



# Village of Lake Isabella

## VILLAGE COUNCIL REGULAR MEETING AGENDA SEPTEMBER 19, 2023 7:00 PM

**I. CALL TO ORDER**

**II. ROLL CALL OF MEMBERS:**

Robert Laraway

Carol Shannon

Brent Peavey

Al Davis

Paul Cueny

Charles Kiel

Dave Torgerson

**III. AGENDA APPROVAL**

**IV. CONSENT AGENDA:**

1. August Investment Report (pg. 2)
2. August Check Register (pg. 3)
3. August Balance Sheet (pg. 5)
4. August Revenue/Expenditure Report (pg. 14)
5. Draft Minutes – August 22, 2023, ZBA Meeting (pg. 26)
6. Draft Minutes – August 22, 2023, Village Council Meeting (pg. 28)
7. Draft Minutes – August 30, 2023, Lake Restoration Committee Meeting (pg. 31)
8. Draft Minutes – September 12, 2023, Planning Commission Meeting (pg. 33)

**V. REPORTS & PRESENTATIONS**

1. Village President
2. Village Manager (pg. 36)
3. Sherman Twp. Report
4. LIPOA Report

**VI. PUBLIC HEARING(S):**

1. Ordinance 2023-03; Article IV Update (pg. 50)

**VII. PUBLIC COMMENT**

**VIII. EXISTING BUSINESS: NONE**

**IX. NEW BUSINESS**

1. Resolution 2023-17; Village Purchasing Policy Exemption (pg. 62)
2. BS&A Software Proposals (pg. 64)
3. Purchase Order Approval (pg. 75)
4. October Meeting Date (pg. 78)
- 5.

**X. PUBLIC COMMENTS**

**XI. COUNCIL COMMENTS**

**XII. ANNOUNCEMENTS**

**XIII. ADJOURNMENT**

Product Name	Interest Rate	Funds Effected	Amounts Invested	Interest Earned	Rolled Over
13 Week CD	0.10%	General Fund	\$ 36,307.76		\$ 36,368.63
CDARS		Major Street Fund	\$ 41,525.23		\$ 41,596.67
		<b>Total for CD</b>	<b>\$ 77,832.99</b>		<b>\$ 77,965.30</b>
1 Year CD		General Fund	\$ 142,787.20		\$ 143,205.10
IB & T		Major Street Fund	\$ 105,768.30		\$ 106,077.85
		Local Street Fund	\$ 10,576.83		\$ 10,607.79
		Sewer Fund	\$ 5,288.42		\$ 5,303.89
		<b>Total for CD</b>	<b>\$ 264,420.75</b>		<b>\$ 265,194.64</b>

**Aug-23**

Amounts Invested

101 \$ 179,573.73  
202 \$ 147,674.53  
203 \$ 10,607.79  
590 \$ 5,303.89

Total Invested \$ 343,159.94

\$ 343,159.94

**Remember to Update Below**

**Matured CD's**

General Fund	\$ 142,787.20	\$ 417.90	\$ 143,205.10	
Major Street Fund	\$ 105,768.30	\$ 309.56	\$ 106,077.85	
Local Street Fund	\$ 10,576.83	\$ 30.96	\$ 10,607.79	
Sewer Fund	\$ 5,288.42	\$ 15.48	\$ 5,303.89	
<b>Total for CD</b>	<b>\$ 264,420.75</b>		<b>\$ 265,194.64</b>	\$ 773.89
General Fund	\$ 36,307.76	\$ 60.86	\$ 36,368.63	
Major Street Fund	\$ 41,525.23	\$ 71.45	\$ 41,596.67	
	<b>\$ 77,832.99</b>		<b>\$ 77,965.30</b>	\$ 132.31

**Total Interest Earned  
for the Month** \$ 906.20

## CHECK REGISTER FOR VILLAGE OF LAKE ISABELLA

CHECK DATE 08/01/2023 - 08/31/2023

Check Date	Check	Vendor Name	Description	Amount
<b>Bank 1 POOLED ACCOUNT</b>				
08/02/2023	16546	CHARTER COMMUNICATIONS	Phone	187.14
08/02/2023	16547	CONSUMER ENERGY	Natural Gas	19.25
08/02/2023	16548	COYNE OIL	DPW Tank Fill Up	810.63
08/02/2023	16549	ISABELLA COUNTY	1134 Queens Way 07-06-2022 to 10-21-202	73.01
08/02/2023	16550	JERRY JOHNSON	Payroll	1,275.09
08/02/2023	16551	JESSICA MANLEY- PAYROLL	Payroll	1,487.07
08/02/2023	16552	MARK WESLOCK	Payroll	616.16
08/02/2023	16553	MI STATE DISBURSEMENTS UNIT	Disbursement - 912128087 Jerry Johnson	56.78
08/02/2023	16554	PLEASANT GRAPHICS	Newsletter Milage Info	1,503.45
08/02/2023	16555	ROSLUND PRESTAGE & COMPANY	Audit Prep work	2,700.00
08/02/2023	16556	STAPLES	Supplies	120.47
08/02/2023	16557	SUMMIT COMPANIES	Fire Extinguisher Servicing	119.00
08/02/2023	16558	TIM WOLFF - PAYROLL	Payroll	2,410.11
08/02/2023	16559	VISUAL EDGE IT, INC	Copier Contract	127.28
08/16/2023	16560	21C ADVERTISING	Ads	160.00
08/16/2023	16561	AFLAC	Insurance	153.28
08/16/2023	16562	BLOOM SLUGGETT , PC	Legal	516.00
08/16/2023	16563	BLUE CROSS BLUE SHIELD OF MI	Insurance	5,351.16
08/16/2023	16564		Renewal for 23-24 year	605.81
08/16/2023	16565	COYNE OIL	Pickup Fill Up	34.77
08/16/2023	16566	DORNBOS SIGN & SAFETY INC	Signs	1,481.33
				<u>1,579.63</u>
08/16/2023	16567	DOUG'S SMALL ENGINE	Blades and Oil Change Lawnmowe	151.97
08/16/2023	16568	ISABELLA COUNTY SHERIFF DEPT.	July Patrols	1,015.67
08/16/2023	16569	JERRY JOHNSON	Payroll	1,537.03
08/16/2023	16570	JESSICA MANLEY- PAYROLL	Payroll	1,487.07
08/16/2023	16571	MARK WESLOCK	Payroll	254.23
08/16/2023	16572	MI STATE DISBURSEMENTS UNIT	912128087 - disbursement Jerry Johnson	56.78
08/16/2023	16573	MML	workers' Comp Insurance	2,715.00
08/16/2023	16574	SAM'S CLUB	Supplies	12.32
08/16/2023	16575	TIM WOLFF - PAYROLL	Payroll	2,410.11
08/16/2023	16576	TRI COUNTY HOME WORKS ELECTRI	Electric - 17916700	53.33
				<u>427.55</u>
08/17/2023	16577	MT. PLEASANT ABSTRACT & TITLE	1005 Madrid Title Insurance	375.00
			1029 Cordoba Ln Title Insuranc	375.00
				<u>750.00</u>
08/22/2023	16578	COMCATE	CE Software Semi Annual Bill	605.81
08/22/2023	16579	CONSUMER ENERGY	Natural Gas	15.31
08/22/2023	16580	ISABELLA BANK	Supplies	5,533.75
08/22/2023	16581	ISABELLA COUNTY REGISTER DEED	Mitchell Deed Restiction Plat 1 lots 20	30.00
08/22/2023	16582	MT. PLEASANT ABSTRACT & TITLE	1010 Birdie 21-072-00-288-00	375.00
08/22/2023	16583	PRO COM	Reissue ck 16517 Never Recieved	2,810.00
08/29/2023	16584	PLEASANT GRAPHICS	MILLAGE NEWSLETTER FOR AUGUST 2023	1,494.52
			MILLAGE NEWSLETTER	1,034.52

## CHECK REGISTER FOR VILLAGE OF LAKE ISABELLA

CHECK DATE 08/01/2023 - 08/31/2023

Check Date	Check	Vendor Name	Description	Amount
<b>Bank 1 POOLED ACCOUNT</b>				
				<hr/>
				2,529.04
08/29/2023	16585	TIM WOLFF - PAYROLL	PAYROLL	2,410.11
08/29/2023	16586	MI STATE DISBURSEMENTS UNIT	DISBURSEMENT - 912128087	56.78
08/29/2023	16587	MARK WESLOCK	PAYROLL	254.23
08/29/2023	16588	JESSICA MANLEY- PAYROLL	PAYROLL	1,487.07
08/29/2023	16589	JERRY JOHNSON	PAYROLL	1,160.94
08/29/2023	16590	CHARTER COMMUNICATIONS	PHONE	187.14
08/29/2023	16591	AFLAC	INSURANCE	153.28
08/29/2023	16592	SARA POTTER	TAX OVERPAYMENT	3.10
1 TOTALS:				<hr/>
Total of 47 Checks:				48,335.38
Less 0 Void Checks:				0.00
Total of 47 Disbursements:				<hr/> 48,335.38

# Village of Lake Isabella

## Condensed Balance Sheet

Month Ending: August 2023

Fund	Item	Amount	Fund	Item	Amount
101 General Fund	Cash	\$ 480,398.64	590 Sewer	Cash	\$ 4,026.78
	Investments	\$ 179,573.73		Investments	\$ 4,303.89
	Petty Cash	\$ 200.00		Other	\$ 65,000.00
	Other	\$ (249.40)		<b>Total Assets</b>	<b>\$ 73,330.67</b>
	<b>Total Assets</b>	<b>\$ 659,922.97</b>			
				Liabilities	\$ -
	Liabilities	\$ 45,976.55		Reserves	\$ 74,330.67
	Reserves	\$ 613,946.42		<b>TOTAL</b>	<b>\$ 74,330.67</b>
	<b>TOTAL</b>	<b>\$ 659,922.97</b>			
202 Major Streets	Cash	\$ 309,654.43	103 Fire Insurance	Cash	\$ 100.05
	Investments	\$ 147,674.53	Withholding Fund	Investments	\$ -
	Other	\$ -		Other	\$ -
	<b>Total Assets</b>	<b>\$ 457,328.96</b>		<b>Total Assets</b>	<b>\$ 100.05</b>
	Liabilities	\$ (166.38)		Liabilities	\$ -
	Reserves	\$ 457,495.34		Reserves	\$ 100.05
	<b>TOTAL</b>	<b>\$ 457,328.96</b>		<b>TOTAL</b>	<b>\$ 100.05</b>
203 Local Streets	Cash	\$ 139,725.05	207 Road Patrol	Cash	\$ 15,882.28
	Investments	\$ 10,607.79	Milage	Investments	\$ -
	Other	\$ -		Other	\$ -
	<b>Total Assets</b>	<b>\$ 150,332.84</b>		<b>Total Assets</b>	<b>\$ 15,882.28</b>
	Liabilities	\$ (83.02)		Liabilities	\$ -
	Reserves	\$ 150,415.86		Reserves	\$ 15,882.28
	<b>TOTAL</b>	<b>\$ 150,332.84</b>		<b>TOTAL</b>	<b>\$ 15,882.28</b>

## BALANCE SHEET REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 08/31/2023

GL Number	Description	YTD Balance 08/31/2023 Normal (Abnormal)
Fund: 101 General Fund		
*** Assets ***		
101-000-001.000	Cash in Checking	480,398.64
101-000-003.100	CDARS Investments	179,573.73
101-000-004.000	Petty Cash	200.00
101-000-084.000	Due from Other Funds	1,569.31
101-000-084.202	Due from Major Streets	(1,213.32)
101-000-084.203	Due from Local Streets	(605.39)
Total Assets		659,922.97
*** Liabilities ***		
101-000-228.000	P/R Taxes Payable To State	1,145.87
101-000-229.000	P/R Taxes Payable to Federal	2,735.13
101-000-264.000	Defferred Revenue	42,038.77
101-000-269.000	Garnishments Payable	56.78
Total Liabilities		45,976.55
*** Fund Equity ***		
101-000-390.000	Fund Balance	607,390.08
Total Fund Equity		607,390.08
Total Fund 101:		
TOTAL ASSETS		659,922.97
BEG. FUND BALANCE		607,390.08
+ NET OF REVENUES & EXPENDITURES		6,556.34
= ENDING FUND BALANCE		613,946.42
+ LIABILITIES		45,976.55
= TOTAL LIABILITIES AND FUND BALANCE		659,922.97

## BALANCE SHEET REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 08/31/2023

		YTD Balance 08/31/2023
GL Number	Description	Normal (Abnormal)
Fund: 103 Fire Insurance Withholding Fun		
*** Assets ***		
103-000-001.000	Cash in Checking	100.05
Total Assets		100.05
*** Fund Equity ***		
103-000-390.000	Fund Balance	100.04
Total Fund Equity		100.04
Total Fund 103:		
TOTAL ASSETS		100.05
BEG. FUND BALANCE		100.04
+ NET OF REVENUES & EXPENDITURES		0.01
= ENDING FUND BALANCE		100.05
+ LIABILITIES		0.00
= TOTAL LIABILITIES AND FUND BALANCE		100.05

## BALANCE SHEET REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 08/31/2023

		YTD Balance 08/31/2023
GL Number	Description	Normal (Abnormal)
Fund: 202 Major Streets		
*** Assets ***		
202-000-001.000	Cash in Checking	309,654.43
202-000-003.100	CDARS Investments	147,674.53
Total Assets		457,328.96
*** Liabilities ***		
202-000-214.000	Due To Other Funds	(166.38)
Total Liabilities		(166.38)
*** Fund Equity ***		
202-000-390.000	Fund Balance	469,507.24
Total Fund Equity		469,507.24
Total Fund 202:		
TOTAL ASSETS		457,328.96
BEG. FUND BALANCE		469,507.24
+ NET OF REVENUES & EXPENDITURES		(12,011.90)
= ENDING FUND BALANCE		457,495.34
+ LIABILITIES		(166.38)
= TOTAL LIABILITIES AND FUND BALANCE		457,328.96



BALANCE SHEET REPORT FOR VILLAGE OF LAKE ISABELLA  
Balance As of 08/31/2023

		YTD Balance 08/31/2023
GL Number	Description	Normal (Abnormal)
Fund: 203 Local Streets		
*** Assets ***		
203-000-001.000	Cash in Checking	139,725.05
203-000-003.100	CDARS Investments	10,607.79
Total Assets		150,332.84
*** Liabilities ***		
203-000-214.000	Due To Other Funds	(83.02)
Total Liabilities		(83.02)
*** Fund Equity ***		
203-000-390.000	Fund Balance	163,133.65
Total Fund Equity		163,133.65
Total Fund 203:		
TOTAL ASSETS		150,332.84
BEG. FUND BALANCE		163,133.65
+ NET OF REVENUES & EXPENDITURES		(12,717.79)
= ENDING FUND BALANCE		150,415.86
+ LIABILITIES		(83.02)
= TOTAL LIABILITIES AND FUND BALANCE		150,332.84

BALANCE SHEET REPORT FOR VILLAGE OF LAKE ISABELLA  
Balance As of 08/31/2023

GL Number	Description	YTD Balance	
		Normal	08/31/2023 (Abnormal)
Fund: 207 Road Patrol Milage			
*** Assets ***			
207-000-001.000	Cash in Checking		15,882.28
Total Assets			15,882.28
Total Fund 207:			
TOTAL ASSETS			15,882.28
BEG. FUND BALANCE			0.00
+ NET OF REVENUES & EXPENDITURES			15,882.28
= ENDING FUND BALANCE			15,882.28
+ LIABILITIES			0.00
= TOTAL LIABILITIES AND FUND BALANCE			15,882.28

