, and to do a local electric business in the Village of Lake Isabella for a period of thirty (30) years.

2. Consideration

In consideration of the rights, power, and authority granted by the Village, the Grantee shall faithfully perform all things required by this ordinance and shall further reimburse the Village for actual expenses incurred by it for costs of publication payable within thirty (30) days of the adoption of this ordinance by the Village.

3. Conditions

- A. Construction. No highway, street, alley, bridge, waterway, or other public place used by the Grantee shall be obstructed longer than necessary during the work of construction or repair (the "~~work~~") and must be restored to the same good order and condition as when such work was commenced. All towers, masts, poles, and other supports must be set, and all wires must be suspended or buried in a careful and proper manner so as not to injure persons or property. Without limitation, work performed by the Grantee within any right-of-way in the Village shall comply with Chapter 652 of the codified ordinances of the Village, as amended.
- B. Installation and Maintenance. The construction and installation of ~~Grantee's~~ Grantee's facilities shall be pursuant to plans approved by the Village. The open cut of any Public Right-of-Way shall be coordinated in advance with the Village. Grantee shall install and maintain its facilities in a reasonably safe condition. Grantee may perform maintenance of its facilities without prior approval from the Village, provided that Grantee shall obtain any and all permits required by the Village in the event that any maintenance will disturb or block vehicular traffic or as otherwise required by the Village.
- C. Tree Trimming. Grantee may trim trees upon and overhanging a public right-of-way so as to prevent the branches of such trees from coming into contact with any of its facilities consistent with any standards adopted by the Village. Grantee shall promptly dispose of all trimmed materials. Grantee shall minimize the trimming of trees to that which is essential to maintain the integrity of its facilities. Except in emergency

situations, all trimming of trees in a public right-of-way shall have the advance written approval of the Village, and comply with Section 652.05 1.(g) of the codified ordinances of the Village, as amended.

- D. Condition of Highways, Streets, and Alleys. ~~Grantee's~~ Grantee's electrical system and associated appurtenances must be neat and slightly and must not unnecessarily interfere with the use of the public rights-of-way. ~~Grantee's~~ Grantee's electrical system must be suspended or buried so as not to endanger or injure persons or property in the public rights-of-way. All work performed by Grantee must be done so as not to unreasonably interfere with the use of public rights-of-way. Grantee, its contractors and subcontractors shall immediately (subject to seasonal work restrictions) restore, at ~~Grantee's~~ Grantee's sole expense, in a manner approved by the Village, any portion of a public right-of-way that is in any way disturbed, damaged, or injured by the construction, installation, operation, maintenance or removal of its facilities to a reasonably equivalent (or, at ~~Grantee's~~ Grantee's option, better) condition as that which existed prior to the disturbance as required by Section 652.05 1.(e) of the codified ordinances of the Village, as amended. In the event that Grantee, its contractors or subcontractors fail to make such repair within a reasonable time, the Village may make the repair, and Grantee shall pay the costs the Village incurred for such repair.
- E. Notice. Except as otherwise provided for herein, Grantee must give 48 hours written notice to the Village before undertaking any work in the Village involving public rights-of-way. The notice must state the intended duration of any right-of-way obstruction, which obstruction must not continue for more than four (4) hours beyond the stated time unless an extension of time is granted by the Village.
- F. Emergency. The Grantee may immediately commence construction or repair work resulting from a storm or other act of God or when deemed necessary to prevent danger to life or property, and in such cases, the Grantee must notify the Village of the construction or repair work as soon as reasonably practical.
- G. No Burden on Public Right-of-Way. Grantee, its contractors, subcontractors, and its facilities shall not unduly burden or interfere with the present or future use of any of the public rights-of-way. ~~Grantee's~~ Grantee's aerial cables and wires shall be suspended so as to not endanger or injure persons or property in or about the public rights-of-way. If the Village reasonably determines that any portion of the ~~Grantee's~~ Grantee's facilities constitutes an undue burden or interference due to changed circumstances, Grantee, at its sole expense, shall modify the facilities or take such other actions as the Village may determine is in the public interest to remove or alleviate the burden and Grantee shall do so within a reasonable time period. The Village will attempt to require all occupants of a pole or conduit whose facilities are a burden to remove or alleviate the burden concurrently.

- H. Relocation. If the Village requests Grantee to relocate, protect, support, disconnect, or remove its facilities because of planned street or utility work, or other planned public projects, Grantee shall relocate, protect, support, disconnect, or remove its facilities at its sole cost and expense including where necessary to such alternate route as the Village, applying reasonable engineering standards, shall specify. ~~Grantee's~~ Grantee's work shall be completed within a reasonable time period and, to that end, the Village and Grantee shall negotiate a work schedule in good faith. If Grantee fails to meet the agreed-upon schedule except due to acts of God or other causes beyond the reasonable control of the Grantee, then Grantee shall be responsible for any actual costs incurred by the Village as a result of the delay.
- I. Above Ground Wires. As regulated by Section 626.2 of the codified ordinances of the Village, as amended, the placement of new aerial or aboveground electric service or transmission wires and utility poles in, on or across the streets or public rights-of-way of the Village is prohibited. All electric service or transmission wires, and similar materials shall be placed underground pursuant to a permit issued as provided in chapter 626.

4. **Grantee Liability, Indemnification, and Hold Harmless**

Grantee must at all times keep and save the Village and its officials, officers, employees and agents free and harmless from all claims for damages, costs and expense arising from or related to ~~Grantee's~~ Grantee's negligent or other legally actionable errors or omissions in the exercise of rights under this Ordinance. In case any action asserting a claim against the Village on account of the permission herein given is commenced, Grantee must defend the action and save the Village and its officials, officers, employees and agents free and harmless from all costs, expenses, losses and damages of or awarded or incurred in the action. Grantee must reimburse the Village for any costs incurred in responding to any emergency involving ~~Grantee's~~ Grantee's electric transmission or distribution facilities. Nothing in this ~~section~~ Section authorizes the Village to make or attempt to make alterations or repairs to ~~Grantee's~~ Grantee's electric transmission or distribution facilities, structures, and equipment. The Village will promptly provide written notice to Grantee of claims or actions believed to be the responsibility of Grantee under this Section.

5. **Extensions**

The Grantee may construct and extend its electric distribution system within the Village, and may furnish electric service to applicants residing in the Village in accordance with applicable laws, rules and regulations.

6. **Franchise Not Exclusive**

The rights, power, and authority granted by this Ordinance are not exclusive.

7. **Rates/Service**

The Grantee is entitled to charge ~~Grantee's~~ Grantee's cooperative members in the Village for electricity furnished at rates as approved by ~~Grantee's~~ Grantee's membership, as determined from time to time in accordance with Michigan law. Service standards shall be as established by the Michigan Public Service Commission.

8. Revocation

The franchise granted by this Ordinance is subject to revocation by either the Village or Grantee upon the provision of ~~one hundred twenty~~ (120) days written notice to the other.

9. MPSC Jurisdiction

The Grantee shall, as to all other conditions and elements of service not herein fixed, be and remain subject to the reasonable rules and regulations of the Michigan Public Service Commission or its successors, applicable to electric service in the Village.

10. No Liability

The Village, and its agents, employees and contractors, are not liable to Grantee or to ~~Grantee's~~ Grantee's customers for any interference with or disruption in the operation of ~~Grantee's~~ Grantee's electrical system, or for any damages arising out of ~~Grantee's~~ Grantee's use of the public rights-of-way, except to the extent of the gross negligence or willful misconduct of the Village, its agents, employees or contractors.

11. No Assignment

Grantee may not assign this Agreement to any other person, firm or corporation without the prior written approval of the Village except that assignment to a corporate affiliate of Grantee, which corporate affiliate is controlled by Grantee, will not be considered an assignment for the purposes of this Agreement. The Village may not unreasonably withhold its consent to an assignment if the assignee is financially able to carry out the ~~Grantee's~~ Grantee's obligations under this Agreement.

12. Compliance with Laws

Grantee shall be subject to and comply with all applicable laws, statutes, ordinances, rules and regulations regarding the installation, construction, ownership, or use of the ~~Grantee's~~ Grantee's electrical system, whether federal, state or local, now in force or which are later promulgated including, without limitation, compliance with ~~section~~ Section XIV of the Village Charter, the terms of which shall be deemed incorporated herein by reference. Before any installation is commenced, Grantee must secure all necessary permits, licenses, and approvals from all appropriate departments, agencies, boards, or commissions of the Village or other governmental entity as is required by law. Nothing in this Ordinance is to be construed as a waiver by Grantee or the Village of any of their existing or future rights to contest any statute, ordinance, or regulation which either believes is unlawful or invalid.



Village of Lake Isabella

VILLAGE COUNCIL MEETING
NOVEMBER 21, 2023
EXISTING BUSINESS #1

RESOLUTION 2023-20 VILLAGE COUNCIL COMPENSATION

Following the discussion last month, a Resolution has been prepared to adjust the compensation provided to the Village Council. If adopted, this Resolution will not impact the compensation amount of any member currently serving unless they are re-elected to office. All current terms must expire before the compensation amounts can be changed.

In addition to the adjustment in compensation, I also expanded the training and certificate options covered in the policy. As a member of the Michigan Municipal Board of Trustees, I may have bias, but I believe the different levels of the Elected Officials Academy have value and produce quality public servants. Increasing the training opportunities is something I see as having value to the community. As an organization, the Village Council has been excellent about investing in educational opportunities for staff, and doing so for future elected leaders embodies that aspect of our culture. Those changes would go into effect immediately upon adoption.

Requested/Recommended Action: Review and consider the attached Resolution and updated policy. If this meets the objectives of the Council discussed at last month's meeting, the Resolution should be adopted.

Village of Lake Isabella

1010 Clubhouse Drive
Lake Isabella, MI, 48893

RESOLUTION 2023-20
Village Council Compensation

WHEREAS; Sections 5.05 and 5.06 of the Village Charter prescribe the manner by which compensation is provided to the Village President and Village Council members; and,

WHEREAS; the current compensation amounts have been in place since 2001 through the adoption of Resolution 2001-16; and,

WHEREAS; Section 5.05 of the Village Charter mandates that changes in compensation to the President and Village Council shall not effect “until the expiration of the terms of the current members” of the Village Council have terminated; and,

WHEREAS; the current members of the Village Council desire to provide sufficient compensation to future Council members to cover their time and commitment, which is necessary to faithfully discharge the duties of serving in elected office; and,

WHEREAS; the Village Council believes that it is to the public’s benefit that members have access to training opportunities that enhance their skills and ability to serve the community and,

WHEREAS; the Village Council believes that training opportunities from the Michigan Municipal League, Michigan Association of Planning, and Michigan State University Extension provide high-quality and engaging educational opportunities that are of benefit to elected officials; and,

NOW THEREFORE, BE IT RESOLVED; the meeting compensation amounts established by Resolution 2001-16 of the Lake Isabella Village Council shall remain in effect until the compensation levels of this Resolution take effect; furthermore,

Council members shall be provided a laptop or tablet computer for official business and a Village email address for official business. Upon the conclusion of the member’s service, the laptop or tablet computer shall be returned to the Village, and the member’s email address closed and archived for one year; furthermore,

Council members shall be reimbursed upon the completion of a Mileage Expense Report at the then-current IRS rate for mileage to and from official meetings or conferences outside of Isabella County; furthermore,

continued....

Council members shall be reimbursed upon the completion of an itemized Expense Report, with the approval of a majority of the Village Council, for actual expenses incurred in the discharge of their official duties; furthermore,

The Travel & Training Policy of the Village Council is, as a result of this Resolution, updated to read as attached; furthermore,

Beginning with the expiration of all current terms on the Village Council, the compensation for Village Council members shall be as follows:

- \$100 per regular or rescheduled Council meeting for the Village President, Village Clerk, and Village Treasurer.
- \$75 per regular or rescheduled Council meeting for Village Council Trustees.
- Compensation provided to all members for Special Meetings shall be 50% of the regular or rescheduled meeting compensation.
- In the event the presiding officer for any Council meeting is not the Village President, the Council member serving as the presiding officer of the Council shall be paid at the level of compensation due to the Village President.

I, Carol Shannon, the duly qualified and acting Clerk of the Village of Lake Isabella, Isabella County, Michigan (the "Village"), do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council at a meeting held on November 21, 2023, the original of which is on file in the Village Office. Public notice of the said meeting was given pursuant to and in compliance with Act No. 267 of the Public Acts of Michigan of 1976, as amended.

Carol Shannon
Lake Isabella Village Clerk

Lake Isabella Village Council Travel & Training Policy

Updated November - 2023

By a majority vote of its members via the adoption of Resolution 2023-20 members of the Village Council are subject to the following Travel & Conferences policy:

A. Travel Involving an Overnight Stay

All reasonable transportation expenses for approved travel (as defined in the following paragraphs) will be reimbursed.

B. Pre-authorization of Travel Involving an Overnight Stay

The Village Manager shall secure lodging and anticipated transportation needs for pre-approved travel of Village Council members.

C. Reimbursement and Reporting of Travel Expenses

A fully itemized claim for expense reimbursement must be submitted in accordance with this policy within 30 days of the close of the authorized travel period.

1. Transportation Costs – Reimbursement costs for transportation will be at the cost of the most reasonable means of transport.
2. Hotel / Motel Accommodations – Reasonable expenses will be reimbursed at the rate of the single-room rate per person. Government or discount rates should be obtained wherever possible. [If possible, rooms should be booked through the Village using the conference rate for the event if one is available.](#)
3. Individual Meals - Same Day Travel – Reasonable costs of necessary meals while conducting Village business outside of Isabella County are reimbursable when supported by receipts up to the standard CONUS (Continental United States) applicable rate established by the United States General Services Administration (GSA) for meals. If the travel destination is ~~to~~ a non-standard area, the applicable GSA rate for meals for that area is to be used.
 - (a) Receipts must accompany all reimbursement claims.
 - (b) The cost of meals for official functions (community or professional organizations or associations - usually include speaker and/or room rental) will be paid at full actual cost, even if the cost exceeds the rates above.
 - (c) Tips are allowable up to 20% and should be considered as a part of the maximum allowable amount.
 - (d) Reimbursement will not be paid for alcoholic beverages.
 - (e) Reimbursement will not be paid for expenses for spouses, guests, nonemployees, or other persons not authorized to receive reimbursement under this policy or state laws.

(f) Reimbursement may be claimed by one person for several employees or officials eating together, as long as all the names are listed on the reimbursement claim.

4. Per Diem for Out-of-Town, Overnight Meals. When traveling out of town overnight, officials will receive a per diem allowance for meals rather than submitting a request for individual meal reimbursements. No receipts are required for meals reimbursed under this section. The daily per diem rates for meals shall be at the standard CONUS rate established by the US GSA. If the travel destination is ~~to~~ a non-standard area, the GSA rate for that area is to be used. If meals are provided as part of the registration fee, the daily per diem will be reduced by 15% for a provided breakfast, 25% for a provided lunch, and 40% for a provided dinner.
5. Incidental Expenses – Reasonable costs for parking, taxis, buses, rental cars (if necessary), etc., will be paid if itemized on the claim form and accompanied by a receipt.
6. Personal Vehicles – Mileage for the pre-approved use of personal vehicles will be reimbursed at the IRS allowable mileage rate.
7. Reporting of Actual Expenses – Except for those eligible expenses that qualify for petty cash reimbursement in accordance with Village policy, all actual eligible expenses should be reported on an expense reimbursement request form to be filled out by the official within 30 days after completion of travel. Receipts must be attached for all expenses claimed, with the exception of per diem for meals. Expense reimbursement requests should be signed by the same party originally approving the travel and filed with the Village Manager for processing.
8. Trip Reports – Council members will provide a brief trip report to the Village Council upon returning from travel, as the purpose of the report is to share with others in the organization any valuable knowledge and insights that have been gained.

D. Training, Certifications, and Conferences~~MML Conferences, Conventions, and Elected Officials Academy~~

1. Council members are encouraged to attend workshops, training, and conferences offered~~organized~~ by the Michigan Municipal League, Michigan Association of Planning, and Michigan State University Extension. ~~All new Council members are pre-approved to attend the MML's Elected Officials Academy Core Weekender.~~ Members are encouraged to pursue completion of the various levels of the MML's Elected Officials Academy. Members are also encouraged to complete the MSU Citizen Planner Program.
2. Attendance at the MML's Elected Officials Academy Core Weekender is required before Council members may attend the MML Annual Convention or MML Capital Conference.
3. Unless otherwise approved by the Council, a maximum of two members annually may attend the MML Annual Convention or MML Capital Conference. The priority of Councilmembers eligible to attend shall be determined by a rotation based upon the longest time since previously attending one of these conferences. In the event that multiple individuals wish to attend and all have not attended, priority shall first be given

to members with the longest period of time left in their current term of office, followed by the longest time of service on the Council, and finally to Officers of the Council.

4. Requests to attend other training/educational events or conferences outside of Isabella County shall be submitted to the Village Council, and reviewed and either approved or denied in advance of such events.



ELECTED OFFICIALS ACADEMY

We love your potential.



An Education and Recognition Program

by Michigan Municipal League





ELECTED OFFICIALS
ACADEMY

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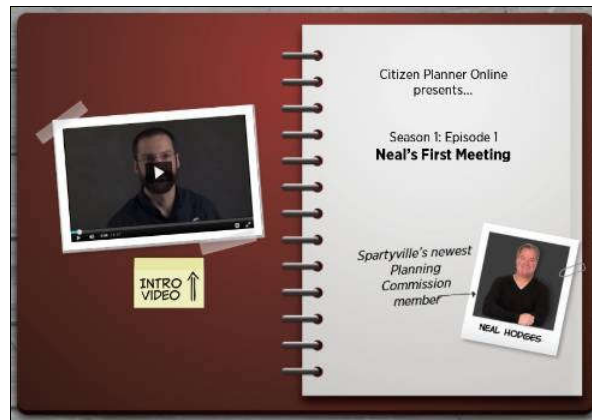
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Citizen Planner Online

Citizen Planner Online is a completely online, self-paced version of the program designed for individuals who can't fit a six-week course into their schedule or who prefer this style of learning. It takes



approximately 15 hours or so to complete, and can be accessed 24/7 so that individuals can do as much or as little at one time as fits their schedule. Citizen Planner Online is highly interactive with stories, videos, and activities to keep the learner engaged. To participate, you will need a robust internet connection and a computer, tablet, or mobile device (iOS or Android). Larger screens will provide a better experience. This program leads to an MSU Extension certificate of completion and the opportunity to become a Master Citizen Planner.



Select one of the options below to register for Citizen Planner Online:

SELF-REGISTRATION INSTRUCTIONS

(FOLLOW STEPS 1-3 BELOW)

To register for this course you will need to create an account, sign in with your email/password, and complete the registration process. To watch a video tutorial, demonstrating an overview of the registration process, click on the following link: [Online Course Registration Video Tutorial](#). Step-by-step instructions are below.

STEP #1: Create your Michigan State University Guest Account by selecting the **Create Your MSU Guest Account button** below. (For detailed instructions visit the following web page: [Instructions: Creating Your Guest Account](#).) Once you have created your guest account, close your browser and return back to this page.

STEP #2: Click on the button below to login to the registration system with your Guest Account (your email) and Password.

STEP #3: Upon registration, you will receive a receipt and instructions for accessing the course, or use the button below.

REGISTRATION INSTRUCTIONS FOR BULK ENROLLMENT (ENROLLING ANOTHER INDIVIDUAL)

To register an individual or group of individuals on behalf of your organization, follow the step-by-step instructions in this printable document: [Citizen Planner Online Bulk Registration Instructions](#).

Cost: \$250 per participant. Financial assistance is available upon request. Some municipal liability insurance providers reimburse member communities for the cost of planning and zoning training. The Michigan Township Participating Plan (Par Plan) - Risk Reduction Program is one such reimbursement program available to Par Plan members only. Contact your municipal liability insurance provider to ask about reimbursement.

