



MINUTES
MONDAY, DECEMBER 18, 2023 – 6:00 P.M.
PARKS AND RECREATION
BOARD MEETING
CITY HALL COUNCIL CHAMBERS
304 S. MAIN STREET
KEMP, TEXAS 75143

CALL MEETING TO ORDER:

Hillary Sullivan called the meeting to order at 6 p.m. All members were present.

PLEDGE OF ALLEGIANCE

CITIZENS COMMENTS / REQUEST TO SPEAK ON AGENDA ITEMS (3 MINUTES)

No citizen comments were made

DISCUSSION/ ACTION ITEMS

1. DISCUSSION AND ACTION ON ESTABLISHING CHAIRMAN AND VICE CHAIRMAN.

Hillary Sullivan was appointed as Chairman, Victor Layton made motion to appoint and Lance Williams seconded the motion. Delann Needham was appointed as Vice Chairman, Victor Layton made motion to appoint and Lance Williams seconded the motion.

2. DISCUSS THE CHRISTMAS PARADE ON MAIN STREET

Secretary Tori Hitzfeld presented data from online survey of overall comments and concerns from citizens and vendors. Final total for floats and vendors presented as well as total expenditures and amount collected from event. Discussed tentative date for next year's parade as November 30th, 2024, with planning to begin in June 2024.

3. DISCUSS THE ANNUAL WILDFLOWER FESTIVAL

All members discussed total amount of vendors and food trucks to be available for the 2024 Wildflower Festival as ten food trucks and seventy vendors to begin with. Discussed asking the art department for Kemp ISD to be involved in logo design, Vice Chairman Needham stated that she would reach out to the school. Secretary Tori Hitzfeld mentioned possible sidewalk chalk contest to be part of event. Members will continue to plan at next months meeting.

4. ANNOUNCEMENTS FROM CITY STAFF:

a. UPDATE ON FY 2024 BUDGET

Secretary, Tori Hitzfeld gave amount of \$1625 as the total profit from Christmas Parade on Main Street and instructed that would be the amount used to plan

future events. Attendee, Christi Neal mentioned that the board looks into local charities to provide additional money to be provided to the parks. Christi Neal also gave update on grant request sent to Cedar Creek Rotary Club.

- b. UPDATE ON PARK MAINTENANCE
Kellie Gunnels suggested that broken bench in front of flag poles in park be removed. Lance Williams suggested that large tree by fountain be cut back or removed.

ADJOURNMENT

Meeting adjourned at 7:09 p.m.

**HILLARY SULLIVAN
CHAIRMAN**

**TORI HITZFELD
BOARD SECRETARY**