

Jefferson County Library System  
Regular Meeting  
Wrens/McCollum Library-Wrens, Ga.  
Minutes from February 18, 2020

**PRESENT:** Carol Taylor, Damita Bynes, Deborah Wilkerson, Betsy Milburn, Michelle Reaves,  
and Jan Wren

**ABSENT:** Johnny Davis, Josephine Johnson, Bill Cain, Jim Harrison, and Linda McNair.

Due to absent of board members, we could not vote on anything, only information was presented to the board.

**CALL TO ORDER:** Meeting called to order by Chairwoman, Deborah Wilkerson at 5:40 PM

**APPROVAL OF MINUTES : No Vote**

**FINANCIAL:** Discussion of **BUDGET** 4 months left, overall looked ok. **No Vote**

#54130 Regarding Garbage Pickup for City of Louisville, Board requested Carol to sent a letter to Louisville City Council regarding payment in the past and why not now with new garbage services (\$20.00 Month)

#54300 Building Repair/Maint. Water Damage in Louisville Branch. Rec'd money from Insurance company for carpet replacement and removal of the asbestos.

#56160 Software Public – New licenses for each computer in each branch.

Board asked Carol to do a spreadsheet to explain any item over 80% for the Budget going forth.

**Bank Balances:** On the Sara Stone Andrus Historical Trust Fund CD the maturity date was wrong at last meeting should be 12/4/2022. Carol could not renew or change to Georgia Fund 1.

Board asked Carol to do spreadsheet to explain bank balances activities and to explain what the accounts are used for.

**NEW BUSINESS:** Employee Work Hours

Per the Employee Handbook Policy on Leave/Time/Hours it states 8:30-5:30.

**Board needs to revise at next meeting to include Patrons hours for insurance purposes.**

Next Meeting May 18<sup>th</sup> Wadley Branch

Adjourned at 6:30 PM

Submitted by Jan Wren