Course Format: Self-paced Online Course

TECHNICAL ASSISTANCE

Your username (or NET ID) is the email address you used to create your account during registration (you use the same email address/password for registering and for taking the course). A “not authenticated” message is typically an issue with a password not being entered correctly.

If you have any technical problems, please contact the Michigan State University IT Service Desk from 7am-12am Monday through Friday and 10am-12am on Saturday/Sunday, any day that the University is open.



**RESOLUTION 2023-21
FY 23-24 CIP & BUDGET AMENDMENTS**

The first item under New Business this month is considering a Resolution that would amend the Village's Capital Improvement Plan and the budgets for the Major Street Fund and Local Street Fund. As the Council knows, the Village has been awarded \$168,225 in matching funds through MDOT's Category B program. These funds are to resurface Clubhouse Drive from Coldwater Road to between Parkview Drive and Peninsula Drive. Our ability to complete this project alters our previous plans for the Major Street network reflected in our CIP.

The proposed amendments to the CIP reflect the following changes:

- Moving the Clubhouse Drive project from 2024-25 to the current year and expanding the scope of the project.
- Adding a crack sealing treatment to portions of our Major Streets. This project will help maintain certain street segments before the next large project.
- Changing the scope of the Chip & Fog project planned for 2025-26.
- Identifying that the preferred replacement in 2025-26 for the 2010 F250 will be an F350 model.
- Moving up the replacement of the New Holland tractor to 2024-25. Mechanically, the 2007 1510T tractor/loader we have is in good condition. In looking at how the use of that item has changed over the years, the primary use for it in our fleet is mowing ditch banks. We are currently mowing with a small boom mower. By replacing the tractor with a larger machine, we can also upgrade our mower size and be more efficient for mowing. The larger machine will also give us additional options when it comes to using the loader to clear debris. Moving to a machine with an enclosed cab also will be a safety enhancement for the operator of the machine. Included in the amends are photos of the current-sized machine and the desired replacement-style machine.

Once the Chip & Fog project is completed in 2025-26, we should have a few years before any significant work is needed on the Major Street network.

Requested/Recommended Action: Review and discuss the proposed amendments to the CIP and Budget. If the changes are agreeable to the Council, adopt Resolution 2023-21.

Village of Lake Isabella

1010 Clubhouse Drive
Lake Isabella, MI, 48893

RESOLUTION 2023-21

FY 23-24 BUDGET & CAPITAL IMPROVEMENT PLAN AMENDMENT

WHEREAS, the Village Council adopted a budget for the 2023-2024 Fiscal Year after holding a public hearing on the proposed budget at its meeting on June 20, 2023; and,

WHEREAS, on August 22, 2023, the 2023-24 budget was amended to reallocate the Village's remaining ARPA dollars, claimed as lost revenue, to fund preliminary work on the lake and river bottom restoration project; and,

WHEREAS, the Village has applied for and received a grant from the Michigan Department of Transportation to fund a resurfacing of Clubhouse Drive from Coldwater Road to near Peninsula Drive; and,

WHEREAS, the Village's adopted Capital Improvement Plan and Budget did not reflect a successful grant application; and,

WHEREAS, the Village desires to move forward with the Clubhouse Drive resurfacing; and,

NOW THEREFORE BE IT RESOLVED: the Village's adopted budget and General Appropriation Act and Capital Improvement Plan for 2023-24 are, as a result of this Resolution, amended to allocate funds necessary for the Clubhouse Drive resurfacing with matching grant funds from the Michigan Department of Transportation.

I, Carol Shannon, the duly qualified and acting Clerk of the Village of Lake Isabella, Isabella County, Michigan (the "Village") do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council at a meeting held on November 21, 2023, the original of which is on file in the Village Office. Public notice of the said meeting was given pursuant to and in compliance with Act No. 267 of the Public Acts of Michigan of 1976, as amended.

Carol Shannon
Lake Isabella Village Clerk

Amended 2023-24 Budget – 6 Year Capital Improvement Plan

2023-2024 PROPOSED Capital Improvement Plan Included in Budget Draft		
Project	Cost	Funding Source
Annual Repaint of Traffic Markings	\$12,000	Major Street Fund
Queens Way, Duquesa Drive, & Bundy Drive Chip & Fog project with ICRC	\$150,000 \$122,000	Major Street Fund
Code Enforcement Software Conversion to BS&A	\$3,000	General Fund (Code Enforcement)
Accounting Software Conversion to BS&A	\$3,000	General Fund [ARPA] (Village Clerk)
Replace 8'2" plow with 9'2" Boss Power-V	\$10,000 \$7,550	½ Major Street Fund ½ Local Street Fund
Laptop Replacement & Software	\$2,500	General Fund
Seal – Village Hall Parking Lot	\$3,000	General Fund
Non-motorized Project	\$15,000	Major Street Fund
Intersection Beautification	\$3,000	Major Street Fund
Clubhouse Drive Mill & Fill Coldwater to Parkview	\$338,450	½ Major Street Fund ½ MDOT Cat B

2024-2025 PROPOSED Capital Improvement Plan Included in Budget Draft		
Project	Cost	Funding Source
Annual Repaint of Traffic Markings	\$12,000	Major Street Fund
Replace 8'2" plow with 9'2" Boss Power-V	\$8,500	Major Street Fund
Desktop Replacement – Village Manager	\$2,000	General Fund
Replace 3 Village Council Laptops	\$1,800	General Fund
Clubhouse Drive Mill & Fill Backswing to Parkview	\$217,500	Major Street Fund
Major Street Crack Sealing	\$40,000	Major Street Fund
Replace New Holland Tractor/Loader	\$40,000	½ Major Street Fund ½ Local Street Fund

2025-2026 PROPOSED Capital Improvement Plan		
Project	Cost	Funding Source
Annual Repaint of Traffic Markings	\$11,000	Major Street Fund
Chip & Fog Clubhouse Drive (River to Birdie) & Double Chip & Fog Bonanza Lane	\$140,000	Major Street Fund
Replace 2010 F250 (F350 Preferred Replacement)	\$40,000	Major Street Fund
Desktop Replacement – Deputy Manager	\$2,000	General Fund
Replace Village Hall Sign	\$6,000	General Fund
Chip & Fog Bonanza Lane and Clubhouse Drive from Parkview Drive to River Road	\$110,000	Major Street Fund

2026-2027 PROPOSED Capital Improvement Plan		
Project	Cost	Funding Source
Annual Repaint of Traffic Markings	\$11,000	Major Street Fund
Replace 4 Village Council Laptops	\$2,400	General Fund
Repainting Village Hall	\$8,000	General Fund
Replace DPW Property Sign (Digital Sign)	\$20,000	General Fund
Mill & Fill Clubhouse Drive from Coldwater Road to Backswing Drive. Fairway Drive Mill & Fill (Golf Course Parking lot area)	\$250,000	Major Street Fund

2027-2028 PROPOSED Capital Improvement Plan		
Project	Cost	Funding Source
Annual Repaint of Traffic Markings	\$11,000	Major Street Fund
Replace the New Holland Tractor/Loader	\$45,000	½ Major Street Fund ½ Local Street Fund

2028-2029 PROPOSED Capital Improvement Plan		
Project	Cost	Funding Source
Annual Repaint of Traffic Markings	\$11,000	Major Street Fund

Village of Lake Isabella 2023-2024 AMENDED General Appropriation Act
Projected Year-end Fund Balance

	Major Streets	Local Streets
FY 22-23 Audit Ending Balance	\$ 469,507	\$ 163,134
Amended Budgeted 2023-24 Revenue	\$ 445,525	\$ 125,500
Amended Budgeted 2023-24 Expenses	\$ 670,853	\$ 136,250
Projected Ending Balance June 30, 2024:	\$ 244,179	\$ 152,384
FY Over/Under	\$ (225,328)	\$ (10,750)
Projected FY 24-25 Beginning Balance	\$ 244,179	\$ 152,384
Projected Budgeted 2024-25 Revenue	\$ 281,800	\$ 126,100
Projected Budgeted 2024-25 Expenses	\$ 226,493	\$ 158,397
Projected Ending Balance June 30, 2025:	\$ 299,486	\$ 120,087
FY Over/Under	\$ 55,307	\$ (32,297)

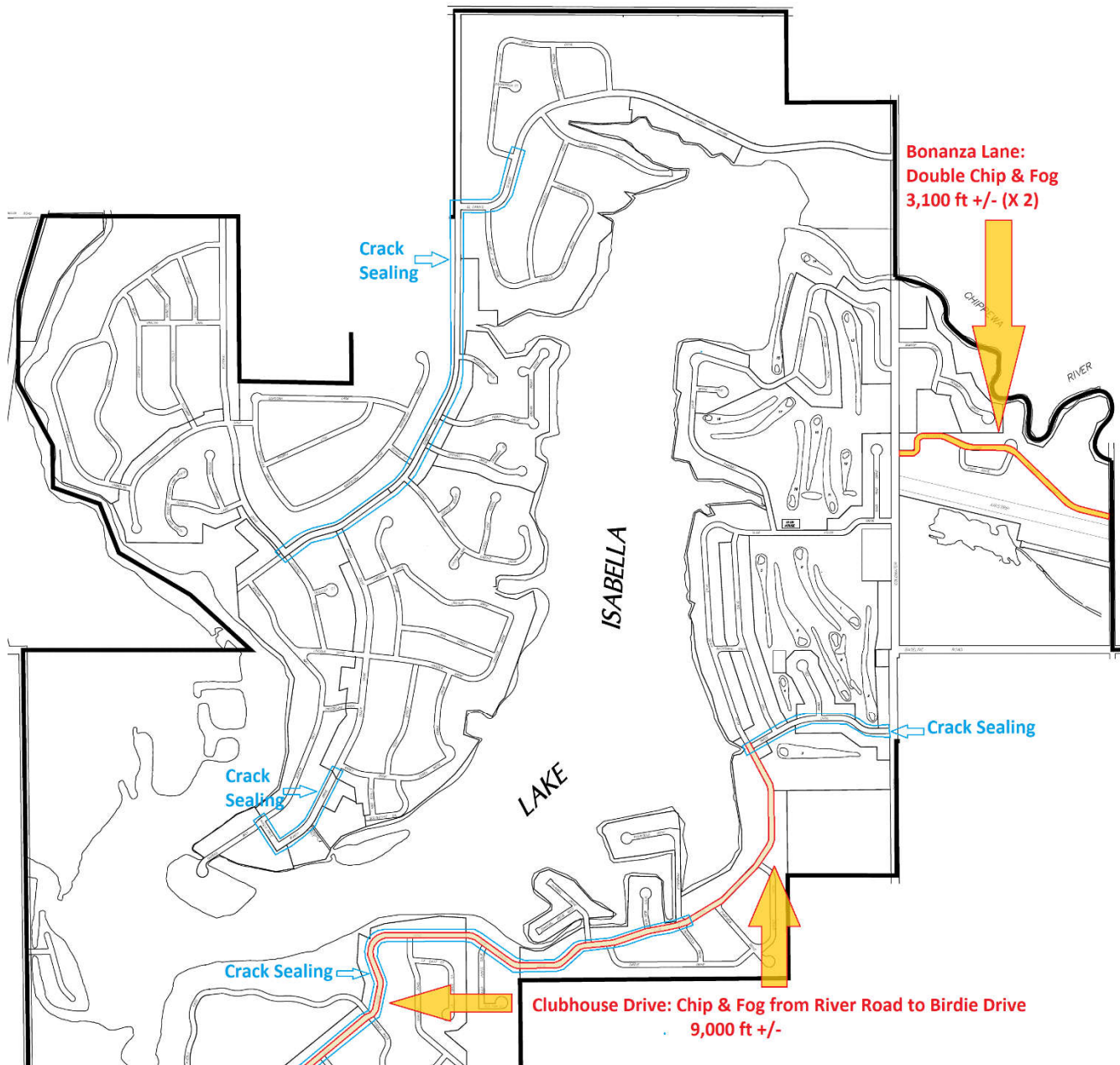
Village of Lake Isabella 2023-2024 Amended General Appropriations Act

2023-24 Major Street Projected Beginning Balance:	\$ 469,507
2023-24 Major Street Revenue:	\$ 445,525
<u>2023-24 Major Street Expenditures:</u>	
451 - Construction	\$ -
453 - Preservation of Streets	\$ 594,606
455 - Traffic Services	\$ 16,225
456 - Winter Maintenance	\$ 41,250
457 - Administration	\$ 18,773
	<u>\$ 670,853</u>
FY Overage/Shortfall	\$ (225,328)
2023-24 Major Street Projected Ending Balance:	\$ 244,179
2023-24 Local Street Projected Beginning Balance:	\$ 163,134
2023-24 Local Street Revenue:	\$ 125,500
<u>2023-24 Local Street Expenditures:</u>	
453 - Preservation of Streets	\$ 86,514
455 - Traffic Services	\$ 7,862
456 - Winter Maintenance	\$ 32,250
457 - Administration	\$ 9,625
	<u>\$ 136,250</u>
FY Overage/Shortfall	\$ (10,750)
2023-24 Local Street Projected Ending Balance:	\$ 152,384

Village of Lake Isabella 2023-2024 Budget (November Amendments)

202 - Major Street Fund: Revenue

Acct.	Item	2022-23 Actual	2023-2024 Adopted	Year to Date	Proposed Amendment	Amended 2023-24	2024-25 Projected
539.000	METRO Act (P.A. 48)	\$ 12,628	\$ 12,500	\$ -	\$ 500	\$ 13,000	\$ 13,000
546.000	Act 51	\$ 253,116	\$ 247,000	\$ 45,739	\$ 12,500	\$ 259,500	\$ 266,000
TBA	Category B Grant	\$ -	\$ -	\$ -	\$ 169,225	\$ 169,225	\$ -
664.000	Interest - Checking	\$ 322	\$ 300	\$ 96	\$ -	\$ 300	\$ 300
665.000	Interest - Investments	\$ 1,758	\$ 1,000	\$ 1,480	\$ 2,500	\$ 3,500	\$ 2,500
699.000	Transfer In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Totals		\$ 267,824	\$ 260,800	\$ 47,314	\$ 184,725	\$ 445,525	\$ 281,800



202 - Major Street Fund: 453 Preservation of Streets

Acct.	Item	2022-23 Actual	2023-2024 Adopted	Year to Date	Proposed Amendment	Amended 2023-24	2024-25 Projected
702.000	Salary	\$ 28,005	\$ 33,981	\$ 12,849	\$ -	\$ 33,981	\$ 35,000
709.000	SSI	\$ 2,202	\$ 2,550	\$ 1,242	\$ -	\$ 2,550	\$ 2,627
718.000	Health Insurance	\$ 7,021	\$ 8,500	\$ 2,966	\$ -	\$ 8,500	\$ 8,755
725.000	Workers Comp	\$ 1,090	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ 1,000
752.000	Supplies	\$ 789	\$ 1,000	\$ 217	\$ 2,000	\$ 3,000	\$ 1,000
752.500	Supplies - Gravel	\$ -	\$ 250	\$ -	\$ -	\$ 250	\$ 250
752.550	Supplies - Cold Patch	\$ 60	\$ 250	\$ -	\$ -	\$ 250	\$ 250
752.800	Supplies - Signs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
767.000	Uniforms	\$ -	\$ 200	\$ 18	\$ -	\$ 200	\$ 200
801.000	Contracted Services	\$ 234,836	\$ 182,500	\$ 121,627	\$ 330,450	\$ 512,950	\$ 58,500
801.200	Tree Trimming	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
860.000	Transportation	\$ 3,296	\$ 5,150	\$ 679	\$ -	\$ 5,150	\$ 5,305
932.000	Repairs & Maintenance	\$ 6,324	\$ 8,000	\$ 4,093	\$ -	\$ 8,000	\$ 6,000
943.000	Storage Rental Fee	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ 15,000	\$ 15,000
956.000	Misc.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
970.000	Capital Outlay	\$ -	\$ 5,000	\$ 3,775	\$ (1,225)	\$ 3,775	\$ 24,500
Totals		\$ 298,622	\$ 263,381	\$ 148,465	\$ 331,225	\$ 594,606	\$ 158,386

202 - Major Street Fund: 455 Traffic Services

Acct.	Item	2022-23 Actual	2023-2024 Adopted	Year to Date	Proposed Amendment	Amended 2023-24	2024-25 Projected
752.000	Supplies	\$ 120	\$ 4,000	\$ -	\$ (2,000)	\$ 2,000	\$ 1,000
752.800	Supplies - Signs	\$ -	\$ 1,500	\$ 670	\$ -	\$ 1,500	\$ 1,500
801.200	Tree Trimming	\$ 7,414	\$ 4,000	\$ -	\$ 8,725	\$ 12,725	\$ 6,500
Totals		\$ 7,534	\$ 9,500	\$ 670	\$ 6,725	\$ 16,225	\$ 9,000

202 - Major Street Fund: 456 Winter Maintenance

Acct.	Item	2022-23 Actual	2023-2024 Adopted	Year to Date	Proposed Amendment	Amended 2023-24	2024-25 Projected
752.000	Supplies	\$ 537	\$ 1,000	\$ -	\$ -	\$ 1,000	\$ 1,000
752.400	Salt	\$ 5,877	\$ 8,000	\$ -	\$ -	\$ 8,000	\$ 8,000
752.500	Sand	\$ 908	\$ 500	\$ -	\$ 500	\$ 1,000	\$ 500
801.000	Contracted Services	\$ 22,776	\$ 25,000	\$ -	\$ 2,500	\$ 27,500	\$ 27,500
943.100	Salt Barn Rental Fee	\$ 3,750	\$ 3,750	\$ -	\$ -	\$ 3,750	\$ 3,750
Totals		\$ 33,847	\$ 38,250	\$ -	\$ 3,000	\$ 41,250	\$ 40,750

202 - Major Street Fund: 457 Administration

Acct.	Item	2022-23 Actual	2023-2024 Adopted	Year to Date	Proposed Amendment	Amended 2023-24	2024-25 Projected
830.000	Audit	\$ 1,700	\$ 3,000	\$ 2,600	\$ -	\$ 3,000	\$ 3,000
935.000	Liaibility & Prop. Ins.	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	\$ 1,500	\$ 1,500
809.000	Admin Fee	\$ 13,921	\$ 13,585	\$ 2,516	\$ 688	\$ 14,273	\$ 13,857
995.203	Transfer to Local Streets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Totals		\$ 17,121	\$ 18,085	\$ 6,616	\$ 688	\$ 18,773	\$ 18,357

MAJOR STREET EXPENSES		\$ 357,124	\$ 329,216	\$ 155,751		\$ 670,853	\$ 226,493
FY Surplus / Shortfall		\$ (89,301)	\$ (68,416)			\$ (225,328)	\$ 55,307

Village of Lake Isabella 2023-2024 Budget (November Amendments)

203 - Local Street Fund: Revenue

Acct.	Item	2022-23 Actual	2023-2024 Adopted	Year to Date	Proposed Amendment	Amended 2023-24	2024-25 Projected
546.000	Act 51	\$ 124,634	\$ 121,000	\$ 22,617	\$ 4,000	\$ 125,000	\$ 126,000
664.000	Interest - Checking	\$ 107	\$ 75	\$ 58	\$ 125	\$ 200	\$ 75
665.000	Interest - Investments	\$ 162	\$ 25	\$ 122	\$ 275	\$ 300	\$ 25
687.000	Refunds	\$ 850	\$ -	\$ -	\$ -	\$ -	\$ -
699.000	Major Street Transfer In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Totals		\$ 125,753	\$ 121,100	\$ 22,797	\$ 4,400	\$ 125,500	\$ 126,100