BALANCE SHEET REPORT FOR VILLAGE OF LAKE ISABELLA  
Balance As of 08/31/2023

		YTD Balance 08/31/2023
GL Number	Description	Normal (Abnormal)
Fund: 581 Airport		
*** Assets ***		
581-000-130.000	Land	50,000.00
581-000-156.000	Runway	206,452.36
581-000-157.000	Acc. Depreciation-Runway	(206,452.00)
Total Assets		50,000.36
*** Fund Equity ***		
581-000-390.000	Fund Balance	50,000.36
Total Fund Equity		50,000.36
Total Fund 581:		
TOTAL ASSETS		50,000.36
BEG. FUND BALANCE		50,000.36
+ NET OF REVENUES & EXPENDITURES		0.00
= ENDING FUND BALANCE		50,000.36
+ LIABILITIES		0.00
= TOTAL LIABILITIES AND FUND BALANCE		50,000.36

## BALANCE SHEET REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 08/31/2023

		YTD Balance 08/31/2023
GL Number	Description	Normal (Abnormal)
Fund: 590 Sewer		
*** Assets ***		
590-000-001.000	Cash in Checking	4,026.78
590-000-003.100	CDARS Investments	5,303.89
590-000-130.000	Land	65,000.00
Total Assets		74,330.67
*** Fund Equity ***		
590-000-390.000	Fund Balance	74,298.65
Total Fund Equity		74,298.65
Total Fund 590:		
TOTAL ASSETS		74,330.67
BEG. FUND BALANCE		74,298.65
+ NET OF REVENUES & EXPENDITURES		32.02
= ENDING FUND BALANCE		74,330.67
+ LIABILITIES		0.00
= TOTAL LIABILITIES AND FUND BALANCE		74,330.67

## BALANCE SHEET REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 08/31/2023

		YTD Balance 08/31/2023
GL Number	Description	Normal (Abnormal)
<b>Fund: 900 General Fixed Asset</b>		
<b>*** Assets ***</b>		
900-000-137.000	Acc. Dep.-Buildings/Additions	(1,185.71)
900-000-139.000	Acc. Depreciation - St Equipme	(583.00)
900-000-146.000	Office Equipment & Furniture	2,634.90
900-000-147.000	Acc. Dep. Office & Furniture	(1,404.41)
900-000-170.000	Infrastructure	984,394.74
900-000-171.000	Accum. Depreciation Office Equ	(111,797.00)
<b>Total Assets</b>		872,059.52
<b>*** Fund Equity ***</b>		
900-000-399.000	Investment and Fixed Assets	872,059.52
<b>Total Fund Equity</b>		872,059.52
<b>Total Fund 900:</b>		
<b>TOTAL ASSETS</b>		872,059.52
<b>BEG. FUND BALANCE</b>		872,059.52
<b>+ NET OF REVENUES &amp; EXPENDITURES</b>		0.00
<b>= ENDING FUND BALANCE</b>		872,059.52
<b>+ LIABILITIES</b>		0.00
<b>= TOTAL LIABILITIES AND FUND BALANCE</b>		872,059.52

Village of Lake Isabella  
Condensed Revenue/Expenditure Sheet  
Month Ending: August 2023

Fund	Item	Amount	Fund	Item	Amount
<b>General Fund</b>	Taxes	\$ 25,473.58	<b>Major Streets</b>	Public Act 48	\$ -
	Special Assessment	\$ 12,762.23		Public Act 51	\$ -
	Permits	\$ 410.00		Interest in Checking	\$ 29.75
	Civil Infractions	\$ 244.20		Interest in Investing	\$ 381.03
	Interest in Checking	\$ 46.35		Other	\$ -
	Interest in Investing	\$ 478.77		<b>TOTAL Revenue</b>	<b>\$ 410.78</b>
	Donations	\$ 770.00		<b>Total Percent of Budget YTD</b>	<b>33.0%</b>
	State Revenue Sharing	\$ -			
	Other	\$ 6,142.10		Salaries	\$ 5,942.55
	<b>TOTAL Revenue</b>	<b>\$ 46,327.23</b>		Supplies	\$ 688.09
<b>Total Percent of Budget YTD</b>		<b>17.0%</b>		Transportation & Mileage	\$ 200.00
				Contracted Services	\$ 850.00
	Salaries	\$ 17,628.48		Other	\$ -
	Supplies	\$ 1,068.15		<b>TOTAL Expenditures</b>	<b>\$ 7,680.64</b>
	Postage	\$ 1,507.49		<b>Total Percent of Budget YTD</b>	<b>3.9%</b>
	Contracted Services	\$ 1,685.89			
	Transportation	\$ 1,027.05	<b>Local Streets</b>		
	Printing and Publishing	\$ 2,685.00		Public Act 51	\$ -
	Legal & Audit	\$ 1,516.00		Interest in Checking	\$ 13.43
	Other	\$ 9,396.49		Interest in Investing	\$ 30.98
	<b>TOTAL Expenditures</b>	<b>\$ 36,514.55</b>		Other	\$ -
<b>Total Percent of Budget YTD</b>		<b>15.8%</b>		<b>TOTAL Revenue</b>	<b>\$ 44.41</b>
				<b>Total Percent of Budget YTD</b>	<b>0.1%</b>
<b>Sewer</b>	Interest in Checking				
	Interest in Investing			Salaries	\$ 5,692.55
	Other	\$ -		Supplies	\$ 830.57
	<b>TOTAL Revenue</b>	<b>\$ -</b>		Transportation & Mileage	\$ 310.63
				Contracted Services	\$ 850.00
	Contracted Services	\$ -		Other	\$ -
	Other	\$ -		<b>TOTAL Expenditures</b>	<b>\$ 7,683.75</b>
	<b>TOTAL Expenditures</b>	<b>\$ -</b>		<b>Total Percent of Budget YTD</b>	<b>9.6%</b>
<b>Fire Ins. Fund</b>	Interest in Checking	\$ 0.01	<b>Road Mileage Fund</b>	Mileage Collected	\$ 10,268.38
	Interest in Investing	\$ -		Interest in Checking	\$ 1.52
	Other	\$ -		Other	\$ -
	<b>TOTAL Revenue</b>	<b>\$ 0.01</b>		<b>TOTAL Revenue</b>	<b>\$ 10,269.90</b>
	Contracted Services	\$ -		Contracted Services	\$ 1,015.67
	Other	\$ -		Other	\$ -
	<b>TOTAL Expenditures</b>	<b>\$ -</b>		<b>TOTAL Expenditures</b>	<b>\$ 1,015.67</b>

## REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 08/31/2023

GL Number	Description	23-24 Amended Budget	YTD Balance 08/31/2023 (Abnormal)	Activity For 08/31/2023 (Decrease)	Balance Normal	Available 08/31/2023 (Abnormal)	% Bdgt Used
<b>Fund: 101 General Fund</b>							
<b>Account Category: Revenues</b>							
<b>Department: 000</b>							
101-000-401.000	Taxes	79,500.00	41,876.77	25,472.72	37,623.23	52.68	
101-000-445.000	Interest & Penalties on Taxes	500.00	0.87	0.86	499.13	0.17	
101-000-451.000	Special Assessments	42,264.00	20,753.30	12,762.23	21,510.70	49.10	
101-000-475.000	Permits	1,000.00	420.00	410.00	580.00	42.00	
101-000-477.000	Cable Franchise Fee	26,000.00	6,142.10	6,142.10	19,857.90	23.62	
101-000-528.100	ARPA	4,000.00	0.00	0.00	4,000.00	0.00	
101-000-548.000	Liquor Law Grant	1,100.00	0.00	0.00	1,100.00	0.00	
101-000-573.000	Local Community Stabilization	400.00	0.00	0.00	400.00	0.00	
101-000-574.000	State Revenue Sharing	195,000.00	0.00	0.00	195,000.00	0.00	
101-000-609.202	MS Administration Fee	13,585.00	0.00	0.00	13,585.00	0.00	
101-000-609.203	LS Administration Fees	6,655.00	0.00	0.00	6,655.00	0.00	
101-000-657.000	Civil Infraction Fines	500.00	244.20	244.20	255.80	48.84	
101-000-664.000	Interest In Checking	750.00	95.04	46.35	654.96	12.67	
101-000-665.000	Interest on Investments	2,000.00	983.18	478.77	1,016.82	49.16	
101-000-672.000	Miscellaneous	50.00	0.00	0.00	50.00	0.00	
101-000-672.200	Miscellaneous-Fireworks Donati	8,500.00	770.00	770.00	7,730.00	9.06	
101-000-676.150	MS Storage Rental	15,000.00	0.00	0.00	15,000.00	0.00	
101-000-676.155	MS Salt Barn Fees	3,750.00	0.00	0.00	3,750.00	0.00	
101-000-676.250	LS Storage Rental	15,000.00	0.00	0.00	15,000.00	0.00	
101-000-676.255	LS Salt Barn Fees	3,750.00	0.00	0.00	3,750.00	0.00	
101-000-687.000	Refunds/Reimbursements	2,500.00	213.00	0.00	2,287.00	8.52	
Total Dept 000		421,804.00	71,498.46	46,327.23	350,305.54	16.95	
Revenues		421,804.00	71,498.46	46,327.23	350,305.54	16.95	
<b>Account Category: Expenditures</b>							
<b>Department: 101 Council</b>							
101-101-702.000	Salaries	1,680.00	0.00	0.00	1,680.00	0.00	
101-101-752.000	Supplies	250.00	0.00	0.00	250.00	0.00	
101-101-752.600	Supplies - Meetings	250.00	0.00	0.00	250.00	0.00	
101-101-767.000	Uniforms	500.00	0.00	0.00	500.00	0.00	
101-101-851.000	Postage	55.00	0.00	0.00	55.00	0.00	
101-101-900.000	Printing and Publishing	500.00	160.00	160.00	340.00	32.00	
101-101-910.000	Training - Professional Dev.	500.00	0.00	0.00	500.00	0.00	
101-101-913.000	Other Travel Expenses	500.00	0.00	0.00	500.00	0.00	
101-101-956.000	Miscellaneous	50.00	0.00	0.00	50.00	0.00	
101-101-985.000	Technology	500.00	0.00	0.00	500.00	0.00	
Total Dept 101 - Council		4,785.00	160.00	160.00	4,625.00	3.34	
<b>Department: 172 Village Manager</b>							
101-172-702.000	Salaries	31,308.00	5,692.30	3,415.38	25,615.70	18.18	
101-172-709.000	Social Security Tax Employer	2,502.00	446.17	174.06	2,055.83	17.83	
101-172-718.000	Employee Insurance	18,500.00	3,235.80	1,617.90	15,264.20	17.49	
101-172-718.150	Employee Contributions	0.00	(124.46)	(155.57)	124.46	100.00	
101-172-726.100	Village Match	2,400.00	0.00	0.00	2,400.00	0.00	
101-172-727.000	Life Insurance	1,560.00	258.00	129.00	1,302.00	16.54	
101-172-752.000	Supplies	500.00	37.33	37.33	462.67	7.47	
101-172-860.000	Transportation and Mileage	4,800.00	923.10	553.86	3,876.90	19.23	
101-172-860.100	Non Taxable Vehicle Reimbursem	1,500.00	230.70	138.42	1,269.30	15.38	
101-172-910.000	Training - Professional Dev.	1,250.00	595.00	595.00	655.00	47.60	

## REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 08/31/2023

GL Number	Description	23-24 Amended Budget	YTD Balance 08/31/2023 (Normal) (Abnormal)	Activity For 08/31/2023 Increase (Decrease)	Available Balance 08/31/2023 Normal (Abnormal)	% Bdg Used
<b>Fund: 101 General Fund</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 172 Village Manager</b>						
101-172-913.000	Other Travel Expenses	1,250.00	204.00	204.00	1,046.00	16.32
101-172-915.000	Membership and Dues	750.00	0.00	0.00	750.00	0.00
101-172-956.000	Miscellaneous	50.00	23.02	23.02	26.98	46.04
101-172-984.000	Software	500.00	0.00	0.00	500.00	0.00
101-172-985.000	Technology	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 172 - Village Manager		69,370.00	11,520.96	6,732.40	57,849.04	16.61
<b>Department: 173 Administration</b>						
101-173-702.000	Salaries	20,917.00	3,807.70	2,284.62	17,109.30	18.20
101-173-709.000	Social Security Tax Employer	3,896.00	367.46	108.27	3,528.54	9.43
101-173-718.000	Employee Insurance	18,250.00	2,360.40	1,180.20	15,889.60	12.93
101-173-718.100	AFLAC	2,575.00	459.84	306.56	2,115.16	17.86
101-173-718.150	Employee Contributions	0.00	(90.80)	(113.49)	90.80	100.00
101-173-725.000	Workers Compensation	500.00	965.00	965.00	(465.00)	193.00
101-173-726.000	Retirement Fund	0.00	(150.00)	(90.00)	150.00	100.00
101-173-726.100	Village Match	1,200.00	0.00	0.00	1,200.00	0.00
101-173-727.000	Life Insurance	300.00	0.00	0.00	300.00	0.00
101-173-752.000	Supplies	5,000.00	3,129.55	628.99	1,870.45	62.59
101-173-767.000	Uniforms	300.00	0.00	0.00	300.00	0.00
101-173-801.000	Contracted Services	2,500.00	143.80	0.00	2,356.20	5.75
101-173-801.100	FIREWORKS	17,000.00	0.00	0.00	17,000.00	0.00
101-173-801.400	Copier Contract	600.00	221.60	127.28	378.40	36.93
101-173-801.500	Software Support	300.00	0.00	0.00	300.00	0.00
101-173-801.525	IT Support	2,500.00	(75.00)	0.00	2,575.00	(3.00)
101-173-829.000	Legal	11,000.00	516.00	516.00	10,484.00	4.69
101-173-829.200	Register of Deeds	300.00	0.00	0.00	300.00	0.00
101-173-830.000	Audit	7,500.00	1,000.00	1,000.00	6,500.00	13.33
101-173-850.000	Telephone	2,500.00	374.28	374.28	2,125.72	14.97
101-173-850.100	DPW Internet	0.00	79.95	0.00	(79.95)	100.00
101-173-851.000	Postage	1,300.00	508.45	508.45	791.55	39.11
101-173-851.100	Postage - Newsletter	2,000.00	999.04	999.04	1,000.96	49.95
101-173-860.000	Transportation and Mileage	1,854.00	100.00	100.00	1,754.00	5.39
101-173-900.000	Printing and Publishing	1,000.00	0.00	0.00	1,000.00	0.00
101-173-900.100	Newsletter	3,000.00	995.00	995.00	2,005.00	33.17
101-173-900.200	webpage	1,450.00	0.00	0.00	1,450.00	0.00
101-173-910.000	Training - Professional Dev.	600.00	0.00	0.00	600.00	0.00
101-173-910.100	Tuition	12,000.00	0.00	0.00	12,000.00	0.00
101-173-913.000	Other Travel Expenses	600.00	0.00	0.00	600.00	0.00
101-173-915.000	Membership and Dues	2,000.00	848.00	0.00	1,152.00	42.40
101-173-935.000	Liability & Property Insurance	5,400.00	6,900.00	0.00	(1,500.00)	127.78
101-173-956.000	Miscellaneous	250.00	47.94	1.22	202.06	19.18
101-173-984.000	Software	250.00	2,019.00	0.00	(1,769.00)	807.60
Total Dept 173 - Administration		128,842.00	25,527.21	9,891.42	103,314.79	19.81
<b>Department: 215 Clerk</b>						
101-215-702.000	Salaries	18,285.00	3,326.95	1,996.17	14,958.05	18.19
101-215-709.000	Social Security Tax Employer	1,416.00	295.81	97.43	1,120.19	20.89
101-215-752.000	Supplies	0.00	533.22	0.00	(533.22)	100.00
101-215-801.500	Software Support	2,200.00	0.00	0.00	2,200.00	0.00
101-215-915.000	Membership and Dues	50.00	0.00	0.00	50.00	0.00



## REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 08/31/2023

GL Number	Description	23-24 Amended Budget	YTD Balance 08/31/2023 (Normal) (Abnormal)	Activity For 08/31/2023 Increase (Decrease)	Available Balance 08/31/2023 Normal (Abnormal)	% Bdgt Used
<b>Fund: 101 General Fund</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 215 Clerk</b>						
101-215-984.000	Software	3,000.00	0.00	0.00	3,000.00	0.00
	Total Dept 215 - Clerk	24,951.00	4,155.98	2,093.60	20,795.02	16.66
<b>Department: 253 Treasurer</b>						
101-253-702.000	Salaries	20,917.00	3,807.70	2,284.62	17,109.30	18.20
101-253-709.000	Social Security Tax Employer	1,582.00	368.98	108.27	1,213.02	23.32
101-253-801.000	Contracted Services	250.00	0.00	0.00	250.00	0.00
101-253-801.500	Software Support	1,000.00	0.00	0.00	1,000.00	0.00
101-253-851.000	Postage	1,000.00	0.00	0.00	1,000.00	0.00
	Total Dept 253 - Treasurer	24,749.00	4,176.68	2,392.89	20,572.32	16.88
<b>Department: 262 Elections</b>						
101-262-801.000	Contracted Services	5,000.00	0.00	0.00	5,000.00	0.00
101-262-900.000	Printing and Publishing	2,000.00	1,530.00	1,530.00	470.00	76.50
	Total Dept 262 - Elections	7,000.00	1,530.00	1,530.00	5,470.00	21.86
<b>Department: 265 Building and Grounds</b>						
101-265-752.000	Supplies	4,000.00	506.25	222.33	3,493.75	12.66
101-265-752.850	Trees, Shrubs, Bushes, Plants	500.00	424.00	24.00	76.00	84.80
101-265-801.000	Contracted Services	2,500.00	1,099.98	346.99	1,400.02	44.00
101-265-805.000	Taxes and Fees	500.00	1,295.76	1,295.76	(795.76)	259.15
101-265-850.100	DPW Internet	900.00	74.95	74.95	825.05	8.33
101-265-850.200	Radio Service	1,200.00	0.00	0.00	1,200.00	0.00
101-265-920.000	Electric	2,500.00	284.75	125.40	2,215.25	11.39
101-265-920.100	Geothermal	1,500.00	47.00	18.80	1,453.00	3.13
101-265-920.150	201 S. Coldwater Rd	1,250.00	154.20	73.11	1,095.80	12.34
101-265-921.000	Natural Gas @ 201 Coldwater	2,500.00	34.56	34.56	2,465.44	1.38
101-265-932.000	Equipment Repairs/Maintenance	7,000.00	2,282.15	2,266.15	4,717.85	32.60
101-265-991.000	Principal	22,500.00	0.00	0.00	22,500.00	0.00
101-265-992.000	Interest	5,767.00	0.00	0.00	5,767.00	0.00
	Total Dept 265 - Building and Grounds	52,617.00	6,203.60	4,482.05	46,413.40	11.79
<b>Department: 345 Public Safety</b>						
101-345-801.700	Fire Contract	42,264.00	0.00	0.00	42,264.00	0.00
101-345-801.850	Lake Patrol Agreement	4,000.00	0.00	0.00	4,000.00	0.00
	Total Dept 345 - Public Safety	46,264.00	0.00	0.00	46,264.00	0.00
<b>Department: 346 Code/Zoning Enforcement</b>						
101-346-702.000	Salaries	16,914.00	2,780.85	1,907.21	14,133.15	16.44
101-346-709.000	Social Security Tax Employer	1,522.00	198.18	66.82	1,323.82	13.02
101-346-752.000	Supplies	500.00	22.77	22.77	477.23	4.55
101-346-767.000	Uniforms	300.00	34.43	34.43	265.57	11.48
101-346-801.500	Software Support	3,450.00	1,211.62	1,211.62	2,238.38	35.12
101-346-801.550	Software - LexisNexus	1,200.00	206.00	0.00	994.00	17.17
101-346-801.600	Blight Program	2,000.00	0.00	0.00	2,000.00	0.00
101-346-860.000	Transportation and Mileage	1,500.00	284.30	234.77	1,215.70	18.95
101-346-970.000	Capital outlay	0.00	4,100.00	4,100.00	(4,100.00)	100.00
101-346-984.000	Software	3,000.00	0.00	0.00	3,000.00	0.00
	Total Dept 346 - Code/Zoning Enforcement	30,386.00	8,838.15	7,577.62	21,547.85	29.09
<b>Department: 439 Airport</b>						

# REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 08/31/2023

GL Number	Description	23-24 Amended Budget	YTD Balance 08/31/2023 (Normal (Abnormal))	Activity For 08/31/2023 Increase (Decrease)	Available Balance 08/31/2023 Normal (Abnormal)	% Bdgt Used
<b>Fund: 101 General Fund</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 439 Airport</b>						
101-439-752.000	Supplies	100.00	98.30	98.30	1.70	98.30
101-439-801.000	Contracted Services	900.00	0.00	0.00	900.00	0.00
101-439-915.000	Membership and Dues	25.00	0.00	0.00	25.00	0.00
101-439-920.000	Electric	750.00	107.25	53.33	642.75	14.30
101-439-935.000	Liability & Property Insurance	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 439 - Airport		3,275.00	205.55	151.63	3,069.45	6.28
<b>Department: 448 Street Lighting</b>						
101-448-920.000	Electric	2,300.00	322.08	156.91	1,977.92	14.00
Total Dept 448 - Street Lighting		2,300.00	322.08	156.91	1,977.92	14.00
<b>Department: 701 Planning Commission</b>						
101-701-702.000	Salaries	11,741.00	2,134.60	1,280.76	9,606.40	18.18
101-701-709.000	Social Security Tax Employer	1,057.00	167.31	65.27	889.69	15.83
101-701-752.000	Supplies	250.00	0.00	0.00	250.00	0.00
101-701-752.600	Supplies - Meetings	200.00	0.00	0.00	200.00	0.00
101-701-900.000	Printing and Publishing	2,500.00	0.00	0.00	2,500.00	0.00
101-701-910.000	Training - Professional Dev.	750.00	0.00	0.00	750.00	0.00
101-701-915.000	Membership and Dues	700.00	0.00	0.00	700.00	0.00
101-701-956.000	Miscellaneous	50.00	0.00	0.00	50.00	0.00
Total Dept 701 - Planning Commission		17,248.00	2,301.91	1,346.03	14,946.09	13.35
<b>Department: 702 Zoning Board of Appeals</b>						
101-702-851.000	Postage	55.00	0.00	0.00	55.00	0.00
101-702-900.000	Printing and Publishing	300.00	0.00	0.00	300.00	0.00
101-702-910.000	Training - Professional Dev.	250.00	0.00	0.00	250.00	0.00
Total Dept 702 - Zoning Board of Appeals		605.00	0.00	0.00	605.00	0.00
Expenditures		412,392.00	64,942.12	36,514.55	347,449.88	15.75
<b>Fund 101 - General Fund:</b>						
TOTAL REVENUES		421,804.00	71,498.46	46,327.23	350,305.54	
TOTAL EXPENDITURES		412,392.00	64,942.12	36,514.55	347,449.88	
NET OF REVENUES & EXPENDITURES:		9,412.00	6,556.34	9,812.68	2,855.66	

# REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 08/31/2023

GL Number	Description	23-24 Amended Budget	YTD Balance 08/31/2023 (Abnormal)	Activity For 08/31/2023 (Decrease)	Available Balance 08/31/2023 Normal (Abnormal)	% Bdgt Used
<b>Fund: 103 Fire Insurance Withholding Fun</b>						
<b>Account Category: Revenues</b>						
<b>Department: 000</b>						
103-000-664.000	Interest In Checking	0.00	0.01	0.01	(0.01)	100.00
	Total Dept 000	0.00	0.01	0.01	(0.01)	100.00
	Revenues	0.00	0.01	0.01	(0.01)	100.00
<b>Fund 103 - Fire Insurance Withholding Fun:</b>						
	TOTAL REVENUES	0.00	0.01	0.01	(0.01)	
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	
	NET OF REVENUES & EXPENDITURES:	0.00	0.01	0.01	(0.01)	

## REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 08/31/2023

GL Number	Description	23-24 Amended Budget	YTD Balance 08/31/2023 (Normal (Abnormal))	Activity For 08/31/2023 Increase (Decrease)	Available Balance 08/31/2023 Normal (Abnormal)	% Bdgt Used
<b>Fund: 202 Major Streets</b>						
<b>Account Category: Revenues</b>						
<b>Department: 000</b>						
202-000-539.000	Public Act 48	12,500.00	0.00	0.00	12,500.00	0.00
202-000-546.000	Public Act 51	247,000.00	0.00	0.00	247,000.00	0.00
202-000-664.000	Interest In Checking	300.00	51.88	29.75	248.12	17.29
202-000-665.000	Interest on Investments	1,000.00	798.46	381.03	201.54	79.85
Total Dept 000		260,800.00	850.34	410.78	259,949.66	0.33
Revenues		260,800.00	850.34	410.78	259,949.66	0.33
<b>Account Category: Expenditures</b>						
<b>Department: 453 Preservation of Streets</b>						
202-453-702.000	Salaries	33,981.00	6,607.10	4,093.26	27,373.90	19.44
202-453-709.000	Social Security Tax Employer	2,550.00	591.26	179.17	1,958.74	23.19
202-453-718.000	Employee Insurance	8,500.00	1,482.82	741.41	7,017.18	17.44
202-453-718.150	Employee Contributions	0.00	(57.03)	(71.29)	57.03	100.00
202-453-725.000	Workers Compensation	1,000.00	1,000.00	1,000.00	0.00	100.00
202-453-752.000	Supplies	1,000.00	0.00	0.00	1,000.00	0.00
202-453-752.500	Supplies - Gravel	250.00	0.00	0.00	250.00	0.00
202-453-752.550	Cold Patch	250.00	0.00	0.00	250.00	0.00
202-453-767.000	Uniforms	200.00	18.00	18.00	182.00	9.00
202-453-801.000	Contracted Services	182,500.00	0.00	0.00	182,500.00	0.00
202-453-860.000	Transportation and Mileage	5,150.00	200.00	200.00	4,950.00	3.88
202-453-932.000	Equipment Repairs/Maintenance	8,000.00	0.00	0.00	8,000.00	0.00
202-453-943.000	Storage Fee	15,000.00	0.00	0.00	15,000.00	0.00
202-453-970.000	Capital Outlay	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 453 - Preservation of Streets		263,381.00	9,842.15	6,160.55	253,538.85	3.74
<b>Department: 455 Traffic Services</b>						
202-455-752.000	Supplies	4,000.00	0.00	0.00	4,000.00	0.00
202-455-752.800	Supplies - Signs	1,500.00	670.09	670.09	829.91	44.67
202-455-801.200	Mowing/Tree Trimming	4,000.00	0.00	0.00	4,000.00	0.00
Total Dept 455 - Traffic Services		9,500.00	670.09	670.09	8,829.91	7.05
<b>Department: 456 Winter Maintenance</b>						
202-456-752.000	Supplies	1,000.00	0.00	0.00	1,000.00	0.00
202-456-752.400	Supplies - Salt	8,000.00	0.00	0.00	8,000.00	0.00
202-456-752.500	Supplies - Gravel	500.00	0.00	0.00	500.00	0.00
202-456-801.000	Contracted Services	25,000.00	0.00	0.00	25,000.00	0.00
202-456-943.100	Salt Barn Rental Fee	3,750.00	0.00	0.00	3,750.00	0.00
Total Dept 456 - Winter Maintenance		38,250.00	0.00	0.00	38,250.00	0.00
<b>Department: 457 Administration</b>						
202-457-809.000	Administration Fee	13,585.00	0.00	0.00	13,585.00	0.00
202-457-830.000	Audit	3,000.00	850.00	850.00	2,150.00	28.33
202-457-935.000	Liability & Property Insurance	1,500.00	1,500.00	0.00	0.00	100.00
Total Dept 457 - Administration		18,085.00	2,350.00	850.00	15,735.00	12.99
Expenditures		329,216.00	12,862.24	7,680.64	316,353.76	3.91
<b>Fund 202 - Major Streets:</b>						
TOTAL REVENUES		260,800.00	850.34	410.78	259,949.66	
TOTAL EXPENDITURES		329,216.00	12,862.24	7,680.64	316,353.76	

# REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 08/31/2023

GL Number	Description	23-24	YTD Balance	Activity For	Available	% Bdgt
		Amended Budget				
			08/31/2023 (Abnormal)	08/31/2023 (Decrease)	Balance 08/31/2023 Normal (Abnormal)	Used
<hr/>						
Fund: 202 Major Streets						
NET OF REVENUES & EXPENDITURES:		(68,416.00)	(12,011.90)	(7,269.86)	(56,404.10)	

# REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 08/31/2023

GL Number	Description	23-24 Amended Budget	YTD Balance 08/31/2023 (Normal) (Abnormal)	Activity For 08/31/2023 Increase (Decrease)	Available Balance 08/31/2023 Normal (Abnormal)	% Bdgt Used
<b>Fund: 203 Local Streets</b>						
<b>Account Category: Revenues</b>						
<b>Department: 000</b>						
203-000-546.000	Public Act 51	121,000.00	0.00	0.00	121,000.00	0.00
203-000-664.000	Interest In Checking	75.00	26.71	13.43	48.29	35.61
203-000-665.000	Interest on Investments	25.00	60.85	30.98	(35.85)	243.40
Total Dept 000		121,100.00	87.56	44.41	121,012.44	0.07
Revenues		121,100.00	87.56	44.41	121,012.44	0.07
<b>Account Category: Expenditures</b>						
<b>Department: 453 Preservation of Streets</b>						
203-453-702.000	Salaries	33,981.00	6,607.10	4,093.26	27,373.90	19.44
203-453-709.000	Social Security Tax Employer	3,058.00	591.26	179.17	2,466.74	19.33
203-453-718.000	Employee Insurance	8,500.00	1,482.82	741.41	7,017.18	17.44
203-453-718.150	Employee Contributions	0.00	(57.03)	(71.29)	57.03	100.00
203-453-725.000	Workers Compensation	750.00	750.00	750.00	0.00	100.00
203-453-752.000	Supplies	750.00	0.00	0.00	750.00	0.00
203-453-752.500	Supplies - Gravel	300.00	0.00	0.00	300.00	0.00
203-453-752.550	Cold Patch	200.00	0.00	0.00	200.00	0.00
203-453-767.000	Uniforms	200.00	19.33	19.33	180.67	9.67
203-453-801.000	Contracted Services	10,000.00	0.00	0.00	10,000.00	0.00
203-453-801.300	Brining	2,400.00	0.00	0.00	2,400.00	0.00
203-453-860.000	Transportation and Mileage	5,000.00	310.63	310.63	4,689.37	6.21
203-453-932.000	Equipment Repairs/Maintenance	3,000.00	0.00	0.00	3,000.00	0.00
203-453-943.000	Storage Fee	15,000.00	0.00	0.00	15,000.00	0.00
203-453-970.000	Capital Outlay	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 453 - Preservation of Streets		88,139.00	9,704.11	6,022.51	78,434.89	11.01
<b>Department: 455 Traffic Services</b>						
203-455-752.800	Supplies - Signs	1,000.00	811.24	811.24	188.76	81.12
203-455-801.200	Mowing/Tree Trimming	4,000.00	0.00	0.00	4,000.00	0.00
Total Dept 455 - Traffic Services		5,000.00	811.24	811.24	4,188.76	16.22
<b>Department: 456 Winter Maintenance</b>						
203-456-752.000	Supplies	500.00	0.00	0.00	500.00	0.00
203-456-752.400	Supplies - Salt	5,000.00	0.00	0.00	5,000.00	0.00
203-456-752.500	Supplies - Gravel	500.00	0.00	0.00	500.00	0.00
203-456-801.000	Contracted Services	20,000.00	0.00	0.00	20,000.00	0.00
203-456-943.000	Storage Fee	3,750.00	0.00	0.00	3,750.00	0.00
Total Dept 456 - Winter Maintenance		29,750.00	0.00	0.00	29,750.00	0.00
<b>Department: 457 Administration</b>						
203-457-809.000	Administration Fee	6,655.00	0.00	0.00	6,655.00	0.00
203-457-830.000	Audit	1,500.00	850.00	850.00	650.00	56.67
203-457-935.000	Liability & Property Insurance	1,250.00	1,440.00	0.00	(190.00)	115.20
Total Dept 457 - Administration		9,405.00	2,290.00	850.00	7,115.00	24.35
Expenditures		132,294.00	12,805.35	7,683.75	119,488.65	9.68
<b>Fund 203 - Local Streets:</b>						
TOTAL REVENUES		121,100.00	87.56	44.41	121,012.44	
TOTAL EXPENDITURES		132,294.00	12,805.35	7,683.75	119,488.65	

# REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 08/31/2023

GL Number	Description	23-24 Amended Budget	Normal	YTD Balance 08/31/2023 (Abnormal)	Activity For 08/31/2023 (Decrease)	Balance 08/31/2023 Normal	Available 08/31/2023 (Abnormal)	% Bdgdt Used
<b>Fund: 203 Local Streets</b>								
NET OF REVENUES & EXPENDITURES:		(11,194.00)		(12,717.79)	(7,639.34)		1,523.79	

# REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 08/31/2023

GL Number	Description	23-24 Amended Budget	YTD Balance 08/31/2023 (Abnormal)	Activity For 08/31/2023 Increase (Decrease)	Available Balance 08/31/2023 Normal (Abnormal)	% Bdgt Used
<b>Fund: 207 Road Patrol Milage</b>						
<b>Account Category: Revenues</b>						
<b>Department: 000</b>						
207-000-403.000	Road Patrol Milage	33,472.00	16,892.00	10,268.38	16,580.00	50.47
207-000-528.100	ARPA	10,628.00	0.00	0.00	10,628.00	0.00
207-000-664.000	Interest In Checking	0.00	5.95	1.52	(5.95)	100.00
Total Dept 000		44,100.00	16,897.95	10,269.90	27,202.05	38.32
Revenues		44,100.00	16,897.95	10,269.90	27,202.05	38.32
<b>Account Category: Expenditures</b>						
<b>Department: 000</b>						
207-000-801.000	Contracted Services	44,100.00	1,015.67	1,015.67	43,084.33	2.30
Total Dept 000		44,100.00	1,015.67	1,015.67	43,084.33	2.30
Expenditures		44,100.00	1,015.67	1,015.67	43,084.33	2.30
<b>Fund 207 - Road Patrol Milage:</b>						
TOTAL REVENUES		44,100.00	16,897.95	10,269.90	27,202.05	
TOTAL EXPENDITURES		44,100.00	1,015.67	1,015.67	43,084.33	
NET OF REVENUES & EXPENDITURES:		0.00	15,882.28	9,254.23	(15,882.28)	



# REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 08/31/2023

GL Number	Description	23-24 Amended Budget	YTD Balance 08/31/2023 (Abnormal)	Activity For 08/31/2023 (Decrease)	Available Balance 08/31/2023 Normal (Abnormal)	% Bdgt Used
<b>Fund: 590 Sewer</b>						
<b>Account Category: Revenues</b>						
<b>Department: 000</b>						
590-000-664.000	Interest In Checking	5.00	1.64	0.85	3.36	32.80
590-000-665.000	Interest on Investments	40.00	30.38	15.44	9.62	75.95
Total Dept 000		45.00	32.02	16.29	12.98	71.16
Revenues		45.00	32.02	16.29	12.98	71.16
<b>Account Category: Expenditures</b>						
<b>Department: 000</b>						
590-000-801.000	Contracted Services	800.00	0.00	0.00	800.00	0.00
Total Dept 000		800.00	0.00	0.00	800.00	0.00
Expenditures		800.00	0.00	0.00	800.00	0.00
<b>Fund 590 - Sewer:</b>						
TOTAL REVENUES		45.00	32.02	16.29	12.98	
TOTAL EXPENDITURES		800.00	0.00	0.00	800.00	
NET OF REVENUES & EXPENDITURES:		(755.00)	32.02	16.29	(787.02)	
<b>Report Totals:</b>						
TOTAL REVENUES - ALL FUNDS		847,849.00	89,366.34	57,068.62	758,482.66	
TOTAL EXPENDITURES - ALL FUNDS		918,802.00	91,625.38	52,894.61	827,176.62	
NET OF REVENUES & EXPENDITURES:		(70,953.00)	(2,259.04)	4,174.01	(68,693.96)	



## Village of Lake Isabella

### Zoning Board of Appeals

August 22, 2023

#### Regular Meeting

1010 Clubhouse Drive  
Lake Isabella, MI 48893

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The meeting was called to order at 5:30 PM by ZBA Chair Ervin.

**Members Present:** Balcom, Ervin, Grey, Howe, and Schofield

**Members Excused:** None

#### **Election of ZBA Chairperson:**

Grey made a motion, seconded Balcom, to appoint Ervin as Chair and Schofield as Vice-Chair. VOICE VOTE: MOTION CARRIED 5-0-0.

#### **Approval of Minutes:**

Schofield made a motion, seconded by Grey, to approve the minutes of the July 26, 2022, meeting. VOICE VOTE: MOTION CARRIED 5-0-0.

#### **Adoption of ZBA Bylaws:**

The ZBA reviewed the draft bylaws. The meeting date was corrected from the 4<sup>th</sup> Monday to the 4<sup>th</sup> Tuesday.

Grey made a motion, seconded by Balcom, to adopt the Bylaws as corrected. VOICE VOTE: MOTION CARRIED 5-0-0.

#### **Business:**

##### **1. Variance Application 2023-01; 1268 Queens Way:**

Manager Wolff presented a summary of the request before the ZBA. He reported that the Zoning Board of Appeals is being asked to grant two variances relating to the required side yard setback in the LR-1 District. Both variances would be from section 1232.A of the zoning code. This section establishes various minimum dimensional standards for lots. This includes required setbacks. The Applicant's home currently sits at the following side yard setbacks of 12 feet and 8 feet. The Applicant is seeking relief that would allow for new setbacks of 12 feet and 6 feet. This reduces both the minimum required side yard and the minimum total required side yards. Relief is sought to allow the Applicant to construct an addition on the northwest corner of their home, behind the garage.

Wolff reviewed the criteria in the ordinance to determine if a hardship exists that could justify granting a variance. He reported that the ordinance requires a request to meet at least seven of ten conditions. Based on his review of the application, he feels that the request meets seven of ten conditions in the ordinance, and the ZBA has grounds to grant a variance based on the circumstances presented.

The Applicants were present and did not add any additional details to the information that Wolff presented. They did note that the lot is roughly 22 feet narrower at the

water's edge than at the street, and the need for the variance is due to the narrowing of the lot as it moves from the street to the water.

Ervin opened the public hearing at 5:43 PM.

Public Comment: None

With no additional public comments, Ervin closed the public hearing at 5:44 PM.

ZBA Discussion:

The ZBA expressed its appreciation of the amendments made to the zoning ordinance in 2022 as it grants them greater flexibility in reviewing cases.

Grey made a motion, seconded by Howe, to grant the request based upon the documentation and other information submitted to the Board, public comment received by the Board during its meeting, visits to the site by individual Board Members, and knowledge and experience of the Board Members with land use within the Village, the Board adopts the following findings and decision to grant variances allowing for a reduction of two feet in the total required side yards, and a two-foot reduction to the minimum required side yard in the LR-1 District as found in Section 1232.2A of the zoning code:

1. The Board finds that granting a variance would not impair the public health, safety, or well-being; and,
2. The Board finds the request is not of so general or recurrent a nature that it would be more reasonable or practical for the Village to amend the provisions of the zoning regulation involved rather than to grant a variance for the condition or situation; and,
3. The Board finds that the request is not tied to a financial hardship of the Applicant that would otherwise prevent the Applicant from complying with the zoning code; and,
4. The Board finds that granting a variance reducing the total side yard setback by no more than two feet for a new total side yard setback of no less than eighteen feet is the minimum variance needed and is due to the unique shape of lot 612 of the recorded plat of Lake ISabella Plat #4.

VOICE VOTE: MOTION CARRIED 5-0-0.

Public Comments: None

Adjournment:

With no further business to conduct, Ervin adjourned the meeting at 5:47 PM.

Approved: \_\_\_\_\_

Carol Shannon, Village Clerk



# Village of Lake Isabella

**Village Council**  
**August 22, 2023**  
**Regular Meeting**  
1010 Clubhouse Drive  
Lake Isabella, MI 48893

Village President Torgerson called the meeting to order at 7:12 PM. Those in attendance recited the Pledge of Allegiance.

**Members Present:** Cueny, Davis, Kiel, Peavey, Shannon, & Torgerson

**Members Excused:** Laraway

**Agenda Approval:**

The meeting agenda was accepted without objection or modification.

**Consent Agenda:**

A motion was made by Kiel, seconded by Cueny, to approve the Consent Agenda as presented. ROLL CALL VOTE; YEAS: Cueny, Davis, Kiel, Peavey, Shannon, & Torgerson; NAYS: None. MOTION CARRIED.

**Reports:**

- **Village President:** Apologized for being late to the meeting. He also thanked everyone who supported the Lake & River Restoration Millage.
- **Village Manager:** Wolff discussed the Chip & Fog project that is nearing completion on the west side of the lake. He shared that, weather permitting, PK Contracting would be painting the traffic lines towards the end of the week.

Wolff shared that the ZBA approved a variance request earlier in the evening for 1268 Queens Way. He shared that the ZBA appreciated the changes made to the zoning ordinance last year that provided them additional flexibility when considering the merits of an application.

It was reported that BS&A will be onsite the week of August 28<sup>th</sup> to finalize the conversation of the Village's accounting software and the code enforcement software.

Wolff reported that the parking lot at the Village Hall would be sealed in the coming weeks.

Wolff also discussed a new page he is working on for the Village's website. This new page is dedicated to the Village's street network.

- **Sherman Township:** Sherman Township Trustee Grey stated that the Township's website is up and functional.
- **LIPOA:** None

**Public Hearings:** None

**Public Comment:**

- Jeff Grey of Pequena Drive stated the Township is considering using the abandoned easements from the original platting to run sewer lines when they are developed.

**Existing Business:** None

**New Business:**

1. **Draft Ordinance; Article IV Update:**

Wolff reported that at last month's meeting, the Council adopted Ordinance 2023-02. This ordinance was a comprehensive update of Article VI of the codified ordinances. With that review completed, three small Articles remain that need to go through a revision and update process. Those three Articles are:

- ARTICLE IV – TRANSPORTATION & STREETS
- ARTICLE VIII – TAXATION & BUSINESS REGULATION
- ARTICLE X – UTILITIES & CONSTRUCTION

Wolff presented the three sections of Article IV for the Council's review. Shannon asked about including golf carts in the ORV section. Wolff discussed the difference in Michigan law between golf carts and ORVs, and discussed that golf carts are regulated by the Michigan Vehicle Code, whereas ORVs are regulated by the Natural Resources and Environmental Protection Act.

After reviewing the draft, it was introduced by Torgerson, and a public hearing was set for the September meeting.

2. **Resolution 2023-15; Single Parcel Special Assessments:**

The Council considered a resolution to begin the single parcel special assessment process on two parcels that had been mowed by the Village earlier in the month. After discussing the circumstances prompting the mowing, the Council took no action on the proposed resolution.

3. **Resolution 2023-16; FY 2023-24 Budget Amendments:**

The Council was presented with a resolution amending the budget. Earlier in the day, the Finance Committee reviewed and recommended modification of the budget to allocate funds to begin preliminary testing and permitting work for the lake & river restoration project. The impact of these proposed amendments would be to re-obligate the remaining \$40,429 in ARPA funds from funding future obligations on lake and road patrol contracts with the Sheriff's Department. Those costs would now be shifted to the General Fund. The remaining ARPA funds would be used for the initial testing, permitting, and potential work on the lake and river restoration project before millage funds are collected in the summer of 2024.

Davis asked if these amendments are approved is there are sufficient cash reserves to address any emergencies that come up. Wolff reviewed the Balance Sheet with the Council and shared his opinion that there are sufficient cash reserves across the General Fund, Major Street Fund, and Local Street Fund.

Peavey made a motion, seconded by Cueny, to approve Resolution 2023-16. ROLL CALL VOTE; YEAS: Cueny, Davis, Kiel, Peavey, Shannon, & Torgerson; NAYS: None. MOTION CARRIED.

**Public Comments:**

- Jeff Grey of Pequena Drive discussed an upcoming fundraiser for one of the firefighters in the department.

**Council Comments:**

- Cueny thanked the members of the Lake Restoration Committee for the work on the special election.

**Adjournment:**

With no further business, the meeting was adjourned at 7:48 PM.

Approved: \_\_\_\_\_

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Carol Shannon, Village Clerk

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David K. Torgerson, Village President



## August 30, 2023 Meeting Minutes

A meeting of the Joint Lake & River Restoration Committee was called to order at 4 PM by committee chairperson Burmeister.

**LIPOA Members Present:** Burmeister and Dauffenbach  
**Village Members Present:** Laraway and Torgerson  
**At-Large Members Present:** Buchanan, Dambrosio, and Nelson

A motion was made by Dambrosio, seconded by Torgerson, to approve the minutes of the August 9, 2023, meeting. VOICE VOTE: MOTION CARRIED.

### Comments Submitted Before the Meeting:

Wolff shared that he was approached by a resident who was looking to “get put on the list” to have dredged materials dumped on their lot for fill dirt. He stated that he explained to the resident that the Committee had not discussed anything of that nature and that the final disposition of the spoils is contingent upon how that material tests for heavy metals.

Buchanan stated that the materials that are dredged will also need to dry out for some time before it can be used or moved for any purpose.

Wolff also shared that a vacant property owner came to the Village Hall to ask why the channel between Channel Drive West and Clubhouse was not included on the map. Burmeister spoke to that concern, highlighting the other side of that channel has several dock spaces for back lot owners and that dredging the channel in question would only benefit the lot owners in that location.

### Project Planning Discussion:

King discussed the lake bottom samples that have been collected from Riviera and South Park. He stated that they would be collecting samples from Birch Park the following day. After Birch Park, samples were planned to be collected from Par Beach and Outlot D.

King also shared that EGLE had approved the renewal of the drawdown permit. Laraway asked about the ability to obtain a permit for a ten-foot drawdown. Wolff stated that since drawdowns resumed in 2013, the most the state has authorized is six feet.

Torgerson discussed starting the drawdown earlier than mid-October to allow for better access to the lake bottom this winter.

There was a discussion about available funds. Wolff shared that the Village has allocated just over \$40,000 to be used in this phase of the project for testing and planning needs. King shared that the LIPOA approved spending up to \$15,000 to cover this round of testing.

Wolff discussed the need for the Committee to formally adopt a purchasing and bidding policy. He discussed that he would be presenting a resolution to the Council that exempts the

Committee from the Village's purchasing ordinance, provided the Committee has adopted its own policy for bidding and purchasing.

Peavey discussed getting a motor with a "spot lock" to ensure samples are collected from the correct locations.

Public Comments: None

The next meeting was set for September 20<sup>th</sup> at 4 PM.

The meeting adjourned at 4:56 PM.

DRAFT





## Village of Lake Isabella

### Planning Commission September 12, 2023 Regular Meeting Minutes

Planning Commission Chair Ervin called the meeting to order at 7:00 PM. The pledge of allegiance was recited by those present.

**Members Present:** Barringer, Grey, Laraway, Simon, Tafreshi, Wickert & Ervin

**Members Absent:** None

#### **Agenda Approval:**

Simon made a motion, seconded by Grey, to approve the meeting agenda as presented.

VOICE VOTE: MOTION CARRIED 7-0-0.

#### **Approval of Minutes:**

Grey made a motion, seconded by Tafreshi, to approve the June 13, 2023, meeting minutes.

VOICE VOTE: MOTION CARRIED 7-0-0.

#### **Village Manager Report:**

Manager Wolff reported that the Chip & Fog project on Queens Way, Bundy Drive, and Duquesa Drive is complete. He shared that the next meeting of the Lake Restoration Committee is scheduled for September 20th at 4 PM.

It was also reported that the LIPOA has submitted and been granted a new drawdown permit authorizing a six-foot winter drawdown. Wolff also discussed discussions at the county level concerning building a new recycling center. He stated that the County is exploring the development of a single-stream facility that could accommodate materials from surrounding counties.

