

Quarterly Financial Report for September 30, 2023

FIRST QUARTER OF FY 2023-24

UNAUDITED

ARPA - State and Local Fiscal Recovery Funds

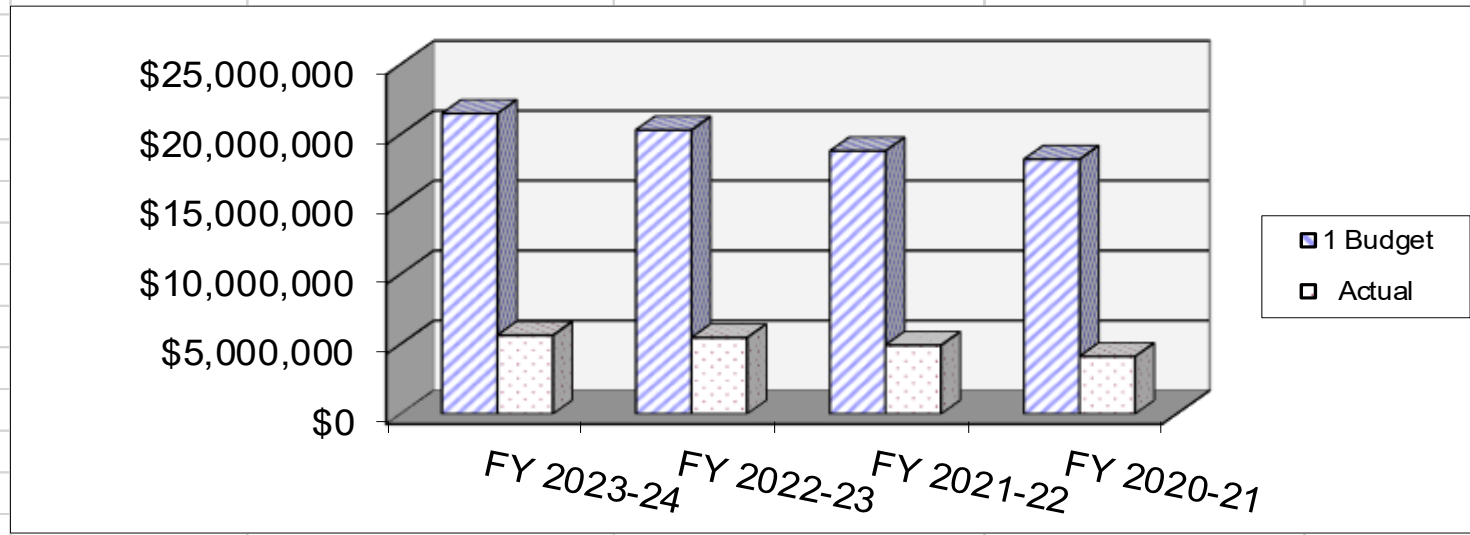
The town received \$1,522,396.86 in ARPA – State and Local Fiscal Recovery Funds.

Council approved \$1,425,223.89 in projects as of 9/30/23 and has until 12/30/2024 to obligate the remaining \$97,172.97.

ARPA Local Fiscal Recovery Fund Projects	Obligated	Spent as of 9/30/2023	Balance
Edgewater Drive Broadband	-	-	-
Feasibility Study for Central Water	12,000.00	12,000.00	-
Two Police Cruisers	83,000.00	83,000.00	-
HYAA Score Board Installation	18,500.00	-	18,500.00
DPW Maintenance Van	47,335.00	-	47,335.00
Generator Switch (Town Hall)	13,865.89	13,865.89	-
Petersbrook Clubhouse	500,000.00	18,128.20	481,871.80
Sherwood Drive Drainage	17,545.00	17,545.00	-
Rte. 3A TIF District	300,000.00	-	300,000.00
Police Tasers	19,663.00	19,663.00	-
Safety Center Fitness Equipment & Flooring	25,000.00	-	25,000.00
Financial Software	60,000.00	-	60,000.00
Town Hall Security	175,000.00	-	175,000.00
Food Pantry	50,000.00	-	50,000.00
Town Clerks' Office	15,400.00	-	15,400.00
PD 2nd floor wiring project	4,200.00	4,194.40	5.60
PD Dispatch Supervisor Workstation	2,379.00	2,379.00	-
Lights for Light up the Village Event	9,500.00	-	9,500.00
Technology Upgrades	38,000.00	-	38,000.00
Admin's Office	23,000.00	-	23,000.00
Ballistic Vest Carriers	10,836.00	-	10,836.00
Totals	\$ 1,425,223.89	\$ 170,775.49	\$ 1,254,448.40