Figure 1 Replacing 2007 New Holland 1510T



Figure 2 Preferred Replacement Size 40-45 HP Tractor/Loader

203 - Local Street Fund: 453 Preservation of Streets

Acct.	Item	2022-23 Actual	2023-2024 Adopted	Year to Date	Proposed Amendment	Amended 2023-24	2024-25 Projected
702.000	Salary	\$ 28,005	\$ 33,981	\$ 12,849	\$ -	\$ 33,981	\$ 36,050
709.000	SSI	\$ 2,202	\$ 3,058	\$ 1,242	\$ -	\$ 3,058	\$ 3,244
718.000	Health Insurance	\$ 7,338	\$ 8,500	\$ 2,966	\$ -	\$ 8,500	\$ 9,018
725.000	Workers Comp	\$ 1,050	\$ 750	\$ 750	\$ -	\$ 750	\$ 750
752.000	Supplies	\$ 237	\$ 750	\$ 217	\$ -	\$ 750	\$ 500
752.500	Supplies - Gravel	\$ 300	\$ 300	\$ -	\$ -	\$ 300	\$ 500
752.550	Supplies - Cold Patch	\$ 246	\$ 200	\$ -	\$ -	\$ 200	\$ 250
767.000	Uniforms	\$ -	\$ 200	\$ 19	\$ -	\$ 200	\$ 200
801.000	Contracted Services	\$ 5,000	\$ 10,000	\$ -	\$ -	\$ 10,000	\$ 10,000
801.200	Tree Trimming	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
801.300	Brine	\$ 1,550	\$ 2,400	\$ -	\$ (400)	\$ 2,000	\$ 2,400
860.000	Transportation	\$ 2,829	\$ 5,000	\$ 780	\$ -	\$ 5,000	\$ 5,305
932.000	Repairs & Maintenance	\$ 2,554	\$ 3,000	\$ -	\$ -	\$ 3,000	\$ 3,000
943.000	Storage Rental Fee	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ 15,000	\$ 15,000
956.000	Misc.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
970.000	Capital Outlay	\$ -	\$ 5,000	\$ 3,775	\$ (1,225)	\$ 3,775	\$ 24,500
Totals		\$ 66,312	\$ 88,139	\$ 22,598	\$ (1,625)	\$ 86,514	\$ 110,717

203 - Local Street Fund: 455 Traffic Services

Acct.	Item	2022-23 Actual	2023-2024 Adopted	Year to Date	Proposed Amendment	Amended 2023-24	2024-25 Projected
752.000	Supplies	\$ 343	\$ -	\$ -	\$ -	\$ -	\$ -
752.800	Supplies - Signs	\$ -	\$ 1,000	\$ 811	\$ 500	\$ 1,500	\$ 1,500
801.200	Tree Trimming	\$ 2,471	\$ 4,000	\$ -	\$ 2,362	\$ 6,362	\$ 4,000
Totals		\$ 2,815	\$ 5,000	\$ 811	\$ 2,862	\$ 7,862	\$ 5,500

203 - Local Street Fund: 456 Winter Maintenance

Acct.	Item	2022-23 Actual	2023-2024 Adopted	Year to Date	Proposed Amendment	Amended 2023-24	2024-25 Projected
752.000	Supplies	\$ 233	\$ 500	\$ -	\$ -	\$ 500	\$ 500
752.400	Salt	\$ 3,539	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 5,000
752.500	Sand	\$ 873	\$ 500	\$ -	\$ -	\$ 500	\$ 500
801.000	Contracted Services	\$ 24,000	\$ 20,000	\$ -	\$ 2,500	\$ 22,500	\$ 22,500
943.100	Salt Barn Rental Fee	\$ 3,750	\$ 3,750	\$ -	\$ -	\$ 3,750	\$ 3,750
Totals		\$ 32,395	\$ 29,750	\$ -	\$ 2,500	\$ 32,250	\$ 32,250

203 - Local Street Fund: 457 Administration

Acct.	Item	2022-23 Actual	2023-2024 Adopted	Year to Date	Proposed Amendment	Amended 2023-24	2024-25 Projected
830.000	Audit	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	\$ 1,500	\$ 1,500
935.000	Liaibility & Prop. Ins.	\$ 1,250	\$ 1,250	\$ 1,440	\$ -	\$ 1,250	\$ 1,500
809.000	Admin Fee	\$ 6,855	\$ 6,463	\$ 1,244	\$ 412	\$ 6,875	\$ 6,930
Totals		\$ 9,605	\$ 9,213	\$ 4,184	\$ 412	\$ 9,625	\$ 9,930
LOCAL STREET EXPENSES		\$ 111,127	\$ 132,102	\$ 27,593		\$ 136,250	\$ 158,397
FY Surplus / Shortfall		\$ 14,627	\$ (11,002)			\$ (10,750)	\$ (32,297)



Village of Lake Isabella

VILLAGE COUNCIL MEETING
NOVEMBER 21, 2023

NEW BUSINESS #2

ENGINEERING SERVICES AGREEMENT ROWE PSC – CLUBHOUSE DRIVE RESURFACING

The second item of New Business for the Council's agenda this month is the consideration of an agreement with ROWE PSC for the bidding, engineering, and construction supervision of the Clubhouse Drive resurfacing project. With this project having a 50% match from MDOT, there are additional requirements that we have to account for versus a project done entirely in-house. Foremost among those is how the project is bid. We've historically used a lump-sum approach for bids. This project will require bid specs with specific quantities. ROWE PSC has served as our engineering firm partner since 1998.

Requested/Recommended Action: Review and approve the agreement with ROWE PSC, authoring the Village Clerk and Village Manager to execute the attached agreement.



November 14, 2023

Mr. Tim Wolff, Village Manager
Village of Lake Isabella
1010 Clubhouse Drive
Lake Isabella, MI 48893

RE: MDOT Cat B – Clubhouse Drive and Fairway Drive Resurfacing
Professional Services Proposal

Dear Mr. Wolff:

ROWE Professional Services Company appreciates the opportunity to provide a proposal for the above referenced project for the Village of Lake Isabella. We were excited to hear that the village was able to secure Michigan Department of Transportation (MDOT) Cat B funding for the resurfacing of Clubhouse Drive (Coldwater to Parkview Drive) and Fairway Drive (Clubhouse to 200 feet past intersection). We understand the village would like assistance with the design, bidding documents, and construction observation of the proposed road resurfacing improvements. The project generally consists of cold milling 1 ½ - inches of existing HMA pavement and placing 1.5 inches of EL4 mixture. Based on the meeting with MDOT, the Village of Lake Isabella and ROWE on November 6, 2023, we understand the project funding is to be used in 2024 and the village would like to have it completed prior to the end of your fiscal year of June 30, 2024.

We propose the following scope of services for the project:

SCOPE OF WORK:

Design Phase

1. Administer a project kick off meeting with the village to confirm the project scope and identify a more detailed project schedule.
2. Complete field review of the project location including logging the project to complete design documents.
3. Prepare log style 8 ½ inch by 11-inch plans for the rehabilitation of both streets noted above. It is anticipated that the following log plan sheets will be included in the final design documents:
 - a. Cover Sheet
 - b. Log of Project
 - c. Quantity Sheet
 - d. Note Sheet
 - e. Typical Cross Sections Sheet(s)
 - f. Detail Sheet(s)
 - g. Critical Stationing Sheet(s)

SINCE 1962

4. Prepare an engineer's opinion of probable construction cost for the project.
5. Prepare detailed technical specifications to include in the project bidding documents.
6. Coordinate with the village to assist with the preparation of bidding documents.
7. Provide assistance during bidding and help address comments received by prospective contractors.
8. Assist village with MDOT Cat B paperwork.

Construction Engineering

1. Attend a pre-construction meeting scheduled by the village.
2. Provide construction observation and nuclear density testing of the HMA milling and paving. Our budget for this phase of the project is based on 100 hours of on-site observation.
3. Attend a project walk-thru upon completion, and create a punch list, if necessary.
4. Assist the village with MDOT Cat B paperwork to close out the project.

SCHEDULE:

The village would like to complete construction by June 30, 2024, at the latest. We will begin the design phase immediately after award and anticipate having design documents complete and submitted to the village by the end of January 2024. The bidding and construction phase schedules will be discussed with the village as it gets closer to those phases.

COMPENSATION:

We propose the following fixed fee budgets for design engineering of the project.

Task	Budget
Design	\$9,000
Construction	\$12,000
Total Budget	\$21,000

Note: (Our onsite observation is a budget, and the village will only be invoiced for actual time spent.)

COMMENTS:

- 1) The Village of Lake Isabella will bid, advertise, and execute construction contracts.
- 2) Soil borings are not included. This service can be provided for an additional fee if desired.
- 3) Proposal does not include a topographic survey of the streets.
- 4) Proposal does not include construction staking.
- 5) Proposal does not include the submittal of any permits.
- 6) Proposal does not include preparation of record drawings.

Mr. Tim Wolff, Village Manager
November 14, 2023
Page 3

We appreciate the opportunity to provide continued engineering services to the Village of Lake Isabella for your infrastructure improvement projects. Attached is our standard contract for your execution. If you have any questions or concerns, please contact us at (989) 772-2138.

Sincerely,
ROWE Professional Services Company

Jeffrey B. Markstrom, P.E.
Design Division Manager

Aaron J. Wendzel, P.E.
Project Manager

Attachment

R:\Projects\JBM\Lake Isabella Cat B\Cat B Engineering Proposal.docx

Contract for Engineering Services

MDOT Cat B – Clubhouse Drive and Fairway Drive Resurfacing Lake Isabella, MI

THIS AGREEMENT, entered into this _____ day of _____, by and between Village of Lake Isabella hereinafter referred to as the "Client", and ROWE Professional Services Company, hereinafter referred to as the "Consultant".

The Client has the following project, hereinafter referred to as the "Project": Assist the Village of Lake Isabella with the design, bidding documents, and construction observation of the proposed road resurfacing improvements, as for proposal dated November 14, 2023, and attached as Exhibit A.

The Client and the Consultant, in consideration of the mutual covenants hereinafter set forth, agree as follows in regard to the involvement of the Consultant in the Project:

Section 1 – Basic Services of the Consultant

A. Scope of Service:

The Consultant will perform the services described in the Consultant's Proposal, dated November 14, 2023 (hereinafter the "Services"). A copy of the Proposal is attached and incorporated into this Agreement as Exhibit A.

B. General:

1. The Consultant agrees to perform the Services in a timely manner, consistent with sound professional practice, in connection with the Project. If there is a written schedule that applies to the Services, it will be identified in Exhibit A or in a separate written document agreed to by both the Client and Consultant.
2. Serve as the Client's representative with respect to the work to be performed under this Agreement. Consultant shall have complete authority to provide direction, transmit instructions, receive and review information, interpret and define Client's policies and decisions with respect to the work covered by this Agreement.

Section 2 – Additional Services of the Consultant

A. General:

If authorized in writing by the Client, the Consultant will perform additional services of the following types which will be paid for by the Client as indicated in Paragraph 5.B.

1. Additional services due to changes in the general scope of the Project.
2. Additional services due to unforeseen or hidden conditions.
3. Additional services in connection with the Project, not otherwise provided for in this Agreement, subject to prior approval of the Client.

Section 3 – Client's Responsibilities

A. General:

1. Provide full information as to its requirements for the Project.
2. Assist the Consultant by placing at the Consultant's disposal all available information pertinent to the Project, including previous reports and any other data relative to the Services of the Project.
3. Provide access for the Consultant to enter upon lands as required for the Consultant to be able to perform the Services.
4. Examine all studies, reports, sketches, estimates, specifications, drawings, proposals, and other documents presented by the Consultant and shall render in writing decisions pertaining thereto within

a reasonable time so as not to delay the Services or the Project. The Consultant will assist the Client in preparing applications and documents to secure approvals and permits. The Client is responsible for payment of permit application fees and charges.

5. Provide reasonable legal, accounting, and insurance counseling services for the Project.
6. Obtain approval of governmental authorities having jurisdiction over the Project.
7. Furnish, or direct the Consultant to provide, at the Client's expense, necessary additional services as stipulated in Section 2 of this Agreement, or other services as required.
8. Give prompt written notice to the Consultant whenever the Client observes or otherwise becomes aware of any defect or suspected defect in the Project. Decisions and direction from the Client shall be provided in a timely manner, so as to not delay the Services or the Project.

Section 4 – Period of Service

A. General:

1. The Consultant will commence performing the Services after this Agreement is signed by the Client and the Client has provided written authorization to proceed.
2. The Services shall be considered complete when Services described in Exhibit A have been completed.

Section 5 – Payments to the Consultant

A. Payments for Basic Services of the Consultant Under Section 1:

1. The Client will pay the Consultant for the Services and reimbursable expenses indicated in Exhibit A.
2. The payment for the Services, including reimbursable expenses, as defined above shall be allocated to be paid monthly, as the Services progress. Payments are due within 30 days of the invoice date. Outstanding invoices in excess of 30 days will be subject to interest incurred at a rate of 1.5 percent per month. Effective after September 21, 2021, there is a 3 percent convenience fee on all amounts paid by the Client using a credit card.

B. Payment for Additional Services of the Consultant Under Section 2:

1. The Client will pay the Consultant for additional services within 30 days of the invoice date for the applicable additional services.

C. General:

1. If this Agreement is terminated after completion of any phase of the Consultant's Services, the progress payments to be made in accordance with Paragraph 5.A.1 and 5.A.2 on account of all prior phases completed shall constitute total payment for the Services rendered. If this Agreement is terminated during any phase of the Services, payment shall be made for Services performed prior to termination on the basis of the portion of each phase completed.
2. If, prior to termination of this Agreement, any Services designed or specified by the Consultant during any phase of the Services are suspended in whole or in part or abandoned not due to any fault of the Consultant, after written notice from the Client, the Consultant shall be paid for Services performed prior to receipt of such notice from the Client as provided in Paragraph 6.A for termination during any phase of the Services.
3. Where the Consultant utilizes subconsultants to perform a portion of the Services, and the subconsultants directly invoice the Consultant, the subconsultants' invoices will be marked up by 15 percent to cover administration costs.

Section 6 – General Conditions

A. Termination:

This Agreement may be terminated by either party upon 14 days' written notice in the event of substantial failure to perform, in accordance with terms hereof, by the other party through no fault of the terminating party. If this Agreement is so terminated, the Consultant shall be paid as provided in Paragraph 5.C.

B. Ownership:

All documents, except those provided by the Client, but including estimates, specifications, field notes, and data are and remain in the property of the Consultant as Instruments of Service. The Client shall be provided a set of reproducible drawings and copies of other record documents. However, they are not intended or represented to be suitable for re-use by the Client or others for extensions of the Project or for any other project.

C. Insurance:

The Consultant shall secure and maintain Commercial General Liability, Auto, Workers' Compensation, and Professional Liability insurance while performing the Services under this Agreement. The Client shall secure and maintain insurance to protect the Project and its operations from loss or damage both during and after construction.

D. Successors and Assigns:

The Client and the Consultant each binds themselves and any partners, successors, executors, administrators and assigns to the other party of this Agreement and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Agreement. Neither the Client nor the Consultant shall assign, sublet, or transfer their interests in this Agreement without the written consent of the other party.

E. Independent Contractor:

It is understood and agreed that the Consultant is an independent contractor and is not an employee or agent of the Client.

F. Non-Discrimination:

The Consultant and/or any subconsultants shall not discriminate against any employees or applicant for employment to be employed in the performance of this Contract with respect to his or her hire, tenure, terms, conditions, or privileges of employment.

G. Mediation:

In an effort to resolve any conflicts that arise while performing the Services of the Project or following the completion of the Project, the Client and the Consultant agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.

The Client and the Consultant further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the Project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with their subcontractors, subconsultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution between the parties to all those agreements.

H. Jobsite Safety:

Neither the professional activities of the Consultant, nor the presence of the Consultant or its employees and subconsultants at a construction/Project site, shall relieve the construction contractor(s) of its obligations, duties and responsibilities including, but not limited to, construction means, methods, sequences, techniques or procedures necessary for performing, superintending and coordinating the work in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. The Consultant and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with the construction work or any health or safety

programs or procedures. The Client agrees to require the construction contractor(s) to provide liability insurance for the Project(s), indemnifying and listing as additional insureds the Client, the Consultant and the Consultant's employees and subconsultants.

I. Limitation of Liability:

In recognition of the relative risks and benefits of the Project to both the Client and the Consultant, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of the Consultant and its employees and subconsultants to the Client for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause(s) including attorney's fees and costs and expert-witness fees and costs, so that the total aggregate liability of the Consultant and its employees shall not exceed the total fee for Services rendered on this Project. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

J. Standard of Care:

The Consultant shall perform the Services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances at the same time and in the same or similar locality. The Consultant provides no warranty or guarantee, express or implied, with regard to the Services.

K. Project Information:

Consultant shall be entitled to rely on the accuracy and completeness of services and information furnished by the Client. These services and information include, but are not limited to, surveys, tests, reports, diagrams, drawings, and legal information.

L. Submittals:

If Consultant is requested to review contractor submittals such as shop drawings, product data and samples, that review shall be for the limited purpose of checking for conformance with information given and the design concept expressed in the plan, specifications or other deliverables issued by the Consultant. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the contractor's responsibility. Consultant's review shall not constitute approval of safety precautions or, any construction means, methods, techniques, sequences, or procedures. The Contractor understands and agrees that approvals, reviews, and inspections are for the sole and exclusive purposes of the Consultant, which is acting in a governmental capacity under the contract. The Consultant approvals, reviews, and inspections do not relieve the Contractor of its contractual obligations. Consultant's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

M. Construction Phase:

The Consultant shall not be responsible for the construction contractor's failure to perform the construction work in accordance with the requirements of the plans, specifications or other deliverables prepared by Consultant. The Consultant shall not have control over or charge of, and shall not be responsible for, acts or omissions of the construction contractor or of any other persons or entities performing portions of the construction work.

N. Applicable Law:

The terms of this Agreement shall be governed by the laws of the State of Michigan. In the event a provision of this Agreement is rendered unlawful, the remaining terms and provisions shall remain in effect.

Section 7 – Special Provisions

The Client and the Consultant mutually agree that this Agreement shall be subject to the following special provisions which, together with the remaining provisions hereof, and the exhibits hereto, represent the entire Agreement between the Client and the Consultant concerning the subject matter hereof and supersedes all prior negotiations, representations or agreements, either written or oral, concerning such subject matter. This Agreement may be amended only by written instrument signed by both the Client and the Consultant.

NONE.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement the day and year first above written. By signing below, you represent that you are fully authorized to enter into the terms of this Agreement.

Client:
Village of Lake Isabella

Consultant:
ROWE Professional Services Company

Signature

Signature

Typed Name and Title

Typed Name and Title



Village of Lake Isabella

VILLAGE COUNCIL MEETING
NOVEMBER 21, 2023

NEW BUSINESS #3

KINGS REFUSE SERVICES 2024-25 FRANCHISE RENEWAL

At last month's meeting, I informed the Council that I would be meeting with the Kings to discuss a renewal of their franchise agreement to provide household refuse service to the community. Using the current agreement as a model, we agreed to present the attached renewal to the Council for approval.

Changes to the agreement from our current one are:

- The "tag" price is increasing from \$1.50/tag to \$2.00/tag
- All regular service packages are increasing \$6 annually (50 cents/month)
- The fuel escalator clause increased from \$3/gallon to \$5/gallon.
- We are no longer requiring them to have a toll-free number.
- We are no longer required to annually publish rates in the Morning Sun, just on our website.

Our agreement with Kings has been very successful for our community and their business, and I recommend continuing that relationship. The prices offered in this renewal would still be the preferred bid, in my opinion, from the proposals solicited in 2018. On the following page is a chart showing the bids from Granger and Republic for service beginning in 2019 and the prices for this renewal. The Kings plan to attend the meeting to answer any questions from the Council.

Requested/Recommended Action: After meeting with the Kings, I recommend approval of the two-year renewal agreement.

