



**MINNESOTA
SOIL AND WATER CONSERVATION DISTRICTS**



1005 High Avenue
Willmar, MN 56201
320-235-3906, Ext 3
www.kandiyohiswcd.org

The Board of Supervisors of the Kandiyohi Soil and Water Conservation District held its monthly meeting on Tuesday, July 20th, 2021 at the Kandiyohi SWCD Shed.

Chairperson Hanson called the meeting to order at 2:30 p.m.

Present at the meeting were Ron Dilley, Doug Hanson, Brandon Smith, Donnel Williamson, and Jane Youngkrantz. Also present were Ellie Faber, Conservation Technician, Sandy Laumer, Office Manager, Ryan Peterson, RIM Coordinator, and Aaron Wilson, Pheasants Forever Farm Bill Biologist.

Hanson led the Pledge of Allegiance.

Hanson read the Mission Statement: Our mission is to encourage the wise use of land and water and to treat these resources in accordance with their needs for protection and improvement.

Vouchers were prepared.

Motion by Brandon, second by Dilley to approve the agenda with the addition of adding item to discuss per diem rate. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Secretary's Report was presented. Motion by Youngkrantz, second by Williamson to approve the minutes of the regular meeting on June 8th, 2021. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Smith read through the bills for reviewal and payments, the Treasurer's Report, and Outstanding Bills as listed on the Agenda. Motion was made by Dilley, second by Youngkrantz to approve the Treasurers Report. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second by Youngkrantz to approve changing the supervisor per diem to \$125 starting August 1st. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Dickman's written NRCS Report was handed out.

Wilson's Conservation Reserve Program (CRP) report included: rates have increased; new incentives for CRP; and emergency haying and grazing has been approved to start August 1st.

Motion by Youngkrantz, second by Smith to approve the Pheasants Forever Local Partners Agreement. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

No new cost share assistance forms were added to the book.

Motion by Youngkrantz, second by Smith to approve amendment for cost share contract 4FY19 Chris Schueller project to increase the amount from \$904 to \$1,000 due to increase in acres. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second by Dilley to pay cost share contract 4FY19 Chris Schueller in the amount of \$1,000. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Faber gave an update on potential projects which included: working with landowner in New London on a raingarden project; completed a survey on the Lein shoreline project and have discussed with them putting a natural shoreline instead of rock rip rap; and had site visit with another landowner on a shoreline project and they want to install rock rip rap.

Motion to pay cost share contract WP 1FY20 Ridgewater College project in the amount of \$2,400. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Peterson gave an update on the Deschepper shoreline project and he has 1 bid at this time and will request that he gets 2 more bids before the project is approved.

COVID 19 Office Policy: There are no new changes to the COVID 19 Office Policy.

Discussion on strategic planning included: reviewed different consultants to hire; need to decide when to hire a consultant; need to review job description; and will have a workshop with board and staff on August 10th at 1:00 p.m.

Discussion was held on the work schedule for the Kandiyohi County Fair and staff discussed the theme for the booth would be Covering your Soil.

Motion by Smith, second by Williamson to allocate \$1,000 to purchase promo items for the fair. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Faber's Staff Report included: MAWQCP site visits were completed; working on buffer compliance checks; well checks were completed; completed various site visits on potential projects; attended Hawk Creek 1W1P policy meetings; will be attending AIS meeting next week; attended Area 2 Meeting; assisted with Cover Crop Field Day with Meeker SWCD; and helped plan Rick's Retirement Party.

Peterson's Staff Report included: seeding program completed; drill needs maintenance done; attended Chippewa River Technical meeting; attended TAC North Fork meeting; getting WCA information; will be

attending BWSR basic training; moving forward with CREP; application for Road Wetland Bank was approved and a master joint power agreement will be needed for project.

Motion by Smith, second by Youngkrantz to add Juneteenth as a Holiday observed in the personnel handbook. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Youngkrantz, second by Williamson to add to the personnel handbook the staff will follow the Federal Policy on pre-holiday time off (hours given to staff the day before holidays) only if the staff is at work to receive the benefit or it is otherwise stated in the Federal Decree. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Laumer's staff report included: discussion on 2nd signature on checks; per diem \$125 after August 1st; next Area 2 meeting will be Sept 14th at Rosholt Farms and is the same day as our board meeting; went with Hanson and Smith to the County to bring 2022 Budget; completed quarterly payroll taxes and sales tax; filed form 720 and paid PCCORI fee; spoke with AGBMP Loan Rep and got information on program; working on paperwork to cancel Reimer on various payroll items; spoke with HCSP rep about our contract on severance; received check from SW/WC Coop for insurance refund; MCIT completed 2020 workers comp audit and we owe additional funds in the amount of \$226; send staff meeting minutes; and discussion on purchasing computer monitor and rotating computers.

Smith reported the he attended Hawk Creek 1W1P meeting and Rinke & ^{Noon}Booney will be writing Joint Power Agreement; new directors will be Eric Van Dyken and Zach Bothun; and discussion on name change.

Youngkrantz reported on CRP concerns and noxious weeds.

Dilley reported that Chippewa 1W1P voted to work with Houston Engineering and has a good chance of moving forward.

Motion by Smith, second by Dilley to adjourn the meeting. The meeting was adjourned at 4:23 p.m.

Jane Youngkrantz 8.10.21
Jane Youngkrantz, Secretary Date

