



MINNESOTA
SOIL AND WATER CONSERVATION DISTRICTS

KANDIYOHI
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The Board of Supervisors of the Kandiyohi Soil and Water Conservation District held its monthly meeting on Monday, February 27, 2023 at the Willmar USDA Service Center.

Chairperson Williamson called the meeting to order at 3:00 p.m.

Present at the meeting were Brandon Smith, Donnel Williamson, and Jane Youngkrantz. Also present were Margaret Johnson, District Manager, Sandy Laumer, Office Manager, Ryan Peterson, District Technical Coordinator, Melanie Dickman NRCS District Conservationist. Also present from remote location Doug Hanson.

Chairperson Williamson led the Pledge of Allegiance.

Chairperson Williamson read the Mission Statement: Our Mission is to encourage the wise use of land and treat these resources in accordance with their needs for protection and improvement.

Motion by Smith, second by Youngkrantz to approve the agenda. Discussion was held. Voting in the affirmative were Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

A moment of Silence was taken in memory of Board Supervisor Ron Dilley.

Motion by Hanson, second by Smith to approve the following consent agenda items:

- a. Draft Minutes, January 17, 2023
- b. Covid 19 Office Policy update- No Update

Discussion was held. Voting in the affirmative Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Treasurer Smith read through the bills for reviewal and payments, the Treasurer's Report, and the Outstanding bills as listed on the agenda. Motion by Youngkrantz, second by Hanson to approve the Treasurer's Report. Discussion was held. Voting in the affirmative were Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Dickman's NRCS Report included: completed 96 Conservation Stewardship Program (CSP) screening and 0 screened high to move on to assessment and ranking; will be working in Big Stone to help with CSP; finishing 4 CSP payments; completed 40 Environmental Quality Incentive Program (EQIP) ranking and assessments and 7 were funded; 2 Regional Conservation Partnership Program (RCPP) applications for irrigation moved on were assessed and ranked; Irrigation Reduction Act money will start in 2023-2027; and Conservation Reserve Program (CRP) General Sign up from February 27- April 7th.

Motion by Smith, second by Youngkrantz to approve the Unfunded NRCS Cooperative Agreement. Discussion was held. Voting in the affirmative were Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Johnson handed out Projects Concept Table and led discussion on the table.

Motion by Smith, second by Hanson to approve the bid for the Swan Lake and Willmar Lake Feasibility Scope from Stantec in the amount of \$31,750 with \$16,750 from SWCD and \$15,000 from WBIF Hawk Creek. Discussion was held. Voting in the affirmative Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

AN EQUAL OPPORTUNITY EMPLOYER

Motion by Smith, second by Hanson to approve 2023 Priority Lake List with adding to Protect Lake Elizabeth. Discussion was held. Voting in the affirmative were Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Hanson, second by Youngkrantz to approve Agreement for Services with Meeker SWCD. Discussion was held. Voting in the affirmative were Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second by Youngkrantz to approve Position Description and Announcement. Discussion was held. Voting in the affirmative were Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Discussion was held on Statute 103.C305 subd. 6 Vacancy and the board will need to appoint someone to fill Dilley's Board Supervisor role, or the position can stay vacant till the next election. The Board can either select a person to fill the position or post the position. Staff will put together a list of names and bring it to the next board meeting.

Motion by Hanson, second by Youngkrantz to appoint Smith to Secretary/Treasurer Position. Discussion was held. Voting in the affirmative were Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Williamson led discussion on having the Board meeting minutes available to Supervisors three days after the meeting if they miss a meeting and that there will be a line added to the minutes for the Chairperson to sign the minutes. After discussion the consensus was to move forward with the changes.

Johnson led discussion on the MASWCD SWCD Aid handout and if the SWCD Aid passes there would likely be no more Capacity funds.

Johnson drafted a letter to send to the Legislature and after discussion the board will sign the letter to show support of the SWCD Aid.

Motion by Hanson, second by Smith to approve the \$400 donation to Prairie Woods Environmental Learning Center for Earth Day. Discussion was held. Voting in the affirmative were Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Discussion was held on 2023 Newsletter and some changes have been made it should be out next week.

Johnson's District Managers Report included: worked on various 1W1P projects, goals, and attended meetings; worked on Unfunded NRCS Cooperative Agreement; reviewed 3 buffer parcels; met with BWSR to discuss District Programs; drafted letter of support for legislation for board to review; attended County Commissioner meeting; received proposal for feasibility study on Chain of lakes; completed Memo of Agreement, Position Description, and position announcement for shared position with Meeker SWCD; making a presentation and will moderate a panel for Minnesota Lake Management Society; met with County on IT services, assisted landowners on projects; worked on draft newsletter; met with Williamson about Chair position; assisted in eLink reporting; attended staff meetings; attended various trainings and meetings; and discussion on 2023 Inflation Reduction Act funding.

Peterson's Staff Report included: working with landowners on RIM/CREP Easement options, applications, and wetland restoration bids; working on RIM ownership changes; reviewing wetland delineation slides with landowner; planning Nitrate Clinics; attended various 1W1P meetings; working on various cost share projects; still putting together seed orders; working on a couple of Soil Health Grant projects; putting together CSP tree plans; gave presentation at AIS meeting; attended staff meetings; reported edits and comments on Lakeshed Report; listened to Lawns to Legumes coaching webinar; Prairie Restoration webinar; and Climate adaption webinar.

Laumer's Staff report: completed eLink reporting that was due Feb 1st; Pay Equity Report was submitted was approved; attended Staff and Partnership Meetings; listened to MCIT Webinar; entering tree and seed payments and updating spreadsheets; completed Ag BMP Report and processed application for landowner; completed 1099, 1096, and 1095

forms and submitted them; completed quarterly payroll taxes; submitted MCIT Payroll Audit Report ; worked with Johnson on unfunded NRCS Cooperative Agreement; listened to Open Meeting Law Webinar on Jan 26; completed PERA Exclusion Report and Lobbying Report; attended Area 2 Meeting in Little Falls; working on Year End entries; and starting to work on information for Annual Report.

Youngkrantz will be attending the MASWCD Legislature meetings.

Smith will be attending the Treasurer's Training on March 24th in Andover.

Discussion was held on new truck and Peterson will go to Atwater Ford and finalize the accessories on truck.

Williamson attended the Area 2 meeting and reported that there was discussion of no Auction at the Convention; MAWCQP goal of 6.5 million acres by 2030; Farm Bill Funds are being spread out more; and discussed Camp Ripley Easements.

Johnson discussed Cris Skongard the North Fork Administrator has passed away and court date for subpoena has been set for April 27th.

Motion by Smith, second by Youngkrantz to adjourn the meeting. The meeting was adjourned at 4:51 p.m.

 3-21-23
Brandon Smith, Secretary/Treasurer Date

 3/21/2023
Donnel Williamson, Chairperson Date