Service/Cost Comparison 2018 Bids vs. Kings 24-25

	Granger (2019)	King's (2024-25)	Republic (2019)
A wheeled-cart of at least 65 gallons provided by the license holder	96 Gallon Cart: \$15. ⁵⁰	96 Gallon Cart: \$14. ⁰⁰ 3 bag limit \$15. ⁵⁰ 6 bag limit \$17. ⁵⁰ 10 bag limit	95 Gallon Cart: \$15.55 \$17.25 (seasonal)
A specific number of bags that can be left curbside without cart service	N/A ^[1]	\$13. ⁰⁰ 3 bag limit \$14. ⁵⁰ 6 bag limit	\$14.55 5 bag limit \$16.25 5 bag limit (Seasonal)
Individual bag collection on a "tag & bag" basis (Price per tag)	\$2.00 per tag	\$2.00 per tag	\$3.00 per tag
Fee structure of bulky item collection with at least once per month collection	\$20 per item	Curb service includes 1 bulky item per month. Tag & Bag is 1 item per month for 3 tags.	Regular customers get 1 item per month. Additional items cost \$20

^[1] The Village's Ordinance **REQUIRES** that this be a service level offered.

**VILLAGE OF LAKE ISABELLA
EXCLUSIVE MATERIAL COLLECTION LICENSE
EXTENSION**

THIS LICENSE (“Agreement”) is made on this the _____ day of _____, 2023, by and between the VILLAGE OF LAKE ISABELLA, a Michigan Home Rule Village, with an office location of 1010 Clubhouse Drive, Lake Isabella, Michigan 48893 (hereinafter the “VILLAGE”), and KING’S DISPOSAL, LLC, a Michigan limited liability company, with an address of 8162 Sanders Road, P.O. Box 245, Vestaburg, Michigan 48891 (hereinafter “KING’S”) (together, the “PARTIES”).

BACKGROUND

KING’S is a Michigan limited liability company engaged in the business of collecting and disposing of waste, trash, rubbish and/or garbage (hereinafter, “Refuse”). KING’S has provided Refuse collection and disposal services in the VILLAGE community through the grant of an exclusive franchise agreement pursuant to Chapter 822 of the Codified Ordinances of the Village of Lake Isabella since January of 2019. Upon review of the status of that agreement and after receiving input from the community, the VILLAGE desires to award a two-year extension to the existing Material Collection License to KING’S pursuant to the requirements of Chapter 822 and the mutually agreed to matters and conditions contained herein. The existing franchise agreement shall remain in place and be in effect for the 2023 calendar year. The extension shall cover calendar years 2024 and 2025.

EXTENSION OF LICENSE

1. KING’S is hereby granted the exclusive right, and hereby accepts the obligation, to collect and dispose of all household Refuse from each residence located within the VILLAGE,

(hereinafter, collectively, “Customers”) with the exceptions hereinafter set forth. It is understood that the VILLAGE cannot mandate that any residence utilize the Refuse collection services as provided for herein. During the term hereof, the VILLAGE shall not authorize any other person or entity to perform the services to be performed by KING’S hereunder, and the VILLAGE shall take such action as may reasonably be required to prohibit any other person or entity from providing such services to residences within the VILLAGE during the term hereof.

2. KING’S shall collect all Refuse from all Customers no less often than once per week, subject to day-to-day adjustment for holidays or weather as discussed below, with the routes to be designed as KING’S reasonably determines.

3. All Refuse shall be collected within the VILLAGE once per week, with collections performed between the hours of 6 AM and 8 PM, Monday through Friday (or Saturdays during holiday weeks or inclement weather.) KING’S currently has a Monday collection schedule within the VILLAGE. In the event that KING’S desires to alter the collection day, written notice must be provided to the VILLAGE of such change at least thirty (30) days prior to such change unless otherwise agreed to by the VILLAGE.

4. KING’S has acknowledged its ability, willingness, and commitment to provide Refuse collection service on the various private roads and shared driveways in the VILLAGE.

5. KING’S shall dispose of all Refuse collected within the VILLAGE in a lawful sanitary landfill as required by Michigan law and Section 822.05(1) of the Codified Ordinances of the Village of Lake Isabella. KING’S has identified the Granger Waste Services Transfer Station in Alma, Michigan, and the Pitsch Companies landfill in Belding, Michigan, as the disposal sites for Refuse collected within the VILLAGE. In the event that this changes, KING’S shall notify the VILLAGE in writing within thirty (30) days of any such change.

6. KING’S shall comply with all applicable federal, state, county and VILLAGE regulations.

7. KING’S shall provide the services described at the prices as detailed and attached hereto in EXHIBIT A. These prices may increase annually at a rate of not more than 5% over the prior year. All changes in prices shall only occur after providing the VILLAGE with no less than a sixty (60) day prior written notice of the change. The VILLAGE shall publish the rates ~~annually in the Morning Sun, and also maintain such information~~ on the VILLAGE’s website.

8. KING’S shall maintain and keep in full force and effect Liability Insurance and Workers Compensation coverage in the following amounts:

- a. The minimum Liability Insurance coverage shall be one million dollars (\$1,000,000) per occurrence, and at least three million dollars (\$3,000,000) in the aggregate.
- b. The minimum Workers Compensation coverage shall be one million dollars (\$1,000,000).

KING’S shall provide written proof of such insurance annually to the VILLAGE. Such insurance coverage shall not be cancelled or changed without providing the VILLAGE with thirty (30) days prior written notice.

9. KING’S shall annually provide to the VILLAGE a list of collection dates for regular service in the community.

10. KING’S shall offer tags for sale through the mail and at a location in the VILLAGE. Such location may be, but is not required to be, at the VILLAGE offices.

11. KING’S shall offer quarterly and annual billing options for Customers in the VILLAGE.

12. KING’S shall provide the three service levels required by Chapter 822 of the Codified Ordinances of the VILLAGE, and also offer bulk item collection at least once per month.

13. KING’S shall be responsible for all billing and account collection from its customers in the VILLAGE, and may avail itself to any remedies allowed in law or equity. In keeping with its regular business practices, KING’S shall have the option, at its sole discretion, to suspend service to any customer that is delinquent on its account for more than twenty (20) days, and may continue said service suspension until the customer’s balance is current and paid in full.

14. KING’S shall offer a phone number ~~which is a local call from the Village of Lake Isabella or is toll-free~~ to receive calls, questions, service requests, and complaints from Customers located in the VILLAGE. Prompt action by KING’S shall be taken to remedy any situation ~~which constitutes a failure to fulfill the terms of this Agreement.~~

15. If the VILLAGE or KING’S are unable to perform, or are delayed in their performance of, any of its obligations under this Agreement by reason of any event of force majeure (as defined below), such inability or delay shall be excused at any time during which compliance therewith is prevented by such event and during such period thereafter as may be reasonably necessary for the VILLAGE or KING’S to correct the adverse effect of such event of force majeure. An event of “Force Majeure” shall mean any event or circumstances beyond the reasonable control of the affected party to the extent that they delay the VILLAGE or KING’S from performing any of their respective duties or obligations under this License, which events include the following:

- (a) Strikes, work stoppages, and other labor unrest;

- (b) Acts of God, tornadoes, hurricanes, floods, sinkholes, fires, and explosions (except those caused by the negligence of KING'S, its agents, and assigns), landslides, earthquakes, epidemics, pandemics, quarantine, pestilence, and extremely abnormal and excessively inclement weather; or
- (c) Acts of a public enemy, acts of war, terrorism, effects of nuclear radiation, blockages, insurrections, riots, civil disturbances, or national or international calamities.

16. KING'S shall indemnify, hold harmless and reimburse the VILLAGE (as well as the VILLAGE's employees, agents, officers, contractors and assigns) for, from and against any and all damages, liabilities, lawsuits, proceedings, causes of action, costs and expenses arising out of, related to or caused by KING'S in the performance of, with regard to or arising out of this Agreement. Such indemnity, reimbursement and hold harmless agreement includes, but is not limited to, reimbursing and paying the VILLAGE'S damages, attorney fees, costs and expenses.

17. This Agreement constitutes the entire agreement of the Parties with respect to the matters dealt with herein. There are no other terms or promises, whether written or verbal. Any and all prior representations or agreements shall be deemed merged herein.

18. If any provision of this Agreement is rendered void by the acts of any legislature or the courts, this Agreement shall be construed as if the offending portion had been omitted.

19. No change or modification of this Agreement shall be valid unless the same is in writing and signed by both Parties hereto.

20. This Agreement shall be binding upon the VILLAGE and KING'S and also their respective transferees, successors and assignees.

21. This Agreement may be executed in duplicate, but constitutes one agreement or contract overall.

22. This Agreement shall become effective as of January 1, 2022, and shall end on December 31, 2023. However, either party may terminate this Agreement at any time, with or without cause, by giving the other party at least sixty (60) days prior written notice before the date of termination.

23. The existing Agreement that the parties entered into on October 16, 2018, remains in effect and this extension does not void, terminate, or extinguish any of the terms or conditions mutually agreed to by the parties in the previous Agreement.

IN WITNESS THEREOF, we have hereunto set our hands and seals as of the day and year first above written.

VILLAGE OF LAKE ISABELLA, a Michigan
Home Rule Village

By: _____
David K. Torgerson, Village President

By: _____
Carol Shannon, Village Clerk

KING'S DISPOSAL, LLC, a Michigan limited
liability company

By: _____
Nelson A. (Ike) King, Managing Member

EXHIBIT A
EXCLUSIVE LICENSE PRICING 2024-2025

	2024 Pricing not to Exceed	2025 Pricing
A wheeled-cart of at least 65 gallons provided by the license holder (Quarterly Cost)	96 Gallon Cart: \$ 42.00 40.50 3 bag limit \$ 46.50 45.00 6 bag limit \$ 52.50 51.00 10 bag limit	2025 pricing may increase by up to 5% per service option. KING’S shall provide notice to the VILLAGE in writing or email at least thirty days (30) before any increase takes effect.
A wheeled-cart of at least 65 gallons provided by the license holder (Annual Cost)	96 Gallon Cart: \$ 153 159 3 bag limit \$ 170 176 6 bag limit \$ 194 200 10 bag limit	
A specific number of bags which can be left curbside without cart service (Quarterly Cost)	\$ 39.00 37.50 3 bag limit \$ 43.50 42.00 6 bag limit	
A specific number of bags which can be left curbside without cart service (Annual Cost)	\$ 140 146 3 bag limit \$ 159 165 6 bag limit	
Individual bag collection on a “tag & bag” basis (Price per tag)	\$ 2.00 1.50 per tag	\$ 2.00 1.50 per tag
Fee structure of bulky item collection with at least once per month collection	Curb service includes 1 bulky item per month. Tag & Bag is 1 item per month for 3 tags.	
Fuel Escalator	In the event that the price of diesel fuel supplied to KING’S is at or above \$ 3 5 . ⁰⁰ /gallon, KING’s may increase the monthly cost for each service level by 50 cents after providing the VILLAGE notice in writing or email at least thirty days (30) before any such increase occurs.	



Village of Lake Isabella

VILLAGE COUNCIL MEETING
NOVEMBER 21, 2023

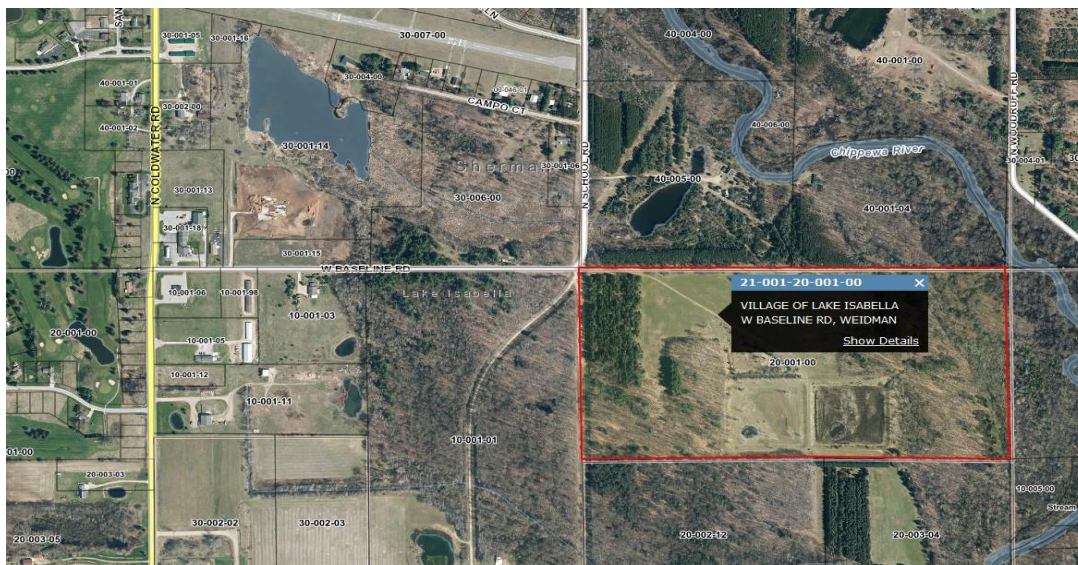
NEW BUSINESS #4

LAGOON PROPERTY LAKE & RIVER RESTORATION PROJECT USE

The Council has not formally discussed the potential use of our lagoon property (SE Corner of Baseline Road and School Road) as a disposal site for the lake and river restoration project. There have been informal conversations individually and at the Joint Lake Restoration Committee, but the Council has not gone on record on the topic. Using this property as a disposal location for the spoils may be necessary depending on permit conditions from EGLE.

Ironically, the size of the unused lagoons is roughly equal to the total amount of spoils targeted in the project. Multiple past attempts to develop a sewer in the community have been unsuccessful. No known environmental factors indicate a need to develop a sewer system. In light of those two facts, this property could have benefit for the restoration project as a final disposal site for any spoils that require a deed restriction. The site is in the community and would not require lengthy transportation or additional disposal costs.

I have included a copy of the language on the deed to the property. There is a clause regarding harvesting the trees on the property. If the Council is open to allowing this site to be utilized in the restoration project, I feel the next step would be a conversation with the rights holder about clearing and removing any trees that could restrict access to the property. It will also be likely that if the property is to be utilized as a disposal site, some type of agreement will need to be submitted to EGLE for approval as a condition of any dredging permit.



Requested/Recommended Action: Discuss the use of the Village's lagoon property and provide direction on the potential to use the site in the restoration project.

Deed Language to Village's Lagoon Property

WARRANTY DEED

The Grantor, FLAT LAND COMPANY, INC., TRUST, a Michigan Corporation, of 5201 South Mission, Mt. Pleasant, MI 48858,

conveys and warrants to VILLAGE OF LAKE ISABELLA, of 771 North Queensway Drive, Weidman, MI 48893,

the following described premises situated in the Township of Broomfield, County of Isabella, and State of Michigan:

The North Half (N $\frac{1}{2}$) of the Northeast Quarter (NE $\frac{1}{4}$) of Fractional Section 1, T14N, R6W, Broomfield Township, Isabella County, Michigan,

RESERVING AND EXCEPTING, however, all rights to the existing trees on the land, together with the right of ingress and egress for harvesting the trees, for Michael D. Morey Sr. and Jerry M. Morey, and their heirs, executors, and assigns in perpetuity, said reservation to run with the land, and

RESERVING AND EXCEPTING, however, the exclusive right to hunt game and to fish on the described property and in the water on the property for Michael D. Morey Sr. and Jerry M. Morey, and their heirs, executors, and assigns in perpetuity, said reservation to run with the land,

for the sum of Sixty-Five Thousand and 00/100 (\$65,000.00) Dollars,

subject to easements and building and use restrictions of record, and further subject to restrictions, reservations, rights-of-way and mineral interests of record, if any, and further subject to the lien of any taxes which are not yet due and payable.

A) This property may be located within the vicinity of farmland or farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan Right to Farm Act.

B) The Grantor grants to the Grantee the right to make no divisions under Section 108 of the Land Division Act No. 288 of the Public Acts of 1967.

Dated this 27th day of December, 1998.



Village of Lake Isabella

VILLAGE COUNCIL MEETING
NOVEMBER 21, 2023
NEW BUSINESS #5

BACKYARD CHICKENS & BEEKEEPING

At the Council's meeting in October, I covered citizen feedback recently received at the office from residents interested in backyard chickens and beekeeping. These two topics came in independently, but both are related to developing a more self-sustainable food supply. The Council requested that the Village conduct a survey to get additional feedback. We utilized our Facebook Account and SurveyMonkey and conducted an online survey over a period of one week in early November. Attached are the results of that survey.

Highlights:

- Roughly 1 in 5 households are interested in having chickens.
- About 64% of the community is comfortable with their neighbors having chickens under certain conditions.
- 60% feel a permit should be necessary for having chickens.
- The most concerning aspect of allowing chickens is the cleanliness of the yard.
- Roughly 1 in 10 households are interested in having bees.
- About 68% of the community is comfortable with their neighbors having bees under certain conditions.
- 65% feel a permit should be necessary for beekeeping.

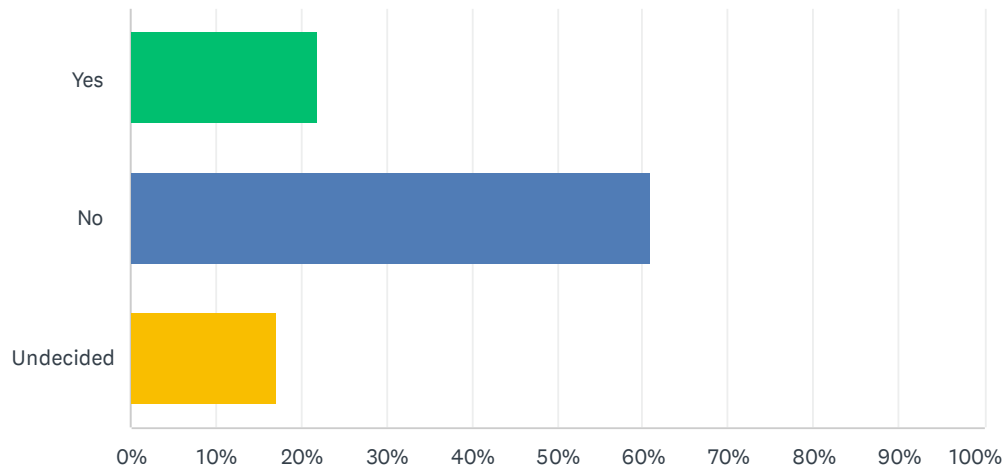
The Planning Commission reviewed the survey results as part of its meeting on November 14, 2023. Issues that the Planning Commission highlighted were the size and placement of chicken coups, a minimum parcel size should be necessary for beekeeping, having a cap on the number of chickens allowed, noise, and cleanliness. There was also concern expressed for bee flyaway.

Attached are the survey results.

Requested/Recommended Action: Review and discuss the survey results. If further action is desired, direct staff to draft a sample language for additional consideration at a future meeting.

Q1 I am Interested in housing chickens on my property?

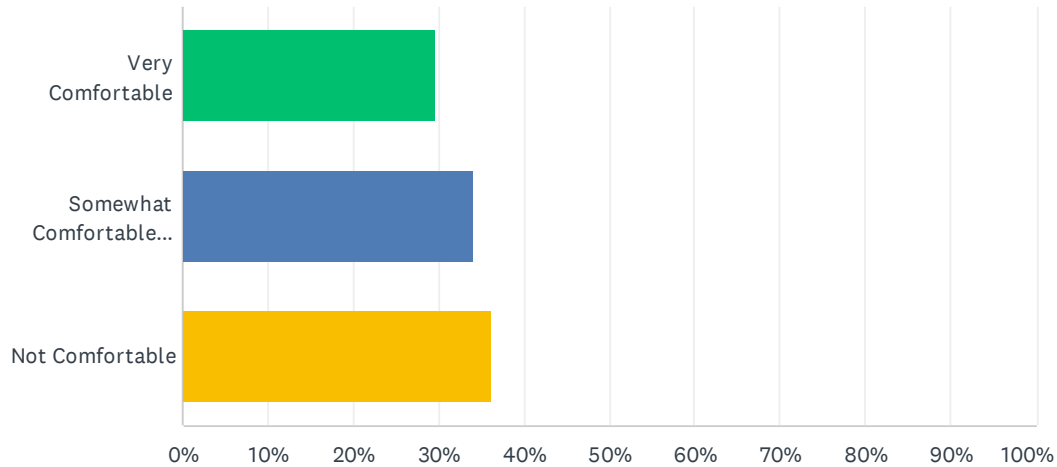
Answered: 228 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	21.93%	50
No	60.96%	139
Undecided	17.11%	39
TOTAL		228

Q2 How comfortable are you with the Village potentially allowing backyard chickens in your and your neighbor's backyards?

