



Jefferson City Tennessee

Application to Appear - Planning Commission /

Board of Zoning Appeals / Historic Planning Commission

Application to Appear – Meeting Date _____

Date of Application _____

Name & Phone Number _____

Planning Commission - \$10.00 Fee

Board of Zoning Appeals - \$10.00 Fee

Historic Planning Commission - \$25.00 Fee

Describe your request and attach documents :

Sign and submit this form with your fee to the Jefferson City Building Official at City Hall in Jefferson City.

Applicant Signature

Those interested in subdividing property , developing property, or changing the zoning of a property within the Jefferson City Limit or the Jefferson City Growth Boundary must appear before the Planning Commission, the Board of Zoning Appeals or the Historic Planning

Commission to do so. Those interested in annexation of property into the City Limit must also appear.

City Limit & Growth Boundary

The area within the city limit is shown on the Zoning Map posted on the Jefferson City Web Site with an associated zoning notation for example R1, R2, B1, B2 etc. The Jefferson City Growth Boundary is shown in light green. The growth boundary is the limit set by the State of Tennessee for future growth via annexation.

Planning Commission

The Jefferson City Planning Commission meets at the Jefferson City Hall at 5:30PM on the fourth Monday of each month. Applications to appear must be received by the previous Monday to be added to the published agenda.

The Planning Commission hears requests for new subdivisions, revised subdivisions and annexation requests. The procedures for subdivisions and annexations are posted on the Jefferson City Web Site.

The Board of Zoning Appeals

The Board of Zoning Appeals hears requests for changes in zoning within the City Limits, Appeals of Building Official Decisions and Variances relating to Properties & Uses of Properties. Meetings are held as needed on the fourth Monday of the month at City Hall after the Planning Commission Meeting based on requests from Citizens to be heard. Applications to appear must be received by the previous Monday to be added to the published agenda.

Historic Planning Commission

The Historic Planning Commission hears requests for building and remodeling within the historic district in Jefferson City. This district is shown on a map posted on the Jefferson City Web Site. Meetings are held as needed at 4:30PM at City Hall on the fourth Monday of the month based on requests from Citizens to be heard.

The Jefferson City Historic Zoning Commission has a request form (posted on the Jefferson City Web Site) to be submitted 14 days in advance to be added to the published agenda for the meeting you would like to attend. You or your representative must attend and present your information to the applicable Board or Commission.