There was also a discussion about the 2024 fireworks date. Wolff shared a possible scheduling issue with the Village's preferred date overlapping with the Weidman Days festival.

#### **Village Council Report:**

Laraway reported on recent meetings. He discussed several resolutions adopted by the Village Council and worked on updating the codified ordinances.

#### **Zoning Board of Appeals Report:**

Grey reported on the August 22, 2023, ZBA meeting. He shared that the ZBA approved a request for a side yard reduction on Queens Way.

**Public Hearings:** None

**Public Comments:** None

**Existing Business:** None

**New Business:**

1. **Redevelopment Ready Communities Program:**

Wolff reported that the Village was closing in on the final few items necessary to achieve Essential status in the RRC Program. He asked the Planning Commission to review the new member materials included in the packet. He also gave each member of the Planning Commission a copy of the Village's Public Participation Plan to review and offer comments as that is reviewed and updated later this year by the Village Council.

2. **2022 Zoning Ordinance Feedback:**

Wolff reported that since the updated zoning code went into effect, the feedback has been positive in terms of the changes that were made and the impact it has made on the development and review process. Notably, the ZBA was appreciative of the changes made, allowing them greater flexibility when it comes to reviewing variance applications.

He shared that two issues have surfaced that he wanted to alert the Planning Commission to if they wanted to review in greater detail. The first issue is about Group Day Cares. Group Day Care homes provide care for between 8 and 14 children. In the previous version of the zoning code, these were permissible as Special Land Use in both the LR-1 and LR-2 zoning districts. In the 2022 update, that option was removed from the code. The only zoning district that allows for Group Day Care homes is the LR-5. Family Day Care homes (1 to 7 children) are permitted use in LR-1, LR-2, LR-5, and AR districts.

Wolff stated that the Village recently had an individual who was looking for approval to establish a Group Day Care home in the Village but could not accommodate that as the property in question is zoned LR-1. He was approved for a Family Day Care home.

The second issue concerns the impervious surface limit on the platted lots along Coldwater Road in the Golf Estates #2 plat. Wolff stated that there is a cap of 35% of impervious surface coverage. There was considerable time and discussion regarding stormwater along Coldwater Road. The combination of heavy soils, seasonally high water table, and lack of storm sewers creates a legitimate issue for drainage in this area of the community. The typical lot in this area is 75X160, which would allow 4,200 square feet of impervious surface coverage.

The Planning Commission discussed both concerns but took no further action.

3. **2024 Master Plan Review/Update:**

The Planning Commission began its discussion of reviewing and updating the Master Plan in 2024. Copies of the Master Plan were provided to all members, as well as a document from MEDC that highlights important items to consider when reviewing a Master Plan.

The Planning Commission discussed the value of doing a community survey as part of the update and reviewing past surveys to see what issues should be included in the survey. The Planning Commission also discussed the Village-owned lots along Drew Road in Lake Isabella North. Options for this property that were discussed were additional housing, a small solar field, and a cemetery. The Planning Commission was

asked to review the current Master Plan and be ready to discuss updating the document at a future meeting.

4. Next Meeting:

The next meeting was set for the regular meeting date in November. Reviewing the first draft of the Master Survey was identified as a priority for that meeting agenda.

**Public Comments:** None

With no further business, Ervin adjourned the meeting at 8:14 PM.

Approved: \_\_\_\_\_

\_\_\_\_\_  
Carol Shannon, Village Clerk



# Village of Lake Isabella

September 19, 2023  
Village Council Meeting

## Village Manager's Report

- **Permits**: Attached is a year-to-date list of permits approved by the Village. In addition, I am aware of at least two more new home permits being worked on, and we had a homeowner pick up an application for a detached garage.
- **Code Enforcement**: Attached is a report for year-to-date Code Enforcement activity. With migrating from Comcate to BS&A software, reporting will look slightly different moving forward. I've attached the report through the end of August.

We will also be taking our Code Enforcement Vehicle in for a recall this week. There is a recall involving the rear toe links. We have already replaced them on the passenger side and will submit a request to Ford for reimbursement. We plan to have the driver-side toe link replaced via the recall notice.

- **Blight Waiver**: We had a request earlier this month for a temporary exemption to blight enforcement. There has been the ability to seek a waiver or variance for many years. This is the first request we've had under this provision. I've included a copy of that section of the blight code for your review. I would like feedback from the Council concerning this option and what process you would like to see followed in the future if anyone seeks relief again. In the case in question, we were able to resolve the issues in a satisfactory way with the property owner.
- **Staples Credit Card**: We were recently informed that Citibank has ended its relationship with Staples. The Village has had a credit card with Staples for over 20 years. We use Amazon far more than Staples, and I will look at applying for an Amazon card to replace the Staples Card and hopefully be able to get us enrolled in a rewards-type program.
- **Streetlight Request**: We have a request and are seeking a quote from Tri-County for a streetlight at El Camino Grande and Queens Way. I've attached a copy of our policy on streetlights for the Council's review. Once a quote is received from Tri-County, this will be on the Agenda for the Council to consider.
- **Redevelopment Ready Communities Program**: We are closing in on the final few items remaining to achieve Essential status on the RRC program. One of the items on our to-do list is a review and update of our Public Participation Plan. I've attached a copy for your review. This policy needs an update, and I welcome any feedback that you have concerning methods or priorities.

- **Drew Road Voters**: We are working with the Sherman Township Clerk to resolve an issue in the Qualified Voter File. We received a tax bill from a resident with a Drew Road address that asked about paying taxes when they are not allowed to vote in Village elections. In following up with the Clerk, the QVF does not show their address as being a Village location.
- **Master Plan**: In 2024, the Village will need to review and consider updates to the Master Plan. The Planning Commission began discussing that at its meeting earlier this month. One topic that I think should be a high priority for the Village is the future of our lots in Lake Isabella North. The Planning Commission was interested in the previous drawings that show a cemetery in some of this area. Another topic that has been discussed is a small solar garden. This would be less than “utility-scale” sized as our property is roughly 5 acres.
- **MDOT Category B Grant Status**: MDOT has yet to announce awards for funding Category B projects. I expect to hear from them in the near future.
- **Street Signs**: We are beginning a full replacement of our street name signs. Part of this process will be moving all of these signs to taller poles. We have traditionally used 10-foot posts but will be moving to 12-foot. In the past several months, we have seen several signs vandalized. In all instances, the lower nameplate has been broken off from the pole. This has not been limited to a single area of the Village, but all are similar in nature.
- **Drawdown Permit**: The LIPOA has secured a renewal on the EGLE permit authorizing a 6' Drawdown of the lake.
- **Final Codification Update**: On next month's Agenda will be the first draft of the final two sections of our ordinance to update and recodify. By waiting until next month, I'll be able to have both Articles included, which will save us the cost of 1 publication in the Morning Sun.



**Village of  
Lake Isabella**

**2023 Permit List**

Permit #	Name/Business	Property Address	Purpose	Date	Plat
1	MQ Property Management, LLC	1025 Barcelona Drive	New Home - Permit Renewal	1/12/2023	Forest 2
2	Bruce & Michelle Rand	1051 Vallado Drive	Accessory Structure	1/18/2023	Woods 1
3	Scott Lambert	1047 Crown Point	Detached Garage	2/10/2023	Plat 1
4	Consumer's Energy	1011 Bishop Lane	Utility Service	2/24/2023	C.E.
5	Justin Mitchell	1032 Castle Drive	Detached Garage	Waiting until fall	Plat 1
6	John & Shannon Kozinski	1044 Fairway Drive	New Home	3/9/2023	G.E. 1
7	Jeff & Nora Ragland	1048 Crown Pointe	Deck Addition	3/16/2023	Plat 1
8	John & Shannon Kozinski	1044 Fairway Drive	Driveway	3/22/2023	G.E. 1
9	Brian & Julie Chippeway	1015 Isabella Vista	Detached Garage	3/23/2023	North
10	William Beutler	1060 Queens Way	Driveway	3/24/2023	Unplatted
11	Robert & Anita Battleshaw	1009 Putter Drive	Shed	3/27/2023	G.E. 1
12	Consumer's Energy	1017 Fairway Drive	Utility Service	4/12/2023	G.E. 1
13	Scott Brinks	1182 Clubhouse Drive	Driveway	4/17/2023	Golf Estates 2
14	Scott Brinks	1184 Clubhouse Drive	Driveway	4/17/2023	Golf Estates 2
15	Steve Galassini	1200 Clubhouse Drive	Driveway	4/17/2023	Golf Estates 2
16	Leslie Walton & Anne McLellan	1142 Fairway Drive	New Home	4/20/2023	G.E. 1
17	Ben Wright	1155 Clubhouse Drive	Driveway	4/25/2023	Golf Estates 2
18	Consumer's Energy	1044 Fairway Drive	Utility Service	4/28/2023	G.E. 1
19	Alberta McBride Living Trust	501 N. Coldwater Rd	Replace Deck	5/1/2023	C.E.
20	Bruce & Michelle Rand	1051 Vallado Drive	Fence	5/4/2023	Woods 1
21	Scott Brinks	1182 Clubhouse Drive	New Home	5/4/2023	Golf Estates 2
22	Jason Peavey	1109 Lincoln	Driveway	5/10/2023	Plat 3
23	Ben Wright	1155 Clubhouse Drive	Fence	5/12/2023	Golf Estates 2
24	LIPOA	1096 Queens Way	Fence	5/16/2023	Unplatted
25	Cory & Jaime Schafer	1065 Circle Drive	Detached Garage	5/19/2023	Golf Estates 2
26	Peter & Mary Krasun	1052 Vallado Drive	Attached Garage	5/22/2023	Woods 1
27	Jason Benzinger	4020 Castle Drive	Shed	5/23/2023	Plat 1
28	Juli Sisung	1087 Clubhouse Drive	Addition	5/23/2023	G.E. 1
29	Todd L Levitt	2006 Castle Court	Shed	5/24/2023	Plat 1
30	Doug and Dawn Neff	1033 Essex Drive	Expand Deck	5/24/2023	Plat 3
31	Tony & Linda Clouse	1005 Peninsula Drive	Detached Garage	5/24/2023	Golf Estates 2
32	Gary & Nettie Uplinger	3012 Sequoia Ct	Fence	5/25/2023	Woods 1
33	Patrick Bothe	1033 Granada Dr	Shed	6/1/2023	Plat 2
34	Jon & Holli Crowley	1263 Queens Way	Addition	6/9/2023	Plat 3
35	Richard & Kathleen Most	1007 Carmen Drive	Addition	6/12/2023	Forest 1
36	Dave & Debra King	1118 Queens Way	Driveway	6/16/2023	Forest 2
37 (SLU 23-01)	Eric & Kim Pluff	1008 Southport	Accessory Structure	6/26/2023	Plat 3
38	Steve & Verda Hanrahan	1011 Peninsula Drive	New Home	6/26/2023	Golf Estates 2
39	Little Flower Barn (Mike Fiorillo)	565 N. Coldwater Road	Addition	6/28/2023	Unplatted
40	Consumer's Energy	1142 Fairway Drive	Utility Service	7/6/2023	G.E. 1
41	Joyce & Richard Swan	Par Drive	Driveway	7/7/2023	Golf Estates 2
42	Peter Gilgen	1116 Clubhouse Drive	Shed	7/11/2023	Golf Estates 2
43	William Hedrich	2007 Duquesa Ct.	Shed	7/21/2023	Plat 3
44	Dean Willard	1018 Parkview Drive	Shed	7/24/2023	Golf Estates 2
45	Matthew Sawade	1010 Par Drive	Driveway	7/26/2023	Golf Estates 2
46	Neil & Kennda McDonnell	1095 Bundy Drive	Deck Addition	7/31/2023	Platinus Point
47	Dave Powell	1002 Wedge	Fence	8/1/2023	Golf Estates 1
48	Tim Wolff	1070 Bundy	Fence	8/4/2023	Plat 4
49	Justin Mitchell	1030 Castle	Deck Replacement	8/4/2023	Plat 1
50	Richard Hevelhorst	1196 Queens Way	Shed Replacement	8/8/2023	Plat 4
51	Joe Claybaugh	1022 Pueblo Pass	New Home	8/10/2023	Foresta Verde
52	Robert Hollingsworth	1000 Vallado	Fence	8/15/2023	Woods 1
53	Larry Wilson	1004 Trebuh Ct	Shed	8/15/2023	Whispering Pines
54	Penny Vermurlen	1002 El Camino Grande	Fence	8/23/2023	Lake Isabella North
55 (Var 23-01)	Larry Latham	1268 Queens Way	Addition	8/23/2023	Plat 4
56	Rick Bishop	1105 Bundy Drive	New Home & Detached Garage	8/23/2023	Platinus Point
57	John Gottleber	1052 El Camino Grande	Ditch Fill-in	8/23/2023	North
58	John Gottleber	1052 El Camino Grande	New Home & Attached Garage	9/11/2023	North
59	Matt & Krisandra Rondy	1010 Monterrey Trl	Family Day Care	8/31/2023	South
60					

## Code Enforcement Report (8/31/2023)

Violation	Count
Blight - Long Weeds/Grass	64
Blight - Junk Items	60
Blight - Unlicensed Vehicle	28
Blight - Junk/Inoperable Vehicle	19
Trailer/RV - Unlicensed	8
Animal - Dog License	6
Blight - Parking in Yard	6
Blight - Dangerous Structure/Site	5
Animal - Dog Running at Large	4
Blight - Vehicle Repair	4
Animal - Excessive Dogs	3
Animal - Nuisance Barking	3
Blight - Building Materials	3
Blight - Exterior Condition	3
Blight - Household Trash	3
Streets - No Parking Violation	3
Trailer/RV - Inoperable Unlicensed Trailer	3
Trailer/RV - Vacant Lot	3
Blight - Unfinished Construction	2
Noise - Distrubing the Peace	2
Trailer/RV - Excessive Number	2
Zoning - Fencing Without Permit	2
Zoning - Illegal Camping	2
Animal - Public Nuisance Vicious Dog	1
Blight - Broken Window/Door	1
Blight - Brush Pile	1
Blight - Commercial Vehicle	1
Blight - Deteriorated Structure	1
Blight - Used Building Materials	1
Blight - Vehicle in Yard	1
Incident - Fire Dpt. Assist	1
Incident - General Assist	1
Misc - Illegal Burning	1
Streets - No Right of Way Permit	1
Zoning - Structure Completion	1
<b>TOTAL</b>	<b>250</b>

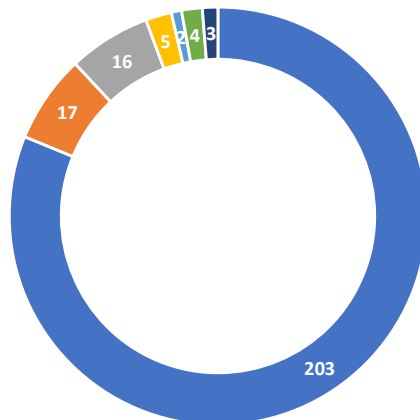
Month	Violations Opened	Violations Closed	Cases Opened	Cases Closed	Civil Infractions
January	9	1	7	3	1
February	7	1	7	2	0
March	14	12	10	13	4
April	11	7	8	6	6
May	23	10	22	10	2
June	55	48	43	48	2
July	111	96	79	70	9
August	20	15	5	86	1
September	0	0	0	0	0
October	0	0	0	0	0
November	0	0	0	0	0
December	0	0	0	0	0
<b>Year-to-Date</b>	<b>250</b>	<b>190</b>	<b>181</b>	<b>238</b>	<b>25</b>

Open Violation (9/15) 14

Vehicle Milage (9/15): 53,765



Violations by Category



■ Blight ■ Animal ■ Trailer/RV ■ Zoning ■ Noise ■ Misc ■ Parking

# Enforcements Closed by Month

09/15/2023

1/1

Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Blight	0	0	0	0	0	0	0	0	2	0	0	0	2
Soliciting	0	0	0	0	0	0	0	0	1	0	0	0	1
Zoning	0	0	0	0	0	0	0	0	1	0	0	0	1
TOTALS:	0	0	0	0	0	0	0	0	4	0	0	0	4



property tax records) by registered mail or maybe posted in a conspicuous place upon the vacant or unoccupied property. Such removal by the Village of Lake Isabella shall not excuse or relieve any person of the obligation imposed by this Chapter, to keep the property free from the storage or accumulation of junk, trash, junk automobiles, or abandoned vehicles, or parts of either, nor from the penalties for violation thereof.

