

**Town of Kirtland**  
**Regular Town Council Meeting Minutes**  
**47 RD 6500 Kirtland, NM 87417**  
**April 12, 2022**

Mayor Mark Duncan called the meeting to order at 4:29 pm in the Council Room at Town Hall located at 47 RD 6500, Kirtland, New Mexico.

The Invocation was offered by Councilor Tyrone Austin.  
Councilor Jason Heslop led the Pledge of Allegiance.

Those present:  
Mayor Duncan  
Councilor Larry Hathaway  
Councilor Jason Heslop  
Councilor Tyrone Austin  
Councilor Alex Uhl

Clerk, Gwen Warner  
Engineer, Dan Flack

Those absent:  
None

Visitors: 5

**APPROVAL OF AGENDA:**

Councilor Larry Hathaway made a motion to accept the April 12, 2022 agenda as presented. Councilor Jason Heslop seconded the motion. Upon voice vote, the motion passed unanimously.

**CONSENT AGENDA:**

Councilor Jason Heslop made a motion to approve the Consent Agenda consisting of March 8, 2022 Regular Meeting Minutes, and the March 2022 Monthly Financial Reports as presented. Councilor Tyrone Austin seconded the motion. Upon voice vote, the motion passed unanimously.

**NEW BUSINESS**

1. Consideration of Approval for Resolution 2022-03, A Resolution Opposing President Biden's Proposal Of A 20-Year Ban On Oil And Gas Development Within A Ten-Mile Radius Of Chaco Culture National Historical Park And Joining The Navajo Nation And The Nageezi, Pueblo Pintado, Huerfano, Lake Valley, And White Rock Chapters In Supporting A Five-Mile Radius.

Councilor Jason Heslop made a motion to approve Resolution 2022-03, A Resolution Opposing President Biden's Proposal Of A 20-Year Ban On Oil And Gas Development. Councilor Alex Uhl seconded the motion.

The roll was called with the following result:

Those voting aye:  
Jason Heslop  
Larry Hathaway  
Tyrone Austin  
Alex Uhl

Those voting nay: None

Mayor Mark Duncan thereupon declared that four Councilors having voted in favor thereof, the said motion carried and Resolution 2021-01, Open Meetings Resolution was duly passed and adopted.

**2. Consideration of a Paid Firefighter for the Town of Kirtland – San Juan County Fire Chief, John Mohler**

Chief Mohler asked the Council to consider increasing the amount the Town of Kirtland pays by an additional \$20,000 to cover the cost of a full-time firefighter for the town. He explained to have a full-time person would improve the rating to a class 4 which would bring property insurance down.

Mayor Duncan asked that this be placed back on the agenda at some point.

**3. Consideration and Approval of the Veteran’s Memorial Layout**

After review of the different options provided, Councilor Jason Heslop made a motion to approve Option 3. Councilor Alex Uhl seconded the motion. Upon voice vote, the motion passed unanimously.

**4. Consideration of Approval of an Insurance Provider, New Mexico Self Insures’ Fund FY-23 Coverage Proposal, Renewal Due July 1, 2022, or Kysar Millennium Leavitt Insurance Agency**

Following discussion it was determined that without knowing what the Workman’s Comp coverage fee with Kysar Insurance would be, Mayor Duncan asked that this be put back on the next agenda.

**5. Consideration of Approval for Farmers Mutual Community Ditch Request – Alan Walraven**

There was no request due to the absence of Alan Walraven. The Council was made aware that the Town is the fiscal agent for the Farmers Mutual Community Ditch project for installing the pipe, and if the funds of \$3,321,000 are not expended before June 30, 2023, they will be taken back by the State.

**6. Review and Approval of Lot Split for Leland D. Adair**

Dan Flack provided the explanation for the lot split and recommend approval, Councilor Jason Heslop made a motion to approve the Lot Split for Leland D. Adair. Councilor Tyrone Austin seconded the motion. Upon voice vote, the motion passed unanimously.

**7. Projects Update – Dan Flack**

Dan Flack provided an update of the projects that have been approved by the Council that he is working on;

- For the maintenance building, the City of Farmington is recommending a 400-amp electrical service for the whole town property, this would cost less in the long run instead of adding additional services for each new construction item.
- The Fiber Optic line, using the \$150,000 grant funds, the thought is to start the design and permitting for the line from the Sherriff's substation to A-1 Auto. The permits through the State Land office will only be good for one year, with an additional fee each year to postpone the construction process. It was pointed out that San Juan County and San Juan College would benefit from the Fiber Optics as well as the Fiber Optics line being a resource of revenue.
- The Chip Seal bid for Road 6500 came in at \$200,000, with only \$75,000 in awarded funds so we would need to rethink the project. Mayor Duncan asked that this be placed on next month's agenda.

Councilor Hathaway inquired as to the status of the pumps at the Riverview Golf Course, to which Dan Flack stated that they have been running the pumps off and on until the repairs can be completed.

**REPORTS FROM ELECTED OFFICIALS:**

None.

**COMMENTS FROM THE PUBLIC:**

Joel Holloway addressed the Council to request consideration of a Food Truck Ordinance. Mayor Duncan instructed Dan Flack to contact the Attorney concerning the ordinance.

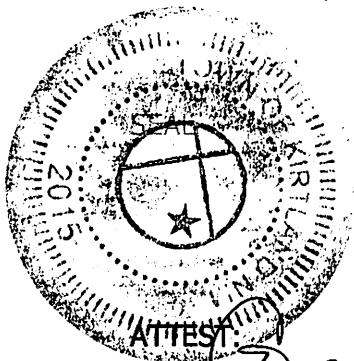
**ADJOURNMENT:**

There being no further business to come before the Council, Councilor Tyrone Austin made a motion to adjourn the meeting, Councilor Larry Hathaway seconded the motion. Upon voice vote, the motion passed unanimously.

The meeting was adjourned at 5:16 p.m.

Approved this 10<sup>th</sup> day of May 2022.

Entered in the permanent record book this 11<sup>th</sup> day of May 2022.



*Gwen Warner*  
 Gwen Warner, Town Clerk

*Mark Duncan*  
 Mark Duncan, Mayor