

City of Hinckley
106 First Street SE, P. O. Box 366
Hinckley, MN 55037
[Tel] (320) 384.7491
[Fax] (320) 384.7492
www.hinckley.govoffice2.com



Mayor Don Zeman * Councilmember Tim Burkhardt * Councilmember John Frank Councilmember Judy Hopkins * Councilmember Jace Scharpnick
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City Council Meeting Agenda
Tuesday, September 12, 2023, 7:00 pm
Council Chambers (Community Room)

- 1. Call to Order-Pledge of Allegiance**
- 2. Approve Agenda**
- 3. Minutes of Previous Meetings**
 - A. August 08, 2023, Regular Meeting & Summary (pgs. 1-6)
 - B. August 15, 2023, Special Meeting & Summary (pgs.7-10)
- 4. Public Hearings**
 - A. Cannabis Use Within Public Property and Places (pgs. 11-14)
- 5. Consent Agenda-**
 - A. Hinckley-Pine City Flames Snowmobile Club- trail (pgs. 15-16)
- 6. Reports of Officers, Council Committees, & Citizens Committees**
 - A. Pine County Sheriff (pgs. 17-23)
 - B. Bolton & Menk- none
 - C. PeopleService (pg. 24)
 - D. Building Official/Inspector- none
 - E. Hinckley Fire Department (pg. 25)
 1. Monthly Run Report
 - F. Firehouse Liquors - Monthly Report and Manager's Reports (pg. 26)
 - G. Standing Committees
 1. Planning Commission – no meeting
 2. Park Board – no meeting
 3. EDA – no meeting since the April meeting
- 7. Unfinished Business**
 - A. 2023 Budget Update (pgs. 31-46)
 - B. Pine County Sheriff's Contract 2024-2026 (pgs. 47.57)
 - C. Approve 2024 Preliminary Budget and Levy (pgs. 58-71)

- D. Ordinance 06-2023 Amending the Hinckley City Code by Enacting Hinckley City Code Chapter 130: General Offenses, Prohibiting Cannabis Use Within Public Property and Public Places and Tobacco Use Within Certain Public Places (pgs. 72-75)
- E. Bandshell Update (pg. 76)

8. New Business

- A. City Vision/Future Planning- (pg. 77)
- B. Fire Department extractor and dryer purchase (pgs. 78-81)
- C. Fire Department SCBA purchase (pgs. 83-87)
- D. Wastewater Treatment Plant PCL1 replacement (88-90)
- E. Set Public Hearing for 2024 Levy Public Input Meeting (formerly Truth in Taxation) (pg. 91)

9. Presentation of Claims

- A. General Fund Payables (Check #126510 -126628 and ACH Transactions) \$271,001.21
(pgs. 93-106)
- B. Firehouse Payables (Check #36399 -36498 and ACH Transactions)..... \$316,447.82
(pgs. 107-123)
- C. EDA Payables (Check #2225 and ACH Transactions).....\$93.63
(pg. 124)
- D. Payroll Payables (ACH Transactions) \$37,000.77
(pg. 125)

10. Notices and Communications

- A. PeopleService has submitted the Annual Adjustment for the 2021-2026 Operation & Management Contract with a 3.2% (July CPI unadjusted all items) increase to the monthly compensation from \$30,870 to \$31585. (pgs. 127-128)
- B. MPCA- Wastewater Treatment Permit & phosphorous limit (pgs. 129-130)
- C. North Pine Area Hospital District- First Responder & Defibrillator Training (pg. 131)
- D. Coalition of Greater MN Cities Update (pgs. 132-133)
- E. The City received a compliment on Thursday, September 7, 2023, from one of the bus drivers at the Hinckley-Finlayson elementary school. The cones the City placed on Blair helped, and they appreciated the quick response from the City. *The City's intent is to have the cones up the first week and part of the second. After that, the school can request no parking signs or permission to place cones during the day.*
- F. The Firehouse received a compliment on August 14th from an employee of RITE (a vendor we use), "Hello Tom, Just wanted to drop a note - I stopped at the store on Saturday evening (I try to stop at locations of our customers if I am near one) what a clean, nice store. The gentleman working was top notch!"

11. Presentation of Petitions, Complaints, and Requests (3 minutes each)

12. Closed Session - None

13. Adjournment

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**City of Hinckley
City Council Regular Meeting – August 8, 2023**

Members present: Mayor Don Zeman, Council members Tim Burkhardt, John Frank, Judy Hopkins, and Jace Scharpnick.

Absent: None.

Staff present: City Administrator Leah Jackson, Greg Pardun Assistant Fire Chief, and Firehouse Manager Phil Taggart.

Others present: Joe Keyport, Sierra Kingen, Tonette Peterson, Dave Ubl, Jeff Nelson, Jess Buetel, Donald Zinkan, and Lynnea Ruedy.

Call to Order

Zeman called the meeting to order at 7:00 p.m. and led the Council in the pledge of allegiance.

Approval of Agenda

Mayor Zeman moved item 11. Presentation of Petitions, Complaints, and Requests to before item 3. Hopkins moved, seconded by Burkhardt, to approve the agenda as amended. The motion carried unanimously.

Minutes of Previous Meetings

Frank moved, seconded by Hopkins, to approve the July 11, 2023, Regular meeting and summary minutes and July 11, 2023, Special meeting and summary minutes as presented. The motion carried unanimously.

Public Hearings

Frank moved, seconded by Scharpnick, to open the public hearing to consider adopting an Ordinance to Establish an Interim Ordinance Authorizing a Study and Imposing a Moratorium on the Operation of Cannabis Businesses Within the City at 7:08 p.m. Mayor Zeman asked for any comments and noted that the public hearing will be left open until starting item 7. Unfinished Business on the agenda. One resident asked if cannabis could be used on public streets or sidewalks. Administrator Leah Jackson replied that currently, residents could use it in private homes and on sidewalks or streets as long as they are not within range of a child being exposed or violating other regulations provided by the State. At 7:22 p.m., before moving on to unfinished business, Zeman asked for any other comments on the public hearing. No further comments were brought forth. Burkhardt moved, seconded by Hopkins, to close the public hearing. The motion carried unanimously.

Consent Agenda

Frank moved, seconded by Hopkins, to approve the consent agenda as follows:

- A. Hinckley Area Chamber of Commerce Temporary On-Sale Liquor License- September 16, 2023
- B. Hinckley Fire Department Temporary On-Sale Liquor License- October 7, 2023
- C. Hinckley Fire Department Raffle Permit- October 7, 2023
- D. Resolution 18-2023 Certifying Unpaid Charges- water and sewer
- E. Resolution 20-2023 Certifying Unpaid Charges- city services
- F. Resolution 21-2023 Authorizing Signatories on City of Hinckley Credit Card- Adding Leah Jackson and Kristy Hosler
- G. Resolution 22-2023 Accepting a Restricted Donation from Attendees at the Hinckley Fire Department First Responder Burger and Brat Lunch- July 29, 2023

The motion carried unanimously.

Reports of Officers, Council Committee, and Citizen Committees

Pine County Sheriff

No deputy was present. Calls were included in the packet. Sheriff Nelson was present but stated he was there for the public hearing portion of the meeting.

Bolton and Menk

None.

PeopleService

None.

Building Official/Inspector

Updates were provided as follows:

- A. 106 Poplar- Waiting on a court date for the administrative warrant. Received a call that the property was sold to an out-of-state investor on July 28, 2023. Mark Perry informed the new owner of the ongoing efforts to address hazardous property issues but is unsure how this will affect the proceedings.
- B. 127 Main St E- The contract for deed was canceled, and the property is back in Mrs. Sternaman's name. She is waiting for the eviction process to be completed.

Hinckley Fire Department

Pardun provided the monthly run report, including 13 calls from July 21st through August 8th. Three of the calls were for a lift assist at the same address.

Firehouse Liquors

Taggart presented the report provided in the packet. He also reported that July is historically an up-and-down month. They will be working at cutting down the inventory as they go toward the end of the year and expect it to be at the \$400,000 value by then. The Firehouse is still looking for a bartender and an Assistant Manager. Taggart will be doing a rebid on the schedules with the union employees.

Standing Committees (Planning, Parks, EDA)

Planning

Minutes from July 25, 2023, were included.

Parks

Burkhardt reported that the 2023 Sweet Summer Sounds concluded with National Night Out. This was the eighth year with seven total events, with the final two indoors due to weather. He thanked those who helped with the events and those that came out. He is waiting on the final surveys to come in and then will be working with Mark Perry to compile them for the report needed for the grant.

EDA

Burkhardt reported they were updated on the two properties, also noted in the above building official/inspector report. He also reported that the EDA passed a request for the City to enact a levy on behalf of the EDA. Jackson stated that action is not needed on the levy request now and that it will be part of the overall budget discussion at a later meeting.

Unfinished Business

A. 2023 Budget Update-

Jackson reported no significant changes. The City received \$25,000 from Pine County for the infrastructure study on the Family Dollar property from their ARPA funds.

B. Ordinance 04-2023 Interim Ordinance Authorizing a Study and Imposing a Moratorium on the Operation of Cannabis Businesses Within the City of Hinckley-

Jackson explained that this would allow the City to examine the ordinances for needed changes as the State releases more information. **Scharpnick moved, seconded by Burkardt, to approve Ordinance 04-2023, An Interim Ordinance Authorizing a Study and Imposing a Moratorium on the Operation of Cannabis Businesses within the City of Hinckley as presented, and to publish the ordinance summary. The motion carried unanimously.**

C. Resolution 23-2023 Authorizing Summary Publication of Ordinance 04-2023-

Burkhardt moved, seconded by Hopkins, to approve Resolution 23-2023 Authorizing Summary Publication of Ordinance 04-2023. The motion carried unanimously.

D. Zenith Development Project Approval-

Aaron and Gene Schweiger attended the special council meeting on July 11, 2023, to present the latest update on their proposed 10-unit, 10-building, market rate multi-family housing project that would be located on the City's Family Dollar property. They would like to start next spring and were looking for comments from the City and approval to move forward with the project. Mayor Zeman asked for any questions or comments from those present. One resident did not know about the project and wondered what it was. Zeman and others on the Council explained

the project scope and design elements. Another resident asked if we knew where the people would come from to fill these. Burkhardt recalled that a previously completed housing study showed a shortage in senior, workforce, and low-income housing, with workforce housing being the most needed. Zeman welcomed anyone with questions to come by City Hall anytime. **Frank moved, seconded by Hopkins, to approve the project and direct the EDA to begin working on a development agreement between the City and Zenith. The motion carried unanimously.**

New Business

A. *City Vision/Future Planning-*

Staff did not have any items for the section. Mayor Zeman thought it would be a good time to reach out to the community to see if they have any thoughts, concerns, or ideas for future planning in the City. He suggested running an ad and using the website to solicit for these. Scharpnick asked if there were any updates on the NLX train. Frank noted that the last meeting was canceled, and no new news has been released.

B. *Cannabis Use Within Public Property and Public Places-*

Council was provided a model ordinance to prohibit cannabis use within public property and public places. This is a control that the City could enact if they choose. **Frank moved, seconded by Scharpnick, to call for a public hearing to consider an ordinance amending City Code to prohibit cannabis use within public property and public places during Section 4. Public Hearings at the next regular council meeting. The motion carried unanimously.**

C. *Equipment Lease Agreement-*

Jackson provided the council with an updated Hinckley Equipment Lease Agreement. This contact would be used with other municipalities or at the Administrator's discretion. **Burkhardt moved, seconded by Hopkins, to approve the updated Hinckley Equipment Lease Agreement with the language added, "for municipalities or at the discretion of the Administrator." The motion carried unanimously.**

D. *Ordinance 05-2023 Replacing Title III Administration, Chapter 38 Fee Schedule*

While reviewing the fee schedule, staff found no prices for the assessment fee, jetter, vac trailer, and bucket truck. There were also a few code section corrections for the administrative citation fees. **Frank moved, seconded by Hopkins, to approve Ordinance 05-2023 Replacing Title III Administration, Chapter 38 Fee Schedule. The motion carried unanimously.**

E. *Pine County Sheriffs Contract-*

Our contract will be up at the end of this year. Sheriff Nelson has contacted the City about starting the process to renew this. The Council should consider if they would like more hours, are comfortable with the way they are, or have any thoughts on the contract. No motion is needed; staff will invite Sheriff Nelson to the next regular meeting.