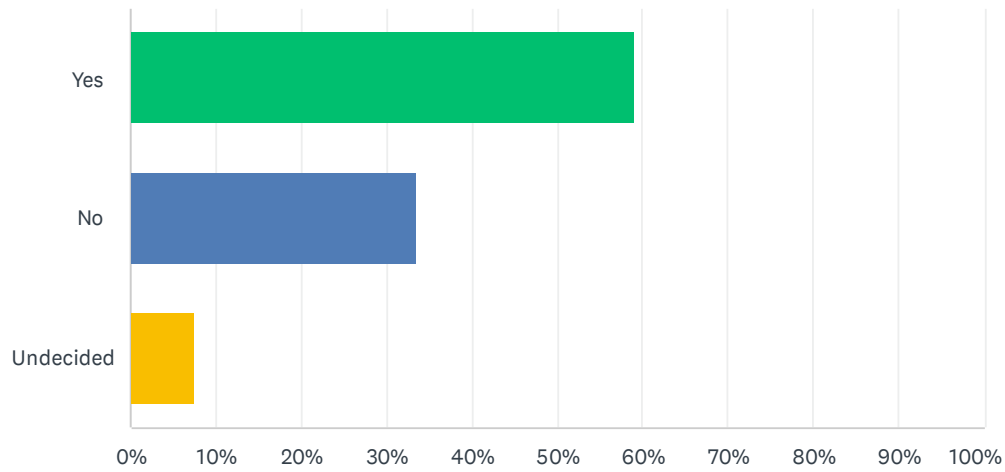
Answered: 229 Skipped: 0



ANSWER CHOICES	RESPONSES	
Very Comfortable	29.69%	68
Somewhat Comfortable with Certain Conditions	34.06%	78
Not Comfortable	36.24%	83
TOTAL		229

Q3 If the Village allows backyard chickens, should permit be required?

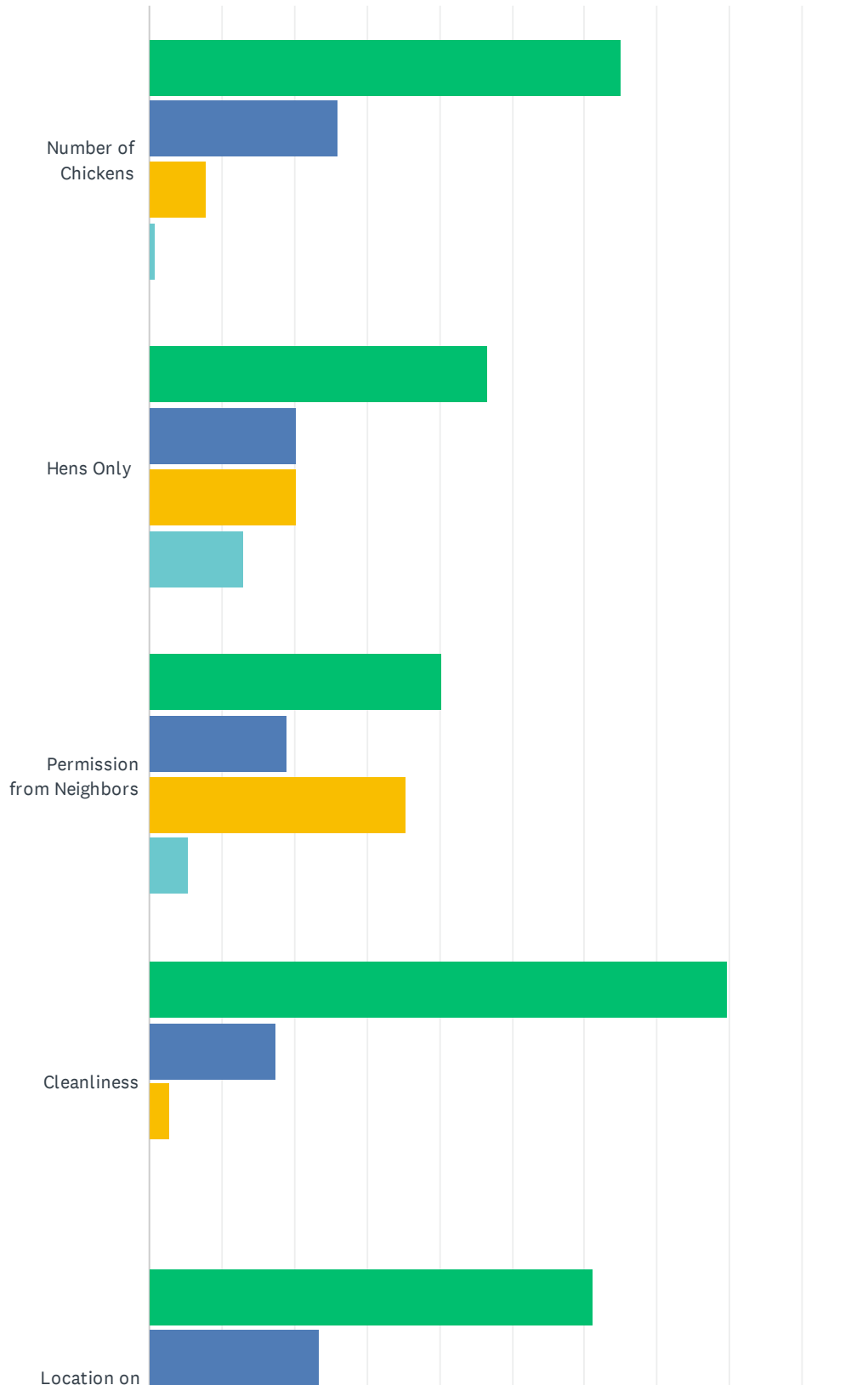
Answered: 227 Skipped: 2

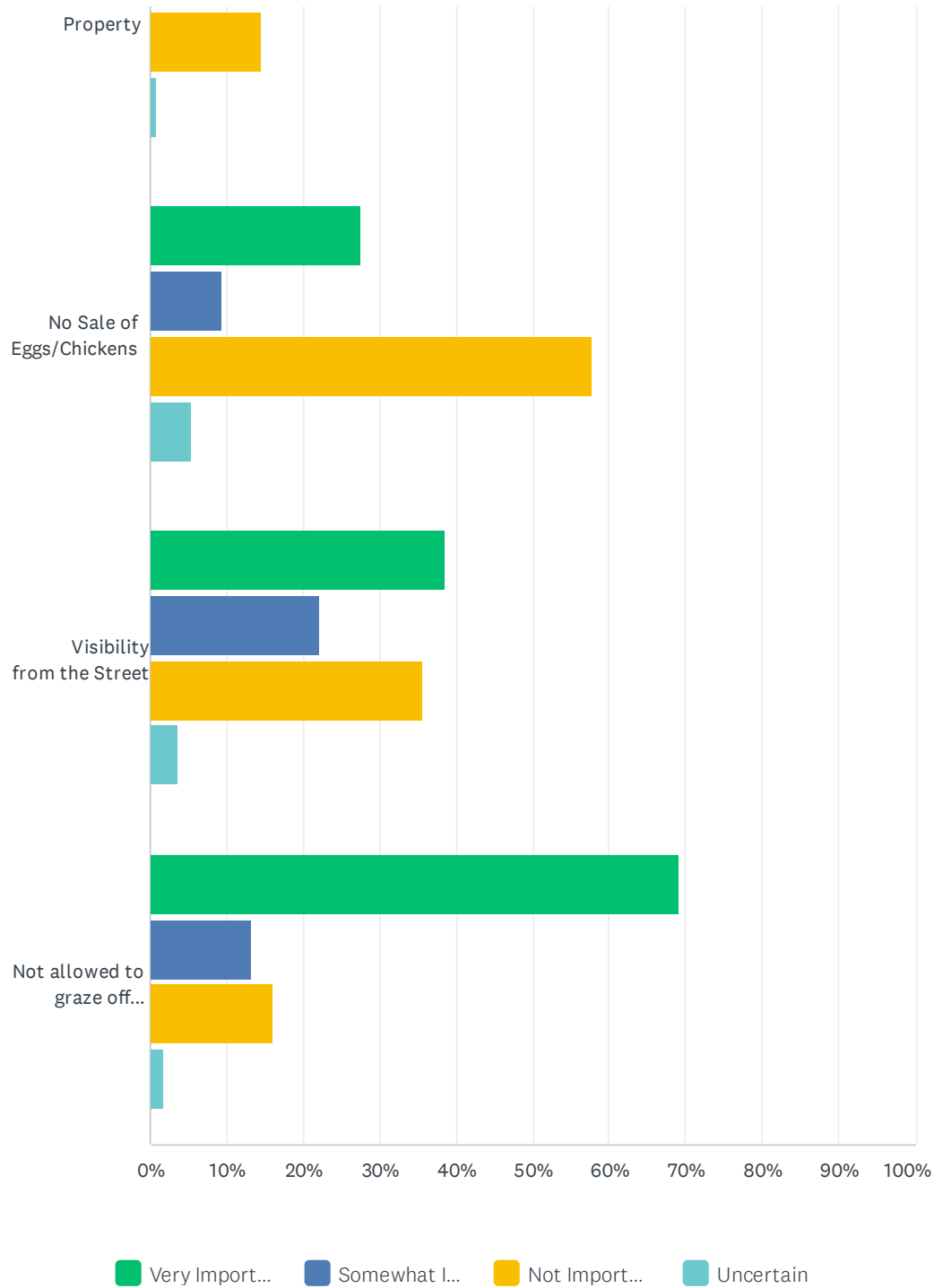


ANSWER CHOICES	RESPONSES	
Yes	59.03%	134
No	33.48%	76
Undecided	7.49%	17
TOTAL		227

Q4 If the Village allows backyard chickens, how important are the following items to be addressed in regulating them?

Answered: 227 Skipped: 2

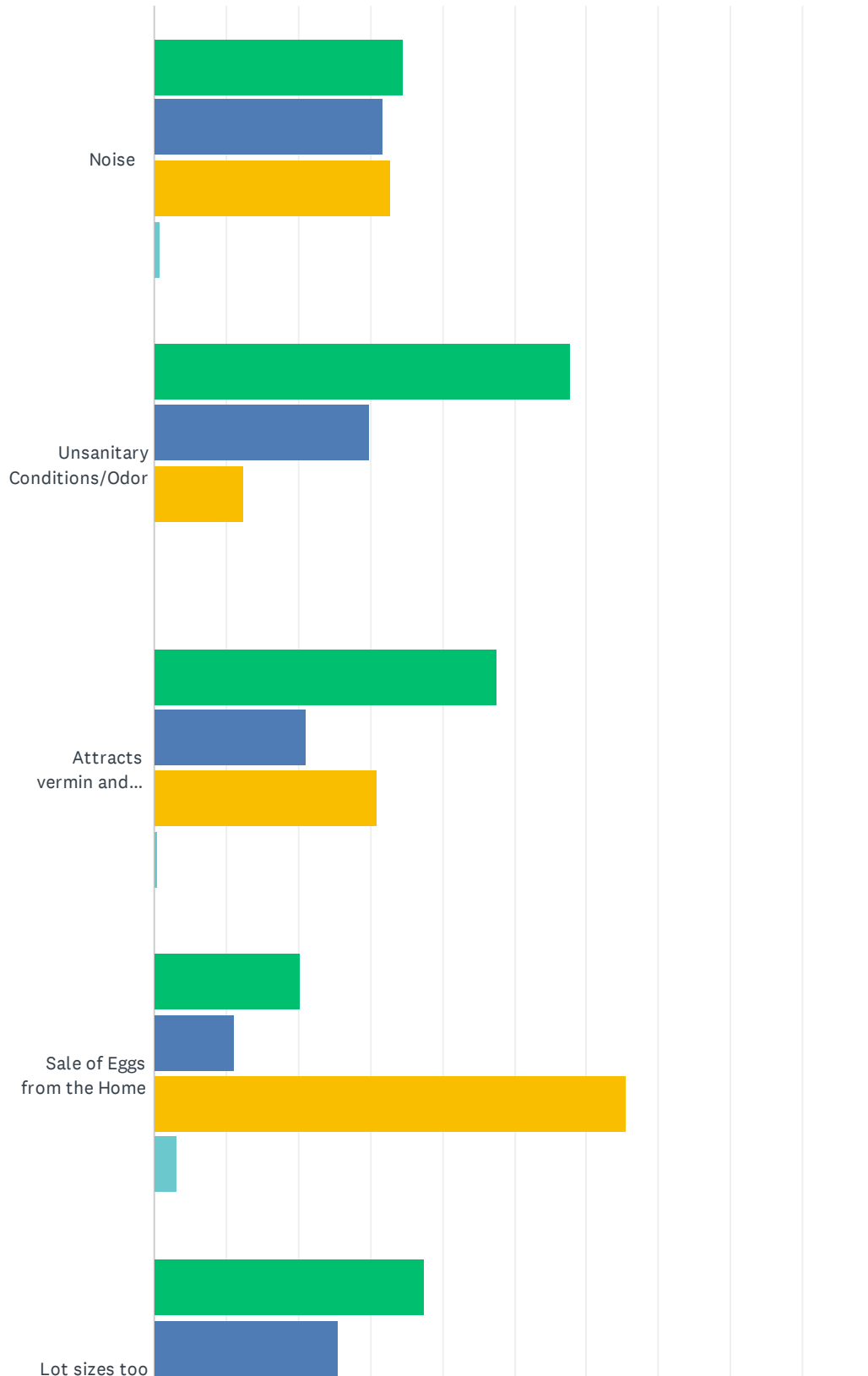


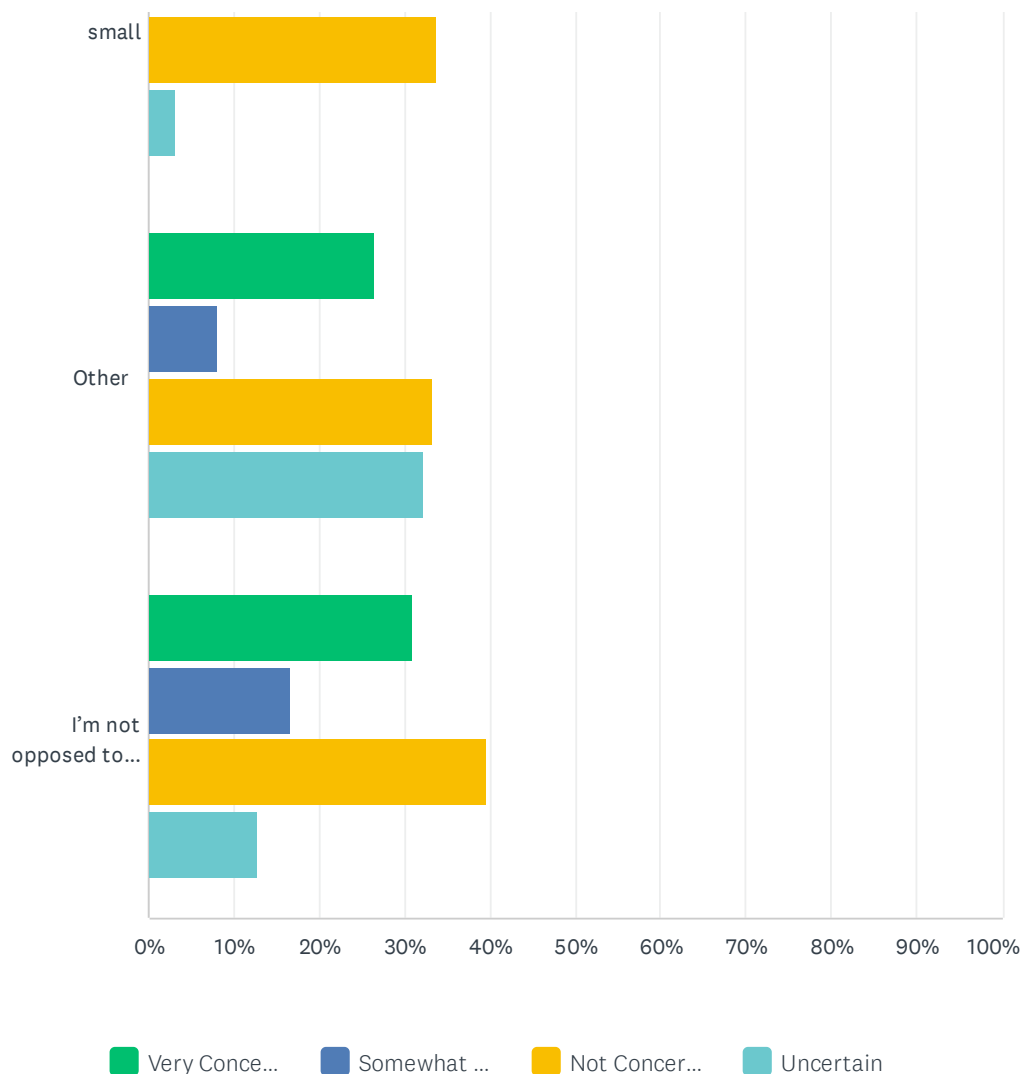


	VERY IMPORTANT	SOMEWHAT IMPORTANT	NOT IMPORTANT	UNCERTAIN	TOTAL	WEIGHTED AVERAGE
Number of Chickens	65.04% 147	26.11% 59	7.96% 18	0.88% 2	226	1.56
Hens Only	46.64% 104	20.18% 45	20.18% 45	13.00% 29	223	1.13
Permission from Neighbors	40.27% 91	19.03% 43	35.40% 80	5.31% 12	226	1.00
Cleanliness	79.73% 177	17.57% 39	2.70% 6	0.00% 0	222	1.77
Location on Property	61.23% 139	23.35% 53	14.54% 33	0.88% 2	227	1.46
No Sale of Eggs/Chickens	27.56% 62	9.33% 21	57.78% 130	5.33% 12	225	0.64
Visibility from the Street	38.67% 87	22.22% 50	35.56% 80	3.56% 8	225	1.00
Not allowed to graze off property	69.03% 156	13.27% 30	15.93% 36	1.77% 4	226	1.51

Q5 If, based on community input, the Village allows backyard chickens, which of the following do you have concerns regarding?

Answered: 227 Skipped: 2

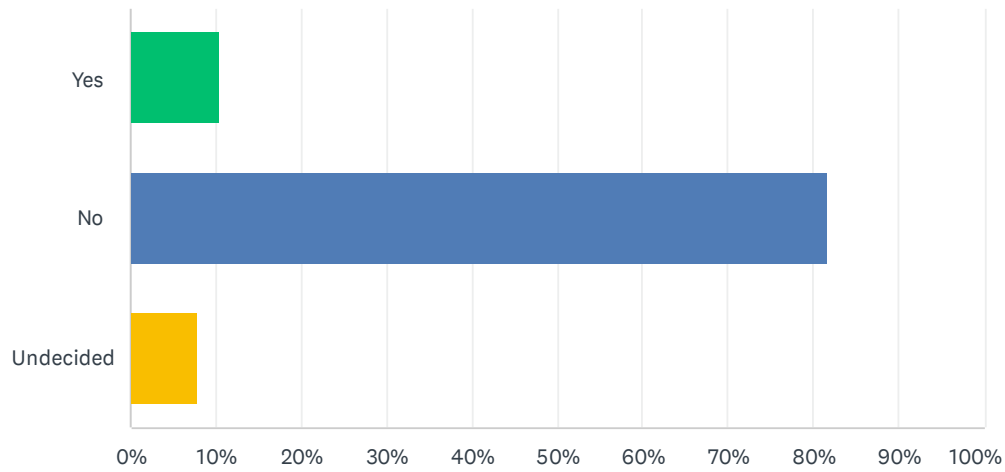




	VERY CONCERNED	SOMEWHAT CONCERNED	NOT CONCERNED	UNCERTAIN	TOTAL	WEIGHTED AVERAGE
Noise	34.53% 77	31.84% 71	32.74% 73	0.90% 2	223	1.01
Unsanitary Conditions/Odor	57.78% 130	29.78% 67	12.44% 28	0.00% 0	225	1.45
Attracts vermin and wildlife	47.58% 108	21.15% 48	30.84% 70	0.44% 1	227	1.16
Sale of Eggs from the Home	20.35% 46	11.06% 25	65.49% 148	3.10% 7	226	0.52
Lot sizes too small	37.61% 85	25.66% 58	33.63% 76	3.10% 7	226	1.01
Other	26.44% 23	8.05% 7	33.33% 29	32.18% 28	87	0.61
I'm not opposed to backyard chickens (either by right, or with conditions)	30.95% 39	16.67% 21	39.68% 50	12.70% 16	126	0.79

Q6 I am Interested in beekeeping on my property?