General Fund Operating Budget

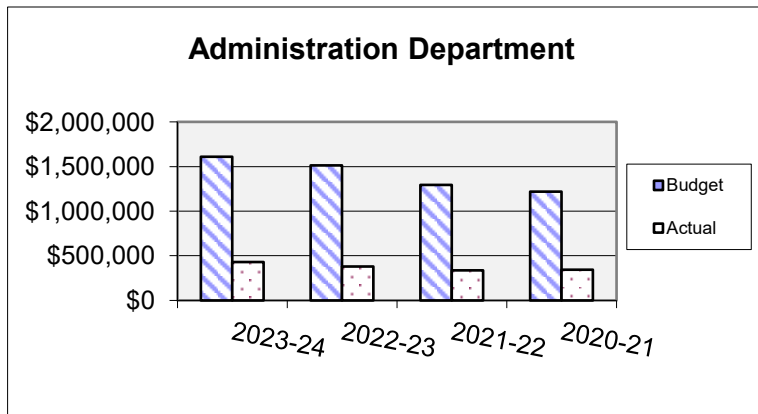
Year	¹ Budget	Actual	Remaining Budget	%
FY 2023-24	\$21,486,237	\$5,622,016	\$15,864,221	26%
FY 2022-23	20,301,816	5,453,745	14,848,071	27%
FY 2021-22	18,809,649	4,911,857	13,897,792	26%
FY 2020-21	18,210,284	4,110,342	14,099,942	23%



1) Budget amounts include transfers, grants, donations and prior year encumbrances approved by Council

Administration Department Expenditures

Year	Budget	Actual	%
2023-24	\$1,609,878	\$429,184	27%
2022-23	1,511,407	379,230	25%
2021-22	1,293,017	335,719	26%
2020-21	1,219,340	344,044	28%



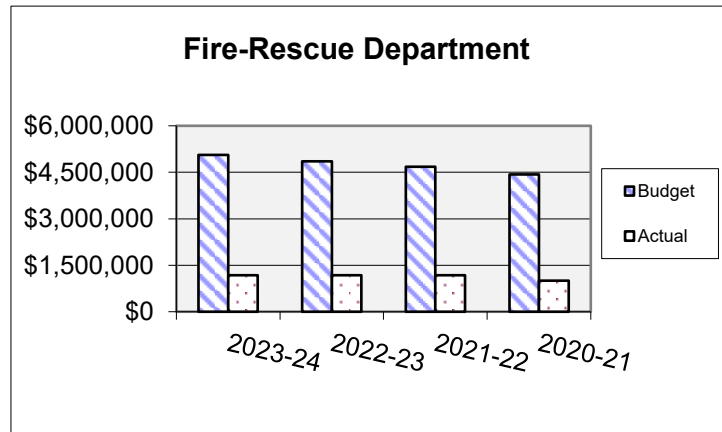
This department is responsible for large, town-wide expenditures, such as property liability insurance, workers compensation, legal services, and computers.

The budget has increased just over \$390,000 in the last four years. In the current budget (FY 2023-24) there were additional funds for property and liability insurances and worker’s compensation insurance. In FY 2022-23 one full-time staff member was added. In FY 2021-22 there was an increase for the Bicentennial Celebration and software.

As of September 30th, the legal line was 13% spent. This compares to last year when the legal line was 6% spent and September 30, 2021, when it was 12% spent.

