



MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

The Board of Supervisors of the Kandiyohi Soil and Water Conservation District held its monthly meeting on Tuesday, February 8, 2022 at the Willmar Public Library.

Chairperson Hanson called the meeting to order at 2:30 p.m.

Present at the meeting were Ron Dilley, Doug Hanson, Brandon Smith, Donnel Williamson, Jane Youngkrantz. Also present were Ellie Faber, Conservation Technician, Sandy Laumer, Office Manager, and Ryan Peterson, RIM Coordinator.

Hanson led the Pledge of Allegiance.

Hanson read the Mission Statement: Our Mission is to encourage the wise use of land and water and to treat these resources in accordance with their needs for protection and improvement.

Vouchers were completed.

Motion by Youngkrantz, second by Smith to approve the agenda with the additions of Central Minnesota River Watershed Partnership (CMRWP) Resolution and Joint Powers Agreement. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second by Dilley to approve the Secretary's Report of the Regular Meeting on January 11, 2022. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Smith read through the bills for reviewal and payments, the Treasurer's Report, and Outstanding bills as listed on the Agenda. Motion by Williamson, second by Dilley to approve the Treasurer's Report. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Dickman's written NRCS Report included: have 8 Conservation Stewardship Program (CSP) payments left to pay; Environmental Quality Incentive (EQIP) assessment deadline for ranking is March 4th; Regional Conservation Partnership Program -Land Management (RCPP-LM) assessment deadline for ranking is March 4th; COVID- 19 office policy has been updated and will not allow customers in the building and NRCS is at 25% staffing; new District Conservationists in Benson and Ortonville offices and Willmar staff will be helping in Madison office; ACES staffing contract ended in January; and planning Soil Health Event at Ridgewater College on March 4th.

Faber reported that she received a phone call about a Lakeshore pollinator project on Nest Lake and will be following up with the landowner.

Motion by Smith, second by Williamson to approve the Final Financial Report for 2021 Conservation Delivery Grant all funds were spent. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Youngkrantz, second by Smith to approve the Resolution of the Adoption of the Hawk Creek-Middle Minnesota Comprehensive Watershed Management Plan. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Dilley, second Williamson to approve the Joint Powers Agreement of the Central MN River Watershed Partnership. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

COVID 19-Office Policy has been updated and no customers are allowed in the building and walk-up windows are being used to help customers.

Faber reported that the tree open house was successful, and she received about 29 tree orders.

Discussion was held on the District Administrator Position and we will close the position at this time and work with Moore Engineering and readvertise the position at a later date. Shared services, paying sign on bonus and moving expenses were also discussed.

Motion by Smith, second by Youngkrantz to allocate \$35,000 to purchase a 2022 Ford Ranger. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second by Williamson to approve MAWQCP Technical Assistance Agreement with Stearns SWCD. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Dilley, second by Youngkrantz to approve Agreement with DNR for Walk in Access. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

The 2021 Annual Report was reviewed, and a staff picture will be added and then sent to BWSR.

Motion by Smith, second by Youngkrantz to approve the 2021 Audit bid from Peterson Company in the amount of \$3,150. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second by Dilley to approve the 2022 billable rates. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second by Williamson to add chairperson to be signer on HSB Checking account. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Laumer handed out information on the Board/Staff Workshop and discussed the form should be filled out before the workshop.

Faber's staff report included: busy with the taking tree orders and updating the inventory; tree open house was successful; had online training on Hydrology for 2 days; listened to Walk in Access Webinar and enrollment opens February 15th; attended Hawk Creek 1W1P policy and steering committee meetings; attending Soil Health Day in Renville tomorrow; Earth Day Meeting; working on writing Weed Grant Policy; working on a writing a shoreline policy; taking shoreline and noxious weed calls; discussed donation of trees to Rosebud Gardens for students and offering a coupon for a tree for Earth Day; and continuing to work on buffer inventory and MAWQCP.

Peterson's staff report included: DeRuyter Easement is moving forward; completed one RIM Easement ownership change; working with landowner on WCA restoration order; working on meeting with Kandiyohi County on shoreline discussion; developing seed mixtures for Parks to Prairie; participated in Chippewa River Watershed TAC meeting and public event committee meeting; attended North Fork TAC meeting; spoke with landowner on pollinator and tree site

visit for this spring; received request from Norway Games Lake Association for cost share assistance on Lakeshed report; attended West Central Irrigators planning meetings; listened to MPCA Stormwater pretreatment webinar; listened to Tech talk on grazing webinar; presented at Regenerative Ag Forum at Vinje Church and taking seed orders.

Laumer's Staff Report included: completed w-2, w-3, 1099-1096, 1095, and 1094 forms and submitted them; completed eLINK reporting; completed MCIT Payroll Audit; completed PERA Exclusion Report; completed Ag BMP Annual Report; calculated 2022 billable rates; listened to MCIT Coverage Webinar; worked with Margaret on information needed for workshop; set up staff meetings and prepared minutes; worked on 2021 Annual Report; helping with tree orders and writing receipts; working with NRCS on Soil Health Day at Ridgewater College on March 4th; discussed email regarding WCTSA workload prioritization regarding manure stacking stacking slabs; Area 2 meeting will be March 15th in Morris; and MAWSCD Legislature Days will be March 9-10th.

Motion by Smith, second by Williamson to contribute \$500 for Soil Health Day at Ridgewater College. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.


Motion by Dilley, second by Smith to pay 2022 Area 2 dues in the amount of \$350. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Hanson reported that he visited with the County Tech on computer service, and it sounds like it could be possible to do and discussed reaching out to County and about our future plans on a building.

Dilley discussed the Chippewa River received their funds from BWSR.

Discussion was held on changing the date of our next meeting and it will tentatively be held on Monday March 7, 2022 at 2:30 p.m.

Motion by Smith, second by Williamson to adjourn the meeting. The meeting was adjourned at 4:06 p.m.


Jane Youngkrantz, Secretary Date



**MINNESOTA
SOIL AND WATER CONSERVATION DISTRICTS**

KANDIYOHI
SWCD
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www.kandiyohiswcd.org

A Special Board Meeting was held on Thursday, February 24, 2022 at 2:00 p.m. at the Minn West Technology Campus in the Itasca Room.

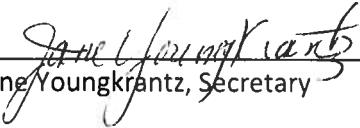
Present were Ron Dilley, Doug Hanson, Brandon Smith, Donnel Williamson, and Jane Youngkrantz. Also present were Ellie Faber, Conservation Technician, Sandy Laumer, Office Manager, and Ryan Peterson, RIM Coordinator.

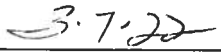
Faber led discussion that we were approved from Minnesota Department of Ag for \$5,000 Noxious Weed and Invasive Plant grant. Staff have put together a policy and the funds will pay landowner for chemical and time to remove the noxious weeds.

Motion by Smith, second by Dilley to approve the Minnesota Department of Ag Noxious Weed and Invasive Species Grant in the amount of \$5,000. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second by Youngkrantz to approve the Noxious Weed Grant Policy. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second by Williamson to adjourn the meeting. The meeting was adjourned at 2:05 p.m.


Jane Youngkrantz, Secretary


Date

