

# AIRPORT PUBLIC ADVISORY COMMITTEE

Monday – January 13, 2020

District #1: Maynard Curtis (absent)      Business: Greg Peet      Environmental: Vivian Newman  
District #2: Roger Peabody      Owls Head: Adam Philbrook (absent)      Commercial Pilot: Katie Shaw  
District #3: Dick Witherspoon      Flying Club: Ron Vanosdol      STH:: Mike Florance (absent)  
Airport Business: Shane Burns (absent)

**Also present:** Jeff Northgraves, Jeremy Shaw, Dorothy Meriwether, Andy Hart, Kathy Allain, Jan Guidio  
Stantec: Erv Deck.

KATE SHAW CALLED THE MEETING TO ORDER at 4:30 PM.

1. The Committee recognized and welcomed Jeremy Shaw, the new Airport Manager (effective January 12, 2020).
2. Guests were recognized with no comments or questions.
3. **Ron Vanosdol moved and Roger Peabody seconded a motion to Approve Minutes** from September 9, 2019 Meeting: **VOTE = 5-0-1**
4. The Committee discussed potential of a conflict of interest for new Airport Manager and his wife, the APAC Chair. Kate Shaw voluntarily stepped down from the Chair and everyone agreed this would resolve the potential/appearance of a conflict. Vice Chair Ron Vanosdol stepped up to Chair the rest of the Meeting.
5. Public Relations Sub-Committee Report – Kathy Allain discussed the Sub-Committee’s recent meeting and asked the other Sub-Committees to send any information for publication or release at least quarterly.
6. Environmental Sub-Committee Report – Vivian Newman discussed the Sub-Committee’s recent meeting and briefed their priorities include helping the airport move forward on solar panel integration and facilitating electric vehicles/charging stations.
7. Hangar Sub-Committee Report.
  - a. Kate Shaw reviewed the Sub-Committees recent meetings and their suggested language to publish new hangar standards. It was clarified these standards are for new hangars and do not apply to existing hangars/hangar areas.
  - b. **Vivian Newman Moved and Kate Shaw seconded a Motion to Recommend to the County Commission to approve changes to the Rates and Minimum Standards**, as recommended by the Sub-Committee (which included an update of the Land Lease Fees). **VOTE = 6-0**
  - c. The Committee considered a recommendation to the County Commission to convert the adhoc Sub-Committee to a standing Sub-Committee to periodically review the hangar standards, the Rates and Minimum Standards and to advise the Airport Manager on hangar standards’ waivers/deviations. The Chair decided to table the recommendation to the Commission but would exercise his prerogative to keep the Sub-Committee active, along with the separation of the Environmental and PR Sub-Committees. The next time the APAC has reason to change the By Laws, these two Chair authorized Sub-Committees would be identified in the By Laws as standing Sub-Committees.
8. The Committee reviewed the APAC Members’ Appointment Time Table and Press Release.
  - a. South Thomaston Seat, Mike Florance, completing 1<sup>st</sup> 3 year term
  - b. On Airport Business Seat, Shane Burns, completing 3<sup>rd</sup> 3 year term
  - c. District #2 Seat, Roger Peabody, completing 1<sup>st</sup> 3 year term
  - d. County Commission issues Press Release and calls for Nominations February 11.
  - e. APAC compiles and passes nominations to the County Commission Mar 9, 2020.
  - f. County Commission appoints April 14, 2020.
  - g. APAC Annual meeting, welcomes new members and elects officers May 11, 2020.**Kate Shaw moved and Dick Witherspoon seconded a motion to forward and recommend to the County Commission to approve the Time Table and Press Release. VOTE = 5-0-1**
9. **Roger Peabody moved and Kate Shaw seconded to recommended to the County Commission to approve updated Airport Vehicle and Aircraft Parking Policies**, as amended. **VOTE = 6-0**
10. No public comments or questions. Next Meeting March 9, 2020 at 4:30, Adjourned at 5:30