Fire-Rescue Department Expenditures

Year	Budget	Actual	%
2023-24	\$5,063,824	\$1,174,623	23%
2022-23	4,856,593	1,179,487	24%
2021-22	4,677,604	1,175,476	25%
2020-21	4,432,945	999,961	23%

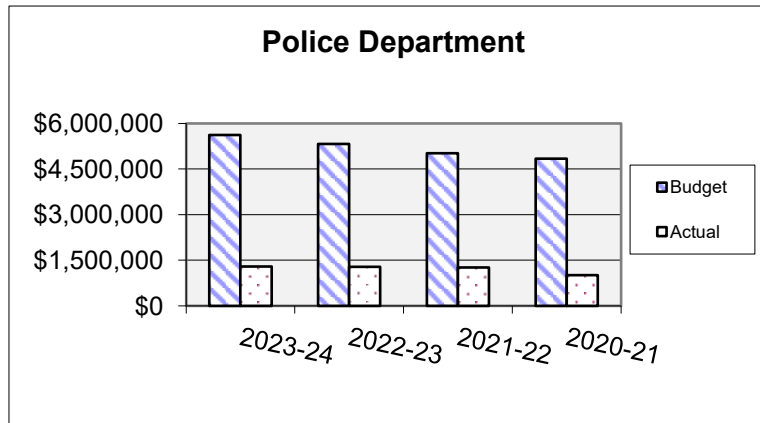


Over the last four fiscal years, this budget has increased \$630,879 or 14%. The 14% breaks down as follows: wages and overtime increased 6.5%; employer share of NH Retirement and health insurance costs increased 5.5% and general operations increased 2% for items such as hydrant rentals, vehicle maintenance and new equipment.

Spending has stayed around September's benchmark of 25% each year. Employees' wages and benefits make up \$4.2 mill or 83% of the budget. The department was short three full-time employees since the beginning of the fiscal year but was able to hire all three positions in the last week of September. Operational expenses of \$875,000 or 17% include fuel, water hydrant rentals, vehicle maintenance, and equipment.

Police Department Expenditures

Year	Budget	Actual	%
2023-24	\$5,624,783	\$1,296,285	23%
2022-23	5,329,556	1,284,470	24%
2021-22	5,015,491	1,265,426	25%
2020-21	4,836,607	1,011,585	21%



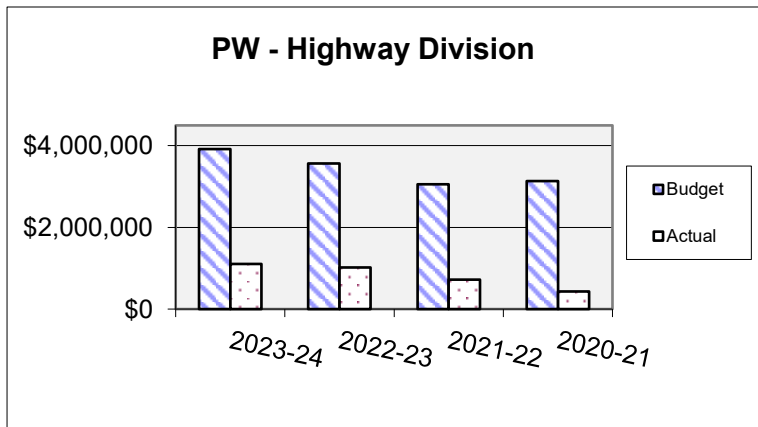
The overall increase in the Police budget for the last four fiscal years was \$788,176 or 16%. Wages and overtime increased 6%; health insurance increased 5%; employer’s share of retirement has increased 3.5% and general operations increased by 1.5%.

The department historically underspends its budget due to vacant positions. From April 2021 to July 2022, the department had been fully staffed. In FY 2022-23 two officer’s positions were vacant during the first quarter and in the current year there are five vacant full-time positions.

When you compare the FY 2020-21 budget to the current year’s budget, the amount budgeted for general operations is around 11% for both years. However, the FY 2020-21 budget had funds to replace two cruisers and the current budget has funds to replace three.

PW – Highway Division Expenditures

Year	Budget	Actual	%
2023-24	\$3,918,186	\$1,107,539	28%
2022-23	3,562,278	1,016,716	29%
2021-22	3,057,520	721,906	24%
2020-21	3,130,375	433,584	14%



This division of Public Works includes Administration, Roads, Fleet and Building Maintenance.

