

Knox County 2024 Budget Process Calendar

*** ALL DATES ARE SUBJECT TO CHANGE ***

September 8, 2023	Friday		Department Managers' Operating Budgets due in to Finance Director
September 25, 2023 September 26, 2023 September 27, 2023	Monday Tuesday Wednesday		Department Managers review their Budgets with Administrator & Finance Director
September 29, 2023	Friday		Formal Grant Requests due (including all necessary background info) by 4:00 p.m.
October 11, 2023	Wednesday	9:00 a.m.	Date for Commission to review 2024 Budget Draft with Department Managers
October 26, 2023	Thursday		<i>Target date to have Budget Binder notebooks available for pick-up by the Commission and Budget Committee Members</i>
October 26, 2023	Thursday		Email out the budget draft to Municipal Managers, Selectmen, Councilmen, and Town Clerks
November 2, 2023	Thursday	5:00 p.m.	PUBLIC HEARING Proposed Budget Presented to Commission & Budget Committee; Commissioners submit budget to Budget Committee Budget Committee & Commissioners Review Proposed Budget
November 9, 2023	Thursday	5:00 p.m.	Budget Committee & Commissioners Review Proposed Budget
November 16, 2023	Thursday	5:00 p.m.	Budget Committee & Commissioners Review Proposed Budget
November 21, 2023	Tuesday	5:00 p.m.	Budget Committee & Commissioners Review Proposed Budget Final Review and Vote on Budget Proposal - only if necessary
November 27, 2023 November 30, 2023 December 4, 2023	Monday Thursday Monday		Submit Public Hearing Notice to Newspapers Public Hearing Notice Appears in Area Newspapers 10 days notice
December 14, 2023	Thursday	6:00 PM	Public Hearing - Presentation of 2024 Budget to the Public If Budget Receives Budget Committee and Commission Approval on November 21 Vote by Budget Committee; Budget submitted to Commission Vote by Commission; Budget Approved
December 29, 2023			Completed 2024 Budget submitted to the State Auditor

Revised 8/09/2023