Presentation of Claims

June

A.	General Fund Payables	\$ 215,400.51
B.	Special Revenue Fund Payables	\$ 290,126.12
C.	EDA Payables	\$ 392.66

Frank moved, seconded by Scharpnick, to approve all claims as presented. The motion carried unanimously.

Notices and Communications

- A. A copy of the City's letter to the DNR Ecological and Water Resource Division for the Grindstone River Dam EIS public comment
- B. Thank you from a resident for the work on the Second St SE culverts and work on First St SE
- C. Copy of a peddler's permit to Casper Suiguasaar Educational Products
- D. 2022 Bandshell Damage Restorative Justice Program notice from Pine County Attorney's Office
- E. MN State Drought Plan- St. Croix Watershed area moved to *Drought Warning Response Phase*

Presentations of Petitions, Complaints, and Requests (3 Minutes)

One resident and Dave Ubl from the Hinckley Finlayson School District were present for the public comment period. The resident was concerned about the parents coming and lining up early to pick students up at the end of the day. When parents do this, it blocks off roads and driveways, making it hard for residents to reach their homes. Mayor Zeman said the City had received a petition from residents about the buses blocking the road to the school's west. Mr. Ubl said that the school would send a note to the parents about the parking and blocking of roads but does not have a way of enforcing this. This would be more of a traffic violation. He noted that the district has been working on a plan, but nothing is official yet. Mayor Zeman stated the City will meet with the school district on Friday, August 11th to discuss the plan for drop off and pick up times. A resident asked if there was anything the City could do about the lights at Dollar General; the side lights are not turning off at night.

Closed Session

None.

Adjournment

Frank moved, seconded by Burkhardt, to adjourn the meeting at 7:49 pm. The motion carried unanimously.

Don Zeman, Mayor

ATTEST:

Leaha Jackson, City Administrator

City of Hinckley
City Council Meeting, August 8, 2023

Pursuant to due call and notice thereof, the Regular Meeting of the Hinckley City Council was called to order on Tuesday, August 8, 2023, at 7:00 p.m. by Mayor Don Zeman.

The agenda was approved on a motion by Hopkins and second by Burkhardt with the addition of moving item 11 before item 3. Motion Carried 5-0.

Frank made a motion, seconded by Hopkins, to approve July 11, 2023, Regular Meeting and Summary Minutes. Motion Carried 5-0.

Frank made a motion, seconded by Scharpnick, to open the public hearing at 7:08 pm to consider adopting An Interim Ordinance Authorizing a Study and Imposing a Moratorium on the Operation of Cannabis Businesses Within the City.

Frank made a motion, seconded by Hopkins, to approve the Consent Agenda. Motion Carried 5-0.

- A. Hinckley Area Chamber of Commerce Temporary On-Sale Liquor License for September 16, 2023
- B. Hinckley Fire Department Temporary On-Sale Liquor License for October 7, 2023
- C. Hinckley Fire Department Raffle Permit for October 7, 2023
- D. Resolution 18-2023 Certifying Unpaid Charges- water and sewer
- E. Resolution 20-2023 Certifying Unpaid Charges- city services
- F. Resolution 21-2023 Authorizing Signatories on City of Hinckley Credit Card
- G. Resolution 22-2023 Accepting a Restricted Donation form Attendees at the Hinckley Fire Department First Responder Burger and Brat Lunch- July 29, 2023

A motion was made by Frank, seconded by Hopkins, to approve the project and direct the EDA to begin working on a development agreement between the City and Zenith. Motion Carried 5-0.

A motion was made by Burkhardt, seconded by Hopkins, to approve closing the public hearing at 7:22 pm. Motion Carried 5-0.

A motion was made by Burkhardt, seconded by Hopkins, to approve Resolution 23-2023 Authorizing Summary Publication of Ordinance 04-2023. Motion Carried 5-0.

A motion was made by Frank, seconded by Hopkins, to approve the project and direct the EDA to begin working on a development agreement between the City and Zenith. Motion Carried 5-0.

A motion was made by Frank, seconded by Scharpnick, to call for a public hearing to consider an ordinance amending City Code to prohibit cannabis use within public property and public places during Section 4. Public Hearings at the next regular council meeting. Motion Carried 5-0.

A motion was made by Burkhardt, seconded by Hopkins, to approve the updated Hinckley Equipment Lease Agreement with the language added, “for municipalities or at the discretion of the Administrator.” Motion Carried 5-0.

A motion was made by Frank, seconded by Hopkins, to approve Ordinance 05-2023 Replacing Title III Administration, Chapter 38 Fee Schedule. Motion Carried 5-0.

A motion was made by Frank, seconded by Scharpnick, to approve all claims as presented. Motion Carried 5-0.

On a motion by Frank, second by Burkhardt, the meeting was adjourned at 7:49 p.m.
Motion Carried 5-0.

Attest:

Don Zeman, Mayor

Leaha Jackson, City Administrator



City of Hinckley
City Council Special Meeting – August 15, 2023

Members present: Mayor Don Zeman, Council members Tim Burkhardt, John Frank, Judy Hopkins, and Jace Scharpnick.
Absent: None.
Staff present: City Administrator Leah Jackson, Finance Director Tom Barmettler, and Mike Bubany of David Drown & Associates.
Others present: None.

Call to Order

Zeman called the meeting to order at 4:30 p.m.

2024 Draft Preliminary Budget

Staff presented the Council with the City's preliminary 2024 budget and tax levy. The levy was proposed to be \$1,254,631.00, a 36.83% increase over the 2023 levy and a 10.91% increase over the 2023 tax rate. The increase in the budget was due to a few items, including EDA Levy request of \$30,000.00, City vehicle \$20,000.00, City Hall vestibule \$25,000.00, community center HVAC \$25,000.00, Fire department vehicle maintenance \$30,000.00, community center doors \$11,500.00, and salt shed \$60,000.00. Wages were increased by 2.75% per the union contract. Health insurance was raised 15%, while dental was raised 8%. Final increases for the insurance will not be out until November. Council's goal is to keep the levy at or below 50%. After Mike Bubany's presentation, the Council looked through some of the capital items, deciding to adjust the EDA levy to \$15,000.00, lower the amount of money put toward capital savings by \$30,000, instead purchase some of those items together using an equipment note per Mr. Bubany's suggestion. Also, the City can transfer an additional \$26,000.00 each from water and sewer to the general fund. After these adjustments, the new proposed levy is \$1,157,623.00 with a tax rate of 49.36%, a 27.91% increase over the 2023 levy, and a 6.78% increase over the 2023 tax rate.

2024 Financial Planning with Mike Bubany

As part of the City's annual budget process, Mike met with the Council to discuss the financial strengths and weaknesses of the City's various funds. This process helps the City plan for future projects and large purchases. His primary focus was to use the budget process as a basis to prepare the Capital Financial Plan. He noted that holding the levy flat for the past three years, inflation, and an increase in capital outlay have led to a sizeable increase in the levy. The Capital Financial Plan itself primarily focused on utility-related projects in light of the pressures being applied to the City's tax levy. The City's Water and Sewer Funds appear to be performing well, so this action plan seems warranted. Specifically, the City will use utility cash to fund approximately \$1 million worth of sewer and water improvements to serve the proposed "Family Dollar" housing project. Additional large-scale sewer projects are expected a few years out....\$1.8 million potentially in 2026 and another \$2.735 million in 2033. Those future projects are

expected to be funded via State of MN Public Facilities Authority loans. The Sewer Fund might contribute \$1 million cash towards the project in 2033. Despite the Sewer Fund expecting reserves to continue to rise, the plan is to raise all sewer rates (base rate, volume rate, etc.) by 2% annually. Doing so can prevent a substantial rate increase when the larger projects described above are undertaken. The one-time Public Safety Aid to be collected later this year (\$84,000) is to be deposited towards the Fire Department's equipment/vehicle needs. This contribution, along with a higher levy for this purpose, should allow for the addition of financing leases in the coming years, specifically for Pumper #2 and Pumper #1. Finally, the discussion revolved around the Liquor Store operations. The pricing of products needs to be carefully monitored. The Council also discussed different policies to mitigate the cost of credit card use. Monitoring performance in this Fund is vital as its profits have been a funding source for the General Fund.

Adjournment

Hopkins moved, seconded by Scharpnick, to adjourn the meeting at 6:25 p.m. The motion carried unanimously.

Don Zeman, Mayor

ATTEST:

Leaha Jackson, City Administrator

City of Hinckley
City Council Meeting, August 15, 2023

Pursuant to due call and notice thereof, the Special Meeting of the Hinckley City Council was called to order on Tuesday, August 15, 2023, at 4:30 p.m. by Mayor Don Zeman.

City Administrator Leah Jackson presented the proposed 2024 preliminary budget and tax levy. The levy was proposed to be \$1,254,631.00, a 36.83% increase over the 2023 levy and a 10.91% increase over the 2023 tax rate. Mike Bubany of David Drown & Associates, as part of the annual budget process, met with Council to discuss the strengths and weaknesses of the City's various funds and to help prepare and update the Capital Financial Plan using the proposed budget as the basis. Based on the information presented, Mr. Bubany suggested that the sewer rates be adjusted by 2% annually. Also, to help lower the overall levy, water and sewer can each transfer \$26,000.00 to the general fund. Mr. Bubany also noted that some projects could be financed instead of saving over time for them, allowing for a decrease in the equipment fund of \$30,000. With these changes, the proposed preliminary levy would now be \$1,157,623.00, a total levy of 49.36% for 2024.

On a motion by Hopkins, second by Scharpnick, the meeting was adjourned at 6:25 p.m.

Motion Carried 5-0.

Attest:

Don Zeman, Mayor

Leah Jackson, City Administrator

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Agenda Item

4A Public Hearing – To consider an interim ordinance to establish a moratorium on cannabis businesses

Meeting Date

September 12, 2023

Prepared By

Mark Perry, City Planner/Zoning Administrator

Background

At the August 8, 2023, city council meeting, the city council approved a public hearing to consider a proposed Ordinance Prohibiting Cannabis Use Within Public Property and Public Places and Tobacco Use Within Certain Public Places.

The State of Minnesota approved adult-use cannabis in the last legislative cycle and established an Office of Cannabis Management (OCM) to oversee the regulation of cannabis. The law allowing for possession and home growth is effective August 1, 2023. Individuals can use cannabis products in a private residence, including yard, private property unless the owner prohibits, and events licensed to permit on-site consumption. The State Statute also allows cities to adopt ordinances regulating the use of cannabis products in public spaces under their jurisdiction.

The proposed ordinance attached prohibits the use of cannabis products and tobacco products in certain places open to the public and under the City's jurisdiction. The ordinance would restrict the use of cannabis and tobacco products in areas that are not restricted in the State Statutes, including, but not limited to public parks and trails. The OCM has not yet drafted any guidance for cities but plans to work with the League of MN Cities to develop model language. The attached ordinance is drafted using language from other jurisdictions attempting to address concerns regarding the public use of cannabis products. The ordinance also clarifies that tobacco products are also restricted in certain places under the City's jurisdiction. I have included language below from the State explaining where cannabis can be used under Statute without any local ordinance restrictions.

Where can cannabis be used?

Cannabis can be used by people 21 and older on private property (unless the owner prohibits use of cannabis on their property), private residences and at places with approved licenses or an event permit (however, no licenses or event permits are available at this time).

Cannabis cannot be used when operating a motor vehicle or operating heavy machinery.

Cannabis cannot be used or possessed in the following locations:

- *Public school or charter schools and school buses*
- *State correctional facilities*
- *In a location where the smoke, aerosol or vapor of a cannabis product could be inhaled by a minor*
- *On federal property (such as courthouses, airports and national parks)*
- *In federally subsidized housing. Due to the federal prohibition of cannabis, the U.S. Department of Housing and Urban Development (HUD) does not have the discretion to admit or retain users of cannabis (i.e., marijuana), including medical cannabis, to the public housing program.*
- *While on an employer's premises, or operating an employer's vehicle, machinery or equipment*

Smoking or vaping adult-use cannabis products is prohibited in a multifamily housing building.