Each year part of the budget is encumbered into the following year's budget for projects like road paving and building maintenance.

Encumbrances:

FY 2023-24 budget includes \$433,618 from FY 2022-23.
 FY 2022-23 budget includes \$192,761 from FY 2021-22.
 FY 2021-22 budget includes \$122,522 from FY 2020-21.
 FY 2020-21 budget includes \$174,091 from FY 2019-20.

If you remove all the encumbrances from each of the budget years, the actual budget has increased \$354,193 or 11% over the four years.

PW – Highway Division Expenditures, continued

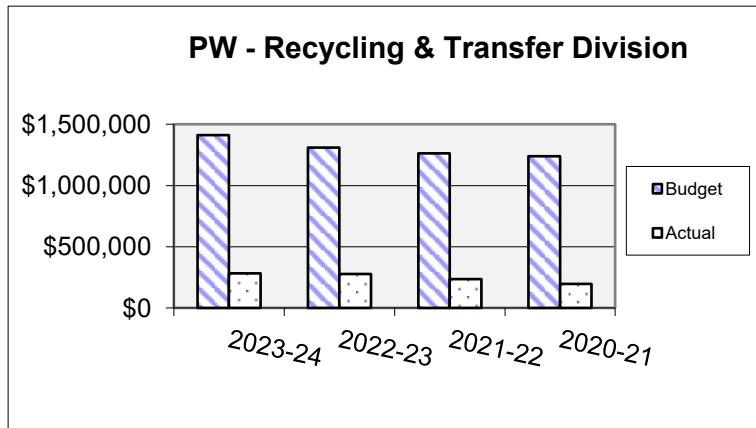
The \$354,193 or 11% breaks down as follows: 3.5% on wages and overtime; a 3.5% increase in health insurance; a 1% increase in employer share of NH Retirement and \$100,861 or 3% in general operations.

General operations increased \$100,861 over the four budget years. The current budget has funds to replace a 20-year-old carpet at the courthouse. There have been some cost savings over the four years, such as street lighting went from \$65,000 to \$30,000, NHDES Stormwater went from \$110,000 to \$35,000 and building maintenance was \$168,000 and now is \$138,000.

Year-to-date actuals are 28% of the budget. This is due to the timing of the fall paving. \$608,619 has been paid for road paving as of September. In FY 2020-21 none of the paving had been completed as of September. Staffing levels for the Highway Division have remained level for the past four years. Currently there are three truck driver positions vacant as of September.

PW – Recycling & Transfer Division Expenditures

Year	Budget	Actual	%
2023-24	\$1,410,482	\$283,388	20%
2022-23	1,310,940	278,254	21%
2021-22	1,262,096	235,649	19%
2020-21	1,240,149	196,848	16%



This budget has increased just over \$170,000 or 14% over the past four years. Wages and overtime have increased 3.5%. The town added one full-time Administrative Assistant to the FY 2020-21 budget as approved by the voters. Health insurance has decreased (0.5%). The town's share of NH Retirement has increased 1%. General operations have increased by \$122,000 or 10%, largely due to tipping fees.

Position vacancies explain why actuals are historically less than the September's benchmark of 25%. Currently one full-time Heavy Equipment Operator's position is vacant.

