



## MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS



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The Board of Supervisors of the Kandiyohi Soil and Water Conservation District held its monthly meeting on Tuesday, April 14, 2020 by teleconference from remote locations.

Chairperson Youngkrantz called the meeting to order at 2:35 p.m.

Joining the meeting were Ron Dilley, Doug Hanson, Brandon Smith, Donnel Williamson, and Jane Youngkrantz. Also joining the meeting were Ellie Dittes, Conservation Technician, Sandy Laumer, Office Manager, Ryan Peterson, RIM Coordinator, Rick Reimer, District Administrator, and Jeremy Maul BWSR Board Conservationist.

Chairperson Youngkrantz led the Pledge of Allegiance.

Vouchers will be prepared by Laumer.

Secretary's Report was presented. Motion by Dilley, second by Smith to approve the minutes of the regular meeting on March 17, 2020. Discussion was held. A roll call vote was completed and voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Smith read through the bills for reviewal and payments and presented the Treasurer's Report and Outstanding Bills as listed in the agenda. A motion was made by Hanson, second by Dilley to approve the Treasurer's Report. Discussion was held. A roll call vote was completed and voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Laumer read Dickmans's NRCS Report which included:

- 11 high ranking Conservation Stewardship Program (CSP) renewal applications
- 29 Environmental Quality Incentive Program (EQIP) applications
- and are currently taking CSP general applications till May 29<sup>th</sup>.

No contracts and agreements were presented.

Dittes led discussion on cover crop policy which included:

- reached out to Renville and Meeker SWCD for information on their policies
- having flat rate and setting max acres
- have 2 species instead of 1 specie
- where funds would come from
- and if could have 1 year contract versus 3 year contract.

Laumer discussed she got information from Peterson on the tractor and it has been added to insurance from MCIT as a short-term rental.

Motion by Smith, second by Hanson to enter into Tractor Lease Agreement with Gerald and David Peterson. Discussion was held. A roll call vote was completed and voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Local Work Group Meeting was discussed and at this time no date will be set, and we are waiting to hear about an extension.

Discussion on Office COVID-19 Policy and staff will continue to follow NRCS policy and limit staff in the office.

Motion by Smith, second by Hanson to purchase laptop computer for Laumer with funds from 2019 Capacity grant with limit of \$1,433. Discussion was held. A roll call vote was completed and voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

The Quarterly Review of the Annual Plan was reviewed and Laumer will make the change that was discussed.

Motion by Hanson, second by Dilley to approve 2020 Scholarship of \$500 to Ethan Roux. Discussion was held. A roll call vote was completed and voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Discussion was held and no supervisors had resolution to submit to Minnesota Association Soil and Water Conservation District (MASWCD).

Reimer's District Administrator Report included: had 4 Hawk Creek Steering team meetings; Chippewa Local Work Group Meeting; 4 Lakeshore visits; 5 tree plans; staked 3 areas for tree plantings; 6 tree site visits; tree pick up letters have been sent; met with Margaret at Middle Fork and set 3 priority areas; attended staff meetings; looking into RFP on NACD Accelerating Technology Assistance Grant; trees will be delivered April 17<sup>th</sup> and handed out April 22-24; Kandiyohi SWCD Board Meeting; teleconference meeting on Eagle Lake Watershed data; Bonanza Valley Meeting online with DNR; Area 2 TSA Web Meeting; and Wetland Conservation Act Banking Application meeting with BWSR and County.

Dittes Staff Reported included: have 16 Minnesota Ag Water Quality Certification Program (MAWQCP) applications; finalized Kienitz and Dilley certification for MAWQCP; had Hawk Creek 1W1P meetings; completed well monitoring in March and now no wells can be looked at till DNR can do field work; listening to BWSR tech talks and webinars; working on newspaper articles; and working on buffer cost share folders.

Peterson's staff report included: listening to webinars and online trainings; had on line meeting for Chippewa Technical Local Work Group; submitted CREP reimbursement request; have RIM inspection list and will start on them; ordered seed and it has been delivered; still taking seed orders and currently have 38 sites and 821 acres; got information for insurance on tractor and put together a lease agreement; and have 1 CREP application.

Laumer's staff report included: got board and staff meetings set up through Zoom and researched other ways to have meetings; completed MCIT EDP Inventory Report and Estimated Payroll Reports; completed quarterly payroll tax reports; sent in 1<sup>st</sup> quarter sales tax; sent out tree pick up letters; and received information and deposit request for Kandiyohi County Fair.

Motion by Smith, second by Dilley to pay deposit for booth at Kandiyohi County Fair. Discussion was held. A roll call vote was completed and voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Hanson led discussion that the final copy of revision for 1W1P was completed and questioned having County Attorney review it. After discussion it decided that Middle Fork was having it reviewed by Attorney so it would be reviewed.

Smith thanked the staff for their work during this time.

Dilley reported that he has a Chippewa Meeting by telephone on Friday.

Maul's BWSR Report included: RFP for 1W1P was open and the South Fork of Crow would be applying, and Buffalo Creek would be taking the lead.

Motion by Hanson, second by Smith to temporarily delegate authority to Chairperson to sign paperwork for Secretary and Treasurer during the COVID-19 peacetime state of emergency. Discussion was held. A roll call vote was completed and voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Hanson, second by Smith to adjourn the meeting. The meeting was adjourned at 3:40 p.m.

James Youngkrantz 5/12/2020  
Ron Dilley, Secretary Date