Owners of day cares must disclose to parents if the proprietors permit use of cannabis outside of its normal business hours.

NOTE: Communities may have local ordinances that prohibit smoking or vaping cannabis in public places.

Recommended Action

Open the Public Hearing to take public comments.

Close the Public Hearing before acting on Item 7D.

Council Action: Motion by: _____ Second by: _____

Motion to:

Voted in Favor: _____ Voted Against: _____

Approved: _____ Denied: _____ Tabled: _____ No Action: _____

To: North Pine County News

From: Mark Perry
City of Hinckley

Re: Public Notice

Date: August 14, 2023

Please run this notice for two weeks (08-31-23; 0-07-23)

Notice of Public Hearing

Notice is hereby given that on Tuesday, September 12, 2023, the Hinckley City Council will hold a public hearing at their regular meeting scheduled for 7:00 p.m. in the Hinckley City Hall Community Room located at 106 1st Street SE. The purpose of the public hearing is to consider a proposed Ordinance Prohibiting Cannabis Use Within Public Property and Public Places. Any person wishing to express a view on the proposed Ordinance will be heard orally or in writing.

All interested parties are encouraged to attend the public hearing on this matter. You may submit a written statement, which will be entered into the record. Please send your comments to: Mark Perry, City Planner/Zoning Administrator, 106 1st St. SE, P.O. Box 366, Hinckley, MN 55037.

Mark Perry
City Planner/Zoning Administrator

NOTE TO PUBLISHER: Please submit an Affidavit of Publication to Mark Perry, City Planner. P.O. Box 366, Hinckley, MN 55037.

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Agenda Item

5 A Hinckley-Pine City Flames Snowmobile Club- Trail agreement (pgs. 15-16)

Meeting Date

September 12, 2023

Prepared By

Leaha M. Jackson, City Administrator

Background

None.

Recommended Action

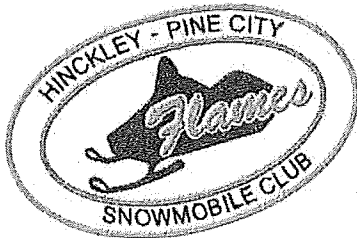
Approve Consent Agenda Items as presented

Council Action: Motion by: _____ Second by: _____

Motion to:

Voted in Favor: _____ Voted Against: _____

Approved: _____ Denied: _____ Tabled: _____ No Action: _____



LANDOWNER PERMISSION FORM

THIS PERMIT is granted on _____, 20____, by _____, the Landowner(s) to the Sponsor (Hinckley/Pine City Flames Snowmobile Club) to establish and/or maintain a Snowmobile Trail on the property described below.

That The City of Hinckley, the Landowner(s) (record owners, contract for deed purchasers, lessees), grants this permit to have a snowmobile route over and upon the following described premises situated in the County of Pine, State of Minnesota, to wit:

Property located at:

SUBJECT TO:

1. This permit shall be continuous and will terminate upon sale of the land, or upon notification in writing to the Sponsor six (6) months prior to termination by the Landowner(s).
2. The Right-Of-Way shall be open to the general public for snowmobile use.
3. The Sponsor shall at all times have the right to enter upon said Right-Of-Way for any purpose necessary to the performance of lawful powers and duties.
4. The Landowner(s) shall have the right to close said Right-Of-Way during any emergency, with the approval of the Sponsor.
5. The permit is for a 18 foot width over the route to be used.

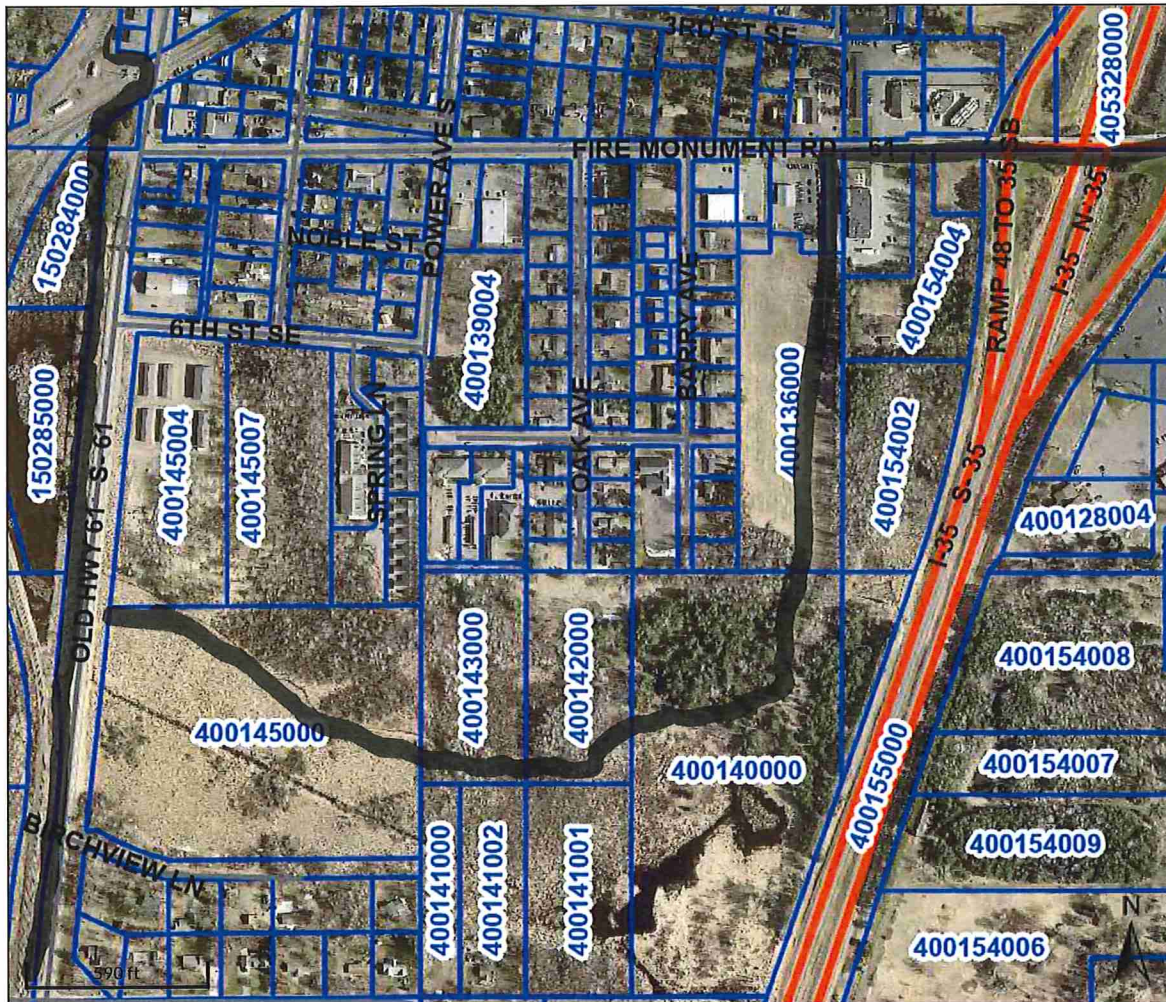
Landowners Signature

Date

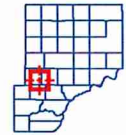
Mailing Address: PO Box 366
Hinckley, mn 55037

Email Address _____

Club Representative Signature



Overview



Legend

-  Townships
- Roads**
 -  Interstate
 -  Hwy
 -  <all other values>
-  Parcels

Parcel ID	405207000	Alternate ID	n/a	Owner Address	CITY OF HINCKLEY
Sec/Twp/Rng	24-041-021	Class	957		ATTN: TREASURER
Property Address	106 1ST ST SE	Acreage	n/a		PO BOX 366
	HINCKLEY				HINCKLEY, MN 55037
District	4001				
Brief Tax Description	SECT-24 TWP-041 RANGE-021 TOWNSITE OF HINCKLEY LOTS 1 & 2, LOT 3 LESS WEST 15 FT OF NORTH 100 FT THEREOF SOUTH 50 FT OF LOT 4, WEST 15 FT OF NORTH 100 FT OF L 3 & 4 EXC SOUTH 50 FT THEREOF, ALL IN BLOCK 141 MICRO #417301 (Note: Not to be used on legal documents)				

Date created: 8/23/2023
 Last Data Uploaded: 8/23/2023 8:25:39 AM

Developed by  **Schneider**
 GEOSPATIAL



PINE COUNTY SHERIFF'S OFFICE

Sheriff Jeff Nelson

635 Northridge Drive NW, Suite 100

Pine City, MN 55063

320-629-8380 Office * 320-629-8392 Fax

Hinckley by zone

Printed on August 7, 2023

CFS Date/Time	CFS #	Description	Street Name
07/30/23 01:28:11	PI230715618	Unknown Trouble	LADY LUCK DR
07/30/23 18:50:58	PI230715651	Call Back	LADY LUCK DR
07/30/23 19:43:09	PI230715653	Traffic Stop	1ST ST NE
07/31/23 09:11:23	PI230715678	Repeat Offender	OLD HWY 61 N
07/31/23 12:03:56	PI230715692	Medical	SPRING LN
07/31/23 13:35:42	PI230715698	Call Back	3RD ST SE
07/31/23 13:47:28	PI230715699	MVA Property Damage	MORRIS AVE S
07/31/23 16:32:38	PI230715705	Attempt Pickup	2ND ST SE
07/31/23 16:45:18	PI230715706	Theft	LADY LUCK DR
07/31/23 19:50:37	PI230715714	Tenant Trouble	3RD ST SW
07/31/23 21:01:11	PI230715717	Suspicious Activity	TOWER RD
07/31/23 21:10:01	PI230715718	Disturbance	BARRY AVE
08/01/23 10:09:55	PI230815734	Follow Up	LADY LUCK DR
08/01/23 12:49:47	PI230815751	Disturbance	MISSION CREEK CIR
08/01/23 14:44:20	PI230815757	Civil Matter	2ND ST SE
08/01/23 15:14:44	PI230815759	Follow Up	1ST ST SE
08/01/23 15:39:58	PI230815764	Detail	1ST ST SE
08/01/23 16:37:04	PI230815768	Medical	LADY LUCK DR
08/01/23 17:55:11	PI230815777	Community	DUNN AVE N
08/01/23 18:50:49	PI230815787	Customer Trouble	HINCKLEY RD
08/01/23 20:25:45	PI230815797	Informational	3RD ST SW
08/01/23 21:09:35	PI230815806	Railroad Incident	OLD HWY 61 S
08/01/23 21:57:27	PI230815812	Traffic Stop	FIRE MONUMENT RD
08/02/23 01:28:55	PI230815824	Traffic Stop	LADY LUCK DR
08/02/23 01:45:07	PI230815825	Check Business	LADY LUCK DR
08/02/23 03:34:34	PI230815827	Customer Trouble	HINCKLEY RD
08/02/23 07:25:44	PI230815832	Medical	SPRING LN
08/02/23 08:07:32	PI230815834	Disturbance	LADY LUCK DR
08/02/23 12:38:30	PI230815848	Animal Check Welfare	FIRE MONUMENT RD
08/02/23 15:20:26	PI230815857	Drug Incident	LADY LUCK DR
08/02/23 15:56:56	PI230815863	Assist Other Agency	MORRIS AVE S
08/02/23 17:07:24	PI230815868	Check Welfare	LADY LUCK DR
08/02/23 17:41:16	PI230815871	Railroad Incident	OLD HWY 61 S
08/02/23 23:42:54	PI230815889	Suspicious Activity	OLD HWY 61 S
08/02/23 23:49:50	PI230815891	Medical	MAIN ST W
08/03/23 05:16:44	PI230815901	Property Lost/Found	LADY LUCK DR
08/03/23 07:02:11	PI230815907	Customer Trouble	LADY LUCK DR
08/03/23 09:28:17	PI230815911	Tribal Call	MISSION CREEK CIR
08/03/23 09:42:53	PI230815912	Juvenile Trouble	
08/03/23 11:06:47	PI230815916	Medical	3RD ST SW