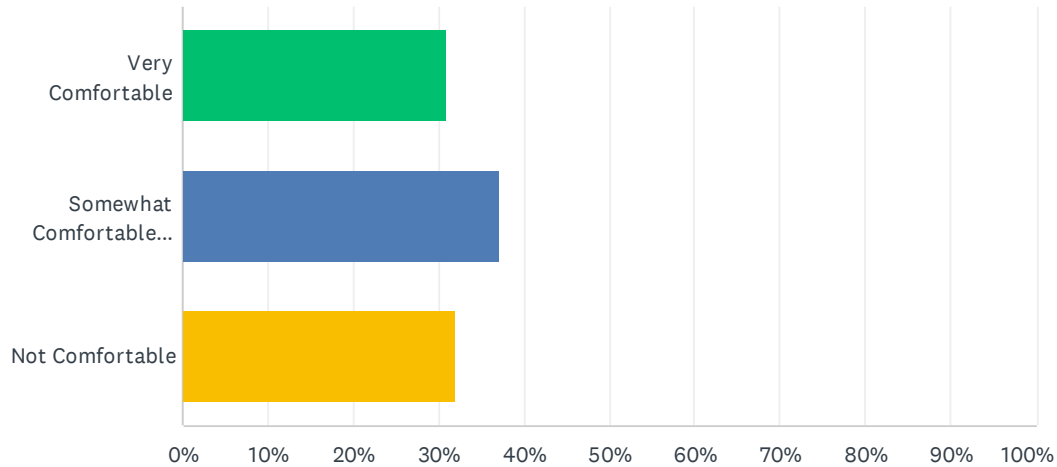
Answered: 218 Skipped: 11



ANSWER CHOICES	RESPONSES	
Yes	10.55%	23
No	81.65%	178
Undecided	7.80%	17
TOTAL		218

Q7 How comfortable are you with the Village potentially allowing beekeeping in your and your neighbor's backyards?

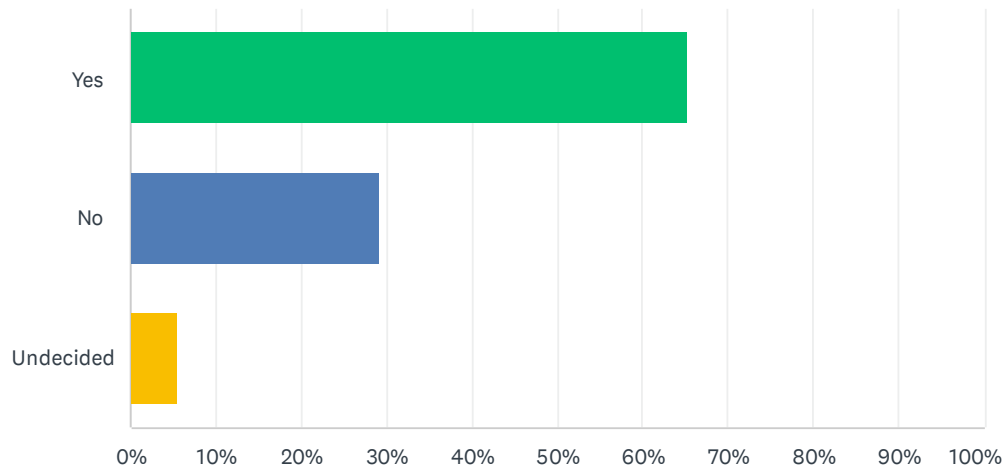
Answered: 216 Skipped: 13



ANSWER CHOICES	RESPONSES	
Very Comfortable	31.02%	67
Somewhat Comfortable with Certain Conditions	37.04%	80
Not Comfortable	31.94%	69
TOTAL		216

Q8 If the Village allows beekeeping, should permit be required?

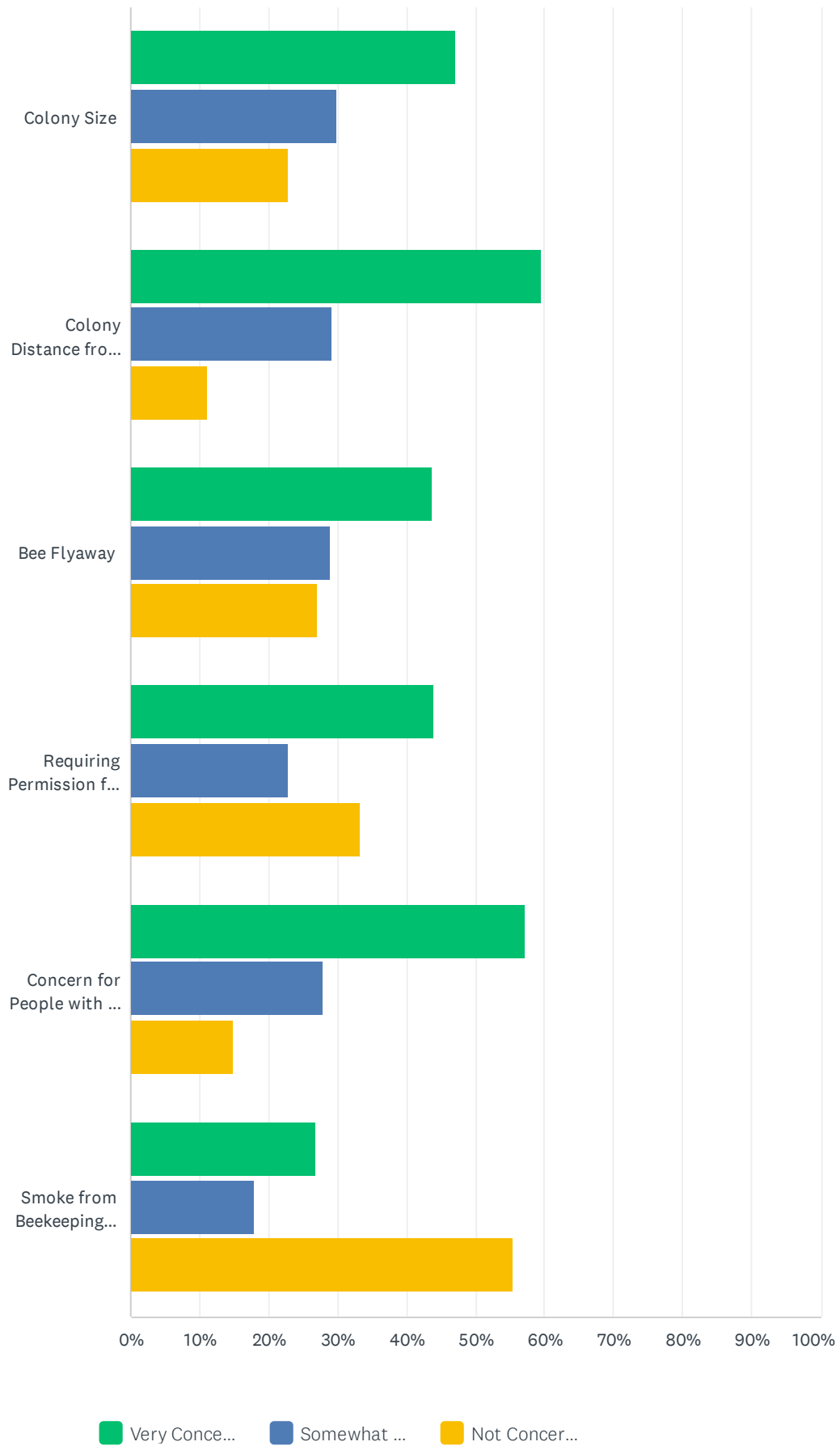
Answered: 216 Skipped: 13



ANSWER CHOICES	RESPONSES	
Yes	65.28%	141
No	29.17%	63
Undecided	5.56%	12
TOTAL		216

Q9 If, based on community input, Village allows beekeeping, which of the following do you have concerns regarding?

Answered: 216 Skipped: 13



	VERY CONCERNED	SOMEWHAT CONCERNED	NOT CONCERNED	TOTAL	WEIGHTED AVERAGE
Colony Size	47.20% 101	29.91% 64	22.90% 49	214	1.24
Colony Distance from Neighboring Homes	59.53% 128	29.30% 63	11.16% 24	215	1.48
Bee Flyaway	43.81% 92	29.05% 61	27.14% 57	210	1.17
Requiring Permission from Neighboring Homes	43.93% 94	22.90% 49	33.18% 71	214	1.11
Concern for People with Bee Allergies	57.21% 123	27.91% 60	14.88% 32	215	1.42
Smoke from Beekeeping Activity	26.76% 57	17.84% 38	55.40% 118	213	0.71



Village of Lake Isabella

VILLAGE COUNCIL MEETING
NOVEMBER 21, 2023

NEW BUSINESS #6

2024 MASTER PLAN SURVEY QUESTIONS

Municipalities are required to review their Master Plan at least once every five years. Our current plan was adopted in 2019, which means in 2024, we must conduct a review. A standard practice when updating the Master Plan is conducting a community survey. We have the benefit of being at least the fourth time doing this and have a good list of questions to use as a starting point. Including questions from previous surveys allows us to track changing attitudes and views in the community. Attached is the first draft of questions that have been compiled. These were reviewed and slightly adjusted by the Planning Commission earlier this month.

Before sending this out to the community in 2024, I also plan to present it to the Joint Lake Restoration Committee to see if they have topics or questions to include. As with past surveys, the plan is to use SurveyMonkey and inform the community via a newsletter explaining the project and our goals.

Requested/Recommended Action: Review the list of included questions, if there are topics that need to be added, please make that known so we can continue to move forward with this project.

Demographic Info – Proposed 2024 Questions

1. How many years have you lived at Lake Isabella?
(Asked in 2010, 2013, & 2018)
 - Less than 2 years
 - 2-5 years
 - 6-10 years
 - 11-15 years
 - 15+ years
 - I do not live at Lake Isabella
2. Do you have any children under the age of 18 living in your home?
(Asked in 2010, 2013, & 2018)
 - Yes
 - No
3. Are any members of your Lake Isabella household age 65 or older?
(Asked in 2010, 2013, & 2018)
 - Yes
 - No
4. Are you a registered voter in the Village of Lake Isabella?
(Asked in 2010, 2013, & 2018)
 - Yes
 - No

Formerly asked questions not included:

- How many years have you lived in Isabella County? (Asked in 2010 & 2013)
- Do you own or rent your home at Lake Isabella? (Asked in 2010 & 2013)
- Do you have internet access at your location at Lake Isabella? (Asked in 2010 & 2013)
- Would you consider the location of your primary property/home at Lake Isabella to be waterfront or non-waterfront? (Asked in 2018)

Quality of Life – Proposed 2024 Questions

1. Please rate each of the following aspects of the quality of life at Lake Isabella?

(Asked in 2010 & 2018)

- Lake Isabella as a place to live.
- Lake Isabella as a place to raise children.
- The appearance of the community.
- The variety of housing options.
- Recreational opportunities.
- Housing affordability.
- Availability of child care.
- Available of medical care.
 - Excellent
 - Good
 - Fair
 - Poor

2. To what degree, if at all, are the following a problem in the community?

(Asked in 2010 & 2018)

- Blighted buildings.
- Junk vehicles.
- Noise issues.
- Loose dogs.
- Deer population.
- Golf carts/ORVs driven by underage drivers.
- Golf carts/ORVs with loud exhaust.
- Property Crime.
- Lack of walking/biking connection to both sides of the lake.
- Distance to travel for school or child care.
- Distance to travel for medical care.
- Distance to travel for shopping.
 - Not a problem
 - Minor problem
 - Moderate problem
 - Major Problem

3. What, if anything, do you think makes Lake Isabella a great place to live?

(Asked 2010 & 2018)

- Low cost of living
- Proximity to friends & family
- Location
- Small Town Feel

- Quality of School Options
- Safety of the Community
- Lake & Parks
- Property Values
- Access to High-Speed Internet
 - Yes
 - No
 - Uncertain

4. What are your three most important factors for you to continue living at Lake Isabella?
(Asked in a similar manner 2010 & 2018)

- Low cost of living
- Proximity to friends & family
- Location
- Small Town Feel
- Quality of School Options
- Safety of the Community
- Lake & Parks
- Property Values
- Access to High-Speed Internet
 - 1st
 - 2nd
 - 3rd

5. Please select three statements below to complete the following sentence. “A high priority of the Village of Lake Isabella should be...”

(Asked in 2015 & 2018)

- To provide a safe community.
- To provide desirable neighborhoods to call home.
- To promote and enhance the quality of life for its residents.
- To provide and maintain quality infrastructure.
- To promote and ensure sound environmental stewardship of the community’s natural resources.
- To develop new amenities and services for the community.
- To provide resources for a healthy and active community.
- To provide economic development opportunities and expand the community’s take base.

6. Please rate to what degree you agree or disagree with each of the following statements:

(Asked in 2013)

- I receive good value for the property taxes that I pay to the Village.
- I am pleased with the overall direction that the Village government is taking.
- The Village of Lake Isabella welcomes citizen involvement.

- The Village of Lake Isabella fairly allocates resources to all areas of the community.
- I trust the Village Council and Village Staff to do what they say they'll do.
 - Strongly Agree
 - Agree
 - Neutral
 - Disagree
 - Strongly Disagree

7. Please indicate how you feel about the following statements:

(Asked in 2010 & 2018)

- There needs to be more activities for children 12 and younger at Lake Isabella.
- There needs to be more activities for teenagers at Lake Isabella.
- There needs to be more activities for families at Lake Isabella.
- There needs to be more activities for senior citizens at Lake Isabella.
 - Strongly Agree
 - Agree
 - Neutral
 - Disagree
 - Strongly Disagree

8. Please share how likely or unlikely you would be to do the following:

(Asked in 2013)

- Recommend moving to Lake Isabella to somebody who asks.
- Remain a resident of Lake Isabella for the next 5 years.
 - Very Likely
 - Somewhat Likely
 - Not Sure
 - Somewhat Unlikely
 - Very Unlikely

Formerly asked questions not included: None

Public Safety – Proposed 2024 Questions

1. Have you had a situation where you needed to contact law enforcement while at Lake Isabella?

(Asked in 2010 & 2018)

- Yes
- No

2. Please rate how you feel:

- From violent Crime at Lake Isabella?
- From property crime at Lake Isabella?
- In your neighborhood during the day?
- In your neighborhood at night?

(Asked in 2010 & 2018)

- Very Safe
- Safe
- Somewhat Safe
- Neither
- Somewhat Unsafe
- Unsafe
- Very Unsafe

3. Please rate your opinion on the amount of law enforcement services currently covering Lake Isabella?

- Traffic enforcement/Road Patrols
- Crime prevention & community policing
- Lake Patrols
- Ordinance enforcement

(Asked in 2010 & 2018)

- Too Much
- About Right
- Too Little
- Don't Know

4. Voters in 2022 approved a three-year dedicated millage of 0.333 Mills to fund dedicated road part-time patrols by the Isabella County Sheriff's Department. As part of the November 2024 Village General Election, should seek voter approval for any of the following options:

- A renewal at the current amount of 0.333 Mill?
- A renewal at an increased rate of 0.5 Mill to fund additional part-time patrols?
- A renewal of up to 1 Mill to fund a single full-time position?

(New Question)

- Yes

- No
- Uncertain

5. Effective community policing involves our law enforcement partners working with the community to address the causes of crime in an effort to reduce the problems through a host of activities. Please share your view as to what the three most pressing crime issues are in Lake Isabella:

[\(New Question\)](#)

- Thefts from Motor Vehicles
- Burglary/Theft
- Child Abuse
- Noise Violations
- Operating while Impaired
- Drug Use
- Assault
- Sexual Assault
- Underage Drinking
- Vandalism
- Traffic Issues

6. If you have needed fire or EMS services at Lake Isabella, how satisfied were you with the response time for you call?

[\(New Question\)](#)

- Satisfied
- Somewhat Satisfied
- Somewhat Dissatisfied
- Dissatisfied
- I haven't need fire or EMS services

7. In the event that Isabella County is forced to reduce or eliminate road patrols due to budget constraints, should the Village create its own part-time Police Department to provide public safety services to the community?

[\(Possible New Question\)](#)

- Yes
- Maybe, Depending on Cost and other factors
- No
- Uncertain

Formerly asked questions not included:

- Do you support the Village presenting a proposal to the community for additional part-time law enforcement coverage via an annual special assessment with a maximum levy of 1 Mill (1 Mill being 1/1,000 of the taxable value of your property, i.e. 1 Mill on a \$100,000 piece of property would be \$100 per year) with any of the following: (Asked in 2010 & 2018)
 - Isabella County Sheriff's Department
 - Sherman Twp. Marshal
 - Creating a Lake Isabella P.D.
- The Village should continue to provide lake patrols by the Sheriff's Department in the summer? (Asked in 2013)

DRAFT

Streets & Infrastructure – Proposed 2024 Questions

1. What do you consider the overall condition of the streets in the Village to be in?
(Asked in 2015 & 2018)
 - Excellent
 - Good
 - Average
 - Fair
 - Poor
2. How would you rate the level of street maintenance undertaken by the Village?
(Asked in 2015 & 2018)
 - More than enough
 - Enough
 - Not Enough
3. The Village uses a measured approach to applying sand, salt, and brine to our roads in the winter; trying to balance street conditions while limiting any negative impact on the quality of the lake. Please share your view on the level of de-icing materials that are applied to streets in the winter?
(Asked 2018)
 - More than enough
 - Enough
 - Not Enough
 - Don't Know
4. How important do you feel it is to add on-street bike lanes to our Major Streets (Major Streets are those with yellow and white traffic markings)?
(Asked in 2018)
 - Very
 - Somewhat important
 - Somewhat not important
 - Not important
5. How important do you feel it is to add walking/biking paths alongside (but separated from) our Major Streets (Major Streets are those with yellow and white traffic markings)?
(Asked in 2018)
 - Very
 - Somewhat important
 - Somewhat not important
 - Not important

6. The Village is responsible for maintaining over 18 miles of local streets. For these 18 miles the Village's receives about \$125,000 annually for all maintenance and plowing needs. This funding level prevents the Village from undertaking significant upgrades or improvements to our local streets. If the Village were to propose a multi-year millage or special assessment to fund local street resurfacing and improvements, please share your support of possible funding levels:

(Asked in a similar way in 2015 & 2018)

- Less than 1 Mill
- 1 Mill
- 1.5 Mills
- 2 Mills
- More than 2 Mills
 - Strongly Support
 - Somewhat Support
 - Neutral
 - Somewhat Oppose
 - Strongly Oppose

7. If a dedicated millage is proposed to address street issues, what would you like to see the funding address?

(Asked in 2015 & 2018)

- Local Streets resurfacing
- Walking/Bike Paths along Major Streets
- More Street Maintenance
- Drainage Improvements
- Creating a second ingress/egress route for the west side of the community.
 - Yes
 - No
 - Uncertain

8. In an effort to reduce light pollution, the Village has adopted a policy which limits the amount of street lighting. Please share your opinion on the current level of street lighting.

