

TOWN OF KIRTLAND
Town Council Regular Meeting Agenda
Council Chambers
47 RD 6500 Kirtland, NM 87417
March 14, 2023
4:30 pm

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE

D. REGULAR MEETING

E. APPROVAL OF AGENDA

1. Approval of current agenda

F. CONSENT AGENDA

1. Approval of Meeting minutes from the 02.14.23 Town Council Meeting
2. Monthly Financials to include:
 - Town of Kirtland Financials-February
 - Valley Sanitation Financials-February

G. NEW BUSINESS

1. CORY TANNER-UNDERSHERIFF FOR SAN COUNTY SHERIFF'S OFFICE TO PRESENT PROPOSED GRANT APPLICATION FOR LAW ENFORCEMENT PROTECTION FUND (LEPF)
2. WILLIS BOUNDARY LINE-CHENEY.WALTERS.ECHOLS INC.-PRESENTATION BY DAN FLACK
3. SEWER REPORT-DAN FLACK--
4. AWARD OF CONTRACT FOR IMPROVEMENTS TO RD 6405 & RD 6411
5. DISCUSSION CONCERNING FUTURE PROJECTS-PRESENTATION BY DAN FLACK
6. UPDATE ON RECOMMENDED STREET NAMES-PRESENTATION BY ALEX UHL
7. LOWER VALLEY WATER USERS AGREEMENT-RESOLUTION 2023-02
8. SUPPORT LETTER OFFICE OF CLEAN ENERGY DEMONSTRATIONS-HYDROGEN HUB
9. REVIEW OF ARTWORK PROPOSALS

H. REPORTS FROM ELECTED OFFICIALS

I. COMMENTS/INPUT FROM THE GENERAL PUBLIC

(Limited to 3 minutes per person on subjects the Council has not previously discussed or taken formal action on. No formal action will be taken at the meeting.)

J. TENTATIVE CLOSED EXECUTIVE SESSION

STATE LAW

An Executive Session may be called at any time during the meeting. Pursuant to New Mexico Open Meetings Act New Mexico State Statute: § 10-15-1(H)

Subsections;

(1) Meetings pertaining to issuance, suspension, renewal or revocation of a license, except that a hearing at which evidence is offered or rebutted shall be open. All final actions on the issuance, suspension, renewal or revocation of a license shall be taken at an open meeting;

(2) Limited personnel matters; provided that for purposes of the Open Meetings Act, "limited personnel matters" means the discussion of hiring, promotion, demotion, dismissal, assignment or resignation of or the investigation or consideration of complaints or charges against any individual public employee; provided further that this paragraph is not to be construed as to exempt final actions on personnel from being taken at open public meetings, nor does it preclude an aggrieved public employee from demanding a public hearing. Judicial candidates interviewed by any commission shall have the right to demand an open interview;

(3) Deliberations by a public body in connection with an administrative adjudicatory proceeding for purposes of this paragraph, "administrative adjudicatory proceeding" means a proceeding brought by or against a person before a public body in which individual legal rights, duties or privileges are required by law to be determined by the public body after an opportunity for a trial-type hearing. Except as otherwise provided in this section, the actual administrative adjudicatory proceeding at which evidence is offered or rebutted and any final action taken as a result of the proceeding shall occur in an open meeting;

(4) The discussion of personally identifiable information about any individual student, unless the student or the student's parent or guardian requests otherwise;

(5) Meetings for the discussion of bargaining strategy preliminary to collective bargaining negotiations between the policymaking body and a bargaining unit representing the employees of that policymaking body and collective bargaining sessions at which the policymaking body and the representatives of the collective bargaining unit are present;

(6) that portion of meetings at which a decision concerning purchases in an amount exceeding two thousand five hundred dollars (\$2,500) that can be made only from one source is discussed and that portion of meetings at which the contents of competitive sealed proposals solicited pursuant to the Procurement Code are discussed during the contract negotiation process.

(7) Meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become participant;

(8) Meetings for the discussion of the purchase, acquisition or disposal of real property or water rights by the public body

K. ADJOURN

DISABILITY

The Governing Body may revise the order of the agenda items considered at this Open Meeting. If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Town Clerk at the Town Hall Building located at 47 RD 6500 Kirtland, New Mexico at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.

Agenda Posted in (six) 6 Public Places:

1. Monsterslayer, 4187 US HWY 64
2. Kirtland Post Office, 4211 US HWY 64
3. Dairy Queen, 4216 US HWY 64
4. Lower Valley Water Association, 4286 US HWY 64
5. General Supply, 4345 US HWY 64

Kirtland Town Hall, 47 Road 6500

The Town of Kirtland
Account Reconciliation
As of Feb 28, 2023
11-0001-10101-0 - Unrestricted Cash -Operational
Bank Statement Date: February 28, 2023

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance			2,522,791.20
Add: Cash Receipts			217,974.53
Less: Cash Disbursements			(323,411.15)
Add (Less) Other			
Ending GL Balance			<u>2,417,354.58</u>
Ending Bank Balance			2,417,496.91
Add back deposits in transit			
Total deposits in transit			
(Less) outstanding checks			
	Dec 5, 2022	2700	(37.89)
	Feb 14, 2023	2748	(104.44)
Total outstanding checks			(142.33)
Add (Less) Other			
Total other			
Unreconciled difference			0.00
Ending GL Balance			<u><u>2,417,354.58</u></u>

James M. Davis 3.2.23
James M. Davis

**The Town of Kirtland
General Journal**

Date	Account ID	Reference	Trans Description	Debit Amt	Credit Amt	Job ID
3/14/23	11-2002-590 11-0001-412	Feb GRT Fee	02.2023.grt 02.2023.grt	836.43	836.43	
		Total		<u>836.43</u>	<u>836.43</u>	

Judith M. Davis 3.14.2023
Accountant

Kirtland

<u>Option</u>	<u>Tax</u>	<u>Penalty</u>	<u>Interest</u>	<u>Admin</u>	<u>Contracts</u>	<u>Paybacks</u>	<u>recoverable</u>
601-Municipal Receipts	27,735.71	68.64	16.30	(834.62)	0.00	0.00	0.00
601-Municipal Receipts(For	654.47	0.00	0.00	0.00	0.00	0.00	0.00
601-Municipal Receipts(Me	789.37	0.00	0.00	0.00	0.00	0.00	0.00
* * 601-Total Municipal Rec	29,179.55	68.64	16.30	(834.62)	0.00	0.00	0.00
630-Municipal Environment (8.04)		4.60	0.82	0.08	0.00	0.00	0.00
* * 630-Total Municipal Env (8.04)		4.60	0.82	0.08	0.00	0.00	0.00
645-Muni Infra-Structure (16.04)		9.22	1.62	0.16	0.00	0.00	0.00
* * 645-Total Muni Infra-Str (16.04)		9.22	1.62	0.16	0.00	0.00	0.00
650-Municipal (32.08)		18.39	3.44	0.00	0.00	0.00	0.00
* * 650-Total Municipal * * (32.08)		18.39	3.44	0.00	0.00	0.00	0.00
690-Muni Share - State 75,905.09		282.39	63.42	0.00	0.00	0.00	0.00
690-Muni Share - State (Fo 1,832.52		0.00	0.00	0.00	0.00	0.00	0.00
690-Muni Share - State (Me 2,210.25		0.00	0.00	0.00	0.00	0.00	0.00
* * 690-Total Muni Share - \$ 79,947.86		282.39	63.42	0.00	0.00	0.00	0.00
Total	109,071.25	383.24	85.60	(834.38)	0.00	0.00	0.00
ductions:	149,595.26						
ductions:	180,430.46						
	<u>Total</u>						
ljustment:	0.00						
tribution:	104,053.48						
ributions:	2,486.99						
ributions:	2,999.62						
tribution:	0.00						
ontracts:	0.00						
tribution:	0.00						
alization:	0.00						
all Cities:	0.00						
tive Fees:	(834.38)	834.38+2.05+0.00=836.43 February GRT Fees					
ljustment:	0.00						
ontracts:	0.00						
aybacks:	0.00						
coverable:	0.00						
ss LEDA:	0.00						
<u>istributed:</u>	<u>108,705.71</u>						

GRTM323**Disbursement Amount**

26,986.03

654.47

789.37

28,429.87

(2.54)

(2.54)

(5.04)

(5.04)

(10.25)

(10.25)

76,250.90

1,832.52

2,210.25

80,293.67

108,705.71

The Town of Kirtland
Income Statement
For the Eight Months Ending February 28, 2023

	Current Month		Year to Date	
Revenues				
Fee Revenue - GF	\$ 0.00	0.00	\$ 0.00	0.00
Business License Revenue - GF	350.00	0.16	3,322,590.00	71.59
Gross Receipts Tax - GF	0.00	0.00	0.00	0.00
Fuel Tax - GF	0.00	0.00	0.00	0.00
Small Cities Assistance - GF	0.00	0.00	0.00	0.00
Municipal Enironment GRT	0.00	0.00	423.44	0.01
Municipal Innastructure GRT	0.00	0.00	0.00	0.00
Donated Property - GF	0.00	0.00	0.00	0.00
Franchise Tax	0.00	0.00	90,573.29	1.95
GRT - Municipal Local Option G	216,964.53	99.54	1,071,494.32	23.09
GRT - Municipal Infrastructure	0.00	0.00	0.00	0.00
GRT - Municipal Environmental	0.00	0.00	0.00	0.00
Gas Tax for General Purposes	0.00	0.00	27,868.44	0.60
GRT - Shared Municipal Eq Dist	0.00	0.00	0.00	0.00
Other Shared State Taxes	0.00	0.00	2,060.76	0.04
Business Licenses/Registration	660.00	0.30	3,935.00	0.08
Administrative Fees	0.00	0.00	1,779.59	0.04
Small Cities Assistance (TRD)	0.00	0.00	8.04	0.00
Law Enforcement Protec (LEPA)	0.00	0.00	45,000.00	0.97
Law Enforcement Protect - LEPA	0.00	0.00	0.00	0.00
Other State Grant	0.00	0.00	0.00	0.00
Federal - Other Revenue	0.00	0.00	0.00	0.00
Federal - American Rescue Plan	0.00	0.00	75,653.50	1.63
Federal - Other Revenue	0.00	0.00	0.00	0.00
Capital Grant Revenue	0.00	0.00	0.00	0.00
Total Revenues	217,974.53	100.00	4,641,386.38	100.00
Cost of Sales				
Total Cost of Sales	0.00	0.00	0.00	0.00
Gross Profit	217,974.53	100.00	4,641,386.38	100.00
Expenses				
Entertainment & Meals - GF	0.00	0.00	0.00	0.00
Travel - GF	0.00	0.00	0.00	0.00
Election Costs - GF	0.00	0.00	0.00	0.00
Accounting - GF	0.00	0.00	0.00	0.00
Audit - GF	0.00	0.00	0.00	0.00
Building Rent - GF	0.00	0.00	0.00	0.00
GRT Administrative Fee - GF	0.00	0.00	0.00	0.00
Internet - GF	0.00	0.00	0.00	0.00
Legal & Professional - GF	0.00	0.00	0.00	0.00
Mileage Expense - GF	0.00	0.00	0.00	0.00
Office Supplies - GF	0.00	0.00	0.00	0.00
Operating Supplies - GF	0.00	0.00	0.00	0.00
Payroll Taxes - GF	0.00	0.00	0.00	0.00
Telephone and Internet - GF	0.00	0.00	0.00	0.00
Travel - GF	0.00	0.00	0.00	0.00
Utilities - GF	0.00	0.00	0.00	0.00
Wages - GF	0.00	0.00	0.00	0.00
PERA - GF	0.00	0.00	0.00	0.00
Workers Comp - GF	208.24	0.10	939.95	0.02
SJC-Records Technician - GF	0.00	0.00	0.00	0.00
Fire Protection - SJC - GF	0.00	0.00	0.00	0.00
One Call - GF	0.00	0.00	0.00	0.00

For Management Purposes Only

The Town of Kirtland
Income Statement
For the Eight Months Ending February 28, 2023