CFS Date/Time	CFS #	Description	Street Name
08/03/23 13:15:39	PI230815919	Animal Disturbance	LADY LUCK DR
08/03/23 15:26:53	PI230815924	Call Back	MISSION CREEK CIR
08/03/23 15:37:52	PI230815925	MVA Property Damage	MORRIS AVE S
08/03/23 16:50:00	PI230815929	Suspicious Activity	MORRIS AVE S
08/03/23 19:17:22	PI230815943	Juvenile Trouble	WEBER AVE S
08/03/23 22:09:30	PI230815954	Traffic Stop	MORRIS AVE S
08/03/23 23:20:41	PI230815965	Informational	MORRIS AVE S
08/03/23 23:53:45	PI230815969	Informational	HINCKLEY RD
08/04/23 01:21:40	PI230815971	Informational	MAIN ST E
08/04/23 09:08:00	PI230815982	Detail	OLD HWY 61 S
08/04/23 09:27:11	PI230815984	Vehicle Information Call	GRINDSTONE CT
08/04/23 10:33:17	PI230815987	Informational	SPRING LN
08/04/23 14:02:52	PI230815999	Found Drug	LADY LUCK DR
08/04/23 14:53:25	PI230816003	Attempt Pickup	SPRING LN
08/04/23 17:28:43	PI230816015	Paper Service	1ST ST SE
08/04/23 19:02:08	PI230816022	Medical	CRAIG AVE N
08/04/23 21:55:27	PI230816046	Theft	LADY LUCK DR
08/04/23 23:33:24	PI230816054	Check Business	LADY LUCK DR
08/04/23 23:56:33	PI230816056	Tribal Call	LADY LUCK DR
08/05/23 03:40:47	PI230816081	Traffic Stop	FIRE MONUMENT RD
08/05/23 07:07:37	PI230816087	Assist Other Agency	1ST ST SE
08/05/23 10:15:42	PI230816101	Vehicle Theft	HINCKLEY RD
08/05/23 13:01:46	PI230816108	Vehicle Information Call	OLD HWY 61 N
08/05/23 17:01:04	PI230816123	Property Lost/Found	FIRE MONUMENT RD
08/05/23 17:06:15	PI230816124	Medical	LADY LUCK DR
08/05/23 17:10:40	PI230816125	Disturbance	POWER AVE N
08/05/23 17:43:34	PI230816128	Unknown Trouble	DUNN AVE N
08/05/23 18:01:22	PI230816132	Theft	LADY LUCK DR
08/05/23 19:02:36	PI230816142	Unwanted Person	GRINDSTONE CT
08/05/23 19:27:47	PI230816146	Attempt Pickup	FIRE MONUMENT RD
08/05/23 19:45:18	PI230816148	Subject Stop	FIRE MONUMENT RD
08/05/23 20:17:14	PI230816152	Paper Service	LAWLER AVE N
08/05/23 23:21:21	PI230816169	Informational	DUNN AVE N
08/05/23 23:23:27	PI230816170	Fireworks Complaint	2ND ST SE

Total Records: 74

Highlighted calls are also listed on our by contract report- 39 calls



PINE COUNTY SHERIFF'S OFFICE

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Hinckley by zone

Printed on August 14, 2023

CFS Date/Time	CFS #	Description	Street Name
08/06/23 07:27:32	PI230816188	Suspicious Activity	LADY LUCK DR
08/06/23 10:34:02	PI230816197	Damage to Property	3RD ST SW

08/06/23 10:34:57	PI230816199	Trespass	LADY LUCK DR
08/06/23 11:23:36	PI230816202	Animal Disturbance	MORRIS AVE S
08/06/23 11:41:42	PI230816204		MORRIS AVE S
08/06/23 15:25:31	PI230816217	Follow Up	LADY LUCK DR
08/06/23 17:53:38	PI230816226	Juvenile Trouble	FIRE MONUMENT RD
08/06/23 18:38:22	PI230816231	Medical	SPRING LN
08/06/23 18:49:37	PI230816232	Follow Up	LADY LUCK DR
08/06/23 21:53:07	PI230816239	Attempt Pickup	FIRE MONUMENT RD
08/06/23 21:59:02	PI230816240	Fireworks Complaint	2ND ST SE
08/07/23 09:39:56	PI230816269	Order Violation	DUNN AVE N
08/07/23 11:15:35	PI230816274	Crank 911 calls	OLD HWY 61 S
08/07/23 17:40:18	PI230816299	Traffic Stop	LADY LUCK DR
08/07/23 20:18:14	PI230816311	Traffic Stop	LADY LUCK DR
08/07/23 20:34:57	PI230816312	Traffic Stop	FIRE MONUMENT RD
08/07/23 20:37:54	PI230816313	Disturbance	HINCKLEY RD
08/08/23 03:31:52	PI230816334	Overdose	LADY LUCK DR
08/08/23 04:16:21	PI230816335	Extra Patrol	2ND ST SE
08/08/23 21:07:28	PI230816381	Medical	1ST ST SW
08/08/23 23:30:13	PI230816384	Suspicious Activity	3RD ST SW
08/09/23 01:31:56	PI230816389	Check Hazard	1ST ST NE
08/09/23 01:43:44	PI230816391	Medical	SPRING LN
08/09/23 02:19:17	PI230816392	Search Warrant	1ST ST SW
08/09/23 08:12:22	PI230816402	Unwanted Person	HINCKLEY RD
08/09/23 11:22:34	PI230816410	Medical	SPRING LN
08/09/23 14:01:42	PI230816416	Found Drug	LAWLER AVE S
08/09/23 15:43:12	PI230816424	Medical	HINCKLEY RD
08/09/23 16:33:17	PI230816427	Animal Bite	LADY LUCK DR
08/09/23 23:30:10	PI230816452	Traffic Stop	FIRE MONUMENT RD
08/10/23 08:54:54	PI230816468	Medical	SPRING LN
08/10/23 11:19:11	PI230816473	Trespass	OLD HWY 61 S
08/10/23 16:02:44	PI230816491	Disturbance	1ST ST NW
08/10/23 19:32:56	PI230816515	Juvenile Trouble	2ND ST SW
08/10/23 20:31:26	PI230816521	Call Back	1ST ST NW
08/10/23 21:08:47	PI230816524	Customer Trouble	LADY LUCK DR
08/11/23 00:24:24	PI230816531	Traffic Stop	OLD HWY 61 S
08/11/23 00:29:30	PI230816533	Suspicious Activity	FIRE MONUMENT RD
08/11/23 00:33:51	PI230816534	Check Business	LADY LUCK DR
08/11/23 01:15:33	PI230816536	Extra Patrol	LADY LUCK DR

Page 1 of 2

CFS Date/Time	CFS #	Description	Street Name
08/11/23 01:58:49	PI230816538	Medical	1ST ST SW
08/11/23 07:30:04	PI230816544	Attempt Pickup	LAWLER AVE S
08/11/23 09:16:43	PI230816549	Medical	1ST ST SW
08/11/23 10:13:44	PI230816552	Medical	FIRE MONUMENT RD
08/11/23 12:37:44	PI230816567	Search Warrant	1ST ST SE
08/11/23 17:04:06	PI230816589	Traffic Stop	LADY LUCK DR
08/11/23 17:16:12	PI230816591	Detail	LADY LUCK DR
08/11/23 17:24:28	PI230816592	Traffic Stop	MORRIS AVE S
08/11/23 17:37:39	PI230816595	Traffic Stop	FIRE MONUMENT RD
08/11/23 18:40:01	PI230816602		
08/11/23 19:40:15	PI230816609	Traffic Stop	FIRE MONUMENT RD
08/11/23 19:58:53	PI230816610	Trespass	LADY LUCK DR

08/11/23 20:41:24	PI230816617	Traffic Stop	LADY LUCK DR
08/11/23 21:58:44	PI230816625	Public Assist	LADY LUCK DR
08/11/23 22:12:26	PI230816626	Lift Assist	3RD ST SE
08/11/23 23:06:53	PI230816628	Vehicle Information Call	MAIN ST W
08/11/23 23:42:20	PI230816630	Traffic Stop	FIRE MONUMENT RD
08/12/23 00:09:28	PI230816634	Traffic Stop	FIRE MONUMENT RD
08/12/23 01:55:30	PI230816639	Traffic Stop	MORRIS AVE S
08/12/23 03:38:51	PI230816646	Neighbor Trouble	DUNN AVE N
08/12/23 09:05:59	PI230816653	Animal Check Welfare	1ST ST SE
08/12/23 13:04:57	PI230816665	Loud Music Complaint	MAIN ST W
08/12/23 14:39:24	PI230816668	Animal Bite	MAIN ST E
08/12/23 20:07:34	PI230816686	Medical	HINCKLEY RD
08/12/23 20:16:19	PI230816688	Traffic Stop	OLD HWY 61 S
08/12/23 21:55:01	PI230816699	Medical	LADY LUCK DR
08/12/23 23:00:49	PI230816709	Unknown Trouble	LADY LUCK DR
08/12/23 23:15:02	PI230816711		LADY LUCK DR
08/12/23 23:16:25	PI230816712	Intoxicated Person	LADY LUCK DR

Total Records: 69

Highlighted calls are also listed on our by contract report- 31 calls



PINE COUNTY SHERIFF'S OFFICE

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Hinckley by zone

Printed on August 21, 2023

CFS Date/Time	CFS #	Description	Street Name
08/13/23 00:23:43	PI230816721	Crank 911 calls	LADY LUCK DR
08/13/23 02:03:57	PI230816727	Trespass	LADY LUCK DR
08/13/23 02:44:29	PI230816728	Check Welfare	GRINDSTONE CT
08/13/23 04:37:25	PI230816731	Medical	GRINDSTONE CT
08/13/23 06:45:55	PI230816734	Theft	HINCKLEY RD
08/13/23 10:57:21	PI230816751	Medical	MAIN ST E
08/13/23 11:22:55	PI230816754	Repeat Offender	OAK AVE
08/13/23 13:00:04	PI230816762	Check Welfare	LADY LUCK DR
08/13/23 13:55:58	PI230816766	Traffic Stop	FIRE MONUMENT RD
08/13/23 15:56:33	PI230816774	Informational	DUNN AVE N
08/13/23 19:30:42	PI230816787	Check Welfare	MAIN ST W
08/14/23 00:36:49	PI230816802	Traffic Stop	FIRE MONUMENT RD
08/14/23 11:27:53	PI230816824	Informational	LADY LUCK DR
08/14/23 12:52:55	PI230816832	Assist Other Agency	1ST ST SE
08/14/23 13:32:14	PI230816835	Medical	SPRING LN
08/14/23 16:13:55	PI230816848	Call Back	1ST ST NW
08/14/23 18:43:26	PI230816857	Check Welfare	FIRE MONUMENT RD
08/15/23 11:27:59	PI230816880	Found Drug	LADY LUCK DR
08/15/23 13:55:12	PI230816890	Vehicle Information Call	OAK AVE
08/15/23 16:05:32	PI230816899	Call Back	1ST ST NW
08/15/23 19:00:32	PI230816913	Detail	1ST ST SE
08/16/23 00:41:12	PI230816923	Suspicious Activity	FIRE MONUMENT RD
08/16/23 02:19:53	PI230816927	Medical	LADY LUCK DR
08/16/23 07:56:15	PI230816935	Check Welfare	GRINDSTONE CT
08/16/23 08:07:31	PI230816937	Call Back	1ST ST NW

08/16/23 10:07:04	PI230816943	Disturbance	OAK AVE
08/16/23 10:43:18	PI230816947	Follow Up	LADY LUCK DR
08/16/23 14:09:51	PI230816959	Police Test Call	46.01359, -92.941857
08/16/23 17:31:18	PI230816970	Informational	DUNN AVE N
08/16/23 18:05:10	PI230816974	Informational	1ST ST NW
08/16/23 23:02:23	PI230816987	Suspicious Activity	OLD HWY 61 S
08/17/23 00:45:51	PI230816995	Check Welfare	HINCKLEY RD
08/17/23 04:39:39	PI230817003	Damage to Vehicle	MAIN ST E
08/17/23 09:03:52	PI230817007	Follow Up	LADY LUCK DR
08/17/23 13:12:36	PI230817026	Informational	1ST ST SE
08/17/23 17:11:40	PI230817036	Trespass	LADY LUCK DR
08/17/23 18:18:42	PI230817038	Medical	3RD ST SE
08/17/23 19:34:06	PI230817044		LADY LUCK DR
08/17/23 19:47:52	PI230817046	Paper Service	1ST ST SE
08/17/23 20:01:50	PI230817047	Check Business	LADY LUCK DR

