



**MINNESOTA
SOIL AND WATER CONSERVATION DISTRICTS**



1005 High Avenue
Willmar, MN 56201
320-235-3906, Ext 3
www.kandiyohiswcd.org

The Board of Supervisors of the Kandiyohi Soil and Water Conservation District held its monthly meeting on Tuesday, September 13, 2022 at the USDA Service Center.

Chairperson Hanson called the meeting to order at 2:30 p.m.

Present at the meeting were Ron Dilley, Doug Hanson, Brandon Smith, Donnel Williamson, and Jane Youngkrantz. Also present were Ellie Faber, Conservation Technician, Margaret Johnson, District Manager, Sandy Laumer, Office Manager, and Ryan Peterson, RIM Coordinator.

Chairperson Hanson led the Pledge of Allegiance.

Chairperson Hanson read the Mission Statement: Our Mission is to encourage the wise use of land and treat these resources in accordance with their needs for protection and improvement.

Motion by Smith, second by Dilley to approve the agenda with one addition of New Business 10. g. 2023 SWCD Capacity and Buffer Law Grant Agreement. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Dilley, second by Youngkrantz to approve the following consent agenda items:

- a. Minutes, August 8, 2022
- b. Covid 19- Office Policy update

Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Smith read through the bills for reviewal and payments, the Treasurer's Report, and Outstanding bills as listed on the agenda. Motion by Dilley, second by Williamson to approve the Treasurer's Report. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Dickman's written NRCS Report included: 18 applications for Conservation Stewardship Program (CSP) Renewals, one additional General Conservation Stewardship Program (CSP) was funded; working on completing CSP modifications for contracts before payments; working on certifying and modifying Environmental Quality Incentive Programs (EQIP) practices; working on mods and obligating Regional Conservation Partnership Program (RCPP) contracts; and still waiting for vacancy announcements for additional staff.

Motion by Smith, second by Youngkrantz to approve cost share contract NF FY20-35 Project in the amount of \$54,047.25. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Dilley, second by Williamson to approve cost share contract WP FY22-01 Well Decommissioning Project in the amount of \$712.50. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion to change cost share contract CS 2FY21 Pollinator Planting project for \$950 to Cost Share 2022 grant new contract CS FY22-01. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Johnson reviewed the Kandiyohi SWCD Action Plan that Moore Engineering prepared and discussed when and what items were completed. Additional discussion on the action plan tasks will take place at the Board Workshop in October.

Motion by Smith, second by Youngkrantz to move the December Board Meeting to December 20, 2022. Discussion was held. Motion by Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Motion by Dilley, second by Smith to support the amendment process for the North Fork Comprehensive Watershed Management Plan. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Faber led discussion on the Tree Program summary.

Johnson led discussion on the TSA Summary which included: there is not a policy, but it is suggested to pay 25% of the summary and we can set our own policy if we would like.

Motion by Smith, second by Youngkrantz to approve the 2021 Audit. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

Johnson discussed the Kandiyohi SWCD Policy updates and explained the changes with the Supervisors. No action was taken at this time.

Motion by Youngkrantz, second by Williamson to approve the 2023 SWCD Capacity and Buffer Law Grant Agreements for a total of \$157,692. Discussion was held. Voting in the affirmative were Dilley, Hanson, Smith, Williamson, and Youngkrantz. Motion carried.

No Partner Reports were given.

Johnson's District Manager Report included: attended various 1W1P meetings; reviewed 2021 Audit; reviewed Dept of Ag Weed grant; reviewed 2023 Capacity and Buffer Law Grant Agreement; will have new BWSR contact the end of September for WCA; drafted Buffer Program MOA for the County and met with BWSR Buffer Coordinator to review BuffCAT; attended training with staff and Jason Weinerman to review grant and project management; setting up staff training on 1W1P; submitted Clean Water Fund Grant Application; Unfunded Partnership Agreement with NRCS on hold; met with County Drainage Inspector and County Environmental Services Director; attended Area II Lead Contacts meeting; met with River and Lake Advocacy group and local stakeholders interested in starting Willmar Lake Group; met with Board Committee to discuss District Policy; Building lease and internet server on hold; reviewed MCIT Insurance schedules; reviewed tree program summary with staff; met with staff to review tasks and projects; and update on subpoena.

Faber's staff report included: worked at fair booth; put together Tree Summary; working in buffer checks and put together a buffer report for County; completed small shoreline planting for project; had a Pre-Con meeting for the Big Kandiyohi Lake Project and Dream Academy will be helping with the planting; had final meeting with the Long Lake Project; Manure Pit Closure Project has started and will be completed in couple of weeks; attended South Fork Crow River Watershed TAC meeting; working on weed grant and putting together some press releases; working on shoreline policy; staff review with Johnson; presented at AIS Education Event on Sept 12-13; and helping with Glenwood Water Fest next week.

Peterson's staff report included: completed Grassland scenario and application for a couple of landowners; completed wetland restoration satisfaction and certification and working on various WCA duties; worked the booth at the fair; attended various 1W1P meetings; working on various cost share projects; few additional seed orders are coming in and donated seed to NLS YES Team; and met with a few landowners on potential pollinator plantings.

Laumer's staff report included: worked the booth at the fair; attended Health Insurance meeting in Redwood Falls; reviewed policies with Johnson and Board Committee; reviewed MCIT Insurance Schedules with Johnson; had meeting with staff to review funding available; attended project file training with Jason Weinerman; quarterly review with Johnson; reviewed Audit and spoke with Peterson Company about adjusting entries; and spoke with a couple of landowners on Ag BMP Loans.

Smith reported on Central MN 1W1P meeting he attended, and they approved the MCIT Insurance and are looking into Money Market accounts for the funds.

Motion by Smith, second by Youngkrantz to adjourn the meeting. The meeting was adjourned at 4:00 p.m.

Jane Youngkrantz, Secretary

Date