If the Village of Lake Isabella has caused the removal of any such matter or paid for its removal, it shall be the duty of the Village Manager to forthwith demand payment thereof from the owner, possessor, or occupant of such lands, either personally, or by notice by mail. If the owners, possessor, or occupant of such lands shall fail or neglect to pay the said charges within thirty (30) days after presentation of a statement, either personally or by mail, the Village Manager shall certify said account to the Village Assessor, who shall cause such expenditure to be levied upon the lands on behalf of which said expenditure was made, and the same shall thereupon become a lien upon said land and shall be added to the next Village tax roll and be collected in the same manner as other Village special assessments are collected.

#### **5. Request for Temporary Waiver**

Should the owner or occupant of such land within the Village of Lake Isabella, before or after receiving any notice as referenced within this Chapter, desire to seek a temporary waiver from any of the requirements of this Chapter, such person shall have the right to request in writing the Village Council grant a temporary waiver from any or all of the requirements contained within this Chapter for a period of time not to exceed ninety days (90). Any such request shall contain information as to why the temporary waiver is necessary and what plans exist to correct the violation in a timely manner.

The filing of a proper application for a temporary waiver, together with the payment of any required fee, shall temporarily suspend the obligation to comply with any noticed violation of this Chapter until a decision on any such variance application has been rendered by the Village Council.

Any person who files such an application for a temporary waiver, which is later denied, shall have five days after notice of said denial in which to comply with all the provisions of this Chapter.

## **Village of Lake Isabella**

### **Streetlight Policy - 2009**

#### **Purpose**

The purpose of this plan is to ensure that adequate measures are taken by the community of Lake Isabella to preserve the aesthetic beauty of the evening sky by reducing light pollution from streetlights to the extent possible while still ensuring the safety of pedestrian and motor traffic on the public streets of the Village of Lake Isabella by providing soft light at street intersections where traffic conditions present a higher risk of traffic accidents.

#### **Locations**

At the time of the adoption of this plan, the Village of Lake Isabella maintains streetlights in the following locations:

- Queens Way & Duquesa Drive
- Queens Way (In front of the LIPOA office)
- Queens Way and Drew Road
- Coldwater Road & El Camino Grande
- Coldwater Road & Bishop Lane
- Coldwater Road & Fairway Drive
- Coldwater Road & Bonanza Lane
- Coldwater Road & Clubhouse Drive
- Coldwater Road & Baseline Road
- Coldwater Road & Birdie Lane
- River Road & Brinton Road
- Clubhouse Drive & Fairway Drive

It is desired that all lights used shall be “pole and arm” fixtures or a more pedestrian-friendly and shielded fixture. To the degree practical, the Village will work with Homework’s Tri-County to ensure bulbs used will consume the least amount of energy possible to produce sufficient light over the roadway intersection.

#### **Additional Lighting Requests**

Requests for additional streetlights shall be submitted to the Village Council. The Council shall review the request and determine whether or not the placement of a new streetlight would have a marked increase in traffic and/or pedestrian safety.

#### **Illumination**

The utmost concern and attention is warranted to ensure that lighting preserves the night sky. To this purpose, the Village uses 100w sodium bulbs wherever possible. As new technology emerges in the field of LED lighting, the Village will re-evaluate the current inventory of fixtures to ensure that the least amount of light is used to accomplish the goals and objectives of this plan and the needs of the community.



# Village of Lake Isabella Public Participation Strategy

## Introduction

The Public Participation and Engagement Strategy is intended to be a resource to staff of the Village of Lake Isabella (hereafter “the Village”) when communicating and engaging with members of the Lake Isabella community.

## Philosophy

- The Village recognizes that an educated, informed, and engaged citizenry is essential to the present and future success of our community.
- The Village will meet or exceed all applicable federal, state, and local statutory requirements for public notice and participation.
- The Village will strive to be clear, consistent, and comprehensive, and creative in all communications with and engagement of the public.
- The Village will work towards reaching a broad and representative cross-section of stakeholders of the community.
- The Village will be attentive to the needs of stakeholders who face barriers to participation in the village affairs, including but not limited to cultural, linguistic, physical, and socio-economic barriers.
- The Village will regularly evaluate the use of various methods of communication and engagement and make adjustments to this strategy as needed.

## Stakeholders

The Village recognizes that the stakeholders for each project or initiative will be different. The following is an extensive but not comprehensive list of common stakeholders with which communications or engagement should be considered.

These stakeholder’s groups are also likely partners in communication with the community through their meetings, publications, and other avenues.

- Village Council
- Village Boards and Commissions
- Residents & Property Owners
- Business Owners

- Property Owner Associations
- Chippewa Hills School District
- Saginaw Chippewa Indian Tribe
- Isabella County
- Sherman & Broomfield Townships
- Nottawa-Sherman Twp. Fire Department
- East Michigan Council of Governments
- Isabella County Road Commission
- Isabella County Transportation Commission
- Relevant state agencies
- Other interest groups

## **State and Local Regulations**

The Village will meet or exceed all applicable federal, state, and local statutory requirements for public notice and participation.

## **Boards and Commissions**

The Village aims to provide residents and community members with various and extensive ways in which to participate in local government. One of the most important ways residents can participate is through service on a Village board or commission.

### **Village Council**

The Village Council is the legislative and policy-making body for the Village government. Seven members are elected at large for staggered four-year terms. The President, President Pro Temp, Clerk and Treasurer are selected by the Council. The council also hires the Village Manager, who is responsible for the day to day administration of the Village government.

### **Planning Commission**

The Planning Commission is a seven-member citizen advisory board, whose task is to guide the physical development of the Village and advise the Village Councils on a suggested policy for growth. Members are appointed by the Village President and serve staggered three-year terms without pay.

### **Zoning Board of Appeals**

The Village Zoning Board of Appeals is a seven-member board (five regular members and two alternates) citizen advisory board responsible for hearing appeals on decisions regarding

enforcement of the Zoning Ordinance. Board members are appointed by the Village President and serve staggered three-year terms without pay.

## **Public Meetings**

All meetings of the Village Council and its various boards and commissions shall be open to the public in accordance with the Open Meetings Act (PA 267 of 1976 as amended), except closed session meetings as provided for in the Act.

Public notice of meetings shall be given in accord with the Act.

All meetings shall be held in a facility accessible to persons with disabilities and the Village shall provide reasonable accommodations. Individuals with disabilities requiring reasonable accommodations or services should contact the Village Hall.

Interested persons are encouraged to contact the Village Hall or check the Village's website at [www.lakeisabellami.org](http://www.lakeisabellami.org) in order to review the schedule of public meetings.

Individual boards and commissions hold public meetings pursuant to their respective bylaws and state and local statutes. Meeting agendas and packets are made available on the Village's website in advance of each meeting.

Meeting minutes are coordinated by the staff and posted on the Village's website following approval by said board commission.

## **Public Comments**

Opportunities for public comment are available at any meeting of the Village Council or Village boards and commissions pursuant to their respective bylaws. The meeting agenda allows for public comments under the 'Public Comment' section. The participation of interested persons shall be recorded in the meeting minutes. Approved meeting minutes are made available to the public through various methods, including being posted on the Village's website.

## **Public Hearings**

The Village Council and its various boards and commissions holds public hearings when called for in their local and state enabling legislation, or when otherwise prudent, to provide the opportunity for public comment on specific topics.

## **Village Council**

The Village Council holds public hearings that are required under local and state statute. Notices are published in the Morning Sun. Additional notification by mail occurs as required under local and state statute.

### **Planning Commission**

Notification of a public hearing before the Planning Commission is published in the Morning Sun in accordance with state statute and provided by mail to the owners and occupants of property within 300 feet of the subject property.

### **Other Boards and Commissions**

Public hearings are held as needed and pursuant to their respective bylaws. Public hearings are noticed as required in advance of the meeting.

## **Planning & Development**

Public participation and engagement is a critical component of all projects, and proper planning is curial to ensure the appropriate stakeholders are reached.

Prior to seeking to inform, educate, engage, or partner with the community on a specific project or issue, Village staff are encouraged to consider the following questions:

- What is the objective of this participation or engagement? Is it to inform, educate, engage, or partner with the community?
- What are the minimum requirements for public participation and engagement under local and state statutes related to this project or issue?
- Who are the key stakeholders?
- What are the key messages?
- How much time is available?
- What is the budget for this issue?
- Are there limitations on how the public can impact the outcome of the project or issue? For example, notifying the public about an emergency repair versus development of a new Village program.
- What methods are most likely to reach these groups? Multiple methods may be necessary to reach different stakeholder groups for one project.
- Is this a large or potentially controversial project? Additional outreach may be necessary.
- Has the developer requested assistance in outreach efforts? If so, staff should assist in providing appropriate contact information to the impacted stakeholders. Developers are strongly encouraged to begin the engagement process early in their planning and

permitting process. The Village will make available at reasonable times the Council Chambers for developers to meet with interested members of the community.

## **Evaluation**

Ongoing evaluation of methods is necessary in order to ensure successful engagement of the community. Surveying participants is one means by which methods can be evaluated.

Results of these surveys will be used to refine this document, will inform future participation and engagement strategy development, and will be shared with staff and the public as a measure of how the Village is doing.

Each plan and project shall include a Public Participation Review. The Public Participation Review sample can be found in Appendix B. Documentation will contribute to a public participation process that is continuously evolving to better obtain public input. To insure that methods are effective, the toolbox will be reviewed annually and updated when necessary. Methods that have failed will not be removed from the toolbox, but will be reviewed and documented so that the same mistakes will not be made in the future.

## **Communicating Results**

The Village will publicly communicate all results of community input on planning and development issues. The Village will utilize one or more of the “Inform” methods to relay results back to the public.

## **Toolbox**

Public participation and engagement is a critical component of all projects, and the Village has numerous methods of public participation and engagement at its disposal. Each method offers distinctive benefits and limitations. Most projects and issues will require a combination of methods for comprehensive participation and engagement.

The use of the Village website or social media should be conducted in accordance with guidelines developed by the Village Hall.

Appendix A contains a list of participation and engagement methods used by or available to the Village along with factors relevant to their usage. This list will continue to evolve as methods change over time.

## Appendix A

Method	Required by law in Certain Circumstances	Level of Participation			
		Inform	Educate	Engage	Partner
Door to Door, including Door Tags		X	X	X	
Newsletter		X	X		
Website		X	X		
Open House		X	X		
Items Specific Webpage		X	X		
YouTube		X	X		
Facebook		X	X	X	
Community Calendar		X	X		
Village Hall Display Case Posting	X	X			
Emailed Notices		X			
Code Red		X			
Newspaper Ad	X	X			
Press Release		X			
Yard Signs		X			
Association Meetings		X	X	X	X
Focus Groups				X	
Ad-hoc Committees				X	X
Public Hearings	X			X	
Surveys				X	



## Appendix B

Community Event Satisfaction Survey
Event:
How did you hear about this event?
Was this event held at a convenient location and time? What time or location would have been more ideal?
Are you glad you came to the event? How would you improve it?

Internal Public Participation Evaluation
Type of public participation:
Date and Time:
How was the event advertised?
Where was the event held?
How many people attended? Was there a group under-represented? Over-represented?
Who facilitate the event?
What ways could the event have been improved?



# **Village of Lake Isabella**

**September 19, 2023  
Village Council Meeting**

**Public Hearing #1**

## **Proposed Ordinance 2023-03 Hearing Template**

1. The meeting chair opens the Public Hearing.
2. The Village Manager presents an overview and summary of the proposed ordinance.
3. Questions and Comments from the Village Council.
4. The Public Hearing is then opened to the public for comments and questions.
5. Once the public portion of the hearing is concluded, the floor is turned over to the Village Council for any additional discussion.
6. The Public Hearing is closed.
7. Action may be taken on the proposed ordinance.

VILLAGE OF LAKE ISABELLA  
ISABELLA COUNTY  
NOTICE OF PUBLIC HEARING

Proposed Ordinance 2023-03

Notice is hereby given that the Village Council of the Village of Lake Isabella will hold a public hearing on Tuesday, September 19, 2023, as part of a Regular Meeting beginning at 7 PM local time. The purpose of the public hearings is to receive comments and questions on proposed Ordinance 2023-03. The location of the public hearing will be the Lake Isabella Village Hall, 1010 Clubhouse Drive, Lake Isabella, MI 48893.

The purpose of this Ordinance is to amend various sections of the Codified Ordinances of the Village of Lake Isabella contained in Article IV. The amendments in this Ordinance are intended to address various grammar issues, update regulations, and ensure consistent formatting with the other Codified Ordinances.

Information may be obtained, including a copy of the proposed Ordinance at the Village Hall at the above address between the hours of 8 AM to 4:30 PM, Monday through Friday. Written comments may be submitted in advance of the public hearing to the Village Clerk at the address below or via email at [office@lakeisabellami.org](mailto:office@lakeisabellami.org).

Carol Shannon  
Village Clerk  
1010 Clubhouse Drive  
Lake Isabella, MI 48893  
(989) 644-8654

## **Village of Lake Isabella**

1010 Clubhouse Drive  
Lake Isabella, MI 48893

### **PROPOSED ORDINANCE 2023-03**

#### **ARTICLE IV UPDATE**

The Village of Lake Isabella hereby ordains:

#### **SECTION 1: PURPOSE**

The purpose of this Ordinance is to amend various sections of the Codified Ordinances of the Village of Lake Isabella contained in Article IV. The amendments in this Ordinance are intended to address various grammar issues, update regulations, and provide consistency in formatting adopted ordinances. It is further the intent of these regulations to provide for and ensure the public's general health and well-being and to protect property values by eliminating and regulating nuisance activities that are detrimental to people and property.

#### **SECTION 2: CHAPTERS AMENDED**

This Ordinance will amend the following Chapters to read as attached hereto:

- 402 – Traffic Code
- 412 – ORVs
- 422 – Parking Regulations

#### **SECTION 3: SEVERABILITY**

In the event that any section or sections, provisions, phrases, or words of this Ordinance shall be found to be invalid by a court of competent jurisdiction, such holding shall not affect the validity or the enforceability of the remaining sections, provisions, phrases, or other words of this Ordinance.

#### **Section 4: Ordinances Repealed**

All ordinances and/or parts of ordinances in conflict with or inconsistent with this Ordinance are hereby repealed to the extent of any such conflict or inconsistency.

#### **Section 5: Effective Date**

This Ordinance shall take effect and be in force upon the expiration of 7 days after the date when the notice of adoption for this Ordinance is published in a newspaper of general circulation in the Village of Lake Isabella. This Ordinance and attached document shall be codified, edited for typos and grammatical errors, and enumerated in accordance with the codification procedure of the Village of Lake Isabella.

###

We, the undersigned President and Clerk of the Village of Lake Isabella, Isabella County, State of Michigan, do hereby certify that the above and foregoing Ordinance, known as Ordinance #2023-03 “**ARTICLE IV UPDATE**” of the Village of Lake Isabella, was adopted in the following manner with at least seven days elapsing between the publication of the public hearing for the Ordinance and the enactment by the Village Council at a regular or special meeting of the Lake Isabella Council, offered by councilmember \_\_\_\_\_, and seconded by councilmember \_\_\_\_\_. Initially introduced by Councilmember Torgerson.

<b>Village Council Introduction</b>	<b>August 22, 2023</b>
<b>Village Council Public Hearing</b>	
<b>Village Council Enactment</b>	

The vote to adopt this Ordinance was taken by roll call, with the “yeas” and “nays” recorded as such.