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CFS Date/Time	CFS #	Description	Street Name
08/17/23 22:34:54	PI230817059	Traffic Stop	LADY LUCK DR
08/18/23 00:06:20	PI230817067	Traffic Stop	MORRIS AVE S
08/18/23 01:13:32	PI230817070	Paper Service	LADY LUCK DR
08/18/23 01:14:51	PI230817072	Traffic complaint	FIRE MONUMENT RD
08/18/23 02:21:19	PI230817077	Traffic Stop	LADY LUCK DR
08/18/23 02:42:48	PI230817080	Neighbor Trouble	DUNN AVE N
08/18/23 04:02:23	PI230817084	Suspicious Activity	2ND ST SE
08/18/23 08:11:21	PI230817086	Medical	1ST ST NW
08/18/23 11:09:36	PI230817091	Attempt Pickup	LADY LUCK DR
08/18/23 12:14:24	PI230817094	Traffic Stop	1ST ST NE
08/18/23 13:54:00	PI230817101	Informational	1ST ST SE
08/18/23 14:09:06	PI230817102	Traffic complaint	MORRIS AVE S
08/18/23 18:10:54	PI230817118	Traffic Stop	LADY LUCK DR
08/18/23 19:22:31	PI230817125	Follow Up	LADY LUCK DR
08/18/23 21:34:33	PI230817142	Check Welfare	MISSION CREEK CIR
08/18/23 23:13:49	PI230817145	Disturbance	FIRE MONUMENT RD
08/19/23 00:37:02	PI230817154	Suspicious Activity	DUNN AVE N
08/19/23 02:12:38	PI230817159	Traffic Stop	FIRE MONUMENT RD
08/19/23 06:02:33	PI230817162	Medical	HINCKLEY RD
08/19/23 08:55:07	PI230817167	Vehicle Information Call	FIRE MONUMENT RD
08/19/23 10:35:14	PI230817169	Search Warrant	MISSION CREEK CIR
08/19/23 12:44:22	PI230817182	Informational	DUNN AVE N
08/19/23 16:58:57	PI230817206	Follow Up	LADY LUCK DR
08/19/23 17:37:56	PI230817209	Informational	LADY LUCK DR
08/19/23 19:08:51	PI230817216	Medical	3RD ST SE
08/19/23 19:19:11	PI230817218	Paper Service	1ST ST SE
08/19/23 20:38:37	PI230817225	Extra Patrol	LADY LUCK DR
08/19/23 21:05:30	PI230817227	Traffic Stop	LADY LUCK DR
08/19/23 21:17:22	PI230817229	Traffic Stop	LADY LUCK DR
08/19/23 21:52:09	PI230817233	Informational	FIRE MONUMENT RD
08/19/23 22:33:28	PI230817236	Public Assist	LADY LUCK DR
08/19/23 22:46:27	PI230817238	Tribal Call	LADY LUCK DR

Total Records: 72



PINE COUNTY SHERIFF'S OFFICE

Sheriff Jeff Nelson

635 Northridge Drive NW, Suite 100

Pine City, MN 55063

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Hinckley by zone

Printed on September 4, 2023

CFS Date/Time	CFS #	Description	Street Name
08/27/23 00:43:03	PI230817786	Suspicious Activity	FIRE MONUMENT RD
08/27/23 00:58:05	PI230817787	Medical	LADY LUCK DR
08/27/23 14:21:46	PI230817816	Assist Other Agency	FIRE MONUMENT RD
08/27/23 16:07:36	PI230817824	Customer Trouble	MORRIS AVE S
08/27/23 16:11:19	PI230817825	Animal Check Welfare	MISSION CREEK CIR
08/27/23 17:42:24	PI230817834	Check Welfare	OAK AVE
08/27/23 20:34:04	PI230817851	Traffic Stop	MORRIS AVE S
08/28/23 04:08:21	PI230817863	Traffic Stop	FIRE MONUMENT RD
08/28/23 09:32:20	PI230817872	Canine	1ST ST SE
08/28/23 10:10:14	PI230817873	Search Warrant	1ST ST SE
08/28/23 12:27:20	PI230817886	Canine Training	WEBER AVE S
08/28/23 13:17:18	PI230817894	Check Welfare	MAIN ST E
08/28/23 13:51:33	PI230817901	Detail	1ST ST SE
08/28/23 14:24:08	PI230817908	Assist Other Agency	FIRE MONUMENT RD
08/28/23 18:15:36	PI230817932	Check Welfare	MAIN ST W
08/28/23 18:34:08	PI230817933	Check Business	LADY LUCK DR
08/28/23 19:14:17	PI230817936	Medical	HINCKLEY RD
08/28/23 19:22:49	PI230817937	Repeat Offender	MAIN ST W
08/28/23 21:35:29	PI230817946	Found Drug	MORRIS AVE S
08/28/23 21:59:32	PI230817947	Suspicious Activity	LADY LUCK DR
08/28/23 22:05:19	PI230817949	Damage to Vehicle	3RD ST SW
08/29/23 03:10:54	PI230817961	Medical	LADY LUCK DR
08/29/23 10:48:33	PI230817979	Search Warrant	1ST ST SE
08/29/23 10:49:30	PI230817980	Search Warrant	1ST ST SE
08/29/23 14:10:40	PI230818001	Medical	MAIN ST E
08/29/23 18:50:00	PI230818030	Call Back	1ST ST SE
08/29/23 18:50:06	PI230818031	Traffic Stop	FIRE MONUMENT RD
08/29/23 21:03:42	PI230818040	Traffic Stop	LADY LUCK DR
08/29/23 21:54:27	PI230818042	Runaway	4TH ST SE
08/29/23 23:00:39	PI230818045	Crank 911 calls	OLD HWY 61 N
08/29/23 23:42:48	PI230818047	Check Business	LADY LUCK DR
08/29/23 23:54:51	PI230818048	Suspicious Activity	OLD HWY 61 S
08/30/23 01:17:20	PI230818049	Attempt Pickup	LADY LUCK DR
08/30/23 10:15:51	PI230818057	Repeat Offender	OLD HWY 61 N
08/30/23 10:37:58	PI230818058	Detail	1ST ST SE
08/30/23 10:52:13	PI230818060	Animal Disturbance	MAIN ST W
08/30/23 12:34:53	PI230818068	Follow Up	LADY LUCK DR
08/30/23 13:47:22	PI230818070	Drone Team Training	OLD HWY 61 S
08/30/23 19:37:15	PI230818098	Traffic Stop	FIRE MONUMENT RD
08/30/23 19:47:40	PI230818100	Traffic Stop	FIRE MONUMENT RD

CFS Date/Time	CFS #	Description	Street Name
08/30/23 21:04:17	PI230818111	Suspicious Activity	1ST ST NW
08/31/23 00:34:12	PI230818124	Check Business	LADY LUCK DR
08/31/23 12:12:58	PI230818143	Medical	3RD ST SW
08/31/23 13:53:43	PI230818151	Miscellaneous Fire Call	SPRING LN
08/31/23 15:35:28	PI230818162	Disturbance	BARRY AVE
08/31/23 15:49:58	PI230818163	Suspicious Activity	LAWLER AVE S
08/31/23 16:48:13	PI230818167	Paper Service	FIRE MONUMENT RD
08/31/23 18:01:29	PI230818182	Missing Person	1ST ST SE
08/31/23 19:59:49	PI230818197	Check Business	BARRY AVE
08/31/23 23:43:32	PI230818213	Animal Disturbance	MAIN ST W
09/01/23 00:01:38	PI230918215	Medical	LAWLER AVE N
09/01/23 01:10:28	PI230918217	Suspicious Activity	MAIN ST E
09/01/23 04:23:30	PI230918219	Disturbance	1ST ST NW
09/01/23 09:42:01	PI230918228	Check Business	LADY LUCK DR
09/01/23 10:13:20	PI230918233	Disturbance	LADY LUCK DR
09/01/23 11:24:21	PI230918237	MVA Property Damage	2ND ST NW
09/01/23 12:08:59	PI230918238	Informational	1ST ST NW
09/01/23 14:22:13	PI230918253	Disturbance	MISSION CREEK CIR
09/01/23 17:17:11	PI230918262	Animal Disturbance	
09/01/23 19:10:25	PI230918272	Suspicious Activity	FIRE MONUMENT RD
09/01/23 19:38:49	PI230918278	Attempt Pickup	HINCKLEY RD
09/01/23 19:59:51	PI230918280	Extra Patrol	LAWLER AVE N
09/01/23 21:56:15	PI230918291	Disturbance	FIRE MONUMENT RD
09/01/23 21:56:26	PI230918292	Unknown Trouble	FIRE MONUMENT RD
09/02/23 03:12:33	PI230918305	Check Business	LADY LUCK DR
09/02/23 18:13:22	PI230918350	Medical	DUNN AVE N
09/02/23 20:29:24	PI230918363	Drone Team Training	1ST ST SE
09/02/23 21:40:51	PI230918366	Check Welfare	FIRE MONUMENT RD

Total Records: 68

Water Plant Maintenance Expenditures

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
6/1-6/30	Venders (1)	Misc. Invoices under \$50 (3)	\$90
06/30/23	Maser Electric	Water Heater Issues	\$125
06/14/23	Dianne & Jack's Fire Extinguishers LLC	Annual Fire Extinguisher Inspection	\$125
Total			\$340

Water System Maintenance Expenditures

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
Total			\$0

Wastewater Plant Maintenance Expenditures

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
6/1-6/30	Venders (1)	Misc. Invoices under \$50 (2)	\$21
06/14/23	Dianne & Jack's Fire Extinguishers LLC	Annual Fire Extinguisher Inspection	\$155
Total			\$176

Wastewater System Maintenance Expenditures

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
6/1-6/30	Venders (2)	Misc. Invoices under \$50 (3)	\$102
Total			\$102

Total Expenditures

Water Plant Maintenance	\$340
Water System Maintenance	\$0
W/W Plant Maintenance	\$176
W/W System Maintenance	\$102
Total For This Month	\$618

Total Maintenance Dollars Spent Year-to-Date **\$5,860**
(December 1, 2022 to End of This Report Month)

Annual Maintenance Budget **\$6,069**

(Dec. 1, 2022 - Nov. 30, 2023)

Percent Maintenance Budget Spent Year-to-Date **97%**

Total maintenance dollars spent year-to-date is close to exceeding the budgeted amount listed in the O&M Agreement. Any maintenance money spent over the budgeted amount will be billed to the city at the end of the current agreement year.

City of Hinckley
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Agenda Item

6E Hinckley Fire Department Monthly Run Report

Meeting Date

September 12, 2023

Prepared By

Leaha M. Jackson, City Administrator

Background

Fire calls will be provided at the meeting

Recommended Action

No action needed

Council Action: **Motion by:** _____ **Second by:** _____

Motion to:

Voted in Favor: _____ **Voted Against:** _____

Approved: _____ **Denied:** _____ **Tabled:** _____ **No Action:** _____

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Agenda Item

6F Firehouse Liquor's Monthly Manager's Report

Meeting Date

September 12, 2023

Prepared By

Phillip Taggart, Firehouse Liquor Operations Manager

Background

Financial numbers just came in, I am happy with these numbers.

Off-sale has had a steady end to the summer! As we roll into the fall, a focus will be made on beer deals, cutting inventory, and prepping for inventory coming up soon

Sales have been going well. Using deals from our vendors, we are able to put some popular products on sale, which will hopefully drive in more sales from both the sale items as well as all others as we aim to get customers in the store first!

Inventory is coming down steadily as we move off our summer deals and start looking forward to the end of the year. Wine will be a hit with the weather cooling off, so I will be looking to capitalize on the seasonal cold weather, while simultaneously cutting down excess wine inventory.