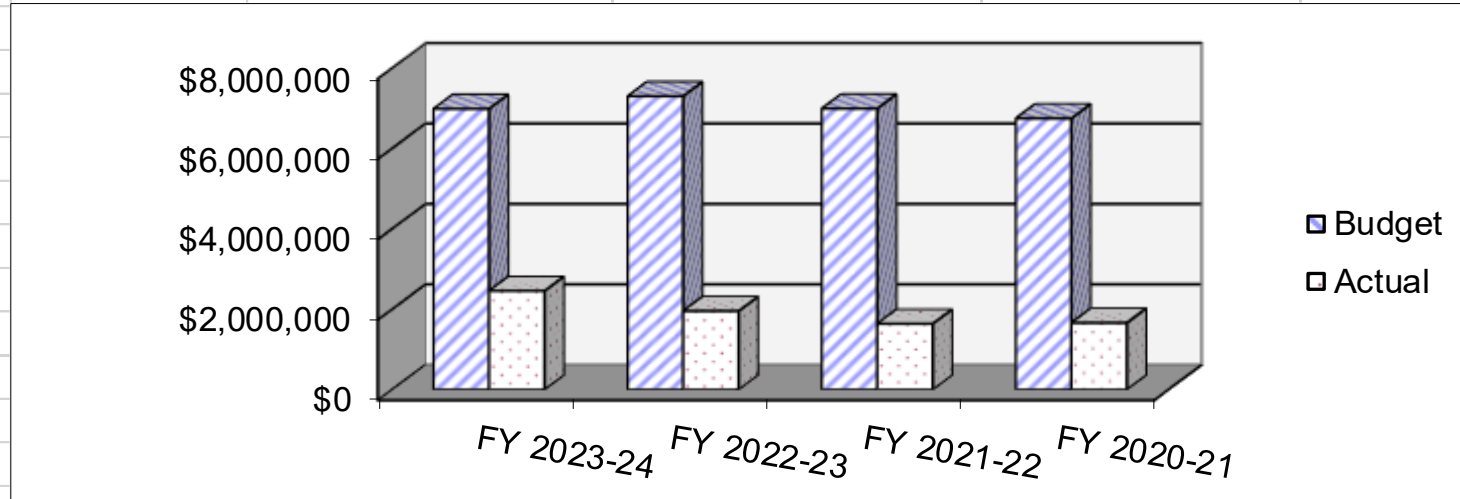
PW – Recycling & Transfer Division Expenditures, continued

The cost to dispose of trash has increased due to the contractual rate for tipping fees (AKA trash removal) has increased each year. The town is on a long-term contract to dispose of trash. The rate was \$74.66 per ton in 2020 and is now \$89.00 which is a 19% increase in four years.

While the town is picking up 207 more single family homes since July 2019 the trash tonnage has only increased about 89 tons. The town ended curbside collection of recyclables in April 2019. Residents are encouraged to take recyclables to the Transfer Station. All metals, plastic, mixed papers and aluminum can generate revenue and reduce the amount of trash that needs to be disposed of at the tipping fee rate.

General Fund Revenues

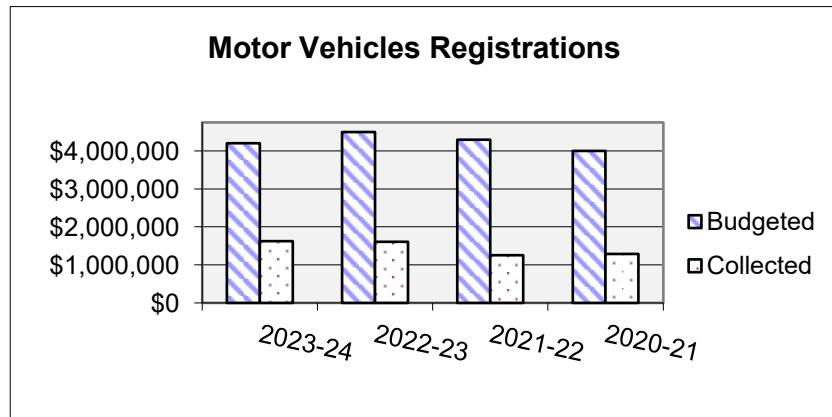
Year	¹ Budget	Actual	Under Budget	%
FY 2023-24	\$6,982,697	\$2,453,713	(4,528,984)	35%
FY 2022-23	7,296,242	1,952,364	(5,343,878)	27%
FY 2021-22	6,988,114	1,634,835	(5,353,279)	23%
FY 2020-21	6,743,539	1,658,923	(5,084,616)	25%



1) Budget amounts include transfers, grants, donations and prior year encumbrances approved by Council

Motor Vehicle Registration Revenues

Year	Budget	Actual	%
2023-24	\$4,200,000	\$1,621,917	39%
2022-23	4,500,000	1,610,526	36%
2021-22	4,300,000	1,252,413	29%
2020-21	4,000,000	1,291,290	32%



The top revenue source for the town is fees collected for registering motor vehicles. Each budget is based on the prior year-end collections.