YEAS: \_\_\_\_\_  
NAYS: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

Dated at Lake Isabella, Michigan, this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Village Council President  
David Torgerson

\_\_\_\_\_  
Village Clerk  
Carol Shannon

## **~~UNIFORM~~ TRAFFIC CODE**

### **1. Uniform Traffic Code Adopted**

The Uniform Traffic Code for cities, townships, and villages promulgated by the Director of State of Police and published in the 1979 edition of the Michigan Administrative Code and amendments as published in the Quarterly Supplement No. 5 to the 1979 edition of the Michigan Administrative Code, in accordance with 1956 PA 62, is hereby adopted by reference as in this ordinance modified.

### **2. References in Uniform Traffic Code**

References in the Uniform Traffic Code for cities, townships, and villages to “governmental unit” shall mean the Village of Lake Isabella.

### **3. Uniform Traffic Code Penalties**

The penalties provided by the Uniform Traffic Code for cities, townships, and villages are adopted by reference.

### **4. Michigan Vehicle Code**

The Michigan Vehicle Code, Public Act 300 of 1949, as amended, and all future amendments and revisions to the Michigan Vehicle Code when effective in this state are incorporated and adopted by reference.

### **5. References in Michigan Vehicle Code**

References in the Michigan Vehicle Code to “local authorities” shall mean the Village of Lake Isabella.

### **6. Michigan Vehicle Code Penalties**

The penalties provided by the Michigan Vehicle Code are adopted by reference, provided, however, that the village may not enforce any provision of the Michigan Vehicle Code for which the maximum period of imprisonment is greater than 93 days.

### **7. Notice to Publish**

The Village Clerk shall publish this ordinance in the manner required by law and shall publish, at the same time, a notice stating a complete copy of the Uniform Traffic Code and Michigan Vehicle Code is available to the public at the Village Hall for inspection.

## ORVs

### 1. Definitions

As used in this Chapter, the following words are hereby defined as follows:

- A. Driver's License means any driving privileges, license, temporary instruction permit, or temporary license issued under the laws of any state, territory, or possession of the United States, Indian country as defined in 18 USC 1151, the District of Columbia, and the Dominion of Canada pertaining to the licensing of person to operate motor vehicles.
- B. Operate means to ride in or on and ~~to be in actual physical control of the operation of an ORV/ATV~~ be in actual physical control of an ORV/ATV operation.
- C. Operator means a person who operates, or is in physical control of the operation of an ORV.
- D. ORV or Vehicle means a ~~motor~~ motor-driven off-road recreation vehicle capable of ~~cross~~ cross-country travel without benefit of a road or trail, on or immediately over land, snow, ice, marsh, swampland or other natural terrain. - ORV includes, but is not limited to, a multi-track or multi-wheel drive vehicle, an ATV, a motorcycle or related 2-wheel, 3-wheel, 4-wheel, or 6-wheel vehicle, an amphibious machine, a ground effect air cushion vehicle, or other means of transportation deriving motive power from a source other than muscle or wind. ORV or vehicle does not include a registered snowmobile, a farm vehicle being used for farming, a vehicle used for military, fire, emergency, or law enforcement purposes, a vehicle owned and operated by a utility company or an oil or gas company when performing maintenance on its facilities or on the property over which it has an easement, a construction or logging vehicle used in the performance of its common function, or a registered aircraft.
- E. Road means a Major or Local Street owned and maintained by the Village of Lake Isabella.
- F. Safety Certificate means a certificate issued pursuant to Public Act 451 of 1994, as amended, or a comparable ORV safety certificate issued under the authority of another state or a province of Canada.
- G. Shoulder means that portion of the road contiguous to the roadway generally extending the contour of the roadway, not designed for vehicular travel but maintained for the temporary accommodation of disabled or stopped vehicles otherwise permitted on the roadway.
- H. Visual Supervision means the direct observation of the operator with the unaided or normally corrected eye, where the observer is able to come to the immediate aid of the operator.

### 2. Streets Closed to ORV Traffic

All public streets in the Village of Lake Isabella shall be open to ATV/ORV traffic via this ordinance except Coldwater Road, which is a "Primary Road," owned and maintained by the Isabella County Road Commission.

### 3. Operating Rules

Except as set forth herein or otherwise provided by law, an ORV meeting all of the following conditions may be operated on a road in the Village of Lake Isabella:

- A. At a speed of not more than 25 miles per hour, or a lower posted ORV speed limit.
- B. On the far right-hand side of the maintained portion of the roadway.
- C. By a person not less than 12 years of age.
- D. With the flow of traffic.
- E. In a manner ~~which~~ that does not interfere with traffic on the road.
- F. While traveling single-file, except when overtaking or passing another ORV or golf cart.
- G. While displaying a lighted headlight and a lighted taillight at all times.
- H. When the person- and any passenger- in or on the vehicle is wearing- on his or her head a crash helmet and protective eyewear approved by the United States Department of Transportation. This subdivision does not apply if the vehicle is equipped with a windshield and a roof or roll bar that meets or exceeds standards for a crash helmet and the operator and each passenger is wearing a properly adjusted and fastened safety belt.
- I. With a throttle so designed that when the pressure used to advance the throttle is removed, the engine speed will immediately and automatically return to idle.
- J. While the ORV is equipped with a spark arrester type United States Forest Service approved muffler in good working order and in constant operation.
- K. When equipped with a braking system that may be operated by hand or foot, capable of producing deceleration at 14 feet per second on level ground at a speed of 20 miles per hour, a brake light brighter than a taillight, visible when the brake is activated to the rear of the vehicle when the vehicle is operated during the hours of 1/2 hour after sunset and 1/2 hour before sunrise.
- L. Pursuant to noise and emission standards defined by law.

### 4. Careless or Reckless Operation

In a court action in this state where competent evidence demonstrates that a vehicle permitted to be operated on a highway pursuant to the Michigan vehicle code, 1949 PA 300, MCL 257.1 to 257.923, is involved in a collision with an ORV on a road, the driver of the ORV involved in the collision shall be considered prima facie negligent.



## 5. Driver's License Requirement

A person ~~less than 18 years of age~~, less than 18 years of age, shall not operate an ORV on a road in the Village of Lake Isabella unless the person is in possession of a valid driver's license or is under the direct visual supervision of an adult and the person has in his or her immediate possession a Michigan issued ORV safety certificate or a comparable ORV safety certificate issued under the authority of another state or a province of Canada.

## 6. Notice of Accident

The operator of an ORV/ATV involved in an accident resulting in injuries to or death of any person, or property damage in an estimated amount of \$100 or more, or some person acting for him/her, or the owner of the ORV/ATV having knowledge of the accident shall immediately by the quickest means of communication notify Isabella County Central Dispatch.

## 7. Violations & Penalties

- A. Any person who disobeys, neglects, or refuses to comply with any provision of this Chapter or who causes, allows, or consents to any of the same shall be deemed to be responsible for the violation of this Chapter. A violation of this Chapter is deemed to be a nuisance per se.
- B. A violation of this Chapter is a municipal civil infraction, for which the fines shall not be less than \$100 nor more than \$500, in the discretion of the Court. The foregoing sanctions shall be in addition to the rights of the Village to proceed at law or equity with other appropriate and proper remedies. Additionally, the violator shall pay costs which may include all expenses, direct and indirect, ~~which~~ that the Village incurs in connection with the municipal civil infraction.
- C. Each day during which any violation continues shall be deemed a separate offense.
- D. In addition, the Village may seek injunctive relief against persons alleged to be in violation of this Chapter, and such other relief as may be provided by law. If the Village abates a nuisance as defined herein, the cost of any abatement, including legal expenses and the authorized administrative fee will be billed to the property owner. - The cost and fee will be a debt of the property owner to the Village, which may be assessed as a single lot assessment in accordance with Chapter 214 of the codified ordinances of the Village of Lake Isabella, and shall constitute a lien against the property, including interest, until paid, and enforced and collected in the same manner as ad valorem property taxes.
- E. This Chapter shall be administered and enforced by a Code Enforcement Officer of the Village of Lake Isabella, a duly sworn law enforcement officer approved through the Michigan Commission on Law Enforcement Standards (MCOLES) employed by an agency having jurisdiction in the Village of Lake Isabella including the Isabella County Sheriff's

Department, the Michigan State Police, and the Michigan Department of Natural Resources, or by such other person(s) as designated by the Village Council from time to time.

- F. In addition to the fine specified above, the ~~court~~Court may order a person who causes damage to the environment, a road or other property as a result of the operation of an ORV/ATV to pay full restitution for that damage above and beyond the penalties for civil fines.

## PARKING REGULATIONS

### 1. Definitions

For the purpose of this Chapter of the codified ordinances of the Village of Lake Isabella, the following terms and definitions shall apply:

- A. Parking means ~~the~~ the act of stopping a vehicle or trailer, and ~~the~~ leaving of such vehicle or trailer, in a particular location in a stopped position.
- B. Street means ~~a~~ Any public thoroughfare improved and developed within a public right-of-way specifically designed for the movement of vehicles and persons. This includes the street surface, street shoulder, and any drainage ditch area in the right-of-way.
- C. Trailer means ~~a~~ A non-automotive instrument designed to be towed by a vehicle.
- D. Vehicle means ~~a~~ A piece of equipment designed to be automotive and intended for the transportation of people and/or cargo. Such as, but not limited to; cars, trucks, motorcycles, ORVs, golf carts, and other like instruments.

### 2. ~~Overnight~~ Parking Prohibitions ~~Prohibited~~

- A. No person or persons, firm or corporation, agent, or other party shall park or permit to remain parked any trailer or vehicle on any street in the Village of Lake Isabella between the hours of 2:00 AM and 6:00 AM between the dates of November 1st through April 1st of the following calendar year. Notice of these parking prohibitions shall be done via signs posted at all road entrances of the Village.
- B. No person or persons, firm or corporation, agent, or other party shall park or permit to remain parked any trailer or vehicle on any street in the Village of Lake Isabella in a manner that impedes a lane of traffic or otherwise obstructs vehicular traffic.
- C. Parking in a public right-of-way shall occur only as permitted herein, and shall be done parallel and in the same direction of traffic on the shoulder of the right-of-way.
- D. Non-residential uses may apply for the creation of on-street parking areas to the Village Council. Such areas shall comply with the following requirements:
  - 1. The requestor shall submit a notarized liability waiver absolving the Village from any harm for the use of the right-of-way area.
  - 2. Parking spaces shall comply with the dimensions established in the zoning code.
  - 3. A four (4) foot buffer zone is required from the outer edge of any traffic lane to the nearest point of the parking space.
  - 4. The Council may require the spaces and buffer zone to be hard-surfaced by the applicant. The Council may also require bollards, curbing, fencing, landscaping, or other measures as a condition of approval.
  - 5. Snow removal shall be the responsibility of the applicant.

6. The applicant shall be responsible for accommodating drainage modifications, which may be deemed necessary by the Village's ~~engineer~~.

### 3. ~~Additional~~ Temporary Parking Prohibitions

The Street Administrator of the Village shall have the authority to enact ~~other~~ temporary parking bans in times of need or emergency. Any such ban shall be posted in a noticeable manner by the Street Administrator and shall be for no more than one week, unless approved by the Village Council.

### 4. No Parking Zones

The Village Council may enact permanent ~~no~~ no-parking zones in any public right-of-way via the adoption of a traffic control order, which describes the area where parking is to be prohibited. Such no parking zones shall be marked by signs and/or paint on the roadway itself. Any traffic control order adopted under this section shall be kept on file by the Village Clerk, and a copy sent to the Isabella County Clerk. Violations of any such no parking zone shall be cited under this subsection with penalties listed in section 422. ~~611~~.

### 5. Presumption of Ownership

The registered owner of any vehicle or trailer parked in violation of this Chapter shall be presumed to have parked such vehicle or trailer.

### 6. Violations & Penalties

Penalties for violating this Chapter shall result in either or both of the following:

- A. Any person who disobeys, neglects, or refuses to comply with any provision of this Chapter or who causes, allows, or consents to any of the same shall be deemed to be responsible for the violation of this Chapter. A violation of this Chapter is deemed to be a nuisance per se.
- B. A violation of this Chapter is a municipal civil infraction, for which the fines shall not be less than \$100 nor more than \$500, in the discretion of the Court. The foregoing sanctions shall be in addition to the rights of the Village to proceed at law or equity with other appropriate and proper remedies. Additionally, the violator shall pay costs which may include all expenses, direct and indirect, ~~which~~ that the Village incurs in connection with the municipal civil infraction.
- C. Each day during which any violation continues shall be deemed a separate offense.
- D. In addition, the Village may seek injunctive relief against persons alleged to be in violation of this Chapter, and such other relief as may be provided by law. If the Village abates a nuisance as defined herein, the cost of any abatement, including legal expenses and the authorized administrative fee will be billed to the vehicle ~~property~~ owner. ~~The cost and fee will be a debt of the property owner to the Village, which may be assessed~~

~~as a single lot assessment in accordance with Chapter 214 of the codified ordinances of the Village of Lake Isabella, and shall constitute a lien against the property, including interest, until paid, and enforced and collected in the same manner as ad valorem property taxes.~~

- E. This Chapter shall be administered and enforced by a Code Enforcement Officer of the Village of Lake Isabella, a duly sworn law enforcement officer approved through the Michigan Commission on Law Enforcement Standards (MCOLES) employed by an agency having jurisdiction in the Village of Lake Isabella including the Isabella County Sheriff's Department, the Michigan State Police, and the Michigan Department of Natural Resources, or by such other person(s) as designated by the Village Council from time to time.
- F. A duly-authorized Village enforcement official may cause any vehicle or trailer found in violation of this Chapter to be removed, at the cost of the registered owner, from any public right-of-way~~street~~.



# Village of Lake Isabella

**September 19, 2023**  
**Village Council Meeting**

**New Business #1**

## **Resolution 2023-17**

The first item of New Business this month is a resolution that would exempt the Joint Lake Restoration Committee from our purchasing ordinance in the event that they adopt their own policy. When the Committee was formed, it was the intent of both the Village and LIPOA for the Committee to be empowered in its oversight of the restoration work for the lake and river. Granting them autonomy to adopt their own policy is consistent with the agreement creating the Committee.

I have made them aware of the need to formalize a document that addresses this topic, and it is something that I feel should be done before millage funds are collected on the 2024 tax roll.

**Village of Lake Isabella**

1010 Clubhouse Drive  
Lake Isabella, MI, 48893

**RESOLUTION 2023-17**

**LAKE RESTORATION COMMITTEE PURCHASING POLICY EXEMPTION**

**WHEREAS**, the Village of Lake Isabella and the Lake Isabella Property Owners Association have entered into an agreement creating a Joint Lake & River Restoration Committee that has been empowered to oversee and direct the lake and river bottom restoration efforts; and,

**WHEREAS**, on August 8, 2023, voters in the Village of Lake Isabella approved a dedicated 3 Mill tax increase to fund lake and river restoration projects; and,

**WHEREAS**, funds from that approved millage will begin to be captured on the 2024 summer tax bill; and,

**WHEREAS**, the Agreement entered into between the two organizations directs that the Joint Committee *“be responsible for the oversight of the Lake Restoration Project;”* and,

**WHEREAS**, it is anticipated that this project will involve capital expenditures, budgeting, and soliciting of bids as part of its oversight of the work funded by the voter-approved millage; and,

**WHEREAS**, all funds generated by the voter-approved millage will be subject to the same auditing and fiduciary requirements typical of public funds; and,

**NOW THEREFORE BE IT RESOLVED:** the Joint Lake Restoration Committee shall be exempt from the requirements of the Village’s adopted purchasing policy, provided the Committee adopts its own formal policy covering purchases and bidding on future projects or expenditures which would otherwise be subject to the Village’s purchasing policy.

**NOW THEREFORE BE IT FURTHER RESOLVED:** the Purchasing Agent for the Village is hereby authorized to expend funds in furtherance of the work of the Joint Lake Restoration Committee consistent with an approved purchasing policy adopted by the Joint Lake Restoration Committee.