	Current Month		Year to Date	
Police Protection - SJC - GF	0.00	0.00	0.00	0.00
Road Maintenance - SJC - GF	0.00	0.00	0.00	0.00
Street Lights - GF	0.00	0.00	0.00	0.00
Advertising - GF	0.00	0.00	0.00	0.00
Bank Charge - GF	0.00	0.00	0.00	0.00
Building Repairs - GF	0.00	0.00	0.00	0.00
Contributions - GF	24.00	0.01	724.00	0.02
Dues & Subscriptions - GF	0.00	0.00	0.00	0.00
Equipment Rent - GF	0.00	0.00	0.00	0.00
Equipment Repair - GF	0.00	0.00	0.00	0.00
Fuel - GF	0.00	0.00	(596.83)	(0.01)
Insurance - GF	0.00	0.00	0.00	0.00
Penalties and Interest - GF	0.00	0.00	0.00	0.00
Postage - GF	0.00	0.00	0.00	0.00
Vehicle Expense - GF	0.00	0.00	0.00	0.00
Red Apple Transit - GF	0.00	0.00	0.00	0.00
Travel - Council	0.00	0.00	0.00	0.00
Other Travel - Mileage	0.00	0.00	0.00	0.00
Employee Training - Council	0.00	0.00	0.00	0.00
Travel - Mayor	0.00	0.00	0.00	0.00
Other Travel - Mileage	0.00	0.00	0.00	0.00
Employee Training - Mayor	0.00	0.00	0.00	0.00
Trans. Costs - Red Apple Trans	0.00	0.00	5,997.00	0.13
Contract - Attny Fees - Copple	0.00	0.00	0.00	0.00
Contract - Attny Fees - Beckst	0.00	0.00	0.00	0.00
Contract - Attny Fees - NM Loc	0.00	0.00	2,977.35	0.06
Contract - Prof Ser - Engineer	8,645.90	3.97	28,398.64	0.61
Contract - Other - Pictometry	0.00	0.00	0.00	0.00
Contract - Other - Tech Suppor	0.00	0.00	31.16	0.00
Software	0.00	0.00	1,211.65	0.03
Supplies - General Office	24.96	0.01	1,914.06	0.04
Supplies - FF&E (Non-Capital)	0.00	0.00	0.00	0.00
Postage	0.00	0.00	246.00	0.01
Subscriptions & Dues	21.23	0.01	8,195.32	0.18
Other Costs - Bank Charges	1,546.21	0.71	7,941.93	0.17
Commit & Other Fees - GRT	0.00	0.00	6,051.09	0.13
Other Travel	0.00	0.00	0.00	0.00
Contract - Audit	0.00	0.00	16,029.06	0.35
Prof. Services - Accounting	0.00	0.00	7,192.33	0.15
Maint & Repairs - Building	0.00	0.00	5,013.36	0.11
Contract Services - One Call	0.00	0.00	322.00	0.01
Contract Services - Janitorial	202.65	0.09	3,843.46	0.08
Contract Services - Waste Mgt	149.81	0.07	956.64	0.02
Communication Costs	0.00	0.00	0.00	0.00
Insurance - General Liab/Prop	0.00	0.00	0.00	0.00
Rent of Equip/Machinery	0.00	0.00	0.00	0.00
Telecommunications	79.89	0.04	3,189.12	0.07
Utilities - Electricity	435.84	0.20	2,374.25	0.05
Utilities - Natural Gas	144.87	0.07	511.71	0.01
Utilities - Water	23.46	0.01	447.34	0.01
O & M - Buildings & Structures	130.15	0.06	879.67	0.02
Equipment & Machinery	0.00	0.00	0.00	0.00
Roadways/Bridges	0.00	0.00	115,304.58	2.48
St. Lighting/Traffic Sig/Signs	0.00	0.00	0.00	0.00
Election Costs	0.00	0.00	0.00	0.00
Salaries - Full-Time Positions	3,090.75	1.42	25,356.96	0.55
FICA - Regular	191.63	0.09	1,572.14	0.03
FICA - Medicare	44.82	0.02	367.68	0.01
Retirement - PERA	318.35	0.15	2,362.30	0.05

For Management Purposes Only

The Town of Kirtland
Income Statement
For the Eight Months Ending February 28, 2023

	Current Month		Year to Date	
Retiree Health Care	0.00	0.00	0.00	0.00
Health Insurance	0.00	0.00	500.98	0.01
Life Insurance	0.00	0.00	4.42	0.00
Dental Insurance	0.00	0.00	25.86	0.00
Vision Insurance	0.00	0.00	4.80	0.00
Disability Insurance	0.00	0.00	0.00	0.00
Unemployment Compensation	10.20	0.00	189.09	0.00
Worker's Comp Premium	0.00	0.00	0.00	0.00
Worker's Comp Employer's Fee	0.00	0.00	9.31	0.00
Travel - Clerk	0.00	0.00	2,310.56	0.05
Other Travel - Mileage	0.00	0.00	1,166.31	0.03
Contract Services - Police	0.00	0.00	19,509.38	0.42
Cont Serv - SJC Records Tech	0.00	0.00	56,299.38	1.21
Contract Services - Fire Prote	0.00	0.00	15,000.00	0.32
Cont Ser - Animal Pound Fees	0.00	0.00	0.00	0.00
Maint & Repairs - Grounds/Road	2,384.25	1.09	32,512.50	0.70
Contracts Services - Toilets	0.00	0.00	0.00	0.00
Buildings & Structures	0.00	0.00	0.00	0.00
Equipment & Machinery	0.00	0.00	0.00	0.00
Infrastructure	394,689.28	181.07	723,032.76	15.58
Other Operating Costs - VWSD	0.00	0.00	13,203.81	0.28
Other Operating Costs - VWSD	0.00	0.00	0.00	0.00
Other Operating Costs - FMDC	0.00	0.00	3,321,000.00	71.55
Maint- Repair-Ground-Cemetery	0.00	0.00	0.00	0.00
Supplies - Other	0.00	0.00	0.00	0.00
Equipment and Machinery	0.00	0.00	8,879.48	0.19
Operating Supplies-LEPA	0.00	0.00	0.00	0.00
Equipment >\$5,000 - LEPA	0.00	0.00	0.00	0.00
Maint & Rep - Grounds/Roadways	0.00	0.00	0.00	0.00
Grants to Subrecipients	0.00	0.00	0.00	0.00
Infrastructure	0.00	0.00	0.00	0.00
Supplies - Safety	0.00	0.00	0.00	0.00
Contract Services	0.00	0.00	0.00	0.00
Total Expenses	412,366.49	189.18	4,443,402.56	95.73
Net Income	\$ (194,391.96)	(89.18)	\$ 197,983.82	4.27

The Town of Kirtland
Balance Sheet
February 28, 2023

ASSETS

Current Assets		
Unrestricted Cash -Operational	\$	2,417,354.58
Cash in Bank - LEPA		36,120.52
Cash in Bank - Municipal Stree		55,266.20
Cash in Bank - American Rescue		151,307.00
		<hr/>
Total Current Assets		2,660,048.30
Property and Equipment		<hr/>
Total Property and Equipment		0.00
Other Assets		<hr/>
Total Other Assets		0.00
		<hr/>
Total Assets	\$	<u><u>2,660,048.30</u></u>



LIABILITIES AND CAPITAL

Current Liabilities		
Accounts Payable	\$	89,076.54
Federal Withholding Payable		1,247.21
FICA Payable		(917.43)
Medicare Payable		448.36
SUI Payable		(0.02)
State Withholding Payable		1,095.59
PERA Payable		(1.15)
Insurance Payable		(7,589.51)
LEPA Accounts Payable		(8,879.48)
		<hr/>
Total Current Liabilities		74,480.11
Long-Term Liabilities		<hr/>
Total Long-Term Liabilities		0.00
		<hr/>
Total Liabilities		74,480.11
Capital		
Retained Earning - GF		1,986,088.41
Fund Balance		401,495.96
Net Income		197,983.82
		<hr/>
Total Capital		2,585,568.19
		<hr/>
Total Liabilities & Capital	\$	<u><u>2,660,048.30</u></u>

Valley Water and Sanitation District
Account Reconciliation
As of Feb 28, 2023
1020 - Checking Account
Bank Statement Date: February 28, 2023

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance				157,450.56
Add: Cash Receipts				50,985.23
Less: Cash Disbursements				(96,319.18)
Add (Less) Other				
Ending GL Balance				<u>112,116.61</u>
Ending Bank Balance				114,438.61
Add back deposits in transit				
Total deposits in transit				
(Less) outstanding checks	Feb 2, 2023	2631	(2,322.00)	
Total outstanding checks				(2,322.00)
Add (Less) Other				
Total other				
Unreconciled difference				<u>0.00</u>
Ending GL Balance				<u>112,116.61</u>

 3.2.23


Valley Water and Sanitation District
Income Statement
For the Eight Months Ending February 28, 2023

	Current Month		Year to Date	
Revenues				
Construction/Engineering Sales	\$ 39,085.36	80.49	\$ 287,993.07	72.03
Application Fee Sales	0.00	0.00	0.00	0.00
Connection/Tap Fee Sales	0.00	0.00	3,911.25	0.98
Monthly Service Sales	0.00	0.00	81,777.83	20.45
Standby Charge	0.00	0.00	0.00	0.00
Admission Fee Sales	0.00	0.00	0.00	0.00
Maintenance Income	9,472.00	19.51	26,143.65	6.54
Lagoon's Loan Repayment	0.00	0.00	0.00	0.00
Interest Income	0.00	0.00	0.00	0.00
San Juan County GRT	0.00	0.00	0.00	0.00
San Juan County GRT Unishare	0.00	0.00	0.00	0.00
Disconnect/Reconnect Fee	0.00	0.00	0.00	0.00
Other Income	0.00	0.00	0.00	0.00
Late Fee	0.00	0.00	0.00	0.00
Grant Income	0.00	0.00	0.00	0.00
Sales/Fees Discounts	0.00	0.00	0.00	0.00
Lagoon Loan Repayment	0.00	0.00	0.00	0.00
Total Revenues	48,557.36	100.00	399,825.80	100.00
Cost of Sales				
Engineering Costs	28,316.70	58.32	169,040.17	42.28
Construction Inspection Costs	0.00	0.00	0.00	0.00
Service Line Construction Cost	0.00	0.00	2,134.34	0.53
Operations Maintenance Costs	0.00	0.00	29,857.30	7.47
Cleanin/Inspections Services	0.00	0.00	0.00	0.00
Admission Court/Clerk Fees	3,301.70	6.80	3,301.70	0.83
Pre-Treatment (Chemicals)	48,366.95	99.61	107,486.36	26.88
Meter Reads	0.00	0.00	0.00	0.00
City of Farmington Collection	8,183.61	16.85	62,245.61	15.57
Cost of Sales	0.00	0.00	0.00	0.00
Inventory Adjustments	0.00	0.00	0.00	0.00
Total Cost of Sales	88,168.96	181.58	374,065.48	93.56
Gross Profit	(39,611.60)	(81.58)	25,760.32	6.44
Expenses				
Advertising	0.00	0.00	0.00	0.00
Billing Services	0.00	0.00	418.00	0.10
Payroll Tax Expense	0.00	0.00	0.00	0.00
Bad Debt Expense	0.00	0.00	0.00	0.00
Harper Valley HOA Fees	0.00	0.00	0.00	0.00
Income Tax Expense	0.00	0.00	0.00	0.00
Legal Services	0.00	0.00	0.00	0.00
Other Taxes Expense	0.00	0.00	0.00	0.00
Professional/Accountant	0.00	0.00	0.00	0.00
Rent or Lease Expense	0.00	0.00	6,431.00	1.61
Penalties/Interest Charged	0.00	0.00	1,197.38	0.30
Fuel/Oil	0.00	0.00	0.00	0.00
System Maintenance & Repairs	826.34	1.70	19,656.35	4.92
Supplies Expense	0.00	0.00	0.00	0.00
Small Tools Expense	0.00	0.00	0.00	0.00
Town of Kirtland	0.00	0.00	0.00	0.00
Utilities Expense	2,531.34	5.21	18,805.74	4.70
Office Expense	68.00	0.14	68.00	0.02
Telephone Expense	0.00	0.00	0.00	0.00

For Management Purposes Only

Valley Water and Sanitation District
Income Statement
For the Eight Months Ending February 28, 2023

	Current Month		Year to Date	
Secretarial Expense	0.00	0.00	0.00	0.00
Interest Expense - N/P Whipple	0.00	0.00	0.00	0.00
Training Expense	0.00	0.00	0.00	0.00
Misc. Expenses	0.00	0.00	0.00	0.00
One-Call Locate	0.00	0.00	2,066.00	0.52
Permit/Application Fees	0.00	0.00	0.00	0.00
Service Charge Expense	0.00	0.00	0.00	0.00
Purchase Disc-Expense Items	0.00	0.00	0.00	0.00
Insurance Expense	0.00	0.00	4,628.00	1.16
Depreciation Expense	9,976.83	20.55	79,814.64	19.96
Gain/Loss - Sale of Assets Exp	0.00	0.00	0.00	0.00
	<hr/>		<hr/>	
Total Expenses	13,402.51	27.60	133,085.11	33.29
	<hr/>		<hr/>	
Net Income	\$ (53,014.11)	(109.18)	\$ (107,324.79)	(26.84)
	<hr/>		<hr/>	

Valley Water and Sanitation District
Balance Sheet
February 28, 2023

ASSETS

Current Assets		
Checking Account	\$	112,116.61
Capital Outlay - Non Current		142,582.96
Grant Receivable Unearned		(142,582.96)
Harper V. Loan - Current		10,001.50
Harper V. Loan - Noncurrent		572,837.22
Lagoons Loan - Current		1,216.00
Lagoons Loan - Noncurrent		11,135.23
		<hr/>
Total Current Assets		707,306.56
Property and Equipment		
Land		33,200.00
Land Improvements		5,839,001.00
Buildings		1,859.52
Accumulated Depreciation		(1,025,038.52)
		<hr/>
Total Property and Equipment		4,849,022.00
Other Assets		
		<hr/>
Total Other Assets		0.00
		<hr/>
Total Assets	\$	<u><u>5,556,328.56</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
Harper Valley HOA Reimb	\$	(18,576.00)
Sales Tax Payable		2,476.89
		<hr/>
Total Current Liabilities		(16,099.11)
Long-Term Liabilities		
N/P Whipple Taps		9,500.00
N/P SJC Lagoons Loan		(0.40)
N/P SJC Harper Valley Loan		564,210.05
		<hr/>
Total Long-Term Liabilities		573,709.65
		<hr/>
Total Liabilities		557,610.54
Capital		
Fund Balance - Fixed Assets		6,057,119.31
Fund Balance - Operating		(951,076.50)
Net Income		(107,324.79)
		<hr/>
Total Capital		4,998,718.02
		<hr/>
Total Liabilities & Capital	\$	<u><u>5,556,328.56</u></u>



Town of Kirtland
Regular Town Council Meeting Minutes
47 RD 6500 Kirtland, NM 87417
February 14, 2023

Mayor Pro-Tem Larry Hathaway called the meeting to order at 4:42 pm in the Council Room at Town Hall, located at 47 RD 6500, Kirtland, New Mexico.

Larry Hathaway led the Pledge of Allegiance, and the Invocation was offered by Councilor, Jason Heslop.

