



**TOWN OF HOOKSETT
DEPARTMENT OF PUBLIC WORKS
PARKS, RECREATION & CEMETERIES DIVISION
210 West River Road
Hooksett, NH 03106
(603) 485-5322 (603) 668-8019**

PARK AND BALLFIELD PERMIT

Date of application: _____

Permit issued to: _____

Organization's Name and Manager's Name

Organization's Address and Manager's Address

Organization's Phone # and Manager's Phone #

Permit issued for: _____

Name of Park or Field

Date(s) for Park or Field

Time(s) for Park or Field

Rules and regulations for use of Parks and Fields include the following:

1. Permit from the Parks & Recreation Division must be obtained prior to any park or field usage.
2. Permit must accompany organization while on park or field.
3. No alcoholic beverages allowed.
4. No smoking allowed.
5. Area must be left clean from garbage, debris, and general litter.
6. Curfew time of 9:00 pm must be adhered to.
7. Parking in designated parking areas only.
8. The Parks & Recreation Division has the right to cancel usage of all parks and fields due to weather conditions, park and field conditions, or any unforeseen circumstances.
9. No tents that require staking may be installed by the town or outside contractors on the fields. Portable pop-up tents are allowed without stakes.
10. An event with more than 100 people will be at the discretion of the Public Works Director and may require fire and police details; the cost of such details will be assumed by the organization.
11. Any violation of these rules and regulations, or any state or local laws, will result in the immediate cease and desist of the park and/or field usage, per the Parks & Recreation Division or a Town official. Cancellation of future permits may be considered.

I hereby acknowledge and will obey the above rules and regulations:

Signature of person applying for permit

Permit is hereby authorized by: _____
Parks & Recreation Division Authorized Signature

Date: _____

The following Departments have been notified of the above event and have indicated their approval:

Police Department, Authorized Signature

Fire Department. Authorized Signature

Insurance Certificate has been received: _____

STATEMENT OF INDEMNIFICATION

I/We _____ of the _____ agree to indemnify and hold harmless the Town of Hooksett, the Parks & Recreation Division, and their boards, agents, officers and employees; volunteers, coaches, and instructors, from and against any and all claims, damages, losses, and expenses that may result from the program/event. The requesting organization assumes any and all responsibility when using the park and/or field for special use, will see the park and/or field is cleaned and made presentable before leaving the premises, and will immediately report any damages.

I HAVE READ THE ABOVE INFORMATION AND UNDERSTAND IT IN FULL. I UNDERSTAND THAT THE POLICIES ARE STRICTLY ENFORCED.

Signature of person applying for permit

Phone #

Date