

**Town of Kirtland**  
**Regular Town Council Meeting Minutes**  
**47 RD 6500 Kirtland, NM 87417**  
**February 8, 2022**

Mayor Mark Duncan called the meeting to order at 4:26 pm in the Council Room at Town Hall located at 47 RD 6500, Kirtland, New Mexico.

The Invocation was offered by Mayor Mark Duncan.  
Councilor Tyrone Austin led the Pledge of Allegiance.

Those present:

Mayor Mark Duncan  
Councilor Larry Hathaway  
Councilor Jason Heslop  
Councilor Tyrone Austin  
Councilor Alex Uhl

Clerk, Gwen Warner  
Engineer, Dan Flack

Those absent:  
None

Visitors: 5

Council Member Tyrone Austin was sworn into the office of Councilor for the Town of Kirtland by Town Clerk, Gwen Warner.

**APPROVAL OF AGENDA:**

Councilor Jason Heslop made a motion to accept the February 8, 2022 agenda as presented. Councilor Alex Uhl seconded the motion. Upon voice vote, the motion passed unanimously.

**CONSENT AGENDA:**

Councilor Larry Hathaway made a motion to approve the Consent Agenda consisting of January 11, 2022 Regular Meeting Minutes, and the January 2022 Monthly Financial Reports as presented. Councilor Jason Heslop seconded the motion. Upon voice vote, the motion passed unanimously.

## **NEW BUSINESS**

Four Corners Economic Development's, CEO, Arvin Trujillo addressed the Town Council to give an account of the '2021 Year in Review'. He provided a power point which highlighted the support, accomplishments, planning and key components of the economic development within the San Juan County area.

He shared the strategic plan for 2021-2024, with the following five goals:

- Partnerships/Relationships
- Organizational Development/Effectiveness
- Targeted Industries
- Workforce Capacity
- Data Analysis/Marketing

At the conclusion of Mr. Trujillo's presentation, Mayor Duncan thanked him and stated he "looked forward to seeing where this goes for a grocery store" in Kirtland.

Dan Flack explained the Kirtland Sand and Gravel Replat is an adjustment of the boundary line of the previously approved replat. Councilor Hathaway made a motion to approve the Kirtland Sand and Gravel Replat. Councilor Heslop seconded the motion. Upon voice vote, the motion passed unanimously.

Concerning the Support of Community Members, Mayor Duncan noted that there was no one present from the community.

With regards to the size for a Veterans Monument in the Town Park, Dan Flack explained, the landscape architect would need a location, size, and budget in order for them to provide a drawing. Mayor Duncan expressed his thoughts on the size. After which Mr. Flack explaining the sprinkler system is on a 50' X 50' grid so that anything smaller would be filled in with other landscaping or the sprinklers would need to be reworked to cover any grass.

Councilor Hathaway inquired if PNM had offered to do some in kind donation. Mayor Duncan said we could ask PNM that question. Dan Flack explained, there is not a formal layout for PNM to make an offer.

It was concluded to build a 50' X 50' Veterans Memorial, creating a hybrid of the 50' X 50' and 25' X 25' with \$150,000 for construction cost. There was also expressed a desire to include the United States and the military flags into the design.

Pertaining to the discussion of Splash Pad, Mayor Duncan explained, he had commitments from two Senators and two Representatives to fund the splash pad.

Councilor Heslop stated, if that is the case then a 50' X 50' is plenty big enough.

Councilor Hathaway inquired what the operating cost difference would be. In response, Dan Flack said he did not have those figures in front of him. The difference would be whether a recirculation or pass-through system was used. A pass-through system might be the best option for the usage cost if the pad is a 50' X 50'.

Councilor Heslop questioned, there have been commitments, but the Town has not received the funds yet, is that correct? In response to his question, it was acknowledged that was correct.

Continuing with his inquiries, Councilor Heslop asked if there was a ballpark estimate of the cost to prepare the grounds with the sprinkler system and such, so that the area is laid out for a Splash Pad? Concerning the cost estimate, Dan Flack gave the figures as provided in the estimate.

Mayor Duncan let it be known that the Town had applied for the Splash Pad funds through Capital Outlay in November, and it should be known once the legislative session is finished.

Mayor Duncan recommended choosing the preferred location, a 50' X 50' pad size, along with a budget of \$650,000, which is the amount that was asked for in Capital Outlay.

Councilor Heslop reiterated that so long as the donated funds are provided then he would be in agreement. He asked who would be building the project, to which Dan Flack stated the project would be done through a CES contractor that the Architect would work with. The contractor builds most all of the splash pads throughout the state.

Mayor Duncan stated we are not committed; this information is just for pushing the process along so the Architect can provide a better estimate for construction and cost.

With regards to the Transfer and Indemnification Agreement between Public Service Company of New Mexico and the Town of Kirtland, Councilor Alex Uhl made a motion to approve the agreement. Councilor Tyrone Austin seconded the motion. Upon voice vote, the motion passed unanimously.

In relation to the placement site for the Alan Westbrook Memorial, it was decided to place the memorial on the southeast corner at the park entrance. The memorial would

be facing the sidewalk so that as people come into the park they would see the memorial.

**REPORTS FROM ELECTED OFFICIALS:**

Mayor Duncan reported that about \$70,000 has been committed for a grocery store in Kirtland.

**COMMENTS FROM THE PUBLIC:**

In representing Kirtland North Subdivision, Gordon Fiedler shared that he had reached out to State Senators and Representatives to request infrastructure funding for the sanitation extension.

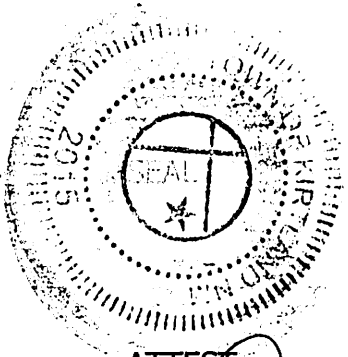
**ADJOURNMENT:**

There being no further business to come before the Council, Councilor Larry Hathaway made a motion to adjourn the meeting, Councilor Tyrone Austin seconded the motion. Upon voice vote, the motion passed unanimously.

The meeting was adjourned at 5:44 p.m.

Approved this 8<sup>th</sup> day of March 2022.

Entered in the permanent record book this 9<sup>th</sup> day of March 2022.



ATTEST:

Gwen Warner  
Gwen Warner, Town Clerk

Larry Hathaway  
Larry Hathaway, Mayor Pro-Tem