



JEFFERSON CITY • TENNESSEE

Planning and Codes Enforcement Administration

THE FOLLOWING ITEMS ARE REQUIRED WHEN MAKING AN APPLICATION FOR A BUILDING PERMIT.

- (1). A completed copy of the Application form.
- (2). When required by the Building Official, two (2) complete set of drawings showing the footings, foundation, framing, plumbing, mechanical, electrical and elevations showing size and heights of proposed building. All drawing shall be of sufficient clarity and detail to indicate the nature and character of the work. The Building Official may require details, computations, stress diagrams and other data necessary to describe the work being performed. All drawings, specifications and accompany data required by the Building Official that are prepared by an architect or engineer shall be affixed with their official seal.
- (3). A site plan shall be drawn showing proposed building(s), setback, parking and any other requirements per city zoning ordinance or building codes. The Building Official may require a boundary line survey prepared by a qualified surveyor.
- (4). Copy of Workers Compensation Insurance or signed copy of the Affidavit of Exemption. A copy of Contractors License and a list of all sub-contractors with licenses numbers and workers compensation papers.
- (5). These items must be in the office of the Building Official before work is begun. An average of five (5) days is expected for reviewing the plans before a permit is issued. Any other information requested by the Building Official must be in the office of the Building Official prior to obtaining a Building Permit. Approval of a Building Permit does not constitute conformity with any restrictive covenants or certify compliance with the Americans with Disabilities Act.

APPENDIX L

PERMIT FEES

| TOTAL VALUATION | FEE |
|----------------------------|---|
| \$1 to \$ 500 | \$24 |
| \$501 to \$2,000 | \$24 for the first \$500; plus \$3 for each additional \$ 100 or fraction thereof, to and including \$2,000 |
| \$2,001 to \$40,000 | \$69 for the first \$2,000; plus \$11 for each additional \$1,000 or fraction thereof, to and including \$40,000 |
| \$40,001 to \$100,000 | \$487 for the first \$40,000; plus \$9 for each additional \$1,000 or fraction thereof, to and including \$100,000 |
| \$100,001 to \$500,000 | \$1,027 for the first \$100,000; plus \$7 for each additional \$1,000 or fraction thereof, to and including \$500,000 |
| \$500,001 to \$1,000,000 | \$3,827 for the first \$500,000; plus \$5 for each additional \$1,000 or fraction thereof, to and including \$1,000,000 |
| \$1,000,001 to \$5,000,000 | \$6,327 for the first \$1,000,000; plus \$3 for each additional \$1,000 or fraction thereof, to and including \$5,000,000 |
| \$5,000,001 and over | \$18,327 for the first \$ 5,000,000; plus \$1 for each additional \$1,000 or fraction thereof |