(Asked in 2010 & 2013)

- Too Much
- About Right
- Too Little
- Don't Know

9. Residents have shared concerns with the Village about on-street parking, especially on the Village's Major Streets (Clubhouse Drive, El Camino Grande, Queens Way, Bundy Drive, Duquesa Drive, and Birdie Drive). Would you support the Village enacting any of the following parking prohibitions:

(New Question)

- No on-street parking on all Major Streets
- No on-street parking on all streets
 - Yes
 - No
 - Uncertain

10. Lake Isabella utilizes open ditches for stormwater drainage. How would rate the current drainage and functionality of the Village's ditches?

(New Question)

- Excellent
- Good
- Average
- Fair
- Poor

11. Lake Isabella is unique in that the majority of homes utilize on-site well and septic systems for their water and wastewater needs. Currently the Village is not pursuing the development of sewer system or municipal water supply. Do you support the Village beginning work towards developing either?

(New Question)

- Sewer System
- Municipal Water Supply
 - Yes, I support the development of this type of infrastructure
 - Yes, but only to obtain cost estimates before proceeding
 - No
 - Uncertain

Formerly asked questions not included: None applicable

Community Development – Proposed 2024 Questions

1. What type of future businesses do you feel are needed, and would like to see come to Lake Isabella??

(Asked in 2005, 2010, & 2018)

- Bars/Taverns
- Funeral Parlor
- Greenhouse/Nursery
- Medical Offices
- Salons
- Business/Professional Offices
- Laundromat
- Lumber Yard
- Motor Vehicle Sales / Service
- Car Wash
- Drive-thru Fast Food
- Gas stations / convenience stores
- Bakery / Coffee Shop
- Retail Establishments
- Deli / Butcher
- Veterinary Clinic
- Restaurants
- Pharmacy
- Urgent Care
 - Yes
 - No
 - Uncertain

2. Please indicate your view on the future need to develop the following housing types in the community?

(Asked in 2018)

- Single-family Dwellings
- Duplexes / Two-Family Dwellings
- Townhouses/Condos
- Apartments
- Assisted or Independent Living Facilities
 - High Need
 - Somewhat of a Need
 - Not Needed

3. How much of a priority should the Village place on attracting the following types of new development

(New Question)

- Residential – Single-family Homes
- Residential – Duplexes/Two-family homes
- Residential – Apartments/Condos
- Residential – Workforce Housing
- Residential – 55 & Older Housing
- Mixed Use – Residential & Commercial
- Commercial
- Light Industrial
 - High Priority
 - Medium Priority
 - Low Priority
 - Not a Priority
 - Uncertain

4. The Village has prohibited short-term rentals of homes in residentially zoned areas for several years, would you support allowing any of the following types of short-term rentals in residential districts of the community?

(Asked 2013 & 2018)

- Dedicated short-term rentals (No primary occupant)
- Un-hosted short-term rentals (There is a primary occupant, but is available for rent when the occupant is off-site)
- Hosted short-term rental (The primary occupant remains on-site with guests)
 - Yes
 - No

5. The Village owns roughly 5 acres of land along Drew Road. Several options have been suggested to the Village for future use of this area. Please share your opinion on each of the following as a potential future development option for this area:

(Asked in 2018)

- Community Park
- Nature Area/Walking Path
- Community Solar Field
- Planned New Home Development
- Community Cemetery
 - Support
 - Somewhat Support
 - Neutral
 - Somewhat Oppose
 - Oppose

6. Currently, the Village prohibits all marijuana businesses from operating the community. Should the Village continue to prohibit marijuana businesses from operating in the community?

[\(Asked in a similar manner in 2018\)](#)

- Yes
- No

Formerly asked questions not included: None applicable

DRAFT

Community Recreation – Proposed 2024 Questions

1. Do you feel there is a need for the creation of any of the following recreation facilities?
(Asked in 2005, 2010, & 2018)
 - Dog Park
 - Splashpad
 - Natural/Conservation Areas
 - Playgrounds
 - Sledding Hill
 - Non-motorized Trails
 - Basketball Courts
 - Disc Golf Course
 - Football/Soccer Field
 - Community Gardens
 - Pickleball Courts
 - Outdoor Ice Skating Rink
 - Workout/Fitness Stations
 - Farmers Market
 - Outdoor Summer Concert/Movie Nights
 - Blue water kayaking/canoeing trail
 - Community Center
 - Yes
 - No
 - Uncertain

2. In your opinion, what are the three most pressing recreational amenities that need to be developed or improved in the community?
(Asked in 2021)
 - Dog Park
 - Splashpad
 - Natural/Conservation Areas
 - Playgrounds
 - Sledding Hill
 - Non-motorized Trails
 - Basketball Courts
 - Disc Golf Course
 - Football/Soccer Field
 - Community Gardens
 - Pickleball Courts
 - Outdoor Ice Skating Rink
 - Workout/Fitness Stations

- Farmers Market
 - Outdoor Summer Concert/Movie Nights
 - Blue water kayaking/canoeing trail
 - Community Center
3. Please indicate which of the following lake/river activities you enjoy or participate in:
(Asked in 2018)
- Boating/paddling
 - Swimming
 - Fishing
 - Snorkeling/Diving
 - Water Skiing/Tubing
 - Ice Fishing
4. On average, how frequently do members of your household use the lake or river during:
(Asked in 2018)
- During the Summer season
 - During the Winter season
 - Daily
 - Weekly
 - Monthly
 - Rarely/Never
5. If a Community Center were proposed, please rank the following in order of how important each feature is to include?
(Asked in 2021)
- Fitness Center (treadmill, weights, exercise equipment...)
 - Reservable Gathering Space for 100 +/- people
 - Reservable Meeting Rooms (space for approx. 25 people)
 - Reading/Study Spaces
 - Kitchen Space
 - Basketball Court/Gym
 - Sauna
 - Pool

Formerly asked questions not included: None

Community Engagement – Proposed 2024 Questions

1. In general, how knowledgeable would you say you are about the activities of Village of Lake Isabella?

[\(New Question\)](#)

- Very knowledgeable
- Somewhat knowledgeable
- Not very knowledgeable
- Not knowledgeable at all

2. What social media platforms do you use on a regular basis, and would like to have information and content from the Village available on?

[\(New Question\)](#)

- Facebook
- Twitter (X)
- Instagram
- NextDoor
- Tik Tok
- LinkedIn
- Truth Social
- Threads
- Yes
- No

3. In a typical year the Village will produce three print newsletters that are mailed to all property owners. Do you read your newsletter when they arrive?

[\(New Question\)](#)

- Yes
- No

3. Where do you get your information about the activities of the Village of Lake Isabella?

[\(New Question\)](#)

- Village Website
- Village Facebook Account
- Village YouTube Channel
- Village Newsletter
- The e-notify option from the Village's website
- Local Media/Newspaper
- Neighborhood apps
- Friends and Neighbors

4. What type of content would you like to see offered from the Village through its various communication outlets?

[\(New Question\)](#)

- Community Events
- Upcoming Meetings
- Past Meeting Summaries
- Information about Services
- Service Alerts
- Weather Alerts
- Public Safety Alerts
- Street Closures and Maintenance Information
- Election Information
- Due dates and deadlines
- Informational/Education Graphics
- Updates from the Village Manager
- Community News
- Community Member Profiles
- Business Profiles
- Community History
 - Facebook
 - YouTube
 - Print Newsletter
 - E-Notify
 - Website
 - Neighborhood Apps

5. In the past six-months have you visited the Village's website?

[\(New Question\)](#)

- Yes
- No

Formerly asked questions not included: None



Village of Lake Isabella

VILLAGE COUNCIL MEETING
NOVEMBER 21, 2023

NEW BUSINESS #7

RRC TRAINING STRATEGY

One of the two final action needs that require Council approval as part of our work to achieve the “Essential” certification level in the Redevelopment Ready Communities program is the formal adoption of a training strategy for our boards/commission with review and approval authority in the development process.

Attached is a training strategy that will need to be updated annually and targets development-related training for the three boards in our organization that have a role to play in the development process. This strategy emphasizes the opportunities from the Michigan Association of Planning. The strategy also sets benchmarks for the number of hours of training expected annually and in-meeting training for each board.

Requested/Recommended Action: Review the attached training strategy. If it is agreeable to the Council and sets a satisfactory level of training for each board, a motion will need to be made to adopt the strategy formally.



Village of Lake Isabella

TRAINING STRATEGY VILLAGE COUNCIL PLANNING COMMISSION ZONING BOARD OF APPEALS

Summary

The Village's Planning Commission and Board of Zoning Appeals make some of the most crucial decisions in a community. Additionally, these decisions have impacts that reach far into the future. Prioritizing continued education and onboarding training for appointed planning and zoning officials and Village staff is critically important to the long-term health and prosperity of the community. Ongoing training is an essential form of risk management that will help the Village avoid lawsuits in planning and zoning issues.

The Village of Lake Isabella is an engaged community in the Redevelopment Ready Communities program (RRC). The RRC program supports the Village's efforts to foster economic and community development through a predictable and proactive approach to planning and development. One aspect of the RRC program is establishing yearly training goals for development-related boards and commissions. This strategy document outlines the Village's training expectations, training priorities for each board, and the framework of training opportunities. This strategy is to be reviewed annually as part of the Village's budget and updated to stay relevant to changing trends and issues related to planning and development.

While this policy focuses on formal training opportunities, there is considerable value in expanded training beyond a formal setting. In the toolbox of training and ways that members can develop, refine, and expand their skills is any event that fosters discussion, learning, and information sharing. This can be done in any of the ways identified in the adjacent illustration.



Training Framework

Funding: The Village's annual budget establishes professional development and training funding for each board. For the current fiscal year (FY2023-24), the following amounts have been appropriated for training and professional development:

- Village Council: \$500
- Planning Commission: \$750
- Zoning Board of Appeals: \$250

Consistent Encouragement: The Village includes training opportunities as part of the Village Manager's report to each board/commission. This method offers a chance to remind members of upcoming training, allow time for at-meeting training, and encourage reports from recently attended training.

Sharing Outcomes: Village officials are expected to provide a short verbal report at the next meeting following any training event and share materials such as recordings, handouts, etc. Sharing outcomes among board/commission members helps increase the Village's return on investment in terms of time and cost for training. Members are also asked to complete a post-training survey to assist the Village in gauging the effectiveness and overall quality of a training course, workshop, or conference.

Tracking Progress: Village staff will maintain a spreadsheet containing short descriptions of each professional development activity shared with boards and what opportunities members report on during their meetings.

Annual Evaluation: Each board will evaluate its progress on the previous year's priorities and establish new ones annually. Completed training sessions and progress towards any certifications (i.e. Citizen Planner, Master Citizen Planner...) shall be reported annually as part of the Village's Annual Planning & Zoning report required by the Michigan Planning Enabling Act.

Internal Training Methods: Village staff will plan for at least one in-meeting event for each board; these could be short presentations, watching a video together, attending a webinar together, reading and discussing an article, etc. The Village encourages officials to pursue training methods that make the most sense for them individually outside of meetings. Training should be a combination of new information and the basics to help officials stay up to date on existing documents and responsibilities.

Goals: For the 2023-24 fiscal year, the following goals have been identified for training:

- Adoption of a formal policy establishing training policies and goals.
- Creation of forms to track feedback and completed training sessions.
- Conduct at least one in-meeting training session for each board.
- Educate members of training opportunities as they become available through entities like the Michigan Municipal League (MML), Michigan State University Extension (MSUE), Michigan Association of Planning (MAP), Michigan Municipal Risk Management Authority (MMRMA), Michigan Local Technical Assistance Program (LTAP), and various State of Michigan Departments (MDOT, EGLE, Treasury...)

Training Expectations: Outside of in-meeting training sessions. Village Council and Planning Commission members are expected to complete at least four hours of annual training. Members of the ZBA are expected to complete two hours of annual training.

Recommended Curriculum by Board/Commission:

Class/Workshop	Planning Commission	Zoning Board of Appeals	Village Council
Planning & Zoning Essentials (MAP)	High	High	High
Site Plan Review (MAP)	High	High	High
Planning Commission Toolkit (MAP)	High	Low	Medium
Risk Management (MAP)	High	High	High
Zoning Board of Appeals (MAP)	Low	High	Medium
Advanced Zoning Board of Appeals (MAP)	Low	Medium	Low
Capital Improvement Planning (MAP)	Medium	Low	Medium
Making Good Decisions Together (MAP)	Medium	Medium	Medium
Master Planning Process (MAP)	Medium	Low	Medium
Zoning Ordinance A to Z (MAP)	Medium	Medium	Medium
Zoning Administration (MAP)	Low	Low	Low
Freedom of Information Act (MMRMA)	Low	Low	Medium
Citizen Planner Online (MSUE)	Medium	Medium	Medium
Master Citizen Planner (MSUE)	Low	Low	Low
Zoning Board of Appeals Certificate (MSUE)	Low	High	Low
Asset Management Basics (LTAP)	Medium	Low	Medium
Michigan Department of Treasury Fiscally Ready Communities – Budgeting for Fiscal Sustainability Webinar	Low	Low	Medium
Michigan Department of Treasury Fiscally Ready Communities – Capital Asset Management Planning	Medium	Low	Medium
Michigan Department of Treasury Fiscally Ready Communities – Financial Best Practices Overview	Low	Low	Medium

Additional conferences and workshops shall be considered as they become available. Topic-specific workshops on emerging topics such as renewable energy, housing, economic development, placemaking, and state/regional issues from the organizations listed above are suitable training opportunities to enhance member skills and knowledge.

Village of Lake Isabella Post Training Survey

Training Session/Course: _____

Date(s) of Training: _____

Training offered by: _____

Please check the box that best describes you:

<input type="checkbox"/>	Village Council Member
<input type="checkbox"/>	Planning Commission Member
<input type="checkbox"/>	ZBA Member
<input type="checkbox"/>	Other (Please Specify)

For each statement, circle the number that best reflects your views on a scale of 1 to 5:

Question:	Agree		Neutral	Disagree	
The session met or exceeded my expectations.	5	4	3	2	1
I now have a clearer understanding of the course content.	5	4	3	2	1
The course will be valuable to me in my role with the Village.	5	4	3	2	1
The information was provided in a clear and precise manner.	5	4	3	2	1
The day and time of the course was satisfactory.	5	4	3	2	1
The overall experience was helpful and informative	5	4	3	2	1
I would encourage my peers to attend a similar training session.	5	4	3	2	1

Are there any additional questions you have on this subject matter due to this training session?

Please note any additional comments or suggestions.

Village of Lake Isabella
Training Log (year)

Member Name	Member Board/Role	Training Date(s)	Training Title	Survey Completed	Notes

SPECIALTY WORKSHOPS | LIVE TRAINING

MAP's on-site workshops can also be offered to staff/ township boards and city or village commissions/councils and seasoned commissioners. Our on-site workshops are a flexible and affordable way to bring training to your community. You pick the topic, date, location, and invite the attendees - MAP brings the instructor and the materials. Collaborating with neighboring communities provides added value to the workshop and helps cover costs.

Master Planning Process | 3 hour program

A comprehensive master plan envisions the future physical development of the community. This workshop is designed for both communities updating existing master plans as well as those creating entirely new documents. Learn the purpose of a master plan, its components, the process of creating and updating the plan, and implementation.

Zoning Ordinance: A to Z | 2.5 hour program

Provides local decision makers with everything they need to know about this important regulatory, police power tool. A brief history of zoning, alternative ways to zone, a tour of a typical zoning ordinance including tips and best practices, zoning approval processes, and enforcement are all on the agenda.

Capital Improvement Planning | 2.5 hour program

When Public Act 33, the Michigan Planning Enabling Act (MPEA), was adopted in 2008, it expanded provisions for Capital Improvements Programs (CIP). City and village planning commissions are required to prepare a CIP, and townships that operate a water or sewer system are, too. This program explains everything you need to know to prepare and adopt a Capital Improvement Program, including: who should be involved in the process; the accounting and budgetary requirements of a CIP; how the CIP connects to the master plan; how to tie the program into your infrastructure capacity; and how to handle controversial topics.

Master Planning for Coastal Resiliency | 3 hour program

This workshop was designed to help local officials and staff integrate environmental protection in the master plan process. Environmental protection can serve as an economic development tool for waterfront communities, driving tourism and creating unique places where people want to live. This interactive program will introduce specific planning techniques and case studies for shoreline protection, urban waterfront redevelopment, smart growth techniques and environmental policy and regulation at the local level, where the positive impact can be significant.

Zoning Administration | 4.5 hour program

The zoning administrator is responsible for ensuring the integrity and effectiveness of the zoning process and for the public support it receives. Since he or she is often the initial contact with affected property owners, intelligent administration and enforcement conducted with sensitivity to public relations is essential. This program is for zoning administrators in rural, suburban, or urban settings as well as municipal officials, other staff members, or citizens interested in a more complete understanding of all facets of zoning administration.

Planning and Zoning 101 for Inspectors | 2 hour program

A community's inspector often has the first and final word in zoning enforcement. They see and hear how the zoning ordinance is working for property owners, but are often not at the table when master plans and codes are being developed. This 2 hour workshop offers inspectors and officers a concise history of planning and zoning, the local players involved in the community and their roles, a tour of a typical zoning ordinance, an overview of development reviews and best practices for administration.

Making Good Decisions Together | 2 hour program

This workshop reviews the roles of the various boards/commissions and explores how they fit together. The principles of the Open Meetings Act and Freedom of Information and the purpose these laws play in effective decision making is explored as well as, a review of recent court cases and how to apply those decisions to their communities' practices

This brochure highlights MAP's most popular workshop topics. We regularly add new ones. If you have training needs not listed here, contact Amy Vansen at avansen@planningmi.org.

MAP BRINGS TRAINING TO YOU ONSITE & ON-DEMAND WORKSHOPS

The Michigan Association of Planning's education programs provide participants with the skills to make better land use decisions. Our knowledgeable and experienced instructors enable elected and appointed officials to better understand their roles and responsibilities, and innovative planning tools and techniques. We make it easy for you to receive the training necessary to keep up with the ever-changing land use landscape. We are also offering recorded, hot topics for officials interested in a deeper dive into some of planning's newer trends and issues.

Member communities receive a discount on training. [We've developed various products to better meet your needs.](#)

Live and Virtual sessions include a presentation, sometimes a hands-on exercise, and live question and answer. A soft cover book and other materials are shipped to participants. There is a program fee, material cost per participant, and a shipping fee. Material / shipping costs vary.

BUILD YOUR OWN WORKSHOP ON DEMAND TRAINING

New Training! You spoke and we listened. Choose from topics such as form based code, parking, and green infrastructure. You design the agenda by selecting three on-demand modules from a dozen topics that can be mixed and matched to fit your needs.

PLANNING AND ZONING BASICS LIVE TRAINING

Live in-person or virtual sessions for your officials. Live Q & A, a soft cover book and supplementary training materials are shipped to participants in advance of training. Program fee includes curriculum, material cost per participant for handouts, and a shipping fee. **Content can be customized.**



American Planning Association
Michigan Chapter

Creating Great Communities for All

MICHIGAN ASSOCIATION OF PLANNING

www.planningmi.org
734.913.2000
info@planningmi.org

SPECIALIZED LIVE TRAINING

Quality training for staff and seasoned commissioners. Live Q & A, a soft cover book and supplementary training materials are shipped to participants in advance of training. Program fee includes curriculum, material cost per participant for handouts, and a shipping fee. **Content can be customized.**



BUILD YOUR OWN WORKSHOP | ON DEMAND

New Training! You design the agenda by selecting 3 modules from a dozen topics that can be mixed and matched. These modules are on demand so you view the training when it's convenient for you.

What topics have your officials been interested in? Is there a new tool or issue that officials would like a primer on?

Select 3 modules from our comprehensive menu and MAP does the rest. These workshops will provide your officials with a greater understanding of more advanced planning topics and tools.

OUR HIGHLY EXPERIENCED INSTRUCTORS PROVIDE A DEEP DIVE INTO INNOVATIVE PLANNING TOOLS.

\$75 member rate | \$100 non-members | Want to train your entire commission? Call for group price

Asset Management - 36 minutes

This technical presentation includes an overview of the process, tools, and strategies for undertaking asset management and is best for staff or officials who have a basic understanding of CIP's and asset management.

