

**MINUTES**  
**REGULAR MEETING OF THE KEMP CITY COUNCIL**  
**MAY 9, 2023**  
**7:00 P.M.**

Christi Neal, Mayor ✓  
Rima Griffin, Mayor Pro Tem ✓

Leona Bounds ✓  
Rick Needham ✓

Greg Capehart ✓  
Lesley Rose ✓

1. CALL TO ORDER AND ESTABLISH A QUORUM.  
**Mayor Neal established a quorum and called the meeting to order at 7:00 p.m. All council members were present.**
2. STATEMENT AND OATH OF OFFICE FOR MAYOR, COUNCIL MEMBER PLACE 2 AND COUNCIL MEMBER PLACE 4.  
**City Administrator Regina Kiser presented the statement and oath of office for Mayor, Council Member Place 2 and Council Member Place 4.**
3. INVOCATION AND PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG.  
**Invocation led by Council Member Rose.**
4. RECOGNITION OF VISITORS AND PERSONS NOT ON THE AGENDA WHO WISH TO ADDRESS THE CITY COUNCIL.  
**None**
5. APPROVAL OF MINUTES
  - A. REGULAR CITY COUNCIL MEETING ON MARCH 14, 2023.  
**Council Member Rose made a motion to approve March 14, 2023 minutes. The motion was seconded by Council Member Capehart. The motion was passed with 5 ayes and 0 nays.**
6. STAFF REPORTS  
**City Administrator Regina Kiser stated the filters and generator were installed at water plant.**
7. DISCUSSION AND ACTION REGARDING A POOL AND FENCE VARIANCE LOCATED AT 303 SOUTH ADAMS.  
**Council Member Bounds made a motion to approve the pool and fence variance located at 303 South Adams. The motion was seconded by Mayor Pro Tem Griffin. The motion was passed with 5 ayes and 0 nays.**
8. DISCUSSION AND ACTION ON AMENDING THE EMPLOYEE POLICY.  
**Mayor Pro Tem Griffin made a motion approve the amendment to the vacation and sick time in the employee policy and make retroactive for current employees. The motion was seconded by Council Member Capehart. The motion was passed with 5 ayes and 0 nays.**

9. DISCUSSION AND ACTION ON AMENDING CITY HALL'S BUSINESS HOURS.  
**Council Member Bounds made a motion to amend the City Hall's business hours to Monday through Thursday, 7:30 a.m. to 5:30 p.m. on a trial basis. The motion was seconded by Mayor Pro Tem Griffin. The motion was passed with 5 ayes and 0 nays.**
  
10. DISCUSS/CONSIDER AUTHORIZATION TO ISSUE REQUESTS FOR PROPOSALS (RFP) FOR ADMINISTRATIVE AND PLAN DEVELOPMENT SERVICES FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT-MITIGATION (CDBG-MIT) GRANT PROGRAMS ADMINISTERED BY THE TEXAS GENERAL LAND OFFICE (GLO).  
**Mayor Pro Tem Griffin made a motion to authorize issue requests for proposals (RFP) for Administrative and Plan Development Services for the Community Development Block Grant-Mitigation (CDBG-MIT) Grant Programs administered by the Texas General Land Office (GLO). The motion was seconded by Council Member Bounds. The motion was passed with 5 ayes and 0 nays.**
  
11. ANNOUNCEMENTS REGARDING RECENT AND UPCOMING COMMUNITY EVENTS.  
**Wildflower Festival was successful.**
  
12. THE CITY COUNCIL WILL CONVENE INTO EXECUTIVE SESSION PURSUANT TO SECTIONS 551.071, 551.072, 551.074 AND 551.087 OF THE TEXAS GOVERNMENT CODE TO DISCUSS MATTERS RELATING TO CONSULTATION WITH CITY ATTORNEY, REAL PROPERTY, PERSONNEL MATTERS AND ECONOMIC DEVELOPMENT NEGOTIATIONS.  
**City Council entered Executive Session at 7:40 p.m.**
  
13. THE CITY COUNCIL WILL RECONVENE INTO EXECUTIVE SESSION PURSUANT TO SECTIONS 551.071, 551.072, 551.074 AND 551.087 OF THE TEXAS GOVERNMENT CODE TO DISCUSS MATTERS RELATING TO:  
**City Council reconvened into regular session at 7:54 p.m.**
  - A. CITY ATTORNEY CONSULTATION  
**No action taken.**
  - B. REAL PROPERTY  
**No action taken.**
  - C. PERSONNEL MATTERS  
**No action taken.**
  - D. ECONOMIC DEVELOPMENT NEGOTIATIONS  
**No action taken.**
  
14. ADJOURN.  
**Meeting adjourned at 7:55 p.m.**

**ATTEST:**

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Christi Neal, Mayor

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Allene Gilmore, City Secretary