Those present:

Mayor Pro-Tem Larry Hathaway
Councilor Tyrone Austin
Councilor Jason Heslop
Councilor Alex Uhl

Clerk, Lou Ann Davis
Engineer, Dan Flack

Those absent:

Mayor Mark Duncan

Visitors:

6 persons

Approval of Agenda:

Councilor Jason Heslop made a motion to accept the 02.14.2023 agenda as it was presented to The Council. Councilor Tyron Austin seconded the motion. Upon voice vote, the motion passed unanimously.

Consent Agenda:

The Consent Agenda consisted of the monthly financials for the Town of Kirtland for January 2023 as well as the monthly financials for Valley Sanitation for January 2023. Councilor Tyrone Austin made a motion to approve the Consent Agenda as it was presented. Councilor Jason Heslop seconded the motion. Upon voice vote, the motion passed.

New Business:

- 1. Final audit Report-Beasley, Mitchell & Co. Certified Public Accountants-Fiscal year ending June 2022.**

A speaker phone call was placed to Carmen Jimenez of the above named independent public accounting firm. She went through the report explaining and informing the Town Council. In the unmodified opinion of Beasley, Mitchell & Co there were no findings to report with the audit. The prior year finding of a late audit submission was resolved by this audit being submitted on time.

- 2. Update-Fiscal Year 2022-2023 budget and supporting documents accepted and certified by LGBMS**

A letter dated 01.13.2023 was read to The Town Council and all present in the Town Chambers as way of updating all with information concerning the above-mentioned topic. No further action was taken at that time.

- 3. Sewer Report-Dan Flack**

Engineer Dan Flack provided an update for happenings in January with the Sewer District. He noted that the cost of Bioxide (that is purchased through Evoqua) has increased by 25%. He further noted that there is no other provider to purchase this chemical from. This chemical is injected to the sewer lines as a requirement for the sewage to be accepted by the plant in Farmington.

- 4. Resolution 2023-01 -a resolution authorizing the assignment of authorized officer(s) and agent(s) to enter into a grant agreement identified as project number SAP 22-G2380-STB**

It was proposed that Mayor Pro-Tem, Larry Hathaway be able to sign documents associated with Grant SAP 22-G2380-STB.

A roll call vote was taken with the following results:

For:

Alex Uhl

Jason Heslop

Tyron Austin

Larry Hathaway

Against:

None

Those absent for the vote:

Mark Duncan

Mayor Pro-Tem Larry Hathaway declared that with four Councilors having voted in favor thereof, the said motion carried and Resolution 2023-01 was duly passed and adopted. Clerk Lou Ann Davis will inform legal personnel of this action.

- 5. Wastewater Grant Agreement-A Capital Appropriation Project between Kirtland Valley WSD and the State of New Mexico Department of Environment- will be signed by Larry Hathaway and returned as requested.**

6. Addressing Update-Dan Flack

Dan went to a training workshop at which he learned a lot about what needs to be considered and done as the Town works on creating new addressing in the Town of Kirtland. Top priority needs to be street/road names. It is imperative that there be no duplicate names in Kirtland to other street/road names anywhere in the County. The importance comes down to 911 Services.

Alex Uhl headed up an addressing committee in the past and this needs to happen again.

It was again emphasized that the public needs to be included in this process as road names, house numbers and business addresses hold great importance.

7. Farmers Mutual Ditch Project-Dan Flack

Dan Flack updated all those present with the information that an environmental clearance had not been given for the project and so the scaling project was cancelled until Fall of 2023.

8. RD 6405 and 6411 Project Update-Dan Flack

Dan Flack updated the Council and all those in attendance with the information that the RD 6405 and 6411 Project had been advertised in the Farmington Daily times on Sunday the 12th and Wednesday the 15th of February.

The Town Clerk is responsible for sharing bid information with those who request it.

9. LEPF (Law Enforcement Protection Fund) request-Shooting Incident Reconstruction Course

Lou Ann Davis relayed the request from the San Juan County Sheriff's Office for the Town of Kirtland to use LEPF funds to pay for 10 San Juan County Detectives to attend a Shooting Incident Reconstruction Course. The course will cost \$910 per person to attend. To send 10 persons will cost a total of \$9,100.00.

She further updated the Council as to how those funds had been used in the past and let those on the council know that there is money enough in the fund to pay for this request.

Councilman Jason Heslop made a motion to pay for 10 Detectives to attend the Shooting Incident Reconstruction Course. Councilman Tyron Austin seconded the motion. Upon voice vote the motion passed unanimously. Clerk Lou Ann Davis will see that the funds are sent to the Sheriff's Office.

10. Discussion concerning artwork in the Town Hall

Clerk Lou Ann Davis updated the Council by letting them know that letters had been emailed/mailed to local artists requesting pictures along with prices for artwork available for purchase by the town. The information is also being advertised on the Town of Kirtland's webpage along with its Facebook Page. Response has been good. Packets are due by March 1st so that they can be reviewed at the March Meeting of the Council.

11. Discussion concerning American Flags on the Light Poles

Pricing information was gathered by Lou Ann Davis from two reputable sources. This information indicated that the quote from Street Décor, INC was the lower of the two quotes and that 30 flags/poles could be purchased for \$1935.00 plus tax.

After much discussion, including the quality of the flags, Councilor Tyrone Austin made a motion to purchase 30 American Flags and the poles and hardware to put them up from Street Décor, INC. Councilor Jason Heslop seconded the motion. Upon voice vote, the motion passed unanimously.

Lou Ann Davis will order the flags and their hardware and Dan Flack will facilitate the permits as well as the manpower to have them installed. The Council is hopeful that the project can be completed for between \$11,290.00 and \$13,027.20 not including shipping.

Reports from Elected Officials:

*Larry Hathaway-nothing to share

*Jason Heslop-nothing to share

*Alex Uhl-update given on the imminent price increase of natural gas and electricity for residents of the Town of Kirtland as well as those who live in San Juan County. An increase of at least 6% is coming soon.

*Tyrone Austin-nothing to share

*Lou Ann Davis- Kirtland Middle School is wanting to do a service project at the Town Hall or KYA on 02.22.2023 from 12:45-2:45 pm. Jeana Jones is wanting to know what things we might have for the students to perform as part of their "kindness projects" for the month of February. Lou Ann Davis will report back to Jeana Jones.

Comments/Input from the General Public:

Dianne Bonebrake, a member of the community and of a group called the Kirtland Coalition spoke concerning the Coalition that she is a part of. They are wanting to unite with the Town of Kirtland to improve resources in the Town. She informed the Council that her group has sent out a questionnaire to members of the community regarding services that are needed in the community. She will report on their findings and is hopeful for a good working relationship with the Town. She is hoping to have someone from The Council attend their meetings.

Ross Trujillo, a member of the community, informed the council that he had been collecting information from the state as to the Town of Kirtland and its original incorporation documents. He also said that he was interested in seeing past audit records. Mayor Pro-Tem Larry

Hathaway informed him that all of that information is public knowledge and can be provided after a written request is received.

Adjourn:

At approximately 6:15 pm Mayor Pro-Tem Larry Hathaway asked if there were any further questions or comments. There were none at that time and it was suggested that the meeting could be adjourned. Councilor Jason Heslop made a motion to adjourn the meeting. Councilor Alex Uhl seconded the motion. The meeting was adjourned at 6:18 pm

SEAL

Larry E. Hathaway-Mayor Pro-Tem

ATTEST:

Lou Ann Davis, Town Clerk

February 6, 2023

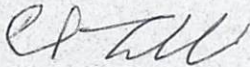
Town of Kirtland
P.O. Box 1887
Kirtland, NM 87417

Re: Town of Kirtland Boundary Line Adjustment

Please find enclosed 2 copies of a proposed Boundary Line Adjustment, the completed Town of Kirtland Application and our check for the review fee. Please review and submit your comments to our office at your earliest convenience.

Sincerely yours,

CHENEY ▲ WALTERS ▲ ECHOLS, INC.



Cecil Tullis

CT/ata 22297

Enclosures

cc: William and Patricia Willis



TOWN OF KIRTLAND

DEVELOPMENT APPLICATION

FEE: \$20.00

APPLICANT INFORMATION

NAME:

William and Patricia Willis

MAILING ADDRESS:

49 Road 6050, Farmington, NM 87401

PHONE:

505-215-0550

EMAIL:

CONTACT NAME:

BUSINESS LICENSE REQUIRED:

YES _____

NO ☒ _____

CONTRACTOR INFORMATION

NAME:

Cheney-Walters-Echols, Inc.

MAILING ADDRESS:

909 W. Apache St., Farmington, NM 87401

PHONE:

505-327-3303

EMAIL:

cecil@c-w-e.com

CONTACT NAME:

Cecil Tullis

BUSINESS LICENSE REQUIRED:

YES _____

NO ☒ _____

PROJECT INFORMATION

PHYSICAL ADDRESS:

49 Road 6050

COMMERCIAL: _____

RESIDENTIAL: _____

☒

ZONE DISTRICT: _____

PROPOSED USES: _____

PROPOSED STRUCTURES: _____

OFFSITE IMPROVEMENTS: _____

LOT SIZE:

.3 Acre

BUILDING SIZE (SF & HEIGHT): _____

FENCE (SIZE & TYPE): _____

SETBACKS(FT):

FRONT _____

REAR _____

SIDE _____

PERMITS/UTILITIES

ACCESS PERMIT (COUNTY OR STATE):

YES

NO

WATER: LOWER VALLEY WATER USERS ASSOCIATION

☒

SEWER: VALLEY WATER & SANITATION DISTRICT

NATURAL GAS: NEW MEXICO GAS

ELECTRIC: FARMINGTON ELECTRIC COMPANY

OTHER: (DITCH CROSSING, USACE 404, FLOOD PLAIN, NPDES STORM WATER,
TEMPORARY/TRAFFIC CONTROL, ETC.)

☒

I CERTIFY THAT THE ABOVE/ATTACHED INFORMATION IS CORRECT AND COMPLETE AND I SHALL ADHERE TO ALL APPLICABLE TOWN ORDINANCES AND PERMIT REQUIREMENTS.



OWNER OR APPLICANT

2/6/2023

DATE



CHENEY-WALTERS-ECHOLS
ENGINEERS & SURVEYORS

909 W. APACHE▲FARMINGTON, NM 87401▲(505) 327-3303▲FAX (505) 327-3303



Citizens Bank

500 W. Broadway
Farmington, NM 87401

95-207/1022



29669

29669

2/6/2023

PAY TO THE
ORDER OF TOWN OF KIRTLAND

\$**20.00

Twenty and 00/100*****

DOLLARS

TOWN OF KIRTLAND
P.O. BOX 1887
KIRTLAND, NM 87417.



[Signature]
AUTHORIZED SIGNATURE

MEMO

WILLIS BOUNDARY LINE ADJ

⑈029669⑈ ⑆102202078⑆ 0150292101⑈

CHENEY ~ WALTERS ~ ECHOLS, INC.

29669

TOWN OF KIRTLAND
6225 · FILING FEES

WILLIS BOUNDARY LINE ADJ

2/6/2023

20.00

CITIZENS BANK REG WILLIS BOUNDARY LINE ADJ

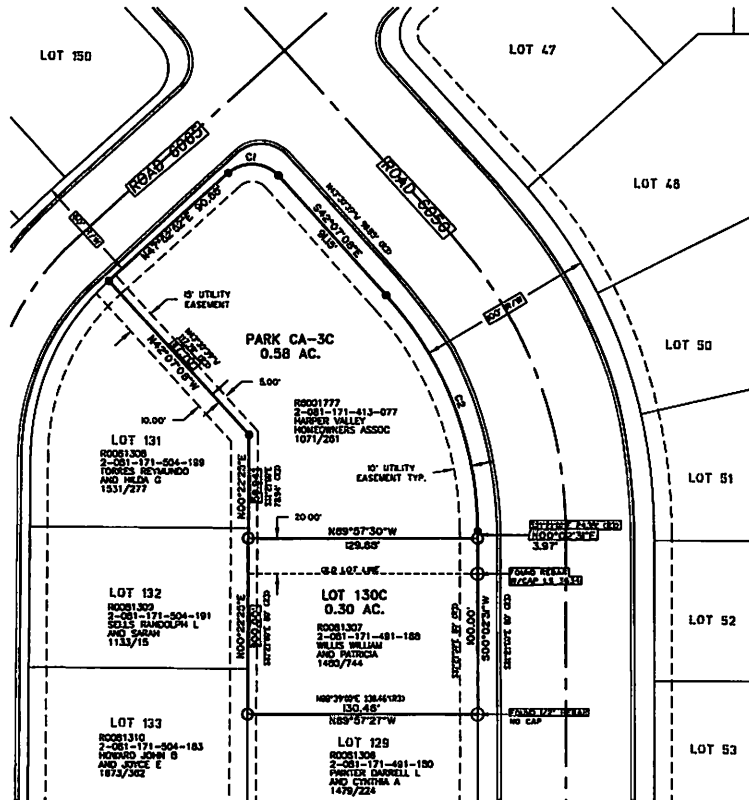
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CHENEY ~ WALTERS ~ ECHOLS, INC.