Clean Energy Planning - 2 hours

This workshop explores the need (especially in rural communities) to consider renewable energy in planning and zoning, and provides practical tools for doing so. Communities that have large parcels of open land (250+ acres) who are considering wind and solar farms will find this workshop particularly valuable.

Community Engagement - 41 minutes

Managing the public participation process so that all voices can be heard, while ensuring that the input is meaningful and relevant, is challenging. This module is an introduction to engagement techniques and tools.

DDAs and TIF's - 35 minutes

Michigan has many different types of authorities that use Tax Increment Financing (TIF). Learn the different kinds of authorities available to government under state law; how tax increment financing works; and what projects are eligible.

Environmental Planning - 46 minutes

Rain gardens and complete streets are all aspects of environmental planning. This deep dive covers the relationship between land use and the natural environment, the importance of environmental planning and current trends.

Form Based Codes - 52 minutes

This presentation gets to the heart of Form Based Codes, including how they are different from conventional zoning, when a FBC is appropriate, how to incorporate FBC into your community's codes, and next steps.

Housing - 30 minutes

Housing is an important issue in many communities. This presentation covers how a community should assess its housing needs and strategies for ensuring those needs are met. State and federal housing laws are also addressed.

Parking - 26 minutes

How can you ensure that parking remains the vital (but supporting) role in your downtown's present and future? This workshop explains the past, present, and future of parking, along with case studies from small Michigan cities.

Planned Unit Development - 24 minutes

This workshop explains what exactly a PUD or Planned Unit Development is and how communities can leverage this powerful planning tool. If your community is considering adopting or amending its PUD ordinance, this workshop is for you.

Staying in Your Lane and Building Bridges - 34 minutes

Review the roles of your community's planning team to put the power of collaborative decision-making to work. You'll come away with a better understanding of each player's role and a "to do list" to help them be successful.

Target Market Analysis - 50 minutes

Target Market Analysis (TMA) is a powerful tool that can assist communities in planning and zoning. This presentation explains the in's and out's of TMA, provides an example case study, and gives you next steps.

Utility Basics - 48 minutes

A great primer for officials and non-engineering staff, this course explains how utilities - from sewers to electricity and everything in between - work, how they show up on site plans, and what best practices should be utilized going forward.

Zoning Administration - 26 minutes

An introduction for officials or citizens who want a better understanding of what goes into administration.



ONSITE WORKSHOPS | BRINGING LIVE TRAINING RIGHT TO YOU

Our workshops are designed to provide planning and zoning officials, including elected leaders and staff, with the information they need to better understand their roles and responsibilities, and to introduce innovative planning and zoning best practices.

MAP's on-site workshops are a flexible convenient, and affordable way to bring training to your community. You pick the topic, date, location, and attendees - MAP delivers the instructor and the training materials. Collaborating with neighboring communities provides added value to the workshop and helps cover costs.

WHAT MAKES MAP'S WORKSHOPS VALUABLE?

- Instructors are certified by the American Institute of Certified Planners (AICP).
- Attendees receive valuable resources and handouts for easy reference later
- Networking opportunities with fellow officials
- MAP's credibility and reputation as a land use leader is widely recognized, assuring the highest quality educational experience.

Three different presentation methods, and multiple sessions within three general categories of topics provide a custom experience. Read on for details.

Planning and Zoning Essentials | ("Basic Training") | 4.5 hour program

This information-packed program is not only perfect for introducing new planning commissioners and zoning board of appeals members to their roles and responsibilities, it's a great course for more experienced officials looking to hone their skills and knowledge. Newly elected officials will benefit from this comprehensive overview which explains how the zoning board of appeals, planning commissioners, elected officials and staff interact. It covers roles and responsibilities, site plan review, comprehensive planning, zoning ordinances, conditional rezoning, variances, and standards for decision-making.

Zoning Board of Appeals | 2.5 hour program

Quasi-judicial functions of the zoning process are handled by the Zoning Board of Appeals. This interactive, case study based workshop goes into greater depth on the issues of practical difficulty and unnecessary hardship. Case studies, along with a summary of voting and membership requirements, and other procedural requirements unique to ZBA operations are covered. A tribal government module is also available.

PC Toolkit | 2 hour program

The Planning Commission plays a pivotal role in the development of a community. This workshop explains all of the Planning Commission duties from the master plan to site plan review and everything in between. How to conduct a meeting, handling difficult cases and conflict of interest are also reviewed.

Site Plan Review | 3.5 hour program

This program demonstrates the site plan review and approval process and provides practical tools and techniques for reading a site plan. The course covers site design principles such as building placement, pedestrian and traffic flow, lighting, utilities, ADA compliance, and landscaping. Participants in this hands-on workshop receive an engineering scale, turning template, and a sample site plan to evaluate.

Risk Management | 2.5 hour program

Litigation related to planning and zoning decisions is not uncommon. This essential training for elected officials, planning commissioners and zoning board of appeals members prepares you to make sound, legally defensible decisions. Topics include identifying a conflict of interest, applying discretionary standards during special land use reviews, reasonable expectations of a developer and how your comprehensive plan can minimize risk.

Roles and Responsibilities | Pre-recorded | 42 minutes

City Councils, Township Boards, Planning Commission and Zoning Board of Appeals. Who is supposed to do what? This workshop reviews roles and responsibilities to ensure that everyone stays in their lane and goes in the same direction.

Email Amy Vansen for a quote at avansen@planningmi.org



Village of Lake Isabella

VILLAGE COUNCIL MEETING
NOVEMBER 21, 2023

NEW BUSINESS #8

RRC PUBLIC PARTICIPATION STRATEGY UPDATE & ANNUAL ENGAGEMENT REPORT

The final item in our efforts to achieve Essential certification in the RRC program is a review of our Public Participation Plan and review of engagement efforts. Attached is an updated engagement policy and a report covering engagement efforts over the last four completed quarters. There are a few minor amendments to the plan; the most notable is the matrix in Appendix A is a new feature.

Requested/Recommended Action: Review the attached engagement strategy. If it is agreeable to the Council and meets the Council's goals and wishes for community engagement, a motion to adopt the strategy should be made and passed by the Council.



Introduction

The Public Participation and Engagement Strategy is intended to be a resource to the staff of the Village of Lake Isabella (hereafter "the Village") when communicating and engaging with members of the Lake Isabella community. This policy intends to foster a culture in the organization that prioritizes public participation in planning and development activities. While each project is unique, the Village should intentionally reach stakeholder groups in ways that invite participation that has a meaningful impact on the outcomes of the decisions reached.

Philosophy

- The Village recognizes that an educated, informed, and engaged citizenry is essential to our community's present and future success.
- The Village will meet or exceed all applicable federal, state, and local statutory requirements for public notice and participation.
- The Village will strive to be clear, consistent, comprehensive, and creative in all communications with and engagement of the public.
- The Village will work towards reaching a broad and representative cross-section of stakeholders of the community.
- The Village will be attentive to the needs of stakeholders who face barriers to participation in the village affairs, including but not limited to cultural, linguistic, physical, and socio-economic barriers.
- The Village will regularly evaluate the use of various communication and engagement methods and make adjustments to this strategy as needed.
- It is hoped that this policy will encourage potential developers to engage in constructive dialogue with the community on projects.

Stakeholders

The Village recognizes that the stakeholders for each project or initiative will be different. The following is an extensive but not comprehensive list of common stakeholders with which communications or engagement should be considered.

These stakeholder groups are also likely partners in communication with the community through their meetings, publications, and other avenues.

- Village Council

- Village Boards and Commissions
- Residents & Property Owners
- Business Owners
- Property Owner Associations
- Chippewa Hills School District
- Saginaw Chippewa Indian Tribe
- Isabella County
- Sherman & Broomfield Townships
- Nottawa-Sherman Twp. Fire Department
- East Michigan Council of Governments
- Isabella County Road Commission
- Isabella County Transportation Commission
- Relevant state agencies
- Other interest groups

State and Local Regulations

The Village will meet or exceed all applicable federal, state, and local statutory requirements for public notice and participation.

Boards and Commissions

The Village aims to provide residents and community members with various and extensive ways in which to participate in local government. One of the most important ways residents can participate is through service on a Village board or commission.

Village Council

The Village Council is the legislative and policy-making body for the Village government. Seven members are elected at large for staggered four-year terms. The President, President Pro Temp, Clerk, and Treasurer are selected by the Council. The Council also hires the Village Manager, who is responsible for the day-to-day administration of the Village government.

Planning Commission

The Planning Commission is a seven-member citizen advisory board whose task is to guide the physical development of the Village and advise the Village Councils on a suggested policy for growth. Members are appointed by the Village President and serve staggered three-year terms without pay.

Zoning Board of Appeals

The Village Zoning Board of Appeals is a five-member board citizen advisory board responsible for hearing appeals on decisions regarding enforcement of the Zoning Ordinance. Board members are appointed by the Village President and serve staggered three-year terms without pay.

Public Meetings

All meetings of the Village Council and its various boards and commissions shall be open to the public in accordance with the Open Meetings Act (PA 267 of 1976 as amended), except closed session meetings as provided for in the Act.

Public notice of meetings shall be given in accordance with the Act.

All meetings shall be held in a facility accessible to persons with disabilities, and the Village shall provide reasonable accommodations. Individuals with disabilities requiring reasonable accommodations or services should contact the Village Hall.

Interested persons are encouraged to contact the Village Hall or check the Village's website at www.lakeisabellami.org in order to review the schedule of public meetings.

Individual boards and commissions hold public meetings pursuant to their respective bylaws and state and local statutes. Meeting agendas and packets are made available on the Village's website in advance of each meeting.

Meeting minutes are coordinated by the staff and posted on the Village's website following approval by said board commission.

Public Comments

Opportunities for public comment are available at any meeting of the Village Council or Village boards and commissions pursuant to their respective bylaws. The meeting agenda allows for public comments under the 'Public Comment' section. The participation of interested persons shall be recorded in the meeting minutes. Approved meeting minutes are made available to the public through various methods, including being posted on the Village's website.

Public Hearings

The Village Council and its various boards and commissions hold public hearings when called for in their local and state, enabling legislation or, when otherwise prudent, providing the opportunity for public comment on specific topics.

Village Council

The Village Council holds public hearings that are required under local and state statutes. Notices are published in the Morning Sun. Additional notification by mail occurs as required under local and state statutes.

Planning Commission

Notification of a public hearing before the Planning Commission is published in the Morning Sun in accordance with state statute and provided by mail to the owners and occupants of property within 300 feet of the subject property.

Other Boards and Commissions

Public hearings are held as needed and pursuant to their respective bylaws. Public hearings are noticed as required in advance of the meeting.

Planning & Development

Public participation and engagement are critical components of all projects, and proper planning is crucial to ensure the appropriate stakeholders are reached.

Prior to seeking to inform, educate, engage, or partner with the community on a specific project or issue, Village staff are encouraged to consider the following questions:

- What is the objective of this participation or engagement? Is it to inform, educate, engage, or partner with the community?
- What are the minimum requirements for public participation and engagement under local and state statutes related to this project or issue?
- Who are the key stakeholders?
- What are the key messages?
- How much time is available?
- What is the budget for this issue?
- Are there limitations on how the public can impact the outcome of the project or issue? For example, notifying the public about an emergency repair versus the development of a new Village program.
- What methods are most likely to reach these groups? Multiple methods may be necessary to reach different stakeholder groups for one project.
- Is this a large or potentially controversial project? Additional outreach may be necessary.
- Has the developer requested assistance in outreach efforts? If so, staff should assist in providing appropriate contact information to the impacted stakeholders. Developers are strongly encouraged to begin the engagement process early in their planning and permitting process. The Village will make the Council Chambers available at reasonable times for developers to meet with interested members of the community.

Evaluation

Ongoing evaluation of methods is necessary in order to ensure successful engagement of the community. Surveying participants is one means by which methods can be evaluated.

Results of these surveys will be used to refine this document, will inform future participation and engagement strategy development, and will be shared with staff and the public as a measure of how the Village is doing.

Each plan and project shall include a Public Participation Review. The Public Participation Review sample can be found in Appendix B. Documentation will contribute to a public participation process that is continuously evolving to better obtain public input. To ensure that methods are effective, the toolbox will be reviewed annually and updated when necessary. Methods that have failed will not be removed from the toolbox, but will be reviewed and documented so that the same mistakes are not made in the future.

Communicating Results

The Village will publicly communicate all results of community input on planning and development issues. The Village will utilize one or more of the "Inform" methods to relay results back to the public.

Toolbox

Public participation and engagement are critical components of all projects, and the Village has numerous public participation and engagement methods at its disposal. Each method offers distinctive benefits and limitations. Most projects and issues will require a combination of methods for comprehensive participation and engagement.

The Village website or social media use should be conducted per guidelines developed by the Village Hall. As a proactive measure, before submitting an application or site plan, an applicant may choose to submit a sketch plan or draft plan for review by the Zoning Administrator and/or Planning Commission. The review shall be informal and advisory only and shall not constitute any form of approval or authorization of granting any permit. The review shall be done without cost to the applicant and shall be scheduled as an item of business on the Planning Commission's agenda.

Appendix A contains a list of participation and engagement methods used by or available to the Village, along with factors relevant to their usage. This list will continue to evolve as methods change over time.

Appendix A – Engagement Methods

Method	Required by law in Certain Circumstances	Level of Participation			
		Inform	Educate	Engage	Partner
Door to Door, including Door Tags		X	X	X	
Newsletter		X	X		
Website		X	X		
Open House		X	X		
Items Specific Webpage		X	X		
YouTube		X	X		
Facebook		X	X	X	
Community Calendar		X	X		
Village Hall Display Case Posting	X	X			
Emailed Notices		X			
E-notify		X			
Newspaper Ad	X	X			
Press Release		X			
Yard Signs		X			
Association Meetings		X	X	X	X
Focus Groups				X	
Ad-hoc Committees				X	X
Public Hearings	X			X	
Surveys				X	
One-on-One Meetings		X	X	X	

Matrix of Engagement Methods for Various Projects

	Special Land Uses	Master Plan Update	Zoning Ord. Amendments	Major Developments
Pre-application Meetings	Required			Required
Surveys		Recommended	Consider	
Open House Meetings		Recommended	Consider	Recommended
Social Media Posts	Recommended	Recommended	Recommended	Recommended
Yard Signs	Recommended			Recommended
E-notify Option		Recommended	Consider	Consider
Newspaper Ad	Required	Required	Required	Recommended

Appendix B

Community Event Satisfaction Survey
Event:
How did you hear about this event?
Was this event held at a convenient location and time? What time or location would have been more ideal?
Are you glad you came to the event? How would you improve it?

Internal Public Participation Evaluation
Type of public participation:
Date and Time:
How was the event advertised?
Where was the event held?
How many people attended? Was there a group under-represented? Over-represented?
Who facilitated the event?
In what ways could the event have been improved?



Village of Lake Isabella

PUBLIC PARTICIPATION & COMMUNITY ENGAGEMENT REPORT - 2023

The Village of Lake Isabella has a formal Public Participation Plan, adopted as part of our Redevelopment Ready Communities program work. This report is intended to summarize the work of the Village of Lake Isabella over the previous 12 months:

Monthly	Facebook Posts	Facebook Reach	Streamed Meetings	Public Hearings	Newsletters & Mailings
2022-10	18	11,095	1		3
2022-11	10	3,014	1	1	
2022-12	10	6,126	1		
2023-01	12	4,127	2	1	
2023-02	4	2,637	1		
2023-03	5	7,809	3	1	
2023-04	21	6,953	4		
2023-05	1	2,036	2	1	1
2023-06	7	2,704	3	2	
2023-07	24	6,288	3		3
2023-08	13	3,549	3	1	
2023-09	1	1,253	3		

In addition to the above methods, the Village also launched a new website with an E-notify feature that allows residents to sign up for email and text alerts to various pages on the Village's website. The Village also hosted seven community Open House meetings as part of the November General Election and August Special Election. The following pages highlight some of the materials that were used during the 12-month reporting period.

The Village has also utilized the forms feature on its website to allow residents to request services from the Village from their computer or mobile device. In addition to meeting statutory requirements for zoning publications, the Village has used yard signs and mailed notices with graphic illustrations to highlight development-related projects and hearings better.

What does lake bottom restoration mean?

The focus of work on this project will be restoring targeted areas around the community back to the original lake and river bottom.



Election Date: **August 8, 2023**

Lean More: lakeisabellami.org

Q. Why are you asking for 3 Mills?

A. The Lake Restoration Committee determined that 3 Mills was the minimum amount needed to fully address the needs of the lake and river. This project is larger and has more area than what was proposed in 2022, and reflects an aggressive effort to ensure the long-term health of the lake and river.



Election Date: **August 8th**

Learn More: lakeisabellami.org



August 8th Special Election FAQ Information

When is the election?

August 8th. Polls are open from 7 AM until 8 PM.

How do I cast my vote?

You can vote in person on the day of the election or beforehand by absentee ballot. To request an absentee ballot, please get in touch with Sherman Township Clerk Denise Livermore.

What are voters being asked to consider?

The Village of Lake Isabella and the Lake Isabella Property Owners Association are asking residents to consider a dedicated millage for lake and river bottom restoration projects.

Does this millage involve a dog park, walking trail, swimming pool, or anything other recreational projects?

No. Unlike the proposal last fall, this proposal is dedicated and limited to only lake and river restoration efforts.

Who is making the decisions on the project?

Earlier this year, the Village and LIPOA agreed to create a joint Lake Restoration Committee. This Committee has three members of the Village Council, three members of the LIPOA Board of Directors, and three community members at-large. This Committee has been delegated with project oversight and planning

2023 Lake Isabella Fireworks
are scheduled for dusk on
Saturday, July 1st.

If you would like to make a donation to support the show, you can visit the Village Hall, or use the QR Code on this page to donate securely online.



Home Your Government Your Community Your Services FOIA

VILLAGE OF LAKE ISABELLA
LIVE & PLAY

2023 Property Taxes

Request for Service Form

Enotify

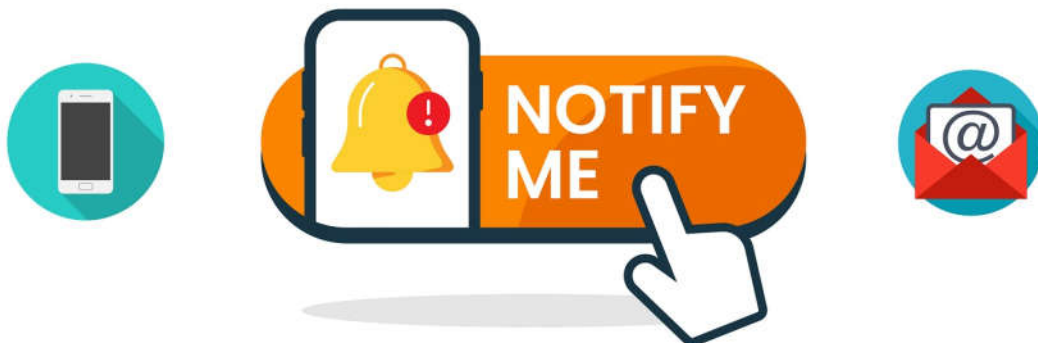
Home Check Request

Application for Appointment

Complaint Form

November Planning Commission Packet

Our Location
1010 Clubhouse Dr.
Lake Isabella, MI 48893
(989) 644.8654





Village of Lake Isabella

VILLAGE COUNCIL MEETING
NOVEMBER 21, 2023

CLOSED SESSION

VILLAGE MANAGER ANNUAL PERFORMANCE REVIEW

November 15, 2023

Dave Torgerson, Village President
Village of Lake Isabella
1010 Clubhouse Drive
Lake Isabella, MI 48893

President Torgerson,

As you know, the Village Charter requires the Village Council to conduct an annual performance evaluation of the Village Manager. Please consider this my formal request that such action be done in a closed session, as allowed under MCL 15.268(a).

Sincerely,

Tim Wolff
Village Manager

Requested/Recommended Action: The Council must enter into a Closed Session by a 2/3 majority vote of its members to conduct the annual performance review.