Inventory is coming soon, I have a few quotes I will be meeting with Leaha to discuss further.

On-sale has also had a good month. We did not have any special events in the bar this month, despite that we still had good numbers and good customer retention. As travelers start packing it in for the season, we will look to continue our strong event nights (bingo, karaoke, meat raffle). I also plan to switch up some of our daily specials to try and rope in more locals to our bar. We do have a few music acts this month; we will see how those fare.

The Re-bid will be commencing soon, I am working on a schedule to fit needs of both sides, as well as ensuring our process adheres to our needs as well as the union contracts varied requirements. Overtime is the big goal to cut. I will update anyone if they request it, otherwise, I plan to work with Leaha on the majority of the re-bid process.

Recommended Action

No action needed

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Agenda Item

6G Standing Committees

Meeting Date

September 12, 2023

Prepared By

Leaha Jackson, City Administrator

Background

Planning Commission- no meeting

Park Board-

EDA- unapproved minutes attached

Recommended Action

No action needed

Council Action: **Motion by:** _____ **Second by:** _____

Motion to:

Voted in Favor: _____ **Voted Against:** _____

Approved: _____ **Denied:** _____ **Tabled:** _____ **No Action:** _____

Hinckley Economic Development Authority
August 8, 2023

Pursuant to due call and notice thereof, the regular meeting of the Hinckley Economic Development Authority was called to order on Tuesday, August 8, 2023, at 12:10 p.m. by EDA President Tim Burkhardt.

Members present: EDA President Tim Burkhardt. Also present are EDA Board Members: Don Zeman, David Uble, Wayne Cessna, and Reid Davis. Member Absent: None. Also present: City Administrator Leah Jackson and City Planner Mark Perry.

Agenda

Zeman made a motion, seconded by Cessna, to approve the agenda. Carried 5-0.

Minutes

A motion was made by Zeman, seconded by Davis, to approve the April 11, 2023 meeting minutes. Carried 5-0.

EDA Payables

None included

New Business

- 1) Resolution 01-2023 Authorizing Leah Jackson, Dave Ubl, and Wayne Cessna as Signatories on City of Hinckley EDA Financial Accounts and Investment of Idle Funds. By-Laws state that all checks must be signed by two of the following officers, President, Vice-President, Treasurer, or Secretary. The resolution adds President Tim Burkhardt, Vice-President David Ubl, Treasurer Wayne Cessna, and Secretary Leah Jackson as official signatories. It removes Kyle Morell, John Frank, and Donald Zeman as official signatories.

A motion was made by Davis, seconded by Cessna, to approve Resolution 01-2023, Authorizing Leah Jackson, Dave Ubl, and Wayne Cessna as Signatories on City of Hinckley EDA Financial Accounts and Investment of Idle Funds. Carried 5-0.

Old Business

- 1) Resolution 02-2023 Requesting the City of Hinckley to Levy a Tax for Its Benefit – The commission has previously discussed looking at a levy to provide funds for use by the EDA. Jackson determined that The EDA is unable to levy on its own. Instead, a city may, at the request of the EDA, levy a tax for the benefit of the EDA in an amount not more than 0.01813% of the taxable market value. The amount levied must be paid by the city treasurer to the treasurer of the EDA to be spent by the EDA. Since this is not a “special levy,” this would count toward the city’s overall levy limit. Using the 2024 Preliminary Tax Capacity Value, this would amount to approximately \$32,548.39 for the year. Included in the packet was a resolution requesting the City of Hinckley to levy on its behalf in the lesser amount of \$30,000 or 0.01813% of the taxable market value for the benefit of the EDA.
A motion was made by Uble, seconded by Davis, to approve Resolution 0-2023 of the Economic Development Authority of the City of Hinckley Requesting the City of Hinckley to Levy a Tax for Its Benefit. Carried 5-0.
- 2) 106 Poplar Lane S- Waiting on a court date for the administrative warrant. We received a call that the property was sold to an out-of-state investor on July 28, 2023. Mark Perry informed the new owner of the ongoing efforts to address hazardous property issues but is unsure how this will affect the proceedings.
- 3) 127 Main St E- The contract for deed was canceled, and the property is back in Mrs. Sternaman’s name. She is waiting for the eviction process to be completed.

A commission member asked how the cat situation is going at 610 Old Military Rd N. Zeman reported that he and Mark Perry had visited multiple times and had reported the findings to the probation case manager. The probation case manager will be going out again in August, and we will be waiting to see what action they will take. But it does not look like the owner is setting the traps.

Miscellaneous – None

The EDA business meeting was adjourned at 12:37 p.m. on a motion by Zeman, seconded by Cessna. Carried 5-0.

Attest:

Tim Burkhardt, President

Secretary Leah M. Jackson

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Agenda Item

7A 2023 Budget Update

Meeting Date

September 12, 2023

Prepared By

Leaha M. Jackson, City Administrator

Background

- We are still over budget on fuel and utilities in general and advertising in Liquor
- Only \$10,000 was budgeted in Parks & Rec for repair & maintenance contractual, but then we had the community center walls repainted and the floor stripped and waxed for \$10,290.00. There has also been HVAC repair work done for \$8,232.00 earlier this year, and another blower out that still needs to be replaced. \$8,000 of this was covered by a donation, but the excess of these expenses is still going to cause the Park & Rec fund to be over budget and eat some of its fund balance.
- The city is scheduled to receive a one-time 2023 Public Safety Aide from the state in the amount of \$84,280. This can only be used for certain expenses, including equipment or personnel. As discussed during the budget work session, this is slated to go to the fire department equipment/vehicle needs to help offset the expenses from the FEMA grant and financing in the coming years, specifically for Pumper #2 and Pumper #1.

Recommended Action

None needed

Council Action: Motion by: _____ Second by: _____

Motion to:

Voted in Favor: _____ Voted Against: _____

Approved: _____ Denied: _____ Tabled: _____ No Action: _____

Balance Sheet
For GENERAL FUND (101)
August 31, 2023

Assets

Cash		
101.00000.10100	Cash in Bank	419,727.34
101.00000.10300	Change Fund	200.00
	Total Cash	419,927.34
Investments		
101.00000.10400	Investment-RBC	542,344.01
	Total Investments	542,344.01
Receivables		
101.00000.10700	Taxes Receivable-Delinquent	10,113.36
101.00000.11500	Accounts Receivable	4,389.58
101.00000.12200	SPA Receivable-Delinquent	21,212.39
	Total Receivables	35,715.33
Prepays		
101.00000.15500	Prepaid Insurance	26,788.30
101.00000.15520	Prepaid Medical Insurance	9,182.49
	Total Prepays	35,970.79
	Total Assets	\$ 1,033,957.47

Liabilities and Fund Balance

101.00000.20200	Accounts Payable	5,165.44
101.00000.22200	Deferred Revenue	31,325.75
101.00000.22830	Building Permit Surcharge Payable	1,031.90
	Total	37,523.09
	Total Liabilities	37,523.09
101.00000.25100	Fund Balance	1,226,727.58
	Total	1,226,727.58
	Excess of Revenue Over Expenditures	(230,293.20)
	Total Fund Balances	996,434.38
	Total Liabilities and Fund Balances	1,033,957.47 \$

Balance SheetFor PARKS AND RECREATION (205)
August 31, 2023**Assets****Cash**

205.00000.10100	Cash in Bank	162,640.35
205.00000.10110	Reserved Cash - Capital Outlay	1,050.39
205.00000.10115	Reserved Cash - Legion Park	3,151.08
205.00000.10120	Reserved Cash - Westside Park	2,122.21
205.00000.10125	Reserved Cash - Athletic Park	514.69
205.00000.10145	WNB Savings-Park Improvements	137.62
205.00000.10150	Restricted Cash-Skate Park	454.10
Total Cash		170,070.44

Receivables

205.00000.10700	Taxes Receivable-Delinquent	737.72
205.00000.11500	Accounts Receivable	(938.44)
Total Receivables		(200.72)

Prepays

205.00000.15500	Prepaid Insurance	8,895.00
Total Prepays		8,895.00
Total Assets		\$ 178,764.72

Liabilities and Fund Balance

205.00000.20200	Accounts Payable	2,876.31
205.00000.22000	Deposits	4,600.00
205.00000.22200	Deferred Revenue	737.72
205.00000.22800	MN Sales Tax Payable	47.59
205.00000.22810	MN Use Tax Payable	.41
Total		8,262.03
Total Liabilities		8,262.03

205.00000.25100	Fund Balance	175,902.48
Total		175,902.48
Excess of Revenue Over Expenditures		(5,399.79)
Total Fund Balances		170,502.69
Total Liabilities and Fund Balances		178,764.72 \$

Balance SheetFor LIBRARY (211)
August 31, 2023**Assets****Cash**

211.00000.10100	Cash in Bank	87,619.88
211.00000.10135	Reserved Cash - Library Bldg	3,718.63
211.00000.10300	Change Fund	25.00
Total Cash		91,363.51

Receivables

211.00000.10700	Taxes Receivable-Delinquent	215.60
Total Receivables		215.60

Prepays

211.00000.15500	Prepaid Insurance	1,866.70
Total Prepays		1,866.70

Total Assets	\$	93,445.81
---------------------	----	------------------

Liabilities and Fund Balance

211.00000.20200	Accounts Payable	10.74
211.00000.22200	Deferred Revenue	215.60
Total		226.34
Total Liabilities		226.34

211.00000.25100	Fund Balance	94,592.05
Total		94,592.05
	Excess of Revenue Over Expenditures	(1,372.58)
Total Fund Balances		93,219.47

Total Liabilities and Fund Balances		93,445.81 \$
--	--	---------------------

Balance Sheet
For FIRE DEPARTMENT (221)
August 31, 2023

Assets

Cash		
221.00000.10100	Cash in Bank	142,050.21
221.00000.10139	Capital Account	80,481.55
221.00000.10140	Debt Service Account	953.94
Total Cash		223,485.70
Receivables		
221.00000.10700	Taxes Receivable-Delinquent	560.01
221.00000.11500	Accounts Receivable	76,233.23
Total Receivables		76,793.24
Prepays		
221.00000.15500	Prepaid Insurance	17,717.50
Total Prepays		17,717.50
Total Assets		\$ 317,996.44

Liabilities and Fund Balance

221.00000.20200	Accounts Payable	10,695.37
221.00000.22200	Deferred Revenue	560.01
221.00000.22810	MN Use Tax Payable	18.43
Total		11,273.81
Total Liabilities		11,273.81
221.00000.25100	Fund Balance	124,706.81
Total		124,706.81
Excess of Revenue Over Expenditures		182,015.82
Total Fund Balances		306,722.63
Total Liabilities and Fund Balances		317,996.44 \$

Balance SheetFor Public Safety Building Debt (351)
August 31, 2023**Assets**

Cash		
351.00000.10100	Cash in Bank	162,772.78
	Total Cash	162,772.78
Receivables		
351.00000.10700	Taxes Receivable-Delinquent	1,323.48
351.00000.11500	Accounts Receivable	(653.98)
351.00000.11505	Lease Receivable	70,536.32
	Total Receivables	71,205.82
	Total Assets	\$ 233,978.60

Liabilities and Fund Balance

351.00000.22200	Deferred Revenue	1,323.48
351.00000.22205	Deferred Revenue-Leases	68,841.16
	Total	70,164.64
	Total Liabilities	70,164.64
351.00000.25100	Fund Balance	193,954.44
	Total	193,954.44
	Excess of Revenue Over Expenditures	(30,140.48)
	Total Fund Balances	163,813.96
	Total Liabilities and Fund Balances	233,978.60 \$

City of Hinckley 9/7/2023 11:24am
Balance Sheet
For STREET IMPROVEMENT FUND (400)
August 31, 2023

Page 6

Assets

Cash		
400.00000.10100	Cash in Bank	181,248.08
Total Cash		181,248.08
Receivables		
400.00000.12100	SPA Receivable-Current	82.55
400.00000.12300	SPA Receivable-Noncurrent	(2,703.40)
Total Receivables		(2,620.85)
Total Assets		\$ 178,627.23