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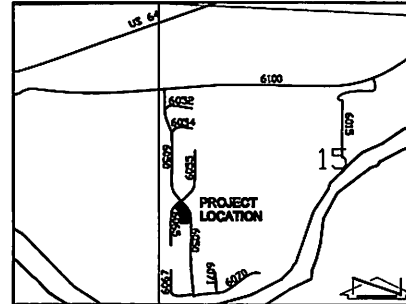
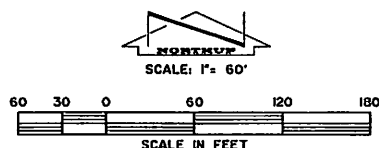
HARPER VALLEY REPLAT C

A LOT LINE ADJUSTMENT OF LOT 130 AND THE LOT DESIGNATED AS PARK CA-3
LYING IN THE NW1/4 SW1/4 OF SECTION 15 T29N R14W NMPM.
IN THE TOWN OF KIRTLAND, SAN JUAN COUNTY, NEW MEXICO



CURVE TABLE						
NUMBER	R =	L =	D =	T =	LC =	CD =
C1	20.00	34.42	90°00'00"	20.00	28.28	S87°07'06"E
C1 (R3)	20.00	31.42	90°00'00"	20.00	28.28	N88°30'39"W
C2	200.00	147.47	42°14'53"	77.27	144.16	S2°04'56"E
C2 (R3)	200.00	147.17	42°09'39"	77.27	143.87	N22°25'50"W

- SECTION CORNER AS NOTED
- QUARTER CORNER AS NOTED
- SET 1/2" REBAR W/CAP L.S. 10474
- SET 1/2" REBAR W/ALUM CAP L.S. 10474
- FOUND REBAR AS NOTED
- X MARK IN CONCRETE
- SET PK NAIL W/WASHER
- HWY DEPT BRASS CAP R/W MON
- NOT SET



VICINITY MAP - N.T.S.

LEGAL DESCRIPTION

LOT 130 AND THE LOT DESIGNATED AS PARK CA-3 OF THE HARPER VALLEY SUBDIVISION, IN THE TOWN OF KIRTLAND, SAN JUAN COUNTY, NEW MEXICO, AS SHOWN ON THE PLAT OF SAID SUBDIVISION FILED FOR RECORD ON JULY 13, 1979 IN PLAT FILE H-48 OF THE RECORDS OF SAID COUNTY.

REFERENCE LIST

- WARRANTY DEED BK 1400 PG 261
- OUTCLAIM DEED BK 1070 PG 261
- HARPER VALLEY SUBDIVISION 07/13/1979
- SAN JUAN COUNTY ASSESSOR'S PLATS

PLAT NOTES

1. BASIS OF BEARING IS THE CITY OF FARMINGTON GPS CONTROL NETWORK, EXTENDED
2. DATE OF FIELD SURVEY, JANUARY 20, 2023

State of _____) ss:
County of _____)
The foregoing dedication and affidavit were acknowledged before me by WILLIAM WILKS and PATRICIA WILKS, husband and wife, the _____ day of _____, 2023.

My Commission Expires. _____

Notary Public

State of _____) ss:
County of _____)
The foregoing dedication and affidavit were acknowledged before me by LARRY HATHAWAY, President, Harper Valley Homeowners Association, Inc. the _____ day of _____, 2023.

My Commission Expires. _____

Notary Public

DEDICATION

KNOW ALL MEN BY THESE PRESENTS:

That WILLIAM WILKS and PATRICIA WILKS husband and wife, and HARPER VALLEY HOMEOWNERS ASSOCIATION, INC. being the sole owners and proprietors of the land hereon described, have made a subdivision replat of said land, and that said subdivision replat is named and shall be known as

HARPER VALLEY REPLAT C

That the said subdivision, as shown on this plat, is with the consent and in accordance with the desires of said Owner, and the streets and easements shown are dedicated for public use as such, together with easements for public utilities, including easements for overhead or service wires of pole type utilities, and easements for underground or buried service wires with the right to include necessary maintenance of the same, and right of ingress and egress to and from said easements.

William Wilks

Patricia Wilks

Larry Hathaway, President
Harper Valley Homeowners
Association, Inc.

AFFIDAVIT

Now comes WILLIAM WILKS and PATRICIA WILKS husband and wife, and LARRY HATHAWAY, President, Harper Valley Homeowners Association, Inc. first duly sworn upon their oath and states that the subdivision replat shown herein was wisely within the planning and platting jurisdiction of the Town of Kirtland, New Mexico.

William Wilks

Patricia Wilks

Larry Hathaway, President
Harper Valley Homeowners
Association, Inc.

ACCEPTANCE BY THE TOWN OF KIRTLAND, NM

This subdivision replat was duly submitted to the Town of Kirtland, New Mexico, in accordance with the Town of Kirtland subdivision planning and zoning ordinances in the exercise of its planning and platting jurisdiction.

Mayor, Town of Kirtland

ATTEST:

Town Clerk, Town of Kirtland

CERTIFICATION

I, Daryl D. Northup, a New Mexico Professional Surveyor certify that I conducted and am responsible for this Boundary Survey Plat, that this Boundary Survey is true and correct to the best of my knowledge and belief, and that this Boundary Plat meets the Minimum Standards for Surveying in New Mexico.

I further certify that this is not a division of land as defined in the New Mexico Subdivision Act.

Date

Daryl D. Northup
Professional Land Surveyor No. 10474
State of New Mexico

San Juan County Treasurer
or Designee

Date

- FOR REVIEW ONLY -

MEMORANDUM

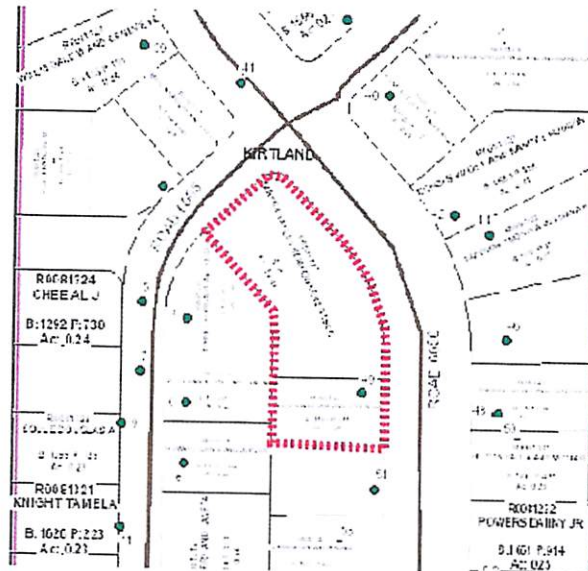
TO: MAYOR DUNCAN AND TOWN OF KIRTLAND COUNCIL
FROM: DAN FLACK
SUBJECT: 49 ROAD 6050/HVHOA LOT LINE ADJUSTMENT
DATE: FEBRUARY 28, 2023
CC: LOU ANN DAVIS, TOWN CLERK

We have received the Development Application from the owners of 49 Road 6050 and Harper Valley Homeowner Association (HVHOA) requesting a Lot Line Adjustment.

Residential: Within Town Limits and Planning/Platting Jurisdiction

Owner(s): William and Patricia Willis, HVHOA

Location: 49 Road 6055, Harper Valley Subdivision



The property is located on Road 6050 with one access to the residential unit.

Zoning District: R-1 Residential

Existing Use: The Willis lot has one single family dwelling with attached garage on 0.24 acres. The parcel owned by HVHOA is 0.64 acres and is undeveloped.

Utilities: All utilities are existing on the site.

Proposed: The lot line adjustment will move the Willis north property line 20-feet north. The Willis lot will contain 0.30 acres and the HVHOA lot will decrease to 0.58 acres.

Regulations: Town of Kirtland Subdivision Ordinance 2016-01 and Zoning Ordinance 2016-02.

TOWN OF KIRTLAND					
SUGGESTED ROAD NAMES March 9th Meeting					
SJC ROAD NO	PLATTED NAME	SUBDIVISION	COMMITTEE'S SUGGESTED NAMES	March 9th Names	SUGGESTED UPDATE
6050	HAPER VALLEY PKWY	HARPER VALLEY	HARPER VALLEY PKWY	HARPER VALLEY PKWY	
6052	ALFALFA PL	HARPER VALLEY	CHERRY LANE	ALFALFA COURT	
6054	WHEATFIELD PL	HARPER VALLEY	APPLE LANE	MAIZE COURT ***	AUTUMN BLAZE COURT
6055	OATFIELD CT	HARPER VALLEY	WILLOW LANE	EAST CROSSROAD	
6065	EVERGREEN AVE	HARPER VALLEY	EVERGREEN LANE	WEST CROSSROAD	
6067	EVERGREEN AVE/RIVERVIEW DR	HARPER VALLEY	SPRUCE LANE	WEST ARBOLES COURT	
6070	RIVERVIEW DR	HARPER VALLEY	RIVERVIEW LANE	EAST ARBOLES COURT	
6071	BLUESPRUCE CT	HARPER VALLEY	RIVERVIEW COURT	ARBOLES PLACE	
UN-NAMED		HARPER VALLEY		ARBOLES CIRCLE	
6100			COTTONWOOD STREET	OLD KIRTLAND HWY	
6220			ROADRUNNER LANE	ROADRUNNER DRIVE	
6298	MANNING DR	MANNING ACRES	POPPY LANE	GREENHOUSE COURT	
6299			LILAC LANE	GREENHOUSE DRIVE	
6360	MANOR DR	VALLEDALE	HOLLYHOCK LANE	HOLLYHOCK LANE	
6361				SNOWBALL DRIVE ***	MERCANTILE DRIVE
6400	6TH ST	TOWN OF KIRTLAND	SOUTH ANTELOPE AVENUE	SOUTH OLD ANTELOPE DRIVE	
6405	LINCOLN ST	NORTH KIRTLAND	LINCOLN STREET	TUMBLEWEED DRIVE	
6411	WASHINGTON ST	NORTH KIRTLAND	WASHINGTON STREET	WILD WEST DRIVE	
6427	WHIPPLE ST	ROSE VALLEY	PRIMROSE LANE	ROSE DRIVE	
6432	SAPPORO RD	VISTA GRANDE	GREY FOX LANE	GREY FOX LANE	
6451			COTTONTAIL LANE	COTTONTAIL LANE	
6455			COYOTE LANE	RED FOX LANE	
6500			NORTH ANTELOPE AVENUE	NORTH OLD ANTELOPE DRIVE	
6517			BADGER LANE	RATTLE SNAKE LANE	
6520			GOLF COURSE AVENUE	GOLF COURSE DRIVE	
6523			CHURCH AVENUE	STEEPLE DRIVE	
6536			CORAL LANE	TURQUOISE DRIVE	
6575			BRONCO AVENUE	SCHOOL DRIVE	
	4116 US 64			RED TOP DRIVE	
	4120 US 64 Sherwood RV			ROBINHOOD RUN ***	CAMP RUN
	4179 US64 JustaLaundry			JUSTA RUN	
	4235 US 64			ACEQUIA DRIVE	
	4265 US 64			SECO DRIVE	
	4290 US 64 Circle B Storages			CIRCLE RUN	
	4296 US 64 Sterling			STERLING LANE	
	4336 US 64 Paramount			PARAMOUNT COURT	
	4381 US 64 Desert Mountain			DESERT MOUNTAIN DRIVE	
	33 Road 6299			LAVENDER LANE	
NMDOT					
US 64			KIRTLAND BOULEVARD	GRAND VIEW	

SERVICE AGREEMENT

THIS SERVICE AGREEMENT, executed in duplicate, is entered into the 14th day of March 2023 between LOWER VALLEY WATER USERS COOPERATIVE ASSOCIATION, a New Mexico Cooperative Association organized pursuant to the Cooperative Association Act, NMSA 1978 53-4-1 through 53-4-45, hereinafter referred to as "LOWER VALLEY" and THE TOWN OF KIRTLAND for collecting Sewer Fee's, THE TOWN OF KIRTLAND is organized under file number 3986 with the State of New Mexico, hereinafter referred to as "TOWN".

This agreement will be in effect for a Three-year period. (Beginning April 1, 2023)

WITNESSETH:

WHEREAS, THE TOWN has been organized and established under the laws of the State of New Mexico for the purpose of operating a sanitary sewer treatment system serving a portion of the Kirtland area and to accomplish this purpose, THE TOWN is entering into this service agreement with Lower Valley to bill for and collect sewer fees as required by THE TOWN for the operation of their system.

WHERE AS, LOWER VALLEY owns and operates the domestic water system in THE TOWN'S service area and has the ability and the legal right to provide the service of billing and collecting for said sewer fees.

WHEREAS, by resolution number 2023-6 , enacted on the 13 day of February, year 2023, by the Board of Directors of LOWER VALLEY, agreed to enter into and execute this Service Agreement with THE TOWN and was approved by the president and attested by the secretary as duly authorized.

WHEREAS, by resolution No 2023-02, THE TOWN enacted on the 14th day of March 2023, THE TOWN is authorized to enter into and to execute this Service Agreement with Lower Valley and was approved by the president and attested by the secretary as duly authorized.

NOW, THEREFORE, in consideration of the foregoing and the mutual agreement hereinafter set forth, THE PARTIES AGREE AS FOLLOWS:

1. Lower Valley hereby agrees to bill and collect sewer fees and pay THE TOWN the said fees and taxes on or before the 15th of the month following the collection of the sewer fees.
2. Lower Valley will mail the bills out on the 1st of each month and they are due by the 15th of the month. A service charge of 1½% will be added to the unpaid balance.
3. Lower Valley will mail out Delinquent Notices Two working days before the bills are mailed and customers have until the middle of the month to bring their delinquent bill up to date. Delinquent accounts are locked once a month. To unlock, customers must pay their delinquent amount plus a re-connect fee of \$30.00 plus tax during business hours. After hours reconnect fee is \$60.00 plus tax. A \$20.00 fee will be added to any account that receives a blue Disconnect tag which will be hung at the residence before the disconnection. All Fees' will be retained by Lower Valley.
4. Lower Valley will not accept postdated or two-party checks. Checks for any amount over the bill will not be accepted unless the balance is applied to future bills. The fee for a returned check is \$10.00 which may change at the discretion of the Board of Directors.
5. THE TOWN hereby agrees to pay Lower Valley for this service \$200.00 a month minimum to include the first fifty (50) taps and \$1.00 a tap (per month) thereafter; for a period of three years at which time this agreement may be renegotiated by either party or discontinued.
6. THE TOWN also agrees to pay any and all legal fees associated with the collection and legal disputes of Sewer fees. This SERVICE AGREEMENT is subject to such rules, regulations or laws as may be applicable to similar agreements in the State of New Mexico.
7. This SERVICE AGREEMENT represents the entire agreement between the parties and there are no other agreements, written or verbal, existing between the parties concerning the subject matter of this SERVICE AGREEMENT.

