

AIRPORT PUBLIC ADVISORY COMMITTEE

Regular Meeting

Monday – November 8, 2021

District #1: Brad Ketcher

Business: Jeff Northgraves

Environmental: Linda Garat

District #2: Roger Peabody

Owls Head: Adam Philbrook

Commercial Pilot: Katie Shaw

District #3: Dick Witherspoon

Flying Club: Ron Vanosdol

STH: Jan Gaudio

Airport Business: Bill Packard

Members present: Ron Vanosdol, Dick Witherspoon, Brad Ketcher (late arrival), Bill Packard, Roger Peabody, Jan Gaudio, Linda Garat

Non-members present: Jeremy Shaw (Manager) Dorothy Meriwether (Commissioner) Andrew Hart (County Administrator)

CALLED TO ORDER: Chair Ron Vanosdol called the meeting to order @ 5:00PM.

RECOGNIZED GUESTS/PUBLIC COMMENTS/QUESTIONS: Adam Cutler (Gale Associates), Kathy Allain, Lauren Swartzbaugh(OHAC), Lauren Dillard(OHAC), Paul Rosen, Gregg Cohen (Stantec), Seth Lovely (Stantec), Pam Maus, Ken Wexler(OHAC), Heather Matheson (Premium Parking), Matthew Nutting (Premium Parking) . There were no questions or public comments.

APPROVED the September 27, 2021 MINUTES: Roger Peabody made a motion to approve the minutes, Bill Packard seconded the motion. Chair Vanosdol called for a vote. The vote was unanimous to approve the minutes.

OWLS HEAD PROPOSED INTERLOCAL AGREEMENT AND SHORELAND ZONING DISCUSSION:

The manager provided the committee and guests a copy of the draft Interlocal Agreement that was provided to residents of Owls Head by the Owls Head Airport Committee. Guest Ken Wexler gave a brief description of the way the document was formed and the process on how the Town is moving forward in continuing to refine the proposal. The manager encouraged to committee to review the document for a discussion at the next APAC meeting. The Airport manager then updated the APAC that the Shoreland Zoning Discussion is ongoing, and that the Owls Head Ordinance Review Committee neglected to accept the County's wetland delineation.

HANGAR PERMITTING FOR HANGAR TAXILANE PHASE 1: The manager gave an update on the recently completed Hangar Taxilane Phase 1 project. He stated that there are now 12 individuals are interested in the 8 spots being permitted by the airport in December.

PANDEMIC PAY PROGRAM FOR AIRPORT EMPLOYEES: The airport manager proposed a stipend payment for airport employees similar to the retention stipend several other essential employees within the County are receiving under the ARPA funds. This program would be funded under the CARES Act and 100% reimbursable. Jan Gaudio asked what would determine the end date of such a program. The manager explained that as long as there was a qualifying public health emergency, the program would continue, until such time the emergency was over. Roger Peabody asked where the funding for this program would come from. The manager explained that this would all come from operating revenue, and would be reimbursable under the CARES Act. County Administrator Hart was asked about the current stipend program for the other Departments, and he stated that the current stipend ends on December 31st, and doesn't believe that it was going to be extended. Bill Packard made a motion to send the program to the Commissioner's for discussion. The APAC voted 4-2 in approval to send to program to the commissioners for consideration.

PARKING PROGRAM DISCUSSION: Heather Matheson and Mathew Nutting from Premium Parking followed up Jim Hugee's presentation about the opportunity to install a parking system at the airport. Using license plate readers, signage and software, their company would generate revenue for the airport using an automated system. Guest Kathy Allain asked about the process, and Heather briefed her on how the signage helped customers that were parking at the airport, pay. Bill Packard stated that the benefits of having this program would be worthwhile in saving money in County manpower at the airport. Ron Vanosdol made a motion that the County go out to bid for a parking system. Dick Witherspoon seconded the motion. The APAC voted unanimously to send out an RFP for a parking system at the airport.

AIRPORT MANAGER UPDATES: The airport manager gave a brief update on the project list.

Solar: The manager reported that because of the restrictive covenant on the deed of the 68 acre parcel the project is in redesign at the hangar taxilane phase 2 project area, and more information will be available at the next meeting.

Terminal Hangar: The building is expected to arrive in March and be complete by September of 2022. Groundbreaking is expected in mid-August.

Airport Operations Facility: The manager reported that the walls for the foundation were poured today, using a styrofoam logic block system. The project is on schedule.

Hangar Taxilane: The manager stated that the project is now complete, and now the airport is working on the hangar permitting.

Drainage: The manager then stated that the airport was now only waiting to install one more grate, and the project will be complete.

Safety Area Grading: The project is delayed, and is ongoing. The runway was closed, and now is open with a PPR (Prior Permission Required).

Fence and Security Upgrades: The manager stated that the project is slated to begin on November 15th, and described the project details. The manager also reported that the Dublin Road gate project is complete and both gates are operational.

Terminal HVAC System Update: The manager updated the APAC on the heating system not working properly, but that Siemens was currently troubleshooting the overheating issues.

Ordinance Review Committee Update and Owls Head Interlocal Agreement: The manager had no updates on these items.

PUBLIC QUESTIONS/COMMENTS: Ken Wexler asked about the Obstruction Removal Project and if all of the trees were within the Airport's perimeter fence. The manager responded "No", and that all of the trees within this phase of the project had existing easements. Lauren Swartzbaugh asked about details of the 2021 budget regarding operations and security. Ken Wexler asked if the airport was going to put the scrim back up, and the manager explained about how expensive it was, and was not holding up to the wind like it should have. Ken Wexler also thanked the Airport for the trees that were planted in front of the maintenance shop, as well as the Christmas lights hung in the trees on the front lawn.

MEETING ADJOURNED: Ron Vanosdol asked for a motion to adjourn at 6:05. Roger Peabody made the motion, Bill Packard seconded the motion, and it was unanimously approved.

NEXT MEETING: January 10th, 2021 at 5pm.