



MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

The Board of

Supervisors of the Kandiyohi Soil and Water Conservation District held its monthly meeting on Tuesday, June 14, 2022, at the USDA Service Center.

Chairperson Hanson called the meeting to order at 2:30 p.m.

Present at the meeting were Ron Dilley, Doug Hanson, Brandon Smith, Donnel Williamson, and Jane Youngkrantz. Also present were Melanie Dickman, NRCS District Conservationist, Ellie Faber, Conservation Technician, Margaret Johnson, District Manager, Sandy Laumer Office Manager, Ryan Peterson, RIM Coordinator, and Aaron Wilson, Pheasants Forever Farm Bill Biologist.

Hanson led the Pledge of Allegiance.

Hanson read the Mission Statement: Our Mission is to encourage the wise use of land and to treat these resources in accordance with their needs for protection and improvement.

Vouchers were completed.

Motion by Dilley, second by Youngkrantz to approve the agenda. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, and Youngkrantz. Motion carried.

Motion by Smith, second by Youngkrantz to approve the minutes from the Regular Meeting on May 14, 2022. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Smith read through the bills for reviewal and payments, the Treasurer's Report, and Outstanding Bills as listed on the agenda. Motion by Dilley, second by Youngkrantz to approve the Treasurer's Report. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Dickman's NRCS Report included: 1 Conservation Stewardship Program (CSP) has been preapproved; taking Environmental Quality Incentive Program (EQIP) applications for next year and completing some designs; SWCD sent out letter for RCPP Irrigation for promotion and deadline is June 17th; no COVID-19 update; Local Work Group Meeting was held this morning at the Fairgrounds and 12 people attended; NRCS has been moving furniture in the office around to accommodate more space for SWCD; and Rick Gronseth was hired as Civil Engineer Technician and a Soil Conservation Technician will be hired in Willmar.

Wilson's Conservation Reserve Program (CRP) report included: discussion on Clear 30 option; 29 CRP contracts in General sign up and 10 were accepted and 19 will be Continuous CRP; and discussion on the US Fish and Wildlife Easement program that works with CRP.

Faber reported that she has gone on several shoreline visits and has a potential terrace project. Peterson is working with landowner on potential project, and he has design, but project is on hold at this time. Faber is also working on partnering with Hawk Creek on a shoreline project.

Williamson entered the meeting at 3:05 p.m.

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Discussion was held on the Irving Town Hall Well Sealing and no action was taken at this time.

Motion by Smith, second by Dilley to approve the amendment for the WP 4FY20 Ray Evenson project from \$3,060.50 to \$10,927.50. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

No changes to the COVID-19 Office Policy.

The Local Work Group Meeting was held this morning and it went well. It was discussed to invite more farmers to the meeting next year.

The Building Lease was discussed and Laumer reported that there will be a meeting tomorrow morning with Building Manager to discuss the additional space.

Motion by Smith, second by Dilley to hire Margaret Johnson as the new District Manager. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Youngkrantz, second by Williamson to approve the 2023 Budget. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

The Quarterly Review of the Annual Plan was reviewed.

Johnson's District Manager Report included: currently using personal computer doesn't have USDA access yet; worked on 2023 budget; looking into building lease options; and reviewed the 4 One Watershed One Plans.

Motion by Smith, second by Dilley to deny request to Laurel Tree Farm for compensation for dead trees. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Faber's staff report included: tree plantings and fabric are completed; working on Minnesota Ag Water Quality Certification Program (MAWQCP) applications and setting up meetings; working on buffer compliance checks; have 3 applications for RCPP Irrigation grant; working with landowners on potential projects; working on weed grant applications and grant has been extended to Dec 31st; presented prize to poster contest winner; attended Parks to Prairie Event; and helped promote Pints & Pollinators.

Peterson's Staff Report: CREP Easement payment was issued and working on application packet for another landowner; met with landowner on WCA restoration order extension; attended WCA training; put together Parks to Prairie Kick Off Event and Pints to Pollinators Event; participated in Chippewa River Water Association planning meeting and North Fork TAC Meeting; seeded a couple of pollinator cost share projects and will have voucher ready next month; have about 100 acres left to plant; helped with a tree planting and fabric; and we were not selected for Shakopee Creek 319 Grant.

Laumer's Staff Report included: working with landlord on building lease; working with IT on getting new computer ordered and got Ellie's computer fixed; Sartell got 1st place at State Envirothon; attended Area 2 Team Leads Meeting on May 26 through zoom; got paperwork ready for Margaret; helped with 2023 budget; attended Finance Committee Meeting on June 9th; Peterson Company started the 2021 Audit last week; updated information in eLINK for PRAP Grant and need signature on Final Financial Report; sending seeding invoices as they get completed; will be attending Area 2 Meeting in Alexandria June 16th; and Administrative Session will be June 28-29 in Brainerd.

Motion by Williamson, second by Youngkrantz to change payroll system from Bimonthly to Biweekly and will allow staff to use 40 hours of sick time pay during transition. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second by Dilley to change District Manager position to salary. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second Williamson to change August board meeting to August 8th and November board meeting to November 7th. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second by Dilley to adjourn the meeting. The meeting was adjourned at 4:32 p.m.

Jane Youngkrantz 7-12-2022
Jane Youngkrantz/Secretary Date



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1005 High Avenue
Willmar, MN 56201
320-235-3906, Ext. 5
www.kandiyohiswcd.org

The Kandiyohi SWCD had a special meeting on June 1st, 2022, to discuss approving the WP 2FY21 Glen Danielson pollinator project in the amount of \$3,000. Voting to approve the project were Dilley, Hanson, Smith, Williamson, and Youngkrantz.

Jane Youngkrantz 7.12.2022

Jane Youngkrantz, Secretary Date