IN WITNESS WHEREOF, the parties, hereto, acting under authority of their respective governing bodies, have caused this **SERVICE AGREEMENT** to be duly executed in (2) counterparts, each of which shall constitute an original.

LOWER VALLEY WATER USERS ASSOCIATION:

Dated: _____ BY _____

ATTEST:

THE TOWN OF KIRTLAND:

Dated: _____ BY _____

ATTEST:

LOWER VALLEY WATER USERS COOPERATIVE ASSOCIATION

PO BOX 193

KIRTLAND, NEW MEXICO 87417 OFFICE 505-598-5585 FAX 505-598-9111

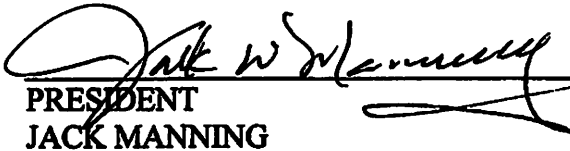
RESOLUTION NO. 2023-6

SERVICE AGREEMENT WITH THE TOWN OF KIRTLAND

WHEREAS, by this resolution Lower Valley Water Users Cooperative Association Board of Directors agrees to enter into and execute a Service Agreement for the purpose of billing and collecting fees for The Town of Kirtland Sanitation in Kirtland New Mexico.

Lower Valley Water Users Cooperative Association:

13 Feb 23
Approval Date


PRESIDENT
JACK MANNING

Date:

ATTESTED BY:

SECRETARY

Date

Town of Kirtland New Mexico
PO Box 1887
Kirtland, NM 87417

505.598.4160
clerk@kirtlandnm.org

RESOLUTION 2023-02

A Service Agreement with

Lower Valley Water Users Cooperative Association
PO Box 193
Kirtland, NM 87417

505.598.5585-office phone
505.598.9111-fax

WHEREAS, by this resolution The Town of Kirtland agrees to enter into a Service Agreement with Lower Valley Water Users Cooperative Association Board of Directors for the purpose of billing and collecting fees for The Town of Kirtland Sanitation in Kirtland New Mexico.

Approval date: 14 March 2023

Jason T. Heslop-Councilor, Town of Kirtland

Date

Attested by
Lou Ann M. Davis-Clerk, Town of Kirtland

Date

SEAL



TOWN OF KIRTLAND

MAYOR MARK DUNCAN

March 14, 2023

U.S. Department of Energy
Office of Clean Energy Demonstrations
1000 Independence Ave SW
Washington, D.C. 20585

Subject: Letter of Commitment for Libertad Power in support of Western Interstate Hydrogen Hub, LLC's (WIH2) full application response to the Funding Opportunity Announcement (FOA) Number DE-FOA-0002779, Regional Clean Hydrogen Hubs

Control Number: 2779-1540

The town of Kirtland, New Mexico is writing this letter to express its strong support for Libertad Power to develop clean hydrogen production capacity and related infrastructure to serve off-takers in heavy haul transportation, energy storage and power generation as well as industrial processes across the West in collaboration with Western Interstate Hydrogen Hub, LLC (WIH2).

Pending the DOE award, The Town Of Kirtland looks forward to working with Libertad Power and a range of community stakeholders to advance the project's key objectives: 1) grow the local economy and create high skill, good-paying jobs for local workers; 2) reduce greenhouse gas emissions to help mitigate climate change and maintain Kirtland's role as part of a leading regional energy center; 3) anchor future development of the hydrogen economy in Kirtland and surrounding San Juan County, New Mexico.

If you have any questions or concerns regarding our submittal, please contact the undersigned at (505)598-4160 or email at jheslop@kirtlandnm.org. We look forward to a continued partnership supporting the U.S. Department of Energy and the new Office of Clean Energy Demonstrations in its mission to safely and efficiently provide our nation with clean hydrogen infrastructure.

Sincerely,

Jason T. Heslop
Councilor
Town of Kirtland New Mexico

doris j Sherwood *Art*

PO BOX 24 KIRTLAND, NM 87417
doris.sherwood@gmail.com 505-793-7182

March 1, 2023

Town of Kirtland
PO Box 1887
Kirtland, N 87417

Kirtland Town Council:

This is in response to your call for artists in the community of Kirtland, NM to provide you with proposals for permanent artwork for the city's office building. The request for proposal stated that the art work should reflect our community and the art should already be "on hand"; in other words, already created.

Due to the limited time to respond or create an appropriate artwork worthy of acquisition by the town and to be permanent display, I do not have a piece of art "on hand" that I feel would be worthy representation of the historic town of Kirtland and its surrounding area. Therefore, I am offering a different proposal for you to consider.

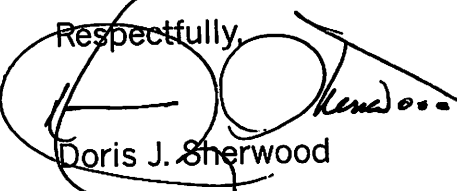
I have lived in the Kirtland area for many years. This time has given me much perspective into Kirtland's surrounding landscape and culture. I have been to the Town of Kirtland's office and made some calculations as to the sizes of paintings that would serve the office's spaces proportionally well to beautify the office space and the art.

I would like to propose a painting that would hang behind the town council in the council room. To be an approximate, proportional size for the space, I estimated the size of the painting should be 36" High by 60" Wide. My vision of this painting would be a walk down on our San Juan River banks in an Autumn sunset; showcasing our magnificent golden Cottonwoods, rabbitbrush, sheltered by Mesas and other unique Kirtland surroundings.

My proposal is that you would consider extending the time for this art acquisition project. I would be honored to be trusted with creating the painting for this space. Due to the optimum need for a larger painting for this space and because I am a very longtime member of this community and invested deeply in it, I would paint this painting at a very reduced cost to the town. I know the need for being very prudent with public funds. I propose that you agree to reserving this particular space for the reasonable time that it would take to create such a painting. I would begin this project and not consider this a commissioned artwork; the town of Kirtland would not be under any obligation to acquire it. The cost of the painting will be based on the cost of the necessary custom canvas and custom frame. I estimate these costs to be in the appropriately \$1,500.00; maybe less. Additionally, I would charge \$3,000.00 for the actual painting; which is a greatly reduced amount for this size of painting.

If the finished painting resonates with the council, they agree to proceed with procuring it and the funding is available, I would be honored to have artwork of my creation hanging permanently in the town of Kirtland's administrative building.

Respectfully,


Doris J. Sherwood

Artwork Proposal

1 message

David Collard <davecollard50@gmail.com>
To: clerk@kirtlandnm.org

Mon, Mar 6, 2023 at 8:44 AM

Good morning,

This is my proposal for artwork to be purchased and put on permanent display at Kirtland, NM Town Hall. The proposal includes three paintings. Images of the three paintings are attached to this email.

All artworks are watercolor paintings on excellent quality paper. The two smaller paintings are on Arches watercolor paper, while the larger painting is on high quality Strathmore paper. The paints used to create the images include Grumbacher Academy and Winsor and Newton Cotman watercolors.

The smaller paintings are 9 in x 12 in. Specific dimensions with frames are listed below. The larger painting is 18 in x 24 in. The frame dimensions are listed below as well.

The first painting is Boat on the Water. The frame is 14 in x 18 in. Price \$150

The second painting is Forest Sunset. The frame is 15 3/4 in x 20 3/4 in. Price \$150

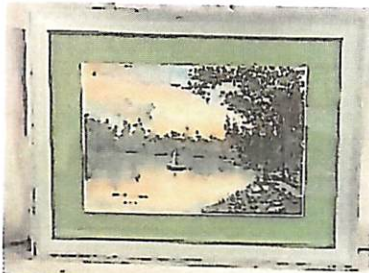
The third painting is Peaceful Lake in the Woods. The frame is 26 in x 32 in. Price \$500

I am grateful for this opportunity. I look forward to hearing from you. Please let me know if you have any questions.

Sincerely,

David G. Collard
9 Road 6333
Kirtland, NM. 87417
davecollard50@gmail.com
505-598-5671

P.S. It looks like the photos attached in reverse order.

3 attachments

IMG_20230301_174424821.jpg
1436K



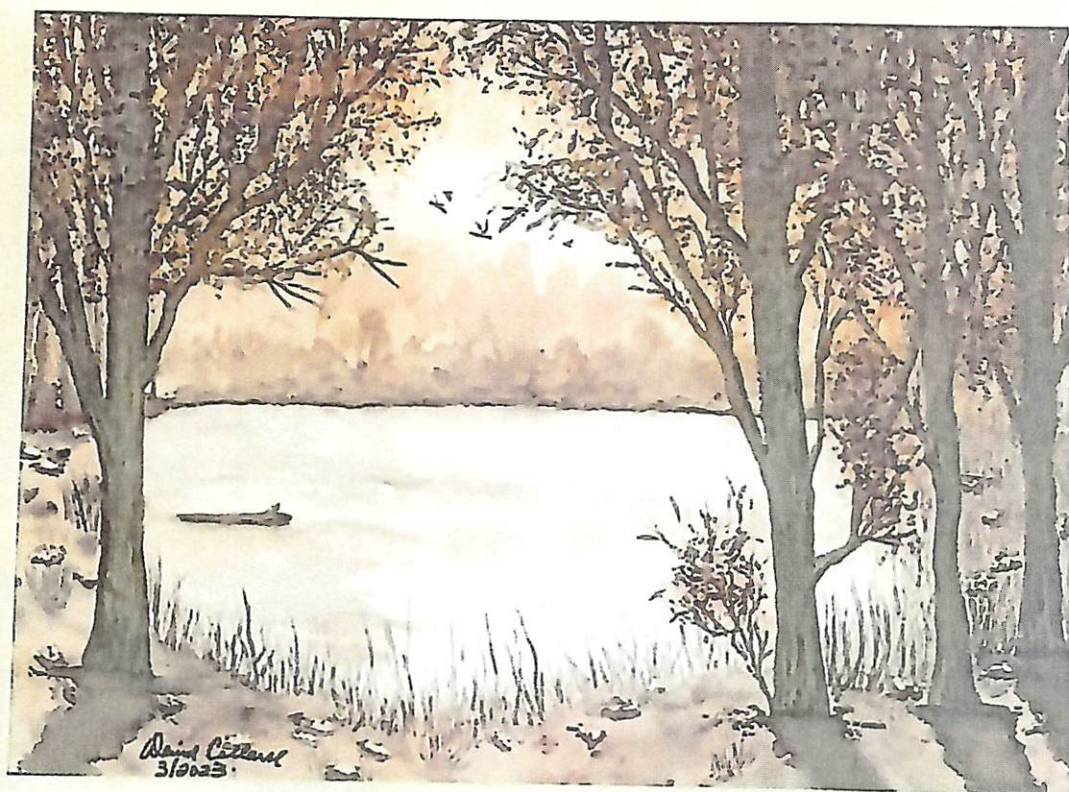
IMG_20230301_174134975.jpg
1723K



IMG_20230306_064751329.jpg
1841K







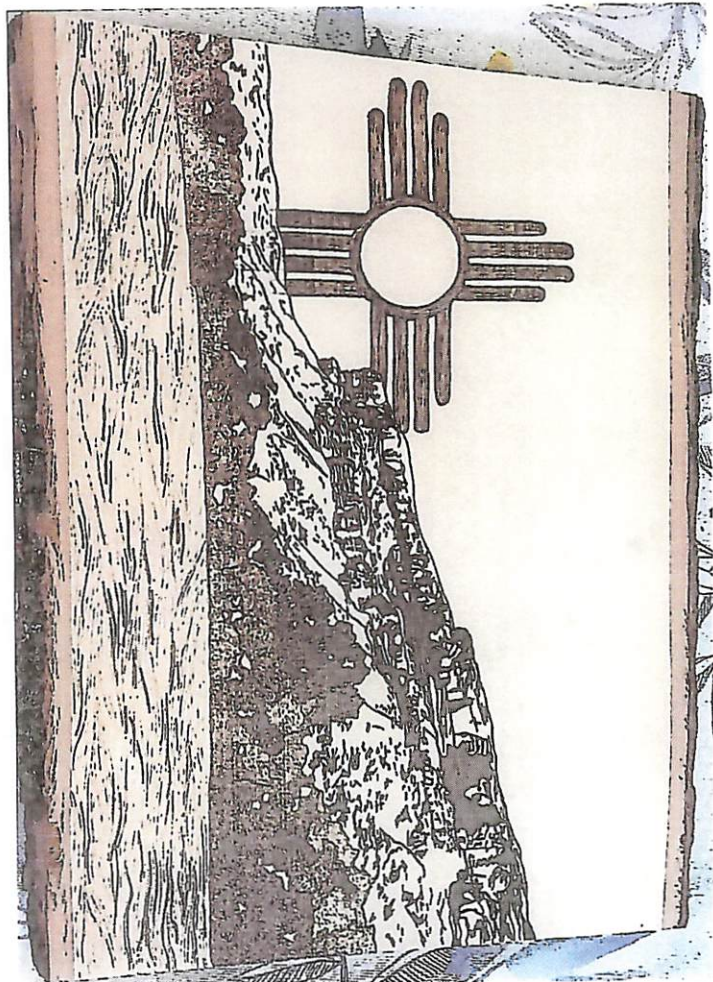
Wood Burning artwork is done by Sarah Stock.

