



**MINNESOTA
SOIL AND WATER CONSERVATION DISTRICTS**

KANDIYOHI
SWCD
1005 High Avenue
Willmar, MN 56201
320-235-3906, Ext. 3
www.kandiyohiswcd.org

The Board of Supervisors of the Kandiyohi Soil and Water Conservation District held its monthly on Tuesday, June 13, 2023 at the Willmar USDA Service Center.

Chairperson Williamson called the meeting to order at 2:00 p.m.

Present at the meeting were Steve Friedlein, Brandon Smith, Donnel Williamson, and Jane Youngkrantz. Also present were Margaret Johnson-District Manager, Sandy Laumer-Office Manager, Ryan Peterson-District Technical Coordinator, Aaron Wilson-Pheasants Forever FarmBill Biologist, and Roger Imdieke-Kandiyohi County Commissioner.

Chairperson Williamson led the Pledge of Allegiance.

Chairperson Williamson read the Mission Statement: Our mission is to encourage the wise use of land and water to treat these resources in accordance with their needs for protection and improvement.

Motion by Youngkrantz, second by Smith to approve agenda with the addition of 8.g. Cost Share contract NF FY20-35. Discussion was held. Voting in the affirmative were Friedlein, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Youngkrantz, second by Friedlein to approve the consent agenda items:

- a. Draft Minutes May 16, 2023
- b. Kandiyohi SWCD Policy: 508 Shoreland
- c. List of Checks
- d. Fixed Asset List and Replacement Schedule
- e. Doug Hanson Memorial Scholarship

Discussion was held. Voting in the affirmative were Friedlein, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Friedlein, second by Youngkrantz to approve the Treasurer's Report. Discussion was held. Voting in the affirmative were Friedlein, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second by Youngkrantz to close the meeting for Performance Evaluation.

The closed meeting was completed, and the meeting resumed at 3:00 p.m. Kandiyohi County Commissioner Imdieke joined the meeting at this time.

Peterson's Staff report included: working on seed program and have about 500 acres done; completed wetland restoration project; working on WCA issues; and completed cost share project and paperwork.

Motion by Smith, second by Youngkrantz to approve cost share contract WP FY22-06 Waste Facility Closure project in the amount of \$4,395 using 2022 water plan funds. Discussion was held. Voting in the affirmative were Friedlein, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second by Friedlein to approve payment of cost share contract SH FY23-01 Conservation Cover project in the amount of \$3,000 using 2023 Soil Health Funds. Discussion was held. Voting in the affirmative were Friedlein, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Youngkrantz, second by Smith to approve payment on cost share contract SH FY23-03 Windbreak Project in the amount of \$997.50 using 2023 Soil Health Funds. Discussion was held. Voting in the affirmative were Friedlein, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Friedlein, second by Smith to approve payment on cost share contract SH FY23-04 Windbreak project in the amount of \$498.75 using 2023 Soil Health Funds. Discussion was held. Voting in the affirmative were Friedlein, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Friedlein, second by Youngkrantz to approve payment on cost share contract SH FY23-02 Windbreak project in the amount of \$1,696.88 using 2023 Soil Health Funds. Discussion was held. Voting in the affirmative were Friedlein, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second by Youngkrantz to approve payment on cost share contract CS01FY22 Conservation Cover project in the amount of \$1,250 using 2022 State Cost Share funds. Discussion was held. Voting in the affirmative were Friedlein, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second Friedlein to approve payment on cost share contract NF FY20-35 WASCOB and Waterway project in the amount of \$38,895.06 using WBIF North Fork and 2022 State Cost Share Funds. Discussion was held. Voting in the affirmative were Friedlein, Smith, Williamson, and Youngkrantz. Motion carried.

Discussion was held on the Supervisor Appointment and no candidates were discussed at this time. Staff will put together a list of candidates and bring it to a future meeting.

The Building Committee update included: they met in April and Johnson has reached out to contractors for bids on remodeling or putting an addition on the shed and she has 1 bid at this time. It was discussed hiring an architect to put together a design and Johnson will reach out to Perkins Lumber for a design and bid.

MASWCD Legislature update included: State Aid was approved; should get State Aid check in July and December; discussion on how aid is calculated per SWCD; and Capacity funding will be going away.

Discussion was held on the fence north of the shed and the bid was more than expected so Johnson has spoken with Public Works on installing the fence in exchange of technical services at Green Lake County Park. Johnson will work with Public Works on installing the fence.

Wilson's Pheasants Forever report included: Kandiyohi County has one of the highest CRP workloads in the state; currently not much going on with CREP; CRP payments have increased; helped with some tree plantings; and will be hosting a training in August.