I, Carol Shannon, the duly qualified and acting Clerk of the Village of Lake Isabella, Isabella County, Michigan (the “Village”) do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council at a meeting held on September 19, 2023, the original of which is on file in the Village Office. Public notice of the said meeting was given pursuant to and in compliance with Act No. 267 of the Public Acts of Michigan of 1976, as amended.

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Carol Shannon  
Lake Isabella Village Clerk



# Village of Lake Isabella

September 19, 2023  
Village Council Meeting

New Business #2

## BS&A Software Proposal

In late August, the Village completed a migration of our accounting software and code enforcement software to BS&A. We are still working through the code enforcement migration as the data from our previous vendor was not fully compatible with how the BS&A's software is structured. We are working internally to resolve those issues, but we are confident that the result will be very efficient and easy to use in the future.

In looking at the totality of our operations, there are two additional software suites that I would like to purchase from BS&A. The first is cash receipting. With our Community Development suite (code enforcement and permits), we have the lite version of this software and can now issue receipts from the module. Tax payment receipts are handled by that suite. This leaves a handful of transaction categories where we are still using paper receipt books. Those include lot sales, fireworks donations, FOIA, peddler licenses, and special assessment payoffs. To add the cash receipting cloud module, allowing us to move away from the paper receipt books, the proposal is \$4,695.

The other change I would like to make is moving our tax software from internally stored on our server to the BS&A Cloud. We currently use BS&A for our property taxes but have the program on our server. I would like to move that to the Cloud so we are not responsible for keeping and backing up that data. Also, logically, it makes sense to have all software applications we use in a single portal for staff to access. To move taxes from our server to the Cloud would be a cost of \$5,620.

Combined, these two projects would cost \$10,315. The result would be all of our data in these applications being moved to the Cloud and having a single portal for us to use across the board. Since it is all Cloud-based, this allows for remote work if necessary. Also, moving cash receipting to a software platform is a significant step in fraud prevention. The software creates an auditable trail of transactions that prevents a handwritten record from being lost or changed. I have ZERO concern about fraud occurring with our current team; however, we are stewards of the public's money and trust, and adding an extra layer of protection to the public's funds is an appropriate expenditure in my view.

Ongoing costs, if fully adopted, would result in just over \$2,000 annually in higher support fees than we are currently paying for all software platforms in use. My question for the Council is timing. Would you like me to wait until the next budget to include these items, or are the changes proposed valuable enough to move forward in the current fiscal year?

**Requested Action:** Please review and consider the two software proposals. Once the discussion is concluded, if implementing these two modules is desired, determine the best timing for doing so by either approving for this fiscal year or delaying until the 2024-25 Fiscal Year.



**Proposal for:**  
**Village of Lake Isabella, Isabella County MI**  
**September 6, 2023**  
**Quoted by: Steve Rennell**

**Software and Services for BS&A Cloud**



*Thank you for the opportunity to quote our software and services.*

*At BS&A, we are focused on delivering unparalleled service, solutions, support, and customer satisfaction. You'll see this in our literature, but it's not just a marketing strategy... it's a mindset deeply embedded in our DNA. Our goal is to provide such remarkable customer service that our customers feel compelled to remark about it.*

*We are extremely proud of the many long-term customer relationships we have built. Our success is directly correlated with putting the customer first and consistently choosing to **listen**. Delivering unparalleled customer service is the foundation of our company.*

## Cost Summary

Software is licensed for use only by municipality identified on the cover page. If used for additional entities or agencies, please contact BS&A for appropriate pricing. Prices subject to change if the actual count is significantly different than the estimated count.

### Cloud Modules

#### Financial Management

Cash Receipting	\$945
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### Data Conversions/Database Setup

No Conversion or Database Setup to be performed.

### Project Management and Implementation Planning

#### Services include:

- Analyzing customer processes to ensure all critical components are addressed.
- Creating and managing the project schedule in accordance with the customer's existing processes and needs.
- Planning and scheduling training around any planned process changes included in the project plan.
- Modifying the project schedule as needed to accommodate any changes to the scope and requirements of the project that are discovered.
- Providing a central contact between the customer's project leaders, developers, trainers, IT staff, conversion staff, and other resources required throughout the transition period.
- Installing the software and providing IT consultation for network, server, and workstation configuration and requirements.
- Reviewing and addressing the specifications for needed customizations to meet customer needs (when applicable).

\$750

### Implementation and Training

- \$1,000/day
- Days quoted are estimates; you are billed for actual days used

#### Services include:

- Setting up users and user security rights for each application
- Performing final process and procedure review
- Configuring custom settings in each application to fit the needs of the customer
- Setting up application integration and workflow methods
- Onsite verification of converted data for balancing and auditing purposes
- Training and Go-Live

Software Setup	Days:	2	\$2,000
Financial Management Modules	Days:	1	\$1,000
Total:		3	Subtotal \$3,000



## Cost Totals

*Not including Annual Service Fees*

Modules	\$945
Project Management and Implementation Planning	\$750
Implementation and Training	\$3,000

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<b>Total Proposed</b>	<b>\$4,695</b>
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<i>Travel Expenses</i>	<i>\$385</i>
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<i>Hosting Fees</i>	<i>\$200</i>
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### Payment Schedule

1<sup>st</sup> Payment: **\$750** to be invoiced upon execution of this agreement.

2<sup>nd</sup> Payment: **\$1,145** to be invoiced at activation of customer's site.

3<sup>rd</sup> Payment: **\$3,385** to be invoiced upon completion of training.



# Cloud Annual Service Fees

Unlimited support is included in your Annual Service Fee. Service Fees are billed annually. After two (2) years, BS&A Software reserves the right to increase the Annual Service Fee by no more than the yearly Consumers Price Index for All Urban Consumers U.S. city average (CPI-U).

<b>Financial Management</b>	
Cash Receipting	\$945

# Hosting Fees

Fees relating to the hosting and storage of data through Microsoft Azure are to be billed annually, for all modules included above.

\$200

## Additional Information

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### Program Customization

BS&A strives to provide a flexible solution that can be tailored to each municipality's needs. However, in some cases, custom work may be required. Typical examples include:

- custom payment import/lock box import
- custom OCR scan-line
- custom journal export to an outside accounting system
- custom reports

If you require any custom work, please let us know so that we can better understand the scope of your request and include that in a separate proposal.

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### Cash Receipting Hardware

		Quantity		Cost
Epson THM-6000V Series Receipt Printer*	\$925	x	_____	= \$_____
APG Series 100Cash Drawer**	\$250	x	_____	= \$_____
Honeywell Hyperion 1300g Linear-Imaging Scanner	\$250	x	_____	= \$_____
Credit Card Reader (if using Invoice Cloud)	\$75	x	_____	= \$_____

**This will add \$\_\_\_\_\_ to the Total Proposed.**

*\*IMPORTANT. The receipt printer must be plugged into the USB port on one workstation (not your server). This printer is not to be shared with other workstations. If more than one workstation will be used for receipting, please consider purchasing more than one receipt printer.*

Please provide the number of cash drawers that will be hooked up to the printer\_\_\_\_\_

Note: The availability, model numbers, and pricing for all third party hardware listed above is subject to availability from the manufacturers. In the event that the listed hardware is no longer available at the time of purchase, a comparable replacement will be available, at the then current cost. Returns require pre-approval, and all purchased equipment must be shipped back to BS&A in its original packaging. Returns are subject to a re-stocking fee of \$50.00.

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### BS&A Online

#### Connection Requirements

BS&A Cloud modules require a high-speed internet connection (cable modem or DSL).



**Proposal for:**  
**Village of Lake Isabella, Isabella County MI**

**February 23, 2023**

**Quoted by: Steve Rennell**

**Software and Services for BS&A Cloud Upgrade**



*Thank you for the opportunity to quote our software and services.*

*At BS&A, we are focused on delivering unparalleled service, solutions, support, and customer satisfaction. You'll see this in our literature, but it's not just a marketing strategy... it's a mindset deeply embedded in our DNA. Our goal is to provide such remarkable customer service that our customers feel compelled to remark about it.*

*We are extremely proud of the many long-term customer relationships we have built. Our success is directly correlated with putting the customer first and consistently choosing to **listen**. Delivering unparalleled customer service is the foundation of our company.*

## Cost Summary

Software is licensed for use only by municipality identified on the cover page. If used for additional entities or agencies, please contact BS&A for appropriate pricing. Prices subject to change if the actual count is significantly different than the estimated count.

### Upgrade - Cloud Modules

#### Property

Tax	\$2,120
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#### BS&A Online

Public Records Search + Online Bill Pay (Pay-Per-Hit Option) With use of integrated Credit Card Processor	\$0
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Subtotal	\$2,120
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### Project Management and Implementation Planning

#### Services include:

- Analyzing customer processes to ensure all critical components are addressed.
- Creating and managing the project schedule in accordance with the customer's existing processes and needs.
- Planning and scheduling training around any planned process changes included in the project plan.
- Modifying the project schedule as needed to accommodate any changes to the scope and requirements of the project that are discovered.
- Providing a central contact between the customer's project leaders, developers, trainers, IT staff, conversion staff, and other resources required throughout the transition period.
- Installing the software and providing IT consultation for network, server, and workstation configuration and requirements.
- Reviewing and addressing the specifications for needed customizations to meet customer needs (when applicable).

\$1,500

### Implementation and Training

- \$1,000/day
- Days quoted are estimates; you are billed for actual days used

#### Services include:

- Setting up users and user security rights for each application
- Performing final process and procedure review
- Configuring custom settings in each application to fit the needs of the customer
- Setting up application integration and workflow methods
- Onsite verification of converted data for balancing and auditing purposes
- Training and Go-Live

Software Setup	Days:	1	\$1,000
Property Modules	Days:	1	\$1,000
Total:		2	Subtotal \$2,000



## Cost Totals

*Not including Annual Service Fees*

Modules	\$2,120
Project Management and Implementation Planning	\$1,500
Implementation and Training	\$2,000

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<b>Total Proposed</b>	<b>\$5,620</b>
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<i>Travel Expenses</i>	<i>\$385</i>
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<i>Hosting Fees</i>	<i>\$200</i>
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## Payment Schedule

1<sup>st</sup> Payment: **\$1,500** to be invoiced upon execution of this agreement.

2<sup>nd</sup> Payment: **\$2,320** to be invoiced at activation of customer's site.

3<sup>rd</sup> Payment: **\$2,385** to be invoiced upon completion of training.



## Cloud Annual Service Fees

Unlimited support is included in your Annual Service Fee. Service Fees are billed annually. After two (2) years, BS&A Software reserves the right to increase the Annual Service Fee by no more than the yearly Consumers Price Index for All Urban Consumers U.S. city average (CPI-U)."

<b>Property</b>	
Tax	\$2,120
<b>BS&amp;A Online</b>	
Public Records Search (Pay-Per-Hit Option)	\$0
<b>Total Annual Service Fees</b>	<b>\$2,120</b>

## Hosting Fees

Fees relating to the hosting and storage of data through Microsoft Azure are to be billed annually, for all modules included above.

**\$200**



## Additional Information

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### Program Customization

BS&A strives to provide a flexible solution that can be tailored to each municipality's needs. However, in some cases, custom work may be required. Typical examples include:

- custom payment import/lock box import
- custom OCR scan-line
- custom journal export to an outside accounting system
- custom reports

If you require any custom work, please let us know so that we can better understand the scope of your request and include that in a separate proposal.

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### BS&A Online

#### *Connection Requirements*

BS&A Cloud modules require a high-speed internet connection (cable modem or DSL).

#### *Payment Processing Requirements*

Acceptance of online payments requires a contract with one of BS&A's approved Online Credit Card Processing companies. Please visit <https://www.bsasoftware.com/solutions/bsaonline/public-records-search/> for information.



# Village of Lake Isabella

**September 19, 2023**  
**Village Council Meeting**

**New Business #3**

## **Purchase Order Approval**

The third item of New Business this month is the Council's approval of the purchase of a new snow plow. This would replace the plow that was purchased in conjunction with the 2010 F250 we have in our fleet. Both trucks in the fleet are equipped to operate a Boss V-plow. Both plows currently in use are 8'2". The adopted budget's Capital Improvement Plan has funds to replace both of these plows over the next two years with the 9'2" model. Boss plows are fully interchangeable, so there are no modifications necessary to the trucks.

With the amount over the \$6,000 threshold in our purchasing policy, the Council must approve the purchase. There is also no advantage to going out for bids as we get extended government pricing, which would be the same regardless of the dealer.

We plan to keep the old 8'2" on hand as a backup. Next year, when we replace the other 8'2", we could look to sell the older model, keeping the other (newer) 8'2" on hand as a backup.

<p><b>Requested Action:</b> Pass a motion approving the purchase of a 9'2" Boss-V plow from John Deere Hutson of Rosebush in the amount of \$7,550.</p>
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Village of Lake Isabella

1010 Clubhouse Drive  
Lake Isabella, MI 48893  
www.lakeisabellami.org  
989.644.8644

# PURCHASE ORDER

Date: September 14, 2023

## Vendor

John Deere – Hutson (Rosebush)  
4240 E. Rosebush Road  
Rosebush, MI 48878  
989-779-1707

Description	Price	Qty.	TOTAL
Boss 9'2" Poly V Plow (Quote 29590986)	\$7,550	1	\$7,550

**Approved by:**

☐ Village Manager

☐ Village Council

**Approved On:** \_\_\_\_\_

**Purchasing Policy Exemption:** This transaction is exempt from the sealed bid requirements of Chapter 244 of the Codified Ordinances of the Village of Lake Isabella. It has been deemed that the Village is best served by negotiating a purchase agreement with the provider without requesting sealed bids, as the Village's status as a governmental entity would result in the same price regardless of vendor. Likewise, the agreement amount is under the budgeted amount (\$10,000) for this purchase, and the equipment is compatible with existing equipment in use by the Village.

**Authorized Signature:** \_\_\_\_\_  
Timothy R. Wolff, Village Manager



JOHN DEERE

### Quote Summary

**Prepared For:**

VILLAGE OF LAKE ISABELLA  
1010 CLUBHOUSE DR  
WEIDMAN, MI 48893  
Business: 989-644-8654

**Prepared By:**

Josh Brooks  
Hutson, Inc.  
4240 E Rosebush Road  
Rosebush, MI 48878  
Phone: 989-779-1707  
jbrooks@hutsoninc.com

**Quote Id:** 29590986

**Created On:** 11 September 2023

**Last Modified On:** 13 September 2023

**Expiration Date:** 30 September 2023

Equipment Summary	Suggested List	Selling Price	Qty	Extended
BOSS BLADE CRATE, 9'2" POLY XT - 414751322	\$ 3,505.08	\$ 3,050.00 X	1 =	\$ 3,050.00
BOSS PLOW BOX V RT3 SH2 SL3 - 412762372	\$ 5,406.23	\$ 4,500.00 X	1 =	\$ 4,500.00
<b>Equipment Total</b>				<b>\$ 7,550.00</b>

**Quote Summary**

Equipment Total	\$ 7,550.00
SubTotal	\$ 7,550.00
Est. Service Agreement Tax	\$ 0.00
Total	\$ 7,550.00
Down Payment	(0.00)
Rental Applied	(0.00)
<b>Balance Due</b>	<b>\$ 7,550.00</b>

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_

Confidential



# Village of Lake Isabella

**September 19, 2023  
Village Council Meeting**

**New Business #4**

## **October Meeting Date**

As we enter the final quarter of the calendar year, I wanted to review the upcoming meeting dates for any potential scheduling conflicts that may require an adjustment.

**October 17<sup>th</sup>** is the regular meeting in October. I will be in Traverse City for the MML Annual Convention. If the Council wishes to reschedule, I am available the Tuesday before (October 10<sup>th</sup>) and Tuesday after (October 24<sup>th</sup>). The Council could also continue to meet on the regular night with Deputy Manager Manley in my place.

**November 21<sup>st</sup>** is the regular meeting in November. With this being late in the month, I wanted to inquire if this date is a problem due to travel for Thanksgiving or deer hunting.

**December 19<sup>th</sup>** is the regular meeting in December. Again, we are getting close to the holidays, and I believe at least two members will be in Florida by this time of the year.