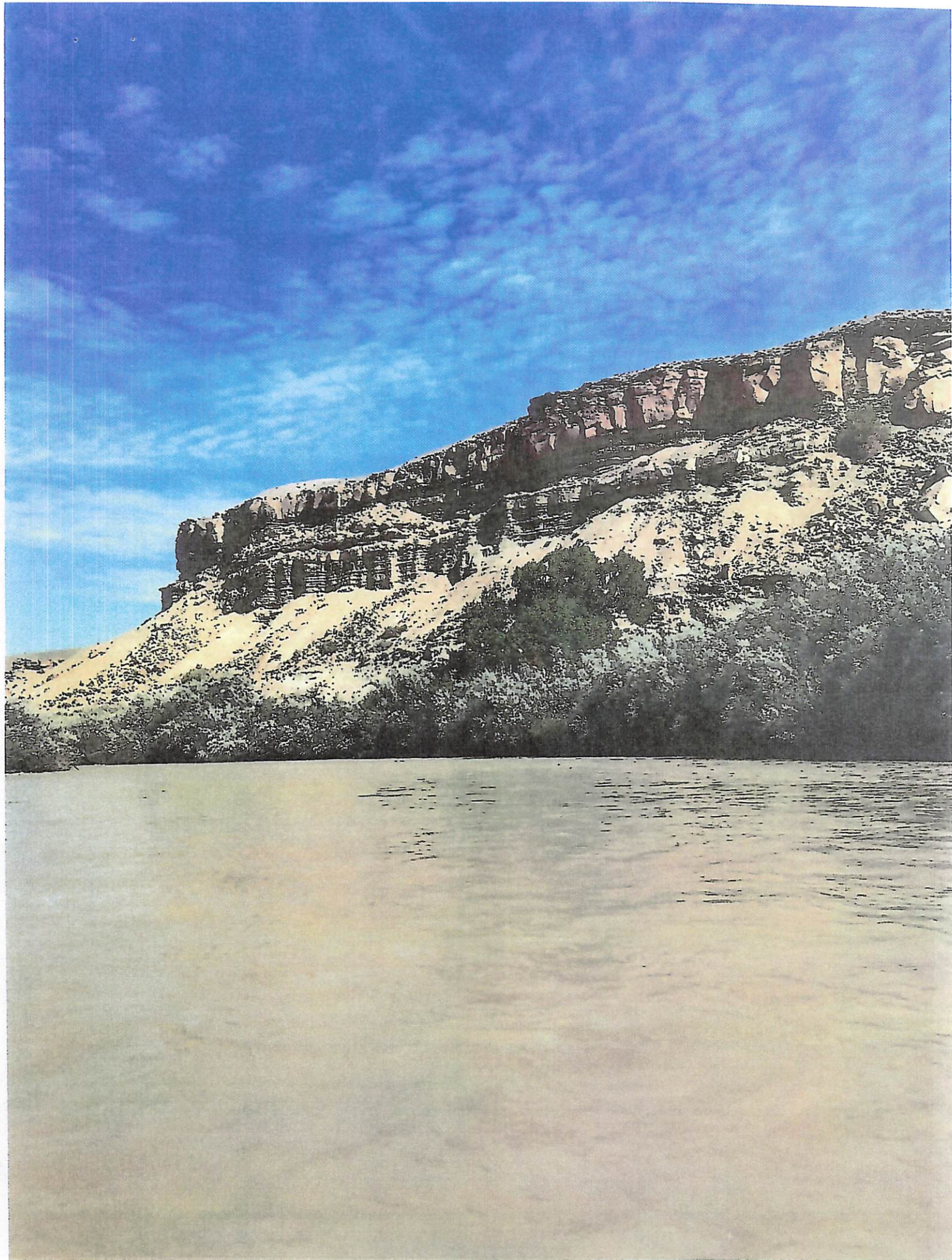
Pieces replicate photographs of the bluffs and riverbed.

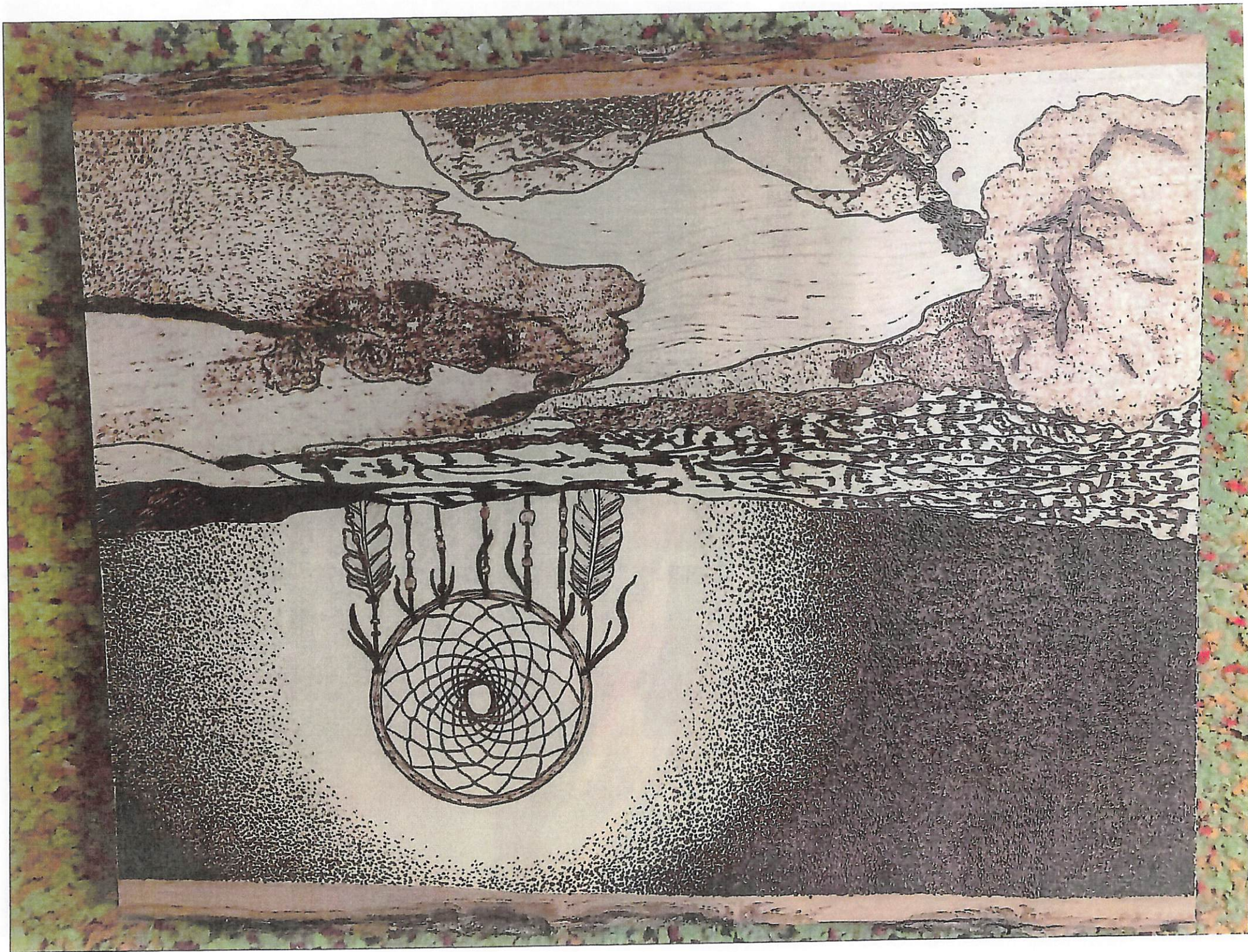
Each burning is approximately 9X11 inches (a little bigger than a standard piece of notebook paper).

\$75 per each piece to be sold as a pair and equal \$150.00.

Sarah is a native of Kirtland who now resides in Logan Utah. She loves the unique beauty of our area and gets homesick for the outdoors in our town. Before she left for college, her one request was to float down the river so that she could admire it before leaving home.









