

The Board of Supervisors of the Kandiyohi Soil and Water Conservation District held its monthly meeting on Monday, November 7, 2022, at the Willmar USDA Service Center.

Chairperson Hanson called the meeting to order at 2:30 p.m.

Present at the meeting were Ron Dilley, Doug Hanson, Brandon Smith, Donnel Williamson, and Jane Youngkrantz. Also present were Ellie Faber, Conservation Technician, Margaret Johnson, District Manager, Sandy Laumer, Office Manager, and Ryan Peterson, RIM Coordinator.

Chairperson Hanson led the Pledge of Allegiance.

Chairperson Hanson read the Mission Statement: Our Mission is to encourage the wise use of land and treat these resources in accordance with their needs for protection and improvement.

Motion by Dilley, second by Smith to approve the agenda. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Youngkrantz, second by Smith to approve the following consent agenda items:

- a. Minutes, October 11, 2022
- b. Covid-19 Office Policy- no update
- c. Staff Raise Memorandum

Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Smith read through the bills for reviewal and payments, the Treasurer's Report, and the Outstanding bills as listed on the agenda. Motion by Dilley, second by Williamson to approve the Treasurer's Report. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Dickman's written NRCS Report included: two applications for Conservation Stewardship Program (CSP) renewals are moving on for obligation; 51 CSP payments are being worked on; taking Environmental Quality Incentive Program (EQIP) applications and deadline is November 18; working on Regional Conservation Partnership Program (RCPP) payments; and staffing announcement for recent grad Agronomist went out for Willmar Field Office.

Johnson handed out a spreadsheet showing all projects staff are working on. The report included project lead staff, types of projects, dates of potential construction, and watershed the project is in.

Motion by Smith, second by Dilley to approve payment of contract CS 03FY20 in the amount of \$9,006.75 for shoreline project using funds from 2020 State Cost Share and 2020 SWCD Capacity. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Williamson, second by Youngkrantz to approve payment of contract WP 03FY21 in the amount of \$3,966.75 for Rain Garden Project using funds from 2021 Water Plan Funds and 2021 State

Cost Share. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second by Dilley to amend contract NF35FY20 from \$54,047.25 to \$59,811.80 for Basin project using 2022 State Cost Share funds. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Johnson led discussion on the 2023 Kandiyohi County Allocation letter and charts that were included in the board packet.

Motion by Youngkrantz, second Dilley to set threshold for capitalizing leases at \$4,000 effective 1-1-22. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Dilley, second by Williamson to pay NACD dues in the amount of \$775. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Discussion on the MASWCD Convention included: information has been emailed to the Supervisors and they should register themselves if they plan on attending; Outstanding Conservationists have been invited.

Johnson's District Manager Report included: attended various 1W1P meetings; received 2023 budget letter from County; working on workplan for Capacity grant; reviewed BuffCAT and provided County with updates; Project Folder Cost Share Audit was completed on October 19th; set up training on November 17 for staff on 1W1P; finalized Soil Health grant workplan; met with BWSR on BWSR Wetlands Program; forwarded convention information to Board; had meeting with County Commissioner; met with City of Willmar Public Works to discuss stormwater projects; met with personnel committee on Oct 28th; prepared an evaluation for 6-month probationary review; reviewed project folders with staff; created a project tracking system for District; met with staff to review updated policies; reviewed Employee Handbook with staff; Perception of Conservation Amongst Crop Advisors webinar; attended BWSR Academy; and court date is set for February 2023 for Subpoena.

Faber's Staff Report included: worked with landowner on MAWQCP grant for pasture planting; checked landowners cover crop for MAWQCP grant payment; verified buffer compliances and working through non-compliance complaints and forwarded non-compliance to the County Public Works; attended BWSR Academy; visited with landowners on potential projects; working on weed grant submissions for reimbursement on projects; working on status reviews for cost share projects; working with contractors and TSA on shoreline restoration project for next year; reviewed District Policies and Employee Handbook; helped conduct interviews with BWSR for their Buffer and Soil Loss Positions; taking tree orders; and working on tree plans for landowners.

Peterson's Staff Report included: met with landowner to review RIM Grassland proposal; finished RIM site inspections; met with landowner to stake RIM boundary; submitted press release for RIM Wetland sign up; completed CREP Wetland Restoration; completed Grasslands Application for landowner; worked on various WCA reviews; completed MASWCD Outstanding Conservationist Application; attended partnership meeting; attended Chippewa River TAC meeting; worked on various cost share projects; working on Cost Share Inspections; taking 2023 seed orders; completed USDA trainings; met with landowners on potential pollinator plantings; and worked on repair and maintenance on shed.

Laumer's Staff Report included: working on new website and will have two trainings on website in December; attended partnership meeting; reviewed District policies; updated eLINK; attended BWSR Academy; reviewed Employee Handbook with staff; and have registered for the MASWCD Convention.

Dilley reported the Chippewa River 1W1P will meet next week.

Hanson reported that he attended the 1W1P North Fork meeting and an amendment was submitted to BWSR to review.

Discussion was held on the Board Workshop and it will be November 15th from 2:00-4:00.

Motion by Smith, second by Youngkrantz to adjourn the meeting. The meeting was adjourned at 3:26 p.m.

Jane Youngkrantz, Secretary

Date