



**MINNESOTA  
SOIL AND WATER CONSERVATION DISTRICTS**

**KANDIYOHI**  
**SWCD**  
1005 High Avenue  
Willmar, MN 56201  
320.235.3206, Ext. 3  
[www.kandiyohiswcd.org](http://www.kandiyohiswcd.org)

The Board of Supervisors of the Kandiyohi Soil and Water Conservation District held its monthly meeting on Tuesday, January 11, 2022 at the Willmar Public Library.

Chairperson Hanson called the meeting to order at 2:30 p.m.

Present at the meeting were Ron Dilley, Doug Hanson, Brandon Smith, Donnel Williamson, and Jane Youngkrantz. Also present were Ellie Faber, Conservation Technician, Sandy Laumer, Office Manager, Ryan Peterson, RIM Coordinator, and Jeremy Maul, Board Conservationist.

Hanson led the Pledge of Allegiance.

Hanson read the Mission Statement: Our Mission is to encourage the wise use of land and water and to treat these resources with the needs for protection and improvement.

Vouchers were completed.

Motion by Youngkrantz, second by Williamson to approve the agenda with additions of discussion of elections and vehicles. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second by Dilley to approve the Secretary's Report of the Regular Meeting on December 7, 2021. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Smith read through the bills for reviewal and payments, the Treasurer's Report, and Outstanding Bills as listed in the Agenda. Motion by Dilley, second by Youngkrantz to approve the Treasurer's Report. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second by Youngkrantz for all board members to remain in the same positions and committees in 2022. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Williamson led discussion on an email he received on if future elections should be held at large or by Districts like commissioners and this could change some districts. After discussion it was the consensus they would like to keep it at large.

Laumer handed out Dickman's written NRCS report which included: finishing up on Conservation Stewardship Program (CSP) payments; starting Environmental Quality Incentive Program (EQIP) Assessments in CART for ranking; starting RCPP-LM Assessments in CART for ranking; update to COVID-19 office policy and customers can come into vestibule for service but both employee and customers must wear a mask; and Melanie is covering Swift and helping Lac Qui Parle County with payments and Matt is covering the Big Stone office.

Faber discussed that she has added some potential projects to the book for shoreline projects and rain gardens.

Motion by Williamson, second by Smith to approve the payment for the cost share contract WP 2FY20 Loren Wendroth well sealing project in the amount of \$300. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second by Dilley to change well sealing policy to pay 50% of project with maximum of \$500. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Youngkrantz, second by Smith to approve the 2022 Scholarship in the amount of \$500. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second by Dilley to approve the final financial report for 2019 State Cost Share, 2019 SWCD Capacity, and 2020 Buffer Law. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Faber led discussion on the Newsletter, and it was sent out in the Reminder this past weekend and everyone felt it looked good. Discussion also included that articles were in the West Central Tribune and Lakes Area Review on Hesses being 2021 Outstanding Conservationist for Kandiyohi County and the Tree Open House.

No changes to the COVID-19 Office Policy.

The 2022 SWCD Capacity workplan was discussed and Laumer will look into making changes to the workplan to add funds for updating the website.

Hanson led discussion on the vehicles he looked at and the prices and it will be discussed more at the next meeting.

Discussion on the District Administrator position included: reviewed resumes submitted; discussed shared services; and reviewed Moore Engineering proposal.

Motion by Smith, second by Youngkrantz to move forward with Moore Engineering proposal. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Personnel reviews were discussed Hanson thanked the staff for their work.

Motion by Smith, second by Youngkrantz to approve 2022 salary schedule with step increases. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Maul's BWSR Report included: reporting deadline is the end of the month; new PRAP Coordinator is Jennifer Johnson; going to be Board Conservationist staffing changes and positions are being posted; 1W1P Hawk Creek is going to the BWSR board to get approved; and BWSR staff is still teleworking.

Faber's staff report included: attended Convention; worked on finishing up the Newsletter; completed MAWQCP Assessments and submitted them; conducted well checks; finished spot checks; sent out Tree Open House Mailings; keeping up with trees sales and inventory; conducted tree visit with landowner with concerns on his windbreak; personnel reviews; and will be attending Middle MN River 1W1P steering meeting on the 12<sup>th</sup> in Renville.

Peterson's Staff report included: completed 2 RIM ownership changes; completed quarterly CREP Grant reporting; working on resolving DeRuyter Easement food plot issue; received trial notice for WCA violation; reviewed CR 119 road improvement wetland impacts; reviewed Ag Wetland Bank Project application; reviewed WCA violation with landowner and Geer; completed annual CPL grant report and budget; Chippewa and North Fork TAC meeting cancelled in December; completed cost share voucher for well sealing project; helped edit newsletter articles; attended LTT Land

Protection planning meeting; attended MACDE Annual meeting; finalized seed mixtures; and met with landowner and surveyed wetland that was restored and offered advice.

Motion by Youngkrantz, second by Dilley to approve the 2022 seed mixtures and prices. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second by Youngkrantz to designate Home State Bank as main depository. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Dilley, second by Williamson to designate West Central Tribune as main newspaper. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Youngkrantz, second by Dilley to approve 2022 mileage rate in the amount of \$0.585. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Williamson, second by Youngkrantz to pay the 2022 MASWCD dues in the amount of \$5,750.58. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.


Motion by Smith, second by Dilley to pay the MCIT Insurance Premium in the amount of \$7,678.00. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Laumer's Staff Report included: attended MASWCD Convention; attended Lead Contacts Teleconference; attended Ag BMP Loan Webinar and will complete year end reporting; attended BWSR BC update meeting; working on various year end reporting; will be ordering laptop for Ellie; working on 2021 Annual Report; final 2020 Audit sent to BWSR and the State by Peterson Company; and received letter from Minnesota Campaign Finance Board about public officials must recertify statement of interest requirements.

Dilley reported that the Chippewa River Watershed meetings have been cancelled for 2 months.

Faber reported that she was contacted by someone from Vinje Church about doing a Community Tree Planting Project. The group will be working with City of Willmar on a tree planting project at the Archery Range and is looking for a donation of trees. After discussion a donation of 2 bundles of trees will be made towards the project.

Motion by Smith, second by Williamson to adjourn the meeting. The meeting was adjourned at 4:36 p.m.

  
Jane Youngkrantz, Secretary, \_\_\_\_\_ Date 2.8.2022