Mural project

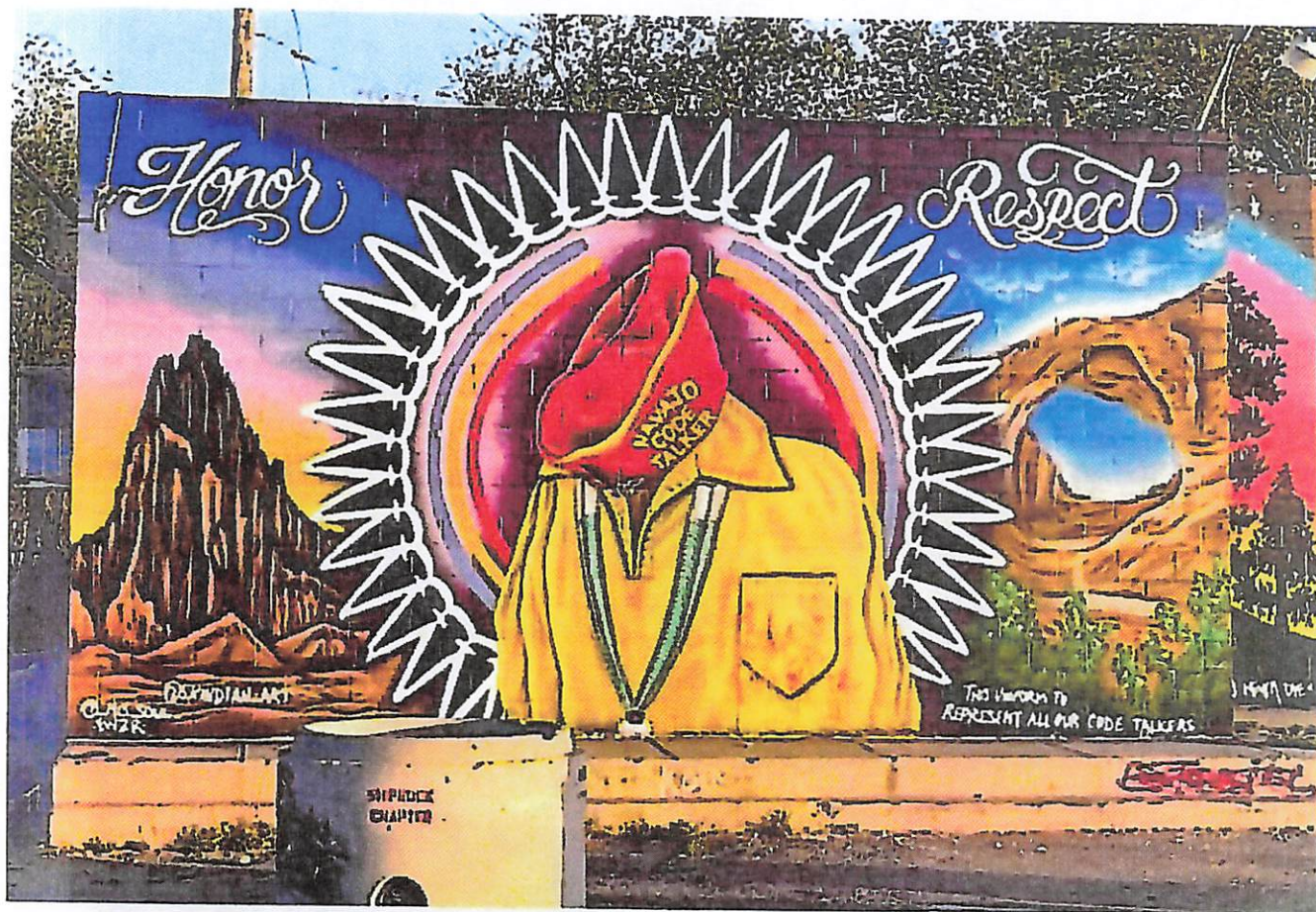
1 message

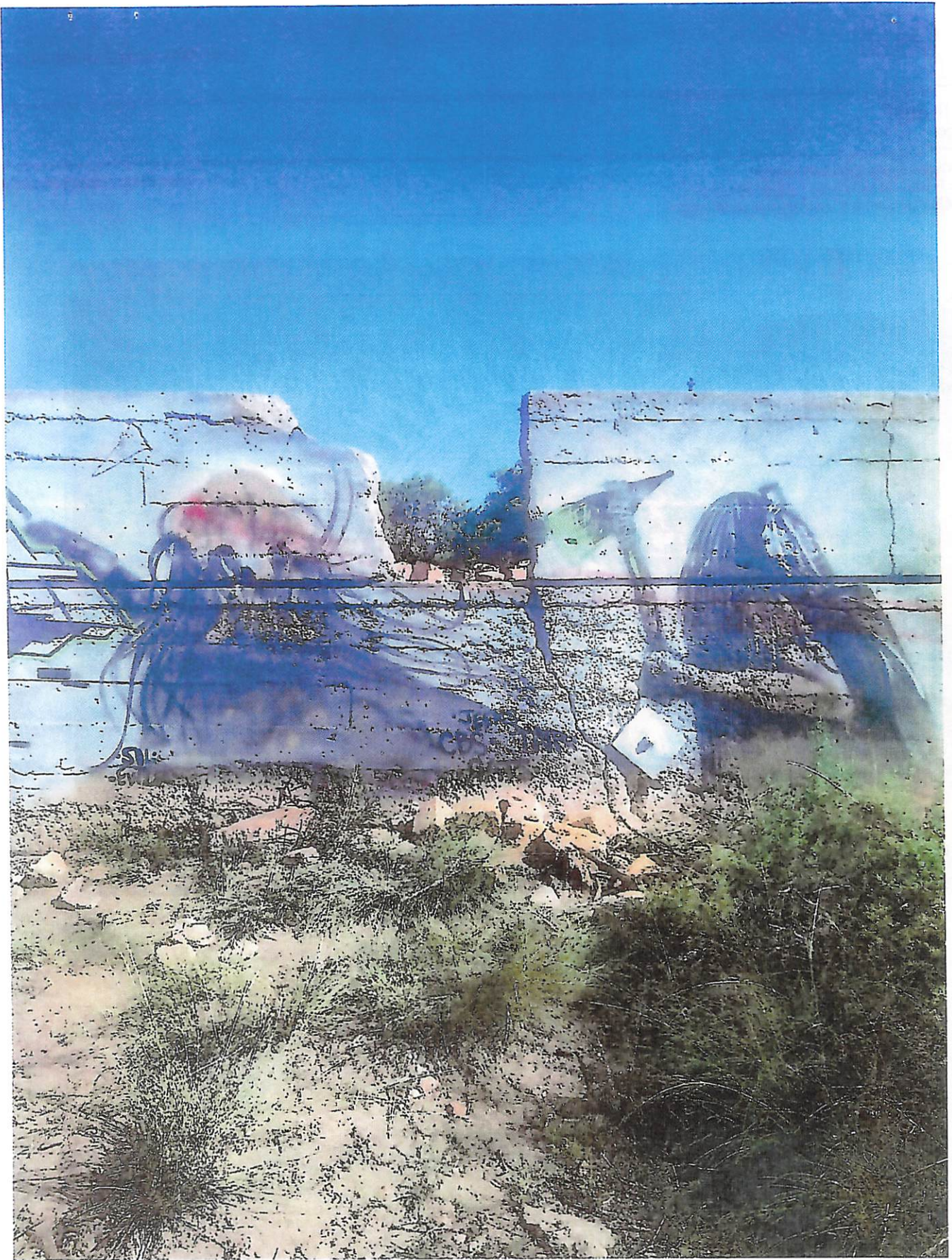
Ritchie Atviso <koder_2@yahoo.com>

Reply-To: Ritchie Atviso <koder_2@yahoo.com>

To: "clerk@kirtlandnm.org" <clerk@kirtlandnm.org>

Wed, Mar 1, 2023 at 8:36 AM



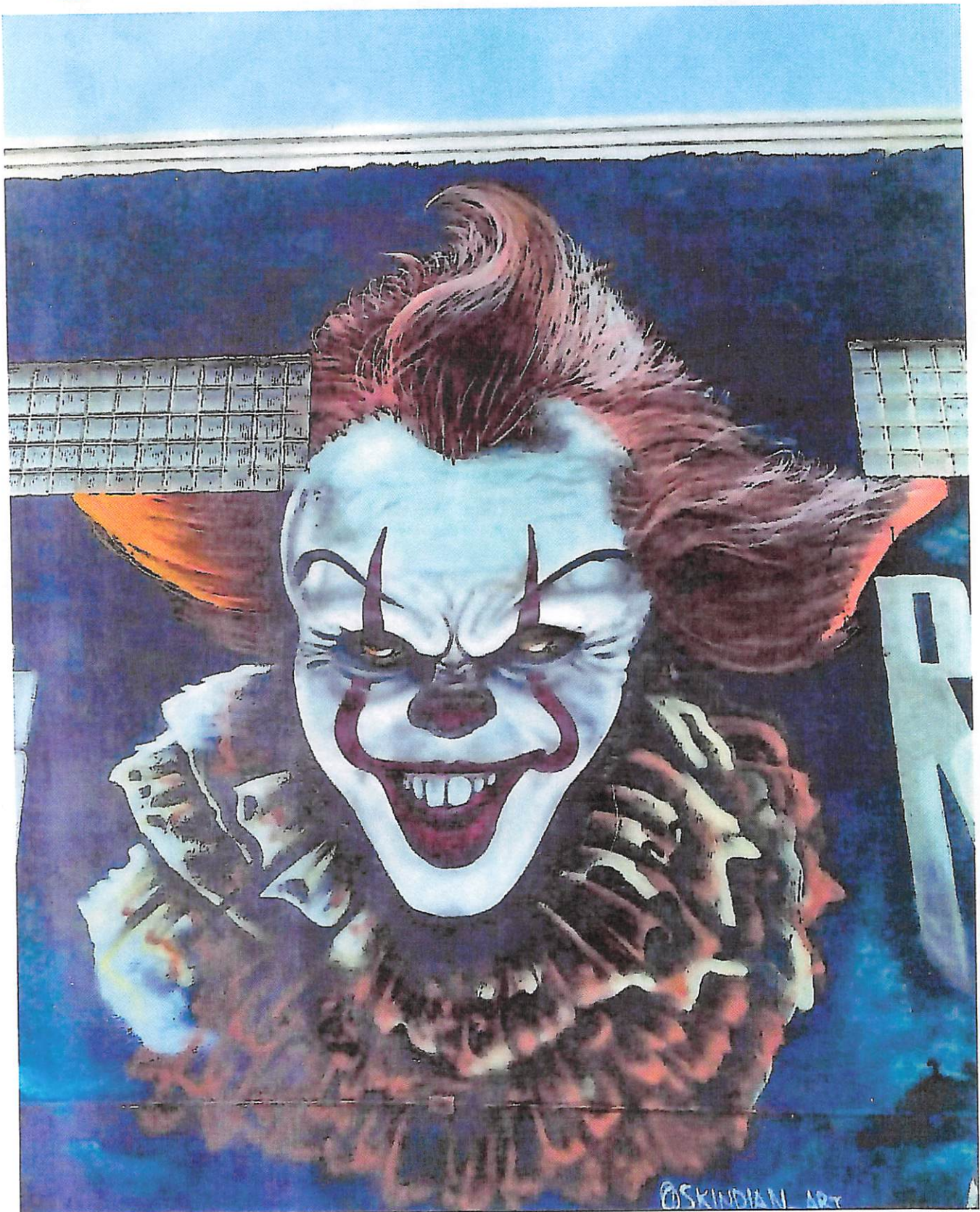






pharoeslanguage

...



Cost : \$1500
Ritchie Arviso
Farmington, NM

Sent from Yahoo Mail on Android



Proposal

2 messages

Ivan Lee <screwedupndn9277@gmail.com>
To: clerk@kirtlandnm.org

Tue, Feb 28, 2023 at 11:46 PM

Hello my name is Ivan Lee Born in Shiprock and a resident from Farmington, NM. I'm a local Diné Artist that has worked in the San Juan community and surrounding areas.

I have a 3ftx4ft Canvas Title "Diné Among These Times" that you may be interested in for your Town Hall. Mixed media from Satin House Paint, Aerosols and Acrylic Paint with Palette Knife. No Paint Brush was used on this painting which makes my style different from others.

The price on the my IronCloud Collection 2023 painting is \$1200.00. The funds from this painting we'll be used to further my community project, tools, supplies and materials for more projects in the near future.

I Thank you for your time in reviewing my proposal and appreciate your support.

Any Questions you can email me or call 505-320-6581.

Sincerely, Ivan Lee

Sent from my iPhone



20230209_151716.JPG
2394K

Clerk TOK <clerk@kirtlandnm.org>
To: Ivan Lee <screwedupndn9277@gmail.com>

Wed, Mar 1, 2023 at 7:27 AM

Ivan,
Thank you for sharing a picture of your painting with me.
I will include your submission with other artwork packets that have been submitted.
I will be in touch when the Town Council makes a decision.

Sincerely,

Lou Ann Davis

Town of Kirtland | Office of the Town Clerk

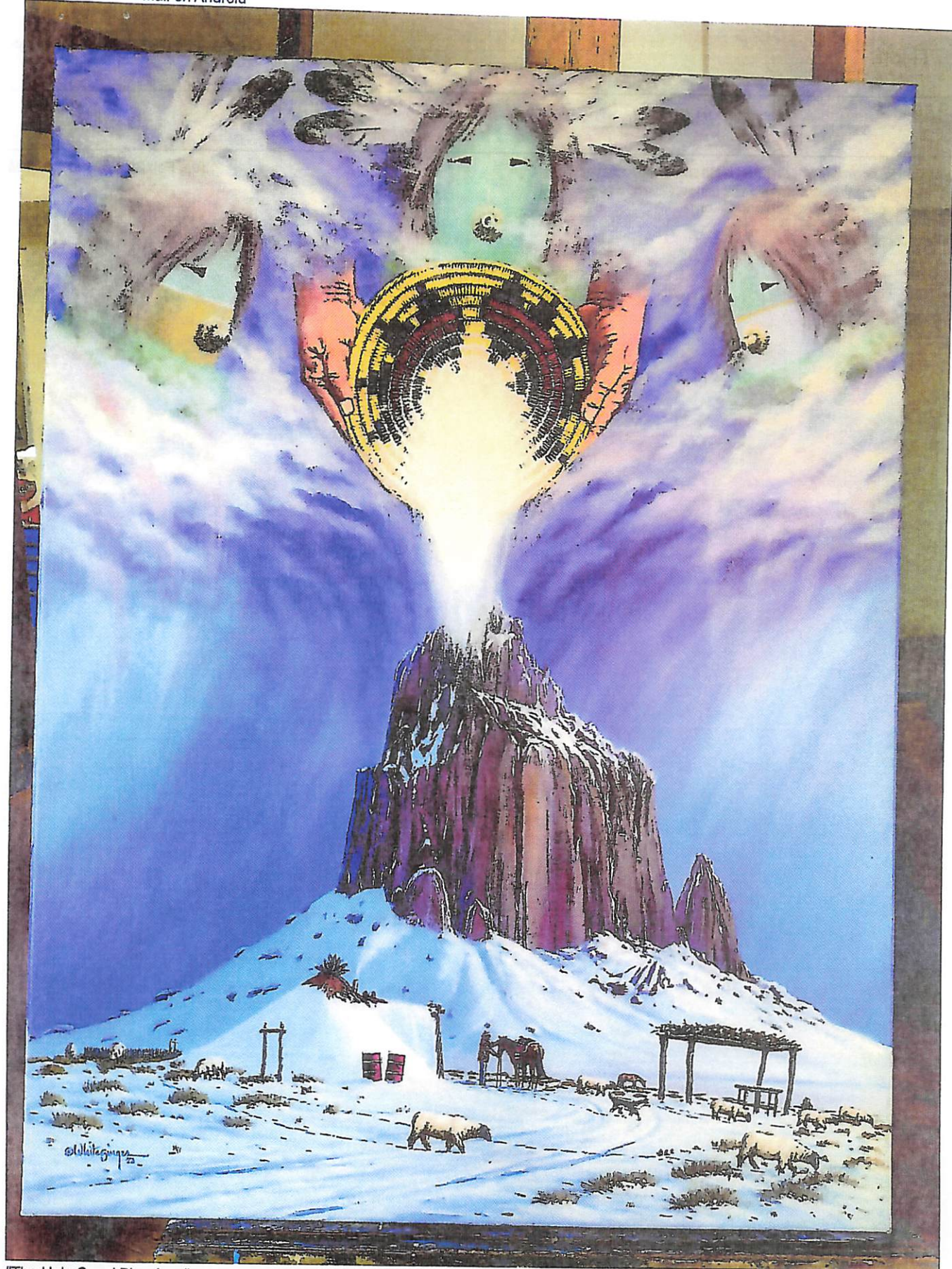
505.598.4160

clerk@kirtlandnm.org

[Quoted text hidden]

[Quoted text hidden]

Sent from my iPhone



"The Holy Ones' Blessings"
40"x30"- acrylic on stretched canvas.
\$3500.00



Clerk TOK <clerk@kirtlandnm.org>

Artwork

1 message

ewhitesinger@yahoo.com <ewhitesinger@yahoo.com>
Reply-To: "ewhitesinger@yahoo.com" <ewhitesinger@yahoo.com>
To: "clerk@kirtlandnm.org" <clerk@kirtlandnm.org>

Tue, Feb 28, 2023 at 1:22 PM

Good morning! Don't know if it's late, but

21" x 17"



