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MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

The Board of Supervisors of the Kandiyohi Soil and Water Conservation District held its monthly meeting on Tuesday, October 11, 2022 at the Willmar USDA Service Center.

Vice Chairperson Williamson called the meeting to order at 2:30 p.m.

Present at the meeting were Ron Dilley, Brandon Smith, Donnel Williamson, and Jane Youngkrantz. Also present were Ellie Faber, Conservation Technician, Margaret Johnson, District Manager, Sandy Laumer, Office Manager, Ryan Peterson, RIM Coordinator, and Jason Weinerman, BWSR Board Conservationist, Aaron Wilson, Pheasant Forever Farm Bill Biologist. Absent Doug Hanson.

Vice Chairperson led the Pledge of Allegiance.

Vice Chairperson read the Mission Statement: Our Mission is to encourage the wise use of land and treat these resources in accordance with their needs for protection and improvement.

Motion by Smith, second by Dilley to approve the agenda with the additions of Tree Order Form, 2023 Health Insurance, and Garage Door. Discussion was held. Voting in the affirmative were Dilley, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Youngkrantz, second by Smith to approve the Kandiyohi SWCD Policies updates with the suggested changes. Discussion was held. Voting in the affirmative were Dilley, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second by Youngkrantz to approve the following consent agenda items:

- a. Minutes, September 13, 2022
- b. Covid-19 Policy
- c. Kandiyohi SWCD Policy Updates

Discussion was held. Voting in the affirmative were Dilley, Smith, Williamson, and Youngkrantz. Motion carried.

Smith read through the bills for reviewal and payments, the Treasurer's Report, and Outstanding bills as listed on the agenda. Motion by Dilley, second by Youngkrantz to approve the Treasurer's Report.

Discussion was held. Voting in the affirmative were Dilley, Smith, Williamson, and Youngkrantz. Motion carried.

Dickman's written NRCS Report Included: 18 applications for Conservation Stewardship Program (CSP) Renewal ranking being completed; 51 Conservation Stewardship Program (CSP) payments will be starting to go out; working on certifying and modifying environmental Quality Incentive Program (EQIP) practices; working on mods and obligating Regional Conservation Partnership Program (RCPP) contracts;

still waiting on vacancy announcements for additional staff; and 110 Conservation Reserve Program (CRP) Status Reviews were completed with assistance from Laverne NRCS and Pheasants Forever.

Wilson's CRP report included: worked on expired and enrolled Conservation Reserve Program (CRP) contracts; will be reviewing expiring 2023 CRP contracts; and discussed landowner interest in Clear 30 CRP Option.

Motion by Smith, second by Dilley to approve payment for Cost Share Contract CS 02FY20 in the amount of \$5,046.75 for Rain Garden Project using 2020 Cost Share funds. Discussion was held. Voting in the affirmative were Dilley, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second by Dilley to approve payment of Cost Share Contract CS 1FY21 in the amount of \$4,893.75 for Shoreline Project using 2021 Cost Share funds. Discussion was held. Voting in the affirmative were Dilley, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Dilley, second by Youngkrantz to approve payment for Cost Share Contract WP 05FY20 in the amount of \$196.63 for Well Decommissioning Project using 2020 Water Plan funds. Discussion was held. Voting in the affirmative were Dilley, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second by Youngkrantz to approve Cost Share Contract CS 2FY22 in the amount of \$500 for Well Decommissioning Project using 2022 Cost Share funds. Discussion was held. Voting in the affirmative were Dilley, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second by Dilley to approve Cost Share Contract CMR WP-01 in the amount of \$17,870.69 for Sediment Basin Project using Central Minnesota River 1W1P funds. Discussion was held. Voting in the affirmative were Dilley, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Youngkrantz, second by Dilley to approve payment for Cost Share Contract from MDA Weed Grant for Jahn in the amount of \$500 for buckthorn removal. Discussion was held. Voting in the affirmative were Dilley, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second by Youngkrantz to approve payment for Cost Share Contract from MDA Weed Grant for Hultgren in the amount of \$500 for buckthorn removal. Discussion was held. Voting in the affirmative were Dilley, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second by Youngkrantz to cancel WP 2FY19 Streambank stabilization project in the amount of \$20,220 using \$3,000 from 2020 Water Plan funds and \$17,220 from 2020 Capacity funds. Discussion was held. Voting in the affirmative were Dilley, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second by Youngkrantz to approve working with CDSA on Cafeteria Plan and paying the reinstatement fee of \$750. Discussion was held. Voting in the affirmative were Dilley, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second by Dilley to approve 2023 Soil Health Cost Share Grant Agreement. Discussion was held. Voting in the affirmative were Dilley, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Dilley, second by Smith to approve the Shoreline Cost Share Policy. Discussion was held. Voting in the affirmative were Dilley, Smith, Williamson, and Youngkrantz. Motion carried.