As of June 2023, the town collected \$4,578,779.

June 2022 collections were \$4,191,355.

June 2021 collections were \$4,460,804.

June 2020 collections were \$4,082,084.

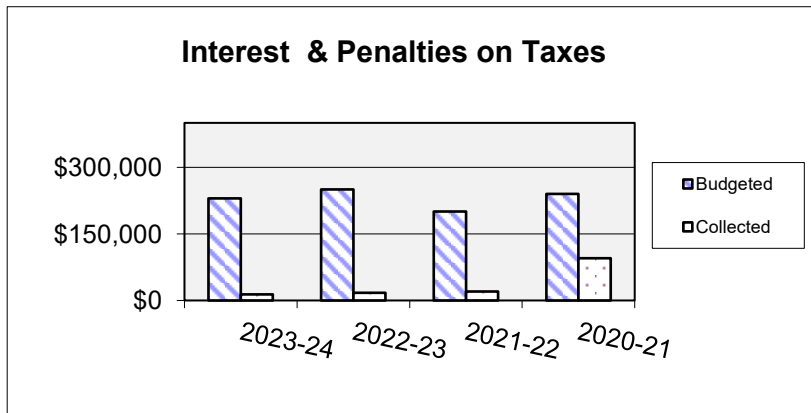
The FY 2023-24 budget will be increased to \$4,350,000 in November when the tax rate is set.

The actuals collected are at 39%, which is higher than the benchmark and more than the prior four years. This is due to the timing of fleet registrations as several fleets registered early in the year.

Interest & Penalties on Tax Revenues

Year	Budget	Actual	%
2023-24	\$230,000	\$13,742	6%
2022-23	250,000	17,501	7%
2021-22	200,000	20,235	10%
2020-21	240,000	95,298	40%

This interest comes from property taxes not being paid on time, and the penalties are fees to execute liens and notices. Many property owners pay off delinquent taxes in the spring to avoid the town deeding their property or when they want to sell their property.



Collections for the last four years are as follows:

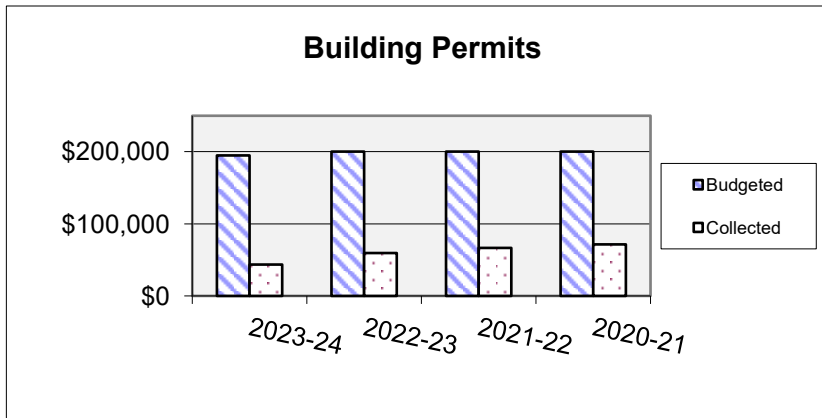
June 2023	\$120,293
June 2022	\$225,111
June 2021	\$287,072
June 2020	\$188,143

When the tax rate is set, this budget will be reduced to \$150,000, based on actual collection of \$120,293 last year.

