



MINUTES
TUESDAY, OCTOBER 10, 2023 – 7:00 P.M.
REGULAR CITY COUNCIL MEETING
CITY HALL COUNCIL CHAMBERS
304 S. MAIN STREET
KEMP, TEXAS 75143

CITY COUNCILMEMBERS

MAYOR	CHRISTI NEAL
MAYOR PRO-TEM	RIMA GRIFFIN
COUNCILMEMBER	LEONA BOUNDS
COUNCILMEMBER	LESLEY ROSE
COUNCILMEMBER	GREG CAPEHART
COUNCILMEMBER	RICK NEEDHAM

CALL MEETING TO ORDER:

Mayor Neal called the meeting to order at 7:00 p.m. Councilmember Bounds was absent.

INVOCATION/PLEDGE OF ALLEGIANCE

Invocation led by Councilmember Rose.

CITIZENS COMMENTS / REQUEST TO SPEAK ON AGENDA ITEMS (3 MINUTES) Comments about any of the Council agenda items may be taken into consideration at this time or during the agenda item. Comments are limited to three (3) minutes per individual unless additional time is otherwise required by law for translation. Speaking time is not transferable. Citizens may address the City Council on any subject but must first complete a Request to Speak Form so that the Mayor may call your name to speak at the appropriate time on the Agenda. Comments must be directed to the Council as a whole. **When addressing the Council, please step forward to the speaker's podium, state your name and address, and direct your comments to the Mayor and City Council.**

No citizen comments were made.

CONSENT AGENDA

1. Consider and take appropriate action on the minutes from the September 12, 2023, Regular City Council Meeting.

Councilmember Needham made a motion to approve Consent Agenda item 1 as presented. Motion was seconded by Councilmember Capehart. Motion passed with 4 ayes, 0 nays and 1 absent, Councilmember Bounds.

DISCUSSION/ACTION ITEMS

2. Consider and take appropriate action regarding plans for the Christmas parade and events.

Mayor Pro Tem Griffin made a motion to move forward with the plans for the Christmas parade and events. Motion was seconded by Councilmember Capehart. Motion was passed with 3 ayes, 0 nays, 1 abstained, Councilmember Neeham and 1 absent, Councilmember Bounds.

3. Consider and take appropriate action on Resolution 23-05, a resolution approving the purchase of 6.5 acres of land being part of WM Peters Survey, Tracts 35.02 and 35.04, property ID's 187223 and 51233, City of Kaufman, Texas ("Property") by the Kaufman Central Appraisal District pursuant to the purchase and sale agreement between Kaufman Central Appraisal District and the Kaufman Independent School District and the construction of and related financing of a building pursuant to a lease purchase agreement as required by Texas Tax Code §6.051(b); finding such action is taken within the time required by Texas Tax Code §6.051(b); ordering a copy of this Resolution be provided to the Chief Appraiser.

Mayor Pro Tem Griffin made a motion to approve Resolution 23-05, a resolution approving the purchase of 6.5 acres of land being part of WM Peters Survey, Tracts 35.02 and 35.04, property ID's 187223 and 51233, City of Kaufman, Texas ("Property") by the Kaufman Central Appraisal District pursuant to the purchase and sale agreement between Kaufman Central Appraisal District and the Kaufman Independent School District and the construction of and related financing of a building pursuant to a lease purchase agreement as required by Texas Tax Code §6.051(b); finding such action is taken within the time required by Texas Tax Code §6.051(b); ordering a copy of this Resolution be provided to the Chief Appraiser. Motion was seconded by Councilmember Needham. Motion passed with 4 ayes, 0 nays and 1 absent, Councilmember Bounds.

4. Consider and take appropriate action Resolution 23-06, a resolution appointing Don Griffin to Kaufman Central Appraisal District Board of Directors.