Discussion was held on the 2022 MASWCD Resolutions and ballots were completed.

Motion by Smith, second by Youngkrantz to approve the 2023 Tree Order Form with the change of removing the potted trees from the form. Discussion was held. Voting in the affirmative were Dilley, Smith, Williamson, and Youngkrantz.

Motion by Smith, second by Youngkrantz to approve the 2023 Health Insurance Renewal rates. Discussion was held. Voting in the affirmative were Dilley, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Smith, second by Dilley to approve up to \$3,000 for Garage Door openers and repairs. Discussion was held. Voting in the affirmative were Dilley, Smith, Williamson, and Youngkrantz. Motion carried.

Weinerman's BWSR Report included: BWSR Academy in a couple of weeks; discussion on grant programs; and Election is coming up next month.

Johnson's District Manager Report included: attended various 1W1P meetings; working in work plan for Capacity Program; drafted Buffer Program MOA with the County; working with Faber on Buffer Complaints; met with BWSR on work planning and grant programs; setting up 1W1P training with staff; reviewed MASWCD Resolutions; reviewed Disaster Recovery Memo and Policy BWSR Director; attended partnership meeting and discussed projects; met with County Administrator and County Commissioner and forwarded project for County landfill to staff; attended Area 2 Meeting in Avon; met with City of Willmar and WCTSA on future projects; updated Policy Handbook; updated necessary items with Equipment Schedule for MCIT; reviewed tree program order form and Service order form; met with staff to discuss planning implementation; worked with staff on MDA Weed grant and finalizing projects; worked with staff on shoreline policy; and registered for BWSR Academy.

Faber's staff report included: working on application for landowner with MAWQCP; working on Buffer Complaint checks; assisting BWSR on panel to hire a buffer and soil loss position; ordered trees and worked on tree order form; working on various cost share projects; attended shelter belt training in St. James; assisted Pope and Stevens SWCD Water Fest; working on weed grant; worked on shoreline policy; conducted well checks; and waiting to get estimate from Tribune for newsletter.

Peterson's staff report included: completed wetland restoration; working on RIM site inspections; worked on various WCA reviews; completed Outstanding Conservationist Application; attended partnership and staff meetings; attended Chippewa River meeting; attended North Fork Crow River TAC scoring and ranking meeting; worked on various cost share projects; receiving 2023 seed orders; 3 new Landowner Agreements for Phragmites Outreach; site visit for pollinator planting; met with County on future pollinator planting project; and are coaching 9 new Lawns 2 Legumes recipients.

Laumer's Staff Report included: signed off on first Ag BMP Loan; worked on work plans for 2023 Buffer, Capacity, and Soil Health Cost Share Grants; had meeting with staff and went over weed grant procedures and put together grant program log; registered for BWSR Academy; attended staff and partnership meeting; attended Area 2 Meeting in Avon; received Final Copy of 2021 Audit and it was

sent to BWSR and State Auditors Office; and working on quarterly Payroll taxes, sales tax and MAWQCP Invoice.

Discussion was held on rescheduling the Board Workshop and no action was taken at this time.

Motion by Youngkrantz, second by Smith to adjourn the meeting. The meeting was adjourned at 4:40 p.m.

Jane Youngkrantz, Secretary Date