Motion by Smith, second by Friedlein to approve Local Partners Agreement with Pheasants Forever. Discussion was held. Voting in the affirmative were Friedlein, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second by Youngkrantz to approve the 2024 Draft Budget. Discussion was held. Voting in the affirmative were Friedlein, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second by Youngkrantz to approve Resolution 2023-02 Job Approval Authority. Discussion was held. Voting in the affirmative were Friedlein, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second by Friedlein to approve the BWSR's Memorandum of Understanding for Shakopee Creek Implementation. Discussion was held. Voting in the affirmative were Friedlein, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second by Youngkrantz to approve Johnson to attend the MASWCD Leadership Academy. Discussion was held. Voting in the affirmative were Friedlein, Smith, Williamson, and Youngkrantz. Motion carried.

Discussion was held on the Local Work Group Meeting, and it will be held on July 11, 2023, at 11:00 and more information will be emailed out.

Motion by Smith, second by Friedlein to approve the NRCS Unfunded Cooperative Agreement. Discussion was held. Voting in the affirmative were Friedlein, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Youngkrantz, second by Friedlein to approve Resolution 2023-03 State Aid Use. Discussion was held. Voting in the affirmative were Friedlein, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second by Friedlein to allocate \$2,500 for Fair Promotion Items. Discussion was held. Voting in the affirmative were Friedlein, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second by Friedlein to approve the 2023 Area II Membership dues in the amount of \$450. Discussion was held. Voting in the affirmative were Friedlein, Smith, Williamson, and Youngkrantz. Motion carried.

Dickman's written NRCS report included: working on Conservation Stewardship Program (CSP) certification; working on obligations for Environmental Quality Incentive Program (EQIP) and EQIP-IRA; new Soil Con has been hired for Willmar Field Office and admin position has been posted; and she is also covering the Benson office at this time.

Faber's written staff report included: completed 9 tree plantings and 4 sites had fabric; sold the rest of the trees; cleaned the cooler, fabric machine, and tree planter; had assistance on tree plantings from a volunteer, an intern, and Meeker SWCD Technician; conducting buffer checks; worked with County on

non-complaint buffers; working with landowner on getting MAWQCP certified; conducted a shoreline visit on Green Lake; and providing technical assistance on shoreline calls.

Johnson's District Manager Report included: attended various 1W1P meetings; worked on 2024 Budget; worked on Pheasants Forever Agreement and NRCS Unfunded Cooperative Agreement; waiting for follow up on non-complaint buffer properties; met with BWSR to discuss ongoing project fund needs; State Aid passed the Legislature; set date for Local Work Group Meeting; provided input to Willmar Comprehensive Plan; met with stakeholders on stormwater projects in and around Uptown Willmar--landowner's are not interested in implementing unless the City of Willmar moves to the site; we will pause engineering contract with BARR so the City can decide on property location; attended Area II meeting in Montevideo; new online form for WCTSA requests; working with Meeker SWCD on Cover Crop Event; helped with tree sales; attended SWCD/BWSR Legislature update; met with contractors regarding the shed; working with USDA building owner on fence; provided Lake Associations with information for annual meetings; quarterly meeting with Laumer; submitted Outdoor Heritage Fund Grant for Shakopee Creek; had committee meeting for Fall Managers Meeting; and Summer meeting prep for Minnesota Lake Management Society.

Laumer's Staff Report included: worked on eLink reporting and updating program logs; worked with Peterson Company on information needed for 2022 Audit; putting together seed and tree planting invoices; helped with tree sales; listened to SWCD/BWSR Legislature update; working with landowner on Ap BMP Loan for manure management practices; assisted with putting together 2024 Budget; met with Finance Committee on Budget Proposal; helped with Cost Share Paperwork; updated the fixed asset and replacement schedule; ordered Faber's new computer; attended staff meeting; and attended Area II meeting in Montevideo.


Youngkrantz attended the South Fork Policy meeting and discussed the importance of the SWCD having a role in the plan.

Friedlein reported the Chippewa Meeting was cancelled and he attended the Area II meeting.

Chairperson Williamson report included: he attended Area II Meeting; attended the North Fork Meeting; and he has received some texts and emails from a landowner opposed to the new Golf Course and they want the SWCD to support an Environmental Study.

County Commissioner Imdieke reported that he attended a Lake Andrew Meeting and there was discussion on what the SWCD was doing about the new Golf Course.

Motion by Smith, second by Youngkrantz to adjourn the meeting. The meeting was adjourned at 4:59 p.m.



Steve Friedlein, Secretary 7-18-2023
Date



Donnel Williamson, Chairperson 7/18/2023
Date