Councilmember Needham made a motion to approve Resolution 23-06, a resolution appointing Don Griffin to Kaufman Central Appraisal District Board of Directors. Motion was seconded by Councilmember Capehart. Motion was passed with 3 ayes, 0 nays, 1 abstained, Mayor Pro Tem Griffin, and 1 absent, Councilmember Bounds.

5. Consider and take appropriate action regarding a variance request submitted by John Stephens for the property located at 806A S. Main Street, regarding parking RV beside the house.

Mayor Pro Tem Griffin made a motion to deny a variance request submitted by John Stephens for the property located at 806A S. Main Street, regarding parking RV beside the house. Motion was seconded by Councilmember Capehart. Motion passed with 4 ayes, 0 nays and 1 absent, Councilmember Bounds.

6. Consider and take appropriate action on a variance request submitted by Tacos Los Garcia, located at 100 S. Elm, regarding overnight parking for the food truck, extending hours and installing a temporary t-post.

Councilmember Needham made a motion to approve a variance request submitted by Tacos Los Garcia, located at 100 S. Elm, regarding overnight parking for the food truck, extending hours and installing a temporary t-post for two years and submit a Specific Use

Permit after two years. Motion was seconded by Councilmember Rose. Motion passed with 4 ayes, 0 nays and 1 absent, Councilmember Bounds.

7. Consider and take appropriate action on Resolution 23-07, a resolution establishing The Monitor as the official newspaper for the City of Kemp.

Mayor Pro Tem Griffin made a motion to approve Resolution 23-07, a resolution establishing The Monitor as the official newspaper for the City of Kemp. Motion seconded by Councilmember Needham. Motion passed with 4 ayes, 0 nays and 1 absent, Councilmember Bounds.

8. Consider and take appropriate action regarding Aflac insurance.

Mayor Pro Tem Griffin made a motion to deny the dental and vision Aflac insurance. Motion seconded by Councilmember Needham. Motion passed with 4 ayes, 0 nays and 1 absent, Councilmember Bounds.

9. Consider and take appropriate action on removing Laura Peace as a signer on Municipal Development District financial account ending in XXX5633.

Mayor Pro Tem Griffin made a motion to remove Laura Peace as a signer on Municipal Development District financial account ending in XXX5633. Motion seconded by Councilmember Capehart. Motion passed with 4 ayes, 0 nays and 1 absent, Councilmember Bounds.

10. Consider and take appropriate action on adding Tori Hitzfeld as a signer on the Water Plant Project financial account ending in XXX8116.

Mayor Pro Tem Griffin made a motion to add Tori Hitzfeld as a signer on the Water Plant Project financial account ending in XXX8116. Motion seconded by Councilmember Needham. Motion passed with 4 ayes, 0 nays and 1 absent, Councilmember Bounds.

ANNOUNCEMENTS AND REPORTS FROM CITY ADMINISTRATOR

11. Receive an update and discussion regarding the following:

- a. Engineer of Record
- b. Water Plant Update
- c. Gen Land Office Grant Update
- d. Police Department Monthly Report-September 2023

Mr. Slye gave the Council an update on the above-stated items.

EXECUTIVE SESSION

12. The City Council will recess into Executive Session pursuant to Texas Government Code for an executive session regarding the following:

- a. Sec.551.074: PERSONNEL MATTERS. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee:
City Administrator Candidate Evaluation

City council entered into Executive session at 8:06 p.m.

RECONVENE INTO OPEN SESSION

City Council reconvened into regular session at 8:40 p.m.

13. Consider and take appropriate action, if any, on matters discussed in Executive Session.

Mayor Pro Tem made a motion to interview Kevin Coleman, Dean Winters, Jr. and Nathaniel Smith on October 17th. Motion seconded by Councilmember Capehart. Motion passed with 4 ayes, 0 nays and 1 absent, Councilmember Bounds.

ADJOURNMENT

Meeting adjourned at 8:41 p.m.

**CHRISTI NEAL
MAYOR**

**ALLENE GILMORE
CITY SECRETARY**