Building Permit Revenues

Year	Budget	Actual	%
2023-24	\$195,000	\$43,550	22%
2022-23	200,000	59,529	30%
2021-22	200,000	66,754	33%
2020-21	200,000	71,691	36%

These fees are paid for residential and commercial construction. Looking at the actuals collected for September 30th each year, you can see a slow decline. Much like the collection for the total year, which are as follows:



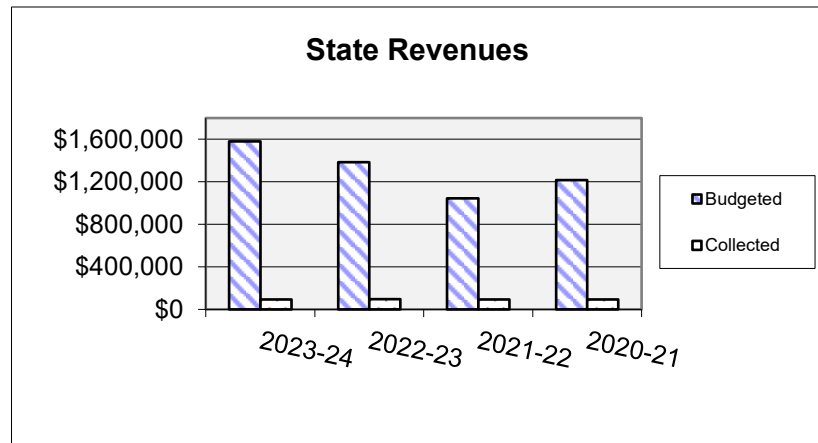
FY 2022-23 \$174,101
 FY 2021-22 \$196,585
 FY 2020-21 \$258,593
 FY 2019-20 \$222,545

Number of permits issued in the first quarter of the year are as follows:

7/1/23 to 9/30/23 373
 7/1/22 to 9/30/22 369
 7/1/21 to 9/30/21 430
 7/1/20 to 9/30/20 461

State of NH Revenues

Year	Budget	Actual	%
2023-24	\$1,578,614	\$92,360	6%
2022-23	1,384,666	94,675	7%
2021-22	1,042,346	91,987	9%
2020-21	1,214,749	91,446	8%



In 2021 the State reduced the town’s share of Meals & Rooms Tax from 40% down to 30%, but the State has funded the full 30%. Today the town’s share of Meals and Rooms Tax is just under \$1.3 million.

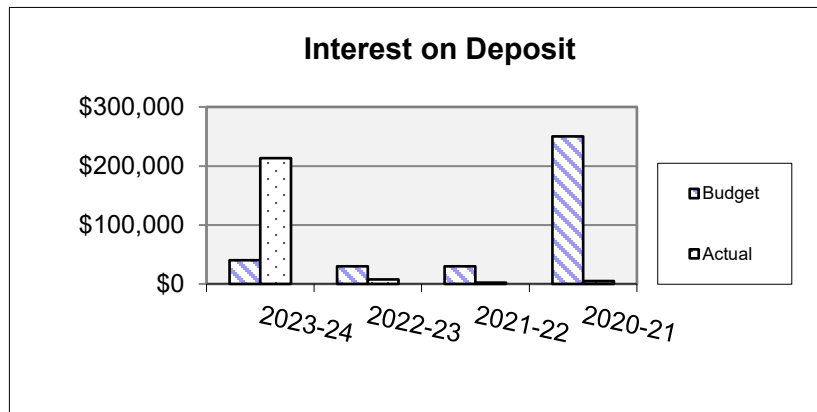
Highway Block Grant was \$310,442 in FY 2022-23 and the State allocated a one-time payment of \$261,202 that can be used for road project(s), not be used to lower taxes or supplant the budget.

FY 2020-21 reflects approximately \$150,000 in Municipal Aid from the State. This payment was a one-time allocation.

Interest on Deposit Revenues

Year	Budget	Actual	%
2023-24	\$40,000	\$213,455	534%
2022-23	30,000	7,522	25%
2021-22	30,000	2,186	7%
2020-21	250,000	5,057	2%

This revenue is the interest the town earns on the cash in our bank accounts. The Treasurer invests excess cash in accordance with the town’s investment policy. With interest rates increasing the town has already seen higher returns for FY 2022-23.



Collections have gone down and then back up over the last four years to finish each year as follows:

June 2023 \$206,801
 June 2022 \$9,506
 June 2021 \$20,406
 June 2020 \$196,697

The FY 2023-24 budget will be increased to \$425,000 in November when the tax rate is set.