Liabilities and Fund Balance

400.00000.20200	Accounts Payable	135,824.00
400.00000.22200	Deferred Revenue	(2,703.40)
Total		133,120.60
Total Liabilities		133,120.60
400.00000.25100	Fund Balance	98,707.57
Total		98,707.57
	Excess of Revenue Over Expenditures	(53,200.94)
Total Fund Balances		45,506.63
Total Liabilities and Fund Balances		178,627.23 \$

Balance Sheet
For Equipment Fund (460)
August 31, 2023

Assets

Cash		
460.00000.10100	Cash in Bank	41,560.85
Total Cash		41,560.85
Total Assets	\$	41,560.85

Liabilities and Fund Balance

Total		.00
Total Liabilities		.00
460.00000.25100	Fund Balance	53,655.08
Total		53,655.08
	Excess of Revenue Over Expenditures	(12,094.23)
Total Fund Balances		41,560.85
Total Liabilities and Fund Balances		41,560.85 \$

Balance Sheet
For Projects Fund (461)
August 31, 2023

Total	.00
Total Fund Balances	.00
Total Liabilities and Fund Balances	.00 \$

Balance Sheet
For WATER UTILITY (601)
July 31, 2023

Assets

Cash		
601.00000.10100	Cash in Bank	484,148.22
601.00000.10140	Debt Service Account	89,638.28
	Total Cash	573,786.50
Investments		
601.00000.10400	Investment-RBC	251,740.95
	Total Investments	251,740.95
Receivables		
601.00000.11500	Accounts Receivable	107,966.66
601.00000.12100	SPA Receivable-Current	5,634.09
601.00000.12300	SPA Receivable-Noncurrent	235.73
	Total Receivables	113,836.48
Prepays		
601.00000.15500	Prepaid Insurance	13,299.00
	Total Prepays	13,299.00
Fixed Assets		
601.00000.16200	Buildings	3,007,253.40
601.00000.16210	Accum Depr Buildings	(1,425,441.64)
601.00000.16300	Improvements Other Than Bldgs	3,023,805.98
601.00000.16310	Accum Depr Improv OT Bldgs	(1,168,160.52)
601.00000.16400	Machinery & Equipment_x000D_	335,730.11
601.00000.16410	Accum Depr Machinery & Equip	(211,692.59)
601.00000.16420	Office Equipment & Furnishings	1,202.73
601.00000.16430	Accum Depr Off Eq & Furnishing	(701.68)
	Total Fixed Assets	3,561,995.79
	Total Assets	\$ 4,514,658.72

Liabilities and Fund Balance

601.00000.20200	Accounts Payable	3,256.39
601.00000.20300	Deposits Payable	1,400.00
601.00000.22200	Deferred Revenue	2,284.36
601.00000.22530	Bonds Payable	831,000.00
601.00000.22800	MN Sales Tax Payable	671.79
601.00000.22820	Water Connection Fee Payable	526.99
	Total	839,139.53
	Total Liabilities	839,139.53
601.00000.25100	Fund Balance	3,292,896.47
601.00000.25101	Contributed Capital	290,436.52

Balance Sheet
For WATER UTILITY (601)
July 31, 2023

Total		3,583,332.99
	Excess of Revenue Over Expenditures	92,186.20
Total Fund Balances		3,675,519.19
Total Liabilities and Fund Balances		4,514,658.72 \$

Balance Sheet
For SEWER UTILITY (602)
July 31, 2023

Assets

Cash		
602.00000.10100	Cash in Bank	560,207.17
	Total Cash	560,207.17
Investments		
602.00000.10400	Investment-RBC	166,867.06
602.00000.10405	Sewer Vac	20,315.73
	Total Investments	187,182.79
Receivables		
602.00000.11500	Accounts Receivable	158,449.36
602.00000.12100	SPA Receivable-Current	9,061.25
602.00000.12300	SPA Receivable-Noncurrent	504.16
	Total Receivables	168,014.77
Prepays		
602.00000.15500	Prepaid Insurance	15,433.92
	Total Prepays	15,433.92
Fixed Assets		
602.00000.16100	Land	186,360.86
602.00000.16200	Buildings	6,381,727.24
602.00000.16210	Accum Depr Buildings	(4,432,767.51)
602.00000.16300	Improvements Other Than Bldgs	2,628,117.36
602.00000.16310	Accum Depr Improv OT Bldgs	(1,269,623.64)
602.00000.16400	Machinery & Equipment_x000D_	886,284.83
602.00000.16410	Accum Depr Machinery & Equip	(482,286.00)
602.00000.16420	Office Equipment & Furnishings	1,457.72
602.00000.16430	Accum Depr Off Eq & Furnishing	(956.68)
602.00000.16460	Furniture & Fixtures	5,350.91
602.00000.16470	Accum Depr Furniture & Fixture	(5,350.91)
602.00000.16500	Construction in Progress	197,094.54
	Total Fixed Assets	4,095,408.72
	Total Assets	\$ 5,026,247.37

Liabilities and Fund Balance

602.00000.20200	Accounts Payable	17,107.55
602.00000.22200	Deferred Revenue	(3,734.35)
602.00000.22530	Bonds Payable	700,000.00
602.00000.22600	Capital Leases-Current	17,289.72
602.00000.23990	Deferred Inflows of Resources	12,125.22
	Total	742,788.14
	Total Liabilities	742,788.14

Balance Sheet
For SEWER UTILITY (602)
July 31, 2023

602.00000.25100	Fund Balance	1,765,924.90
602.00000.25101	Contributed Capital	2,316,330.96
Total		4,082,255.86
	Excess of Revenue Over Expenditures	201,203.37
Total Fund Balances		4,283,459.23
Total Liabilities and Fund Balances		5,026,247.37 \$

Balance Sheet
For LIQUOR FUND (609)
August 31, 2023

Assets

Cash		
609.00000.10100	Cash in Bank	283,880.47
609.00000.10200	ATM Cash	18,320.00
609.00000.10300	Change Fund	15,436.21
Total Cash		317,636.68
Investments		
609.00000.10400	Investment-RBC	206,182.45
Total Investments		206,182.45
Receivables		
609.00000.11525	Credit Card Receivable	14,456.83
609.00000.11530	ATM Receivable	1,320.00
609.00000.11535	Inventory Credits Receivable	566.33
609.00000.11800	Returned Checks	63.09
Total Receivables		16,406.25
Inventory		
609.00000.14100	Inventory-Materials & Supplies	5,535.00
609.00000.14200	Inventory	503,039.32
609.00000.14300	Keg/Tap/CO2 Tank Deposits	4,398.00
Total Inventory		512,972.32
Prepays		
609.00000.15500	Prepaid Insurance	21,900.86
609.00000.15515	Prepaid Software Subscription	854.68
609.00000.15520	Prepaid Medical Insurance	1,686.04
Total Prepays		24,441.58
Fixed Assets		
609.00000.16100	Land	25,000.00
609.00000.16200	Buildings	1,512,025.89
609.00000.16210	Accum Depr Buildings	(846,572.37)
609.00000.16300	Improvements Other Than Bldgs	82,203.85
609.00000.16310	Accum Depr Improv OT Bldgs	(70,117.58)
609.00000.16400	Machinery & Equipment_x000D_	168,404.67
609.00000.16410	Accum Depr Machinery & Equip	(83,878.99)
609.00000.16420	Office Equipment & Furnishings	23,448.94
609.00000.16430	Accum Depr Off Eq & Furnishing	(20,537.38)
609.00000.16460	Furniture & Fixtures	170,835.31
609.00000.16470	Accum Depr Furniture & Fixture	(161,783.85)
609.00000.16480	Other Equipment	21,424.11
609.00000.16490	Accum Depr Other Equipment	(21,423.80)
Total Fixed Assets		799,028.80
Deferred Outflows		
609.00000.19990	Deferred Outflows of Resources	128,985.00

Balance Sheet
For LIQUOR FUND (609)
August 31, 2023

Total Deferred Outflows		128,985.00
Total Assets	\$	2,005,653.08

Liabilities and Fund Balance

609.00000.20200	Accounts Payable	118,212.31	\$
609.00000.20205	Event Tickets/Donations Payable	23.00	
609.00000.20400	Compensated Absences	24,896.00	
609.00000.21600	Wages Payable	3,088.86	
609.00000.21703	FICA Withholding	236.30	
609.00000.21704	PERA	231.66	
609.00000.22000	Deposits	1,346.00	
609.00000.22200	Deferred Revenue	3,639.71	
609.00000.22600	Capital Leases-Current	26,668.21	
609.00000.22800	MN Sales Tax Payable	32,581.02	
609.00000.22810	MN Use Tax Payable	67.52	
609.00000.23980	Net Pension Liability	361,610.00	
609.00000.23990	Deferred Inflows of Resources	18,854.00	
	Total	591,454.59	
	Total Liabilities	591,454.59	
609.00000.25100	Fund Balance	1,358,623.38	
	Total	1,358,623.38	
	Excess of Revenue Over Expenditures	55,575.11	
	Total Fund Balances	1,414,198.49	
	Total Liabilities and Fund Balances	2,005,653.08	\$

Balance Sheet

For EDA GENERAL FUND (700)

August 31, 2023

Assets**Cash**

700.00000.10100

Cash in Bank

252,961.08

700.00000.10105

Cash in Bank-Revolving Loan

58,171.49

Total Cash

311,132.57

Receivables**Total Receivables**

.00

Prepays

700.00000.15500

Prepaid Insurance

1,157.50

Total Prepays

1,157.50

Total Assets

\$

312,290.07

Liabilities and Fund Balance

700.00000.20200

Accounts Payable

32.45

Total

32.45

Total Liabilities

32.45

700.00000.25100

Fund Balance

314,719.39

Total

314,719.39

Excess of Revenue Over Expenditures

(2,461.77)

Total Fund Balances

312,257.62

Total Liabilities and Fund Balances

312,290.07 \$

City of Hinckley
106 First Street SE
P. O. Box 366
Hinckley, MN
[Tel] (320) 384.7491
[Fax] (320) 384.7492
www.hinckley.govoffice2.com



Agenda Item

7B Pine County Sheriff's Contract 2024-2026

Meeting Date

September 12, 2023

Prepared By

Leaha M. Jackson, City Administrator

Background

Attached, you will find the contract for 2024-2026. The contract is proposed at no change of hours, 7 days at 10 hours a day. The included increase breaks down as:

- 2024 – 64.97/hour \$237,140.50/year at the current coverage (6% increase)
- 2025 – 68.22/hour \$249,003.00/year at the current coverage (5% increase)
- 2026 – 70.95/hour \$258,967.50/year at the current coverage (4% increase)

Sheriff Jeff Nelson will be present to discuss the contract. He also would like to discuss increasing the hours to 12 hours a day for 5 days and 10 hours a day for 2 days. This coverage would break down as:

- 2024 - 64.97/hour \$270,275.20/year (an increase of \$33,134.70)
- 2025 - 68.22/hour \$283,795.20/year (an increase of \$34,792.20)
- 2026 – 70.95/hour \$295,152.00/year (an increase of \$36,184.50)

For the time period 07/30/2023 – 09/02/2023

We had a total of 283 reported calls of those 157 were during our contracted time. This ends up being about 55% of calls being during our contracted time for that month.

Recommended Action

Approve the contract as proposed with no change in hours

Council Action: Motion by: _____ Second by: _____

Motion to:

Voted in Favor: _____ Voted Against: _____

Approved: _____ Denied: _____ Tabled: _____ No Action: _____

PINE COUNTY
and
CITY OF HINCKLEY
AGREEMENT FOR LAW ENFORCEMENT SERVICES

THIS AGREEMENT, made and entered into this 12 day of September, 2023, by the Pine County Sheriff, hereinafter referred to as the "Sheriff and approved by the County of Pine, a Minnesota political subdivision, hereinafter referred to as the "County Board" and the City of Hinckley, a Minnesota municipal corporation, hereinafter referenced to as the "City".

