



## MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS



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The Board of Supervisors of the Kandiyohi Soil and Water Conservation District held its monthly meeting on December 15<sup>th</sup>, 2020 at the Lake Andrew Town Hall and through zoom.

Chairperson Youngkrantz called the meeting to order at 2:28 p.m.

Present at the meeting were Ron Dilley, Doug Hanson, Brandon Smith, Donnel Williamson, and Jane Youngkrantz. Also present were Ellie Faber, Conservation Technician, Sandy Laumer, Office Manager, Ryan Peterson, RIM Coordinator, and Rick Reimer, District Administrator.

Chairperson Youngkrantz led the pledge of Allegiance.

Vouchers were prepared.

Secretary's Report was presented. Motion by Smith, second by Dilley to approve the minutes of the regular meeting on November 10, 2020. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Smith read through the bills for reviewal and payments and presented the Treasurer's Report and Outstanding Bills as listed on the agenda. A motion was made by Hanson, second by Dilley to approve the Treasurer's Report. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Dickman's written NRCS Report included: Conservation Stewardship Program (CSP) renewal was not funded at this time; 2020 CSP payments are almost completed; using local work group data for ranking questions for Environmental Quality Incentive Program (EQIP); Matt Rose is the new Soil Conservationist; General Conservation Reserve Program (CRP) signup is starting January 4-February 12; and currently the office is at phase 0 COVID-19 office policy.

Motion by Smith, second by Hanson to cancel WP 1FY19 Dean O'Borsky well sealing in the amount of \$300. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Laumer led discussion to reallocate the funds that were cancelled from O'Borsky project and put the \$300 towards the Howard Johnson project so funding for his project would be \$1,946.93 from 2019 water plan funds and \$1,053.07 from 2019 State Cost Share Funds.

Motion by Hanson, second Smith to reallocate funds as discussed for Howard Johnson manure pit closure project. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Dilley, second by Williamson to approve payment for WP 3FY19 Howard Johnson manure pit closure in the amount of \$3,000. Discussion was held. Voting in the affirmative were Dilley, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Dilley, second Hanson to approve 4FY18 Brian Schegel sediment basin project in the amount of \$7,191.52. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Hanson, second by Smith to purchase a new sign to put on South Hwy 71. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

The Newsletter was discussed, and staff will review the proof from Speedy Print and it will be mailed out after the Holidays.

The COVID 19 Office Policy was discussed and we are currently at phase zero and we are limiting staff in the office.

The IPADs for the Supervisors were purchased and have all been handed out. It was discussed that if there are questions on IPADs we will have to help each other out or contact the Geek Squad at Best Buy.

Motion by Dilley, second by Williamson to purchase stand up desk, floor mat, and 3 office chairs. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Discussion on the 2021 SWCD Capacity Workplan was held and staff will get prices on technical equipment to include in the workplan and discuss it at the next meeting.

Laumer handed out the Quarterly Review of the Annual Plan. Smith discussed the power point for the commissioner and would like Supervisors to be emailed the presentation also.

The 2021 Annual Plan was discussed, and staff will sit down and go over the plan later this year and streamline it so it can be utilized more.

Motion by Smith, second by Dilley to approve the 2021 Annual Plan. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Hanson and Smith will talk about personnel reviews and contact staff with date and the process this year. Staff will put together self-evaluation and email it to them.

Reimer's District Administrator Report included: 2 Hawk Creek Steering Team Meetings; 2 Hawk Creek Policy Meetings; City of Willmar Parks to Prairie site visits; 3 shoreland visits; 5 windbreak visits; MN Dot Living Snow Fence Meetings; surveyed Calvary Church Rain Garden Area; surveyed fair grounds; City of New London project; MASWCD Convention; 2 Chippewa Local Work Group Meetings; FAC Meeting; AIS Meeting; staff Meeting; End of Year Wetland Conservation Act (WCA) reporting; and County Allocation for next year will be \$152,700.

Motion by Smith, second by Dilley to approve paying the Forestry Association dues in the amount of \$60. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Faber's Staff Report included: working on MAWCQP applications; wrapping up year end buffer information and meeting with BWSR; completed well monitoring; Sarah Brouwer from CMCS School is interested in the poster contest for 5<sup>th</sup>-6<sup>th</sup> grade students; discussed have poster contest available to 7<sup>th</sup>-8<sup>th</sup> grade students at a County Level; discussed helping with possible AIS class at Robbins Island; completed Howard Johnson Project; working on Conservation Farmer for the newspaper; listening to tech talks; and attending Hawk Creek Meetings.

Peterson's Staff Report included: working on 3 CREP applications; seed orders for next year; finished Schlegel project; listened to Drainage forum; finalized mapping for invasive species; attended Glacial Lakes Meeting; and Chippewa River Technical meeting.

Laumer's staff report included: attended BWSR Budget Training; send receipts to County for CARES funds; sent gift cards to rain gauge monitors; getting information together for grants reconciliation on 2019 SWCD Capacity Grant; working on 2021 Annual Plan and 2020 Annual Report; listened to MASWCD Convention and MACDE training; ands received letter from Minnesota Campaign Finance Bard to remind elected public officials to file statements of economic interest.

Discussion was held on changing date for the next board meeting. The next board meeting will be held on January 19<sup>th</sup> at 2:30 p.m. at the Lake Andrew Town Hall and through zoom.

Motion by Smith, second by Williamson to adjourn the meeting. The meeting was adjourned at 3:36 p.m.

Ronald Dilley      1/13/21  
Ron Dilley, Secretary      Date