Here's another artwork that I had done. \$350

Clerk TOK <clerk@kirtlandnm.org>
To: Daryl Tom <daryltom33@gmail.com>

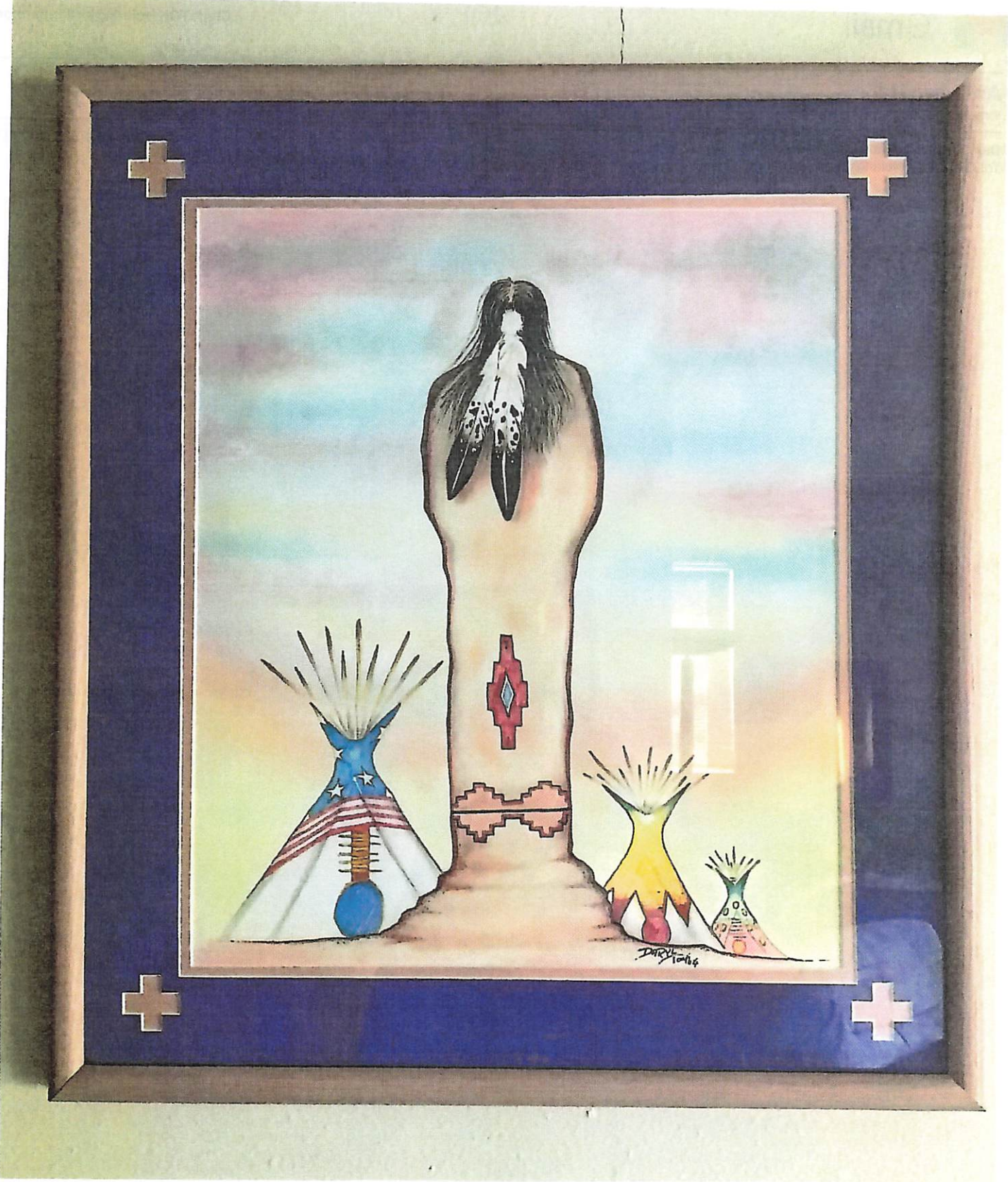
Tue, Feb 28, 2023 at 8:23 AM

no too late!
I will print it up and add it to those that you already sent.
I am getting so excited for the Town Council to look at what has been sent in.
Such talent!
Thank you Daryl.

Lou Ann Davis
Town of Kirtland | Office of the Town Clerk
505.598.4160
clerk@kirtlandnm.org

[Quoted text hidden]

\$400 for the artwork. Bottom photo,





Gmail

Clerk TOK <clerk@kirtlandnm.org>

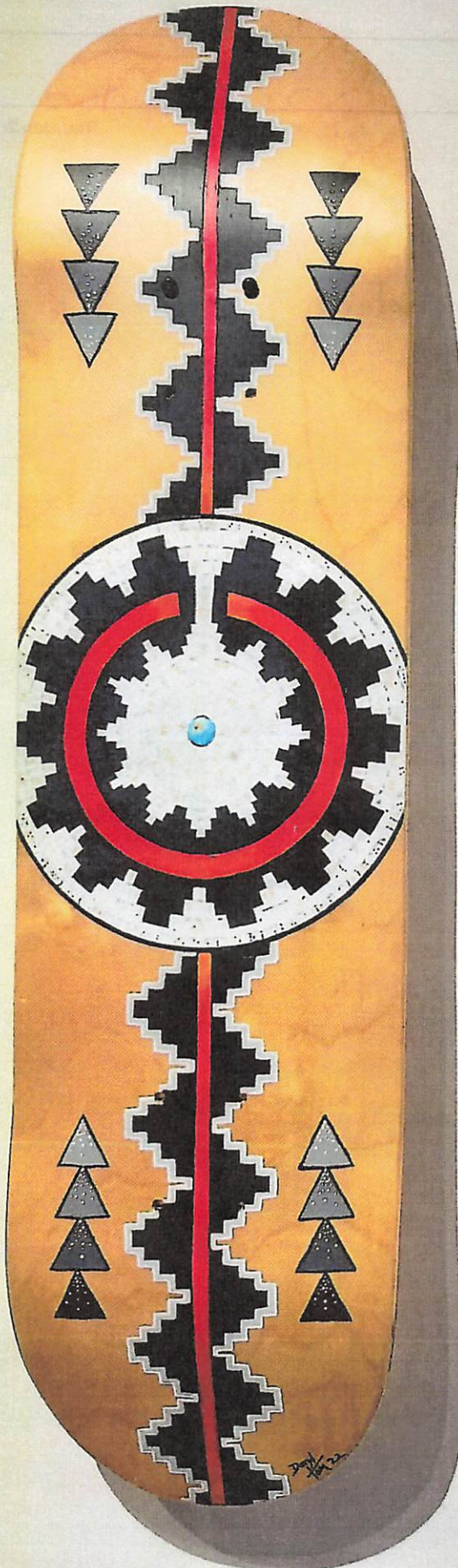
Art-Town Hall

1 message

Daryl Tom <daryltom33@gmail.com>
To: Clerk TOK <clerk@kirtlandnm.org>

Thu, Jan 26, 2023 at 4:03 PM

My hand painted board artwork for the Town Hall ideas.



Daryl Tom

Diné, b. 1969
Diné wedding basket skateboard, 2022
Skateboard, paint

The artist has painted a Diné wedding basket design with a turquoise stone embedded in the center. This central part of the basket—*na'iznáh*—is the starting point for the maker of the basket and is symbolic of the place of emergence or birth.

Collection of the artist

received via email
1.26.23

\$500⁰⁰
currently being
displayed @ Heard Museum
daryl tom 33@gmail
com



Gmail

Clerk TOK <clerk@kirtlandnm.org>

Town hall art display. @Lou-Ann Davis

1 message

Daryl Tom <daryltom33@gmail.com>

To: "clerk@kirtlandnm.org" <clerk@kirtlandnm.org>

Thu, Jan 26, 2023 at 11:29 AM

Fwd:

2 messages

Michael Billie <michaelbillieart@gmail.com>
To: "clerk@kirtlandnm.org" <clerk@kirtlandnm.org>

Wed, Feb 15, 2023 at 2:53 PM

----- Forwarded message -----

From: Michael Billie <michaelbillieart@gmail.com>
Date: Wed, Feb 15, 2023 at 2:45 PM
Subject:
To: <clerk@kirtlandnm.org>

Hello,

I'm submitting three pieces of my work that's available. They are done with layers of resin, clay, woven pine needle baskets on wood panels. They are all 12 wide and 24 inches long. Each is priced at 1000.00 per piece. My website is www.michaelbillie.com if you want to check it out.

Water In Flight No.2
12 x 24
1000.00

Water In Flight No.3
12 x 24
1000.00

Water In Flight No.4
12 x 24
1000.00

thanks

3 attachments

Water In Flight No.2.jpg
5141K



Water In Flight No.4.jpg
5196K



Water In Flight No.3.jpg
4981K

Clerk TOK <clerk@kirtlandnm.org>
To: Michael Billie <michaelbillieart@gmail.com>

Wed, Feb 15, 2023 at 2:58 PM

Michael,
Thank you for this submission.
These pieces are lovely to look at and very different than anything else that has been sent in at this point.
I will print up the pictures that you sent as well as the information concerning price to share with the Town Council.

Lou Ann Davis

Town of Kirtland | Office of the Town Clerk

505.598.4160

clerk@kirtlandnm.org

[Quoted text hidden]













BLESSINGS



Journey: The Ever-Evolving Story about the Bundles

The idea to include bundles in my work came during a moment I had while teaching a workshop on eco-printing at fellow artist Harriette Tsosie's studio in Albuquerque. We were wrapping silk, plant material and rusty bits in tight bundles to extract the pigment out of the items and imprint them onto the silk. This is done by steaming the tightly wrapped bundles. After steaming a batch we set them on a big white canvas so they could cool down before we unwrapped them. When the bundles were cooling on the canvas I notice how striking the composition looked. They were like a newborn bundled up in a blanket, a gift waiting to be unwrapped, a medicine bag and a secret under protection and never to be revealed. It was a powerful moment of inspiration that I'll never forget. A year or so later a friend told me about an old story between the Navajos and the Hopi that involved three sacred bundles. The Navajos had given three sacred bundles to the Hopi to hold as a truce in exchange for helping the Navajos in obtaining freedom from being imprisoned at Fort Sumner. The Hopis helped the Navajos to escape and they still have possession. According to the story the three bundles are still around and keep in three Hopi family homes.

The use of the bundles has also opened more connections in my life which in turn have further influenced my work. It keeps evolving into something bigger that it reminds me how much power art can have. As part of the ritual, I bless each piece that it protects its new home.

Leander Begay 480-330-0732 email: elistation@gmail.com
website: www.deadpawnskateboards.com

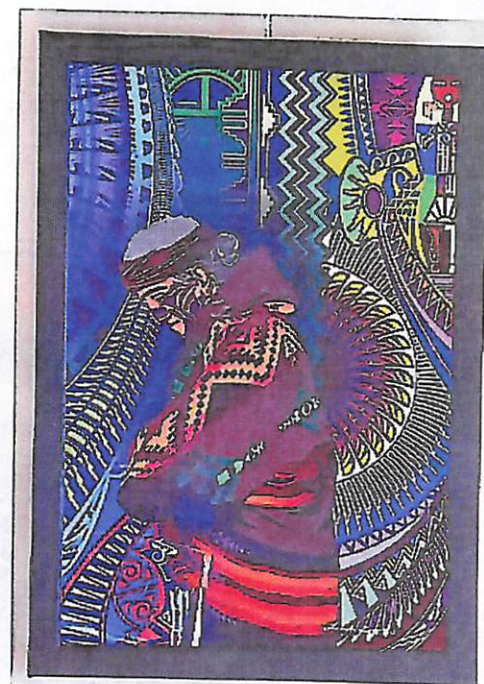
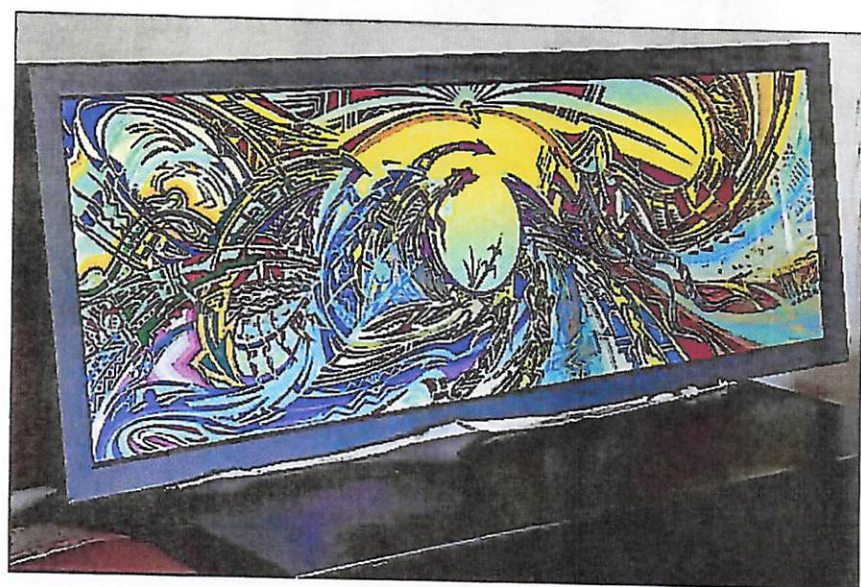
-METALLIC Prints mounted to PLEXI Glass

-Custom Framing with glass surface

-24" x 36"

-Price \$1,200 each for "24 x 36"

-Price \$1,500 for "60 x 20"



Leander Begay 480-330-0732 email: elistation@gmail.com
website: www.deadpawnskateboards.com

- Matte Prints
- Custom Framing with glass surface
- 24" x 36"
- Price \$800 each





received 1.26.23

Skate boards @
\$76⁰⁰ a piece



February 28, 2023

Town of Kirtland, Town Council
PO Box 1887
Kirtland, NM 87417

Dear Kirtland Town Council,

Thank you for your invitation to participate in presenting artwork for the Town Hall Chambers, and lobby. The procurement of artists' work is also greatly appreciated.

My name is Sherry Prince, and I am a longtime resident of Kirtland. Our family has generational ties to Kirtland, and the Four Corners area. I am proud of my connections to the area, and the people who reside here.

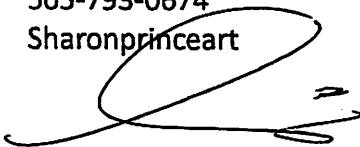
My artwork style is considered "abstract acrylic pour painting", in which colors are laid upon each other, blown in different directions, and blended to create the ultimate landscapes that appear on my canvases.

Exhibit A titled "The Badlands" is a 24"x36" canvas priced at \$500.00, Exhibit B titled "Super Nova" is also a 24"x36" canvas priced at \$500.00. Exhibit C titled "Twin Peaks Sunset" is a 36"x48" canvas priced at \$900.00. Exhibit D titled "New Mexico Sunset" is also a 36"x48" canvas priced at \$900.00.

Not to be presumptuous, but I wanted to include the second 36"x48" canvas in the hopes that one of the two will speak to you for the Chamber room.

Thank you all again for letting me represent my love of the area with my art. It has been a pleasure to do this work, and hope you see the beauty that I see. Having my art hanging in this community building would be a great honor. Once again, I'd like to thank you for the consideration.

Sincerely
Sherry Prince
PO Box 1872, Kirtland, NM 87417
505-793-0674
Sharonprinceart

A handwritten signature in black ink, appearing to be 'Sherry Prince', with a large, stylized loop at the end.



Super-Nova 24x36 Sherry Prince



The Badlands 24 x 36 Sherry Prince



Twinn Peaks Sunset 36x48 Sherry Prince



NM Sunset 24x36 Sherry Prince