WITNESSETH

WHEREAS, the City is desirous of contracting with the Sheriff to provide law enforcement services within the City boundaries, said services to be performed by the County Sheriff's Office; and

WHEREAS, the Sheriff is agreeable to providing additional law enforcement services within the City boundaries, beyond that which is customarily and regularly provided to the City, and the County Board approves the allocation of additional deputies to the City; and

WHEREAS, such contracts are authorized and provided for by the provisions of Minnesota Statutes §§471.59, and 436.05.

NOW THEREFORE, pursuant to the terms of the aforesaid statutes it is agreed as follows:

1) **Services to be provided.** The Sheriff and County Board agree to provide law enforcement services for the City, within the corporate limits of the City, from January 1, 2024 through December 31, 2026. Law enforcement services shall include the following: routine patrolling within the community by a deputy sheriff, interaction with members of the residential and commercial communities within the City, investigations of all state statute and city ordinance violations occurring within the City, supply support and assistance to other public service agencies such as the ambulance and fire departments. The hours per day contracted for is specified in this

agreement and are to be agreed to between the Sheriff and the City. The hours per day contracted for includes time spent by the deputy performing duties outside the city. These duties include but are not limited to responding when necessary to calls, emergencies, assisting other deputies, or administrative duties at the Sheriff's Office such as report writing or interviewing. Up to 15 minutes of travel time between the Sheriff's Office before and after each shift shall also be included in the contracted hours. If the travel time exceeds 15 minutes each way the contracted for hours shall be reduced by the excess travel time.

The County Sheriff's Office shall investigate all violations of State law and ordinance violations, except those that the City compliance officer is investigating and has not requested a criminal investigation. The law enforcement services provided by the County Sheriff's Office to the City shall be comparable to the level and delivery of services provided elsewhere in the County by its Sheriff's Office.

2) Administrative Responsibility. All decisions concerning the implementation and performance of law enforcement services, including the disciplining of deputies, the control of the deputy assigned to the City and to all other matters incident to the performance of such services shall remain with the Sheriff's Office. The County Sheriff shall make reasonable efforts to consider the City Council's wishes in assigning a particular deputy to the City or transferring a particular deputy from the City if requested by the City. However, the City understands that a deputy has the choice of assignment depending on seniority pursuant to the labor agreement with the County, and that deputies may exercise their rights to either be assigned to a particular city or to transfer from a city assignment to County patrol or be promoted to a different position.

3) **City's Responsibilities.** In order to provide satisfactory law enforcement services to the City, the County Sheriff's Office shall have the full and complete cooperation from the City and its officials, agents and employees.

4) **Information to be provided to the City.** The County Sheriff's Office shall supply the City on the 15th day of each month (or on a different frequency if the parties agree) with reports, records, and information so that the City can understand the nature of the investigations or calls the deputy assigned to the City is performing each day, the periods of time the deputy is called out of the City to assist other deputies in other areas, and the activity of all patrol deputies in the County that may have assisted the assigned City deputy. The format and title of this information commonly referred to as a daily deputy log, officer activity report, and daily blotter, will be determined by the Sheriff. The Sheriff will only disclose public data pursuant to Minnesota Statutes section 13.82.

If requested by the City, the information shall also include the status of investigations; whether particular enforcement matters have been referred for prosecution; reasons for not pursuing further investigation. If the City would like information about a case that has been referred to the County Attorney's Office for prosecution, the City may contact the County Attorney's Office directly to request this information.

5) **Dispute Resolution.** The City Administrator shall act as a liaison between the City and the Sheriff with respect to this Agreement. The City and the Sheriff should attempt to resolve all problems related to the law enforcement services on the basis of mutual interest and understanding. If the City has concerns about a particular investigation or performance of the assigned deputy, the City

Administrator shall report the concerns, in writing to the Sheriff. When concerns have been presented to the Sheriff in writing and in accordance with this paragraph the response from the Sheriff shall be in writing. Both parties agree that written communications will help prevent misunderstandings and misinformation, and will assist in effectively addressing concerns. The deputy assigned to the City shall attend City Council meetings, as requested for the purpose of addressing any concerns or questions of the City Council. If the City has concerns about the information provided by the Sheriff required by Paragraph 4, the City Administrator shall address those concerns in writing to the Sheriff.

6) **Failure to abide by contract terms.** In the event that a party to this Agreement fails to fulfill its duties or obligations as set forth herein (a "default") the non-defaulting party shall give written notice of the default to the defaulting party. The notice of default shall set forth with particularity the issues, conduct, performance or other problem that constitutes the default. The defaulting party shall have sixty days within which to cure the default. If the default is not cured within the time allowed, the parties agree to submit their dispute to binding arbitration. If the City should prevail in arbitration, the City may terminate this agreement by providing the County with 60 days written notice of termination. The costs of arbitration should be shared equally between the City and County.

7) **Payment.** The City has requested and the County Sheriff's Office has agreed to provide ten (10) hours per day of law enforcement services to the City during the three year term of this Agreement.

In consideration for the law enforcement services being provided by the County Sheriffs

Office to the City for the term of January 1, 2024 through December 31, 2024, the City shall pay to the County the sum of \$64.97 per hour or \$237,140.50 for the year. Said annual amount shall be payable by the City in **twelve equal monthly** installments of \$19,761.71. Installments shall be due on or before the 15th day of each month, beginning January 15, 2024 and shall continue monthly thereafter during this term. The annual amount is based on the multiplication of this agreement's rate, hours per day, and days per year.

In consideration for the law enforcement services being provided by the County Sheriff's Office to the City for the term of January 1, 2025 through December 31, 2025, the City shall pay to the County the sum of \$68.22 per hour or \$249,003.00 for the year. Said annual amount shall be payable by the City in twelve equal monthly installments of \$20,750.25. Installments shall be due on or before the 15th day of each month, beginning January 15, 2025 and shall continue monthly thereafter during the term. The annual amount is based on the multiplication of this agreement's rate, hours per day, and days per year.

In consideration for the law enforcement services being provided by the County Sheriff's Office to the City for the term of January 1, 2026 through December 31, 2026, the City shall pay to the County the sum of \$70.95 per hour or \$258,967.50 for the year. Said annual amount shall be payable by the City in twelve equal monthly installments of \$21,580.63. Installments shall be due on or before the 15th day of each month, beginning January 15, 2026 and shall continue monthly thereafter during the term. The annual amount is based on the multiplication of this agreement's rate, hours per day, and days per year.

The particular hours per day that the deputy shall patrol the City shall be agreed to by the City and the County Sheriff's Office.

If, in the judgment of the City and/or the County Sheriff's Office, it is necessary to add additional temporary law enforcement personnel for special events sponsored by the City, such personnel shall be hired by the Sheriff and supervised as with other County Sheriff's Office employees performing services under the terms of this Agreement. The City agrees to reimburse the Sheriff for the additional personnel used at special events at the hourly rate set for the year in which the services are provided.

8) **Term of this Agreement; Renewal.** The term of this Agreement shall be from January 1, 2024 through December 31, 2026.

The County Sheriff's Office shall notify the City by July 1, 2026 of the hourly rate for the deputy for the following year. If the County Sheriff's Office is not able to provide the same number of hours of law enforcement services or requests a change in the scheduling of the hours for the following year, this information also shall be provided to the City at this time. The City Administrator and a City Council member shall be designated by the City to meet with the County Sheriff to discuss any concerns or changes needed to the Agreement for the next term. The Sheriff shall attend a regular city council meeting in July of each year or at the next meeting if there is a scheduling conflict. Any changes or modifications with respect to this Agreement shall be agreed to by the parties no later than September 15th of each year. If either party chooses to terminate this Agreement, it may do so for any reason so long as written notice is provided to the other party no later than September 15th so that the other party may have sufficient time to revise its budget to reflect this change for the following year.

10) **Employees of the County.** All County Sheriff's Office employees performing services for the City pursuant to this Agreement are employees of the County, therefore, all obligations with regard to wages, workers' compensation, PERA, withholding tax, insurance and similar benefits shall be the obligation of the County. The City shall not be required to assume

any liability of employment for any County employee, including, but not limited to, for injuries or sickness arising out of their employment hereunder. The County agrees to hold indemnify, defend and hold the City harmless from any such claims.

11) **Indemnification.** To the fullest extent permitted by law, the County agrees to defend, indemnify and hold harmless the City, and its employees, officials and agents from and against all claims, actions, damages, losses and expenses, including reasonable attorney fees, arising out of the County's negligence or the County's performance or failure to perform its obligations under this Agreement, except as set forth below. The County agrees this indemnity obligation shall survive the completion or termination of this Agreement.

To the fullest extent permitted by law, the City agrees to defend, indemnify and hold harmless the County, and its employees, officials and agents from and against all claims, actions, damages, losses and expenses, including reasonable attorney fees, arising out of the City's negligence or the City's performance or failure to perform its obligations under this Agreement. The County agrees this indemnity obligation shall survive the completion or termination of this Agreement.

The City agrees to defend, indemnify and hold harmless the County, and its employees, officials and agents, for any claims related to the interpretation of or challenges to the validity of the City's ordinances.

During the term of this contract, the County will maintain a policy of liability insurance covering the employees and the services identified in this Agreement and will name the City as an insured under said policy.

12) **Fine and Forfeiture Revenues.** All fines collected by the courts, the County or the City for violations that occurred in the City shall be disbursed according to state statute. All proceeds recovered from the sale of forfeited property from a violation that occurred in the City shall be disbursed according to state statute.

IN WITNESS THEREOF, the City, by motion of its governing body caused this Agreement to be signed by its Mayor and City Administrator, and the Sheriff of Pine County, and the Pine County Board of Commissioners, has caused these presents to be subscribed by the County on the day and year first above written.

COUNTY OF PINE

By:

Pine County Sheriff

By:

Chairman of the Pine County Board of Commissioners

CITY OF HINCKLEY

By:

Mayor of Hinckley

By:

City Administrator / Clerk

Approved as to form and execution

Dated: _____

Pine county Attorney

Dated: _____

Hinckley City Attorney

City of Hinckley
106 First Street SE
P. O. Box 366
Hinckley, MN
[Tel] (320) 384.7491
[Fax] (320) 384.7492
www.hinckley.govoffice2.com



Agenda Item

7C Resolution 2024 Preliminary Budget & Levy

Meeting Date

September 12, 2023

Prepared By

Leaha M. Jackson, City Administrator

Background

The preliminary levy amount is due to the County by September 30, 2023.

The proposed preliminary levy for 2023 is \$1,227,986. This is the amount from the August 15, 2023, works session, plus a 3% tax rate point increase for a total tax rate of 52.36%. It is still early, and items could still come that we do not know about. We can always lower it, but not raise the levy above the preliminary amount.

This amount represents a 35.69% increase of the 2023 final levy amount and a 9.78 tax rate point increase over the 42.58% tax rate the City levied last year. The increase in the levy is attributed to a few items identified below.

101- General Fund

Revenue

- General Fund property tax collection is proposed to be \$859,992.00; this is an increase of \$160,758.00 from 2023.
- We are scheduled to receive \$450,511.00 in Local Government Aid in 2024.
- There is a transfer from the Liquor Fund of \$40,008.00.
- Total projected revenue is \$1,519,507.00, an increase of \$298,989 from last year.

Expenses

- \$25,000 was budgeted for a vestibule install at City Hall to provide better service to city residents and for staff safety.
- Includes a transfer to equipment of \$55,000 to include a hot box and a city hall vehicle.
- Health and dental insurance are budgeted at 15% and 8%, respectively.
- Staff cost of living adjustments are set at 2.75% per the current union contract.
- The Policing Contract was at a 10% increase as the proposed contract had not come in before the budget work session.
- The total projected expenditure is \$1,449,144.00, an increase of \$242,472 from last year.

205- Park and Rec Fund

Revenue

- The levy amount is set at \$143,168 for 2024; this is an increase of \$83,168.00 from 2023.
- Rental income is set to be close to that of 2023.
- The projected revenue is \$151,668.00; this is an increase of \$52,168.00 from last year.

Expenses

- Relace north doors at the community center- \$8,000.00.
- The HVAC systems will need to be replaced, so we are setting aside \$25,000.00 for this
- Softball field storage lockers- \$5,000.00.
- Community Education Summer program- \$4,500.00.
- Included is the annual contribution of \$2,500.00 for Sweet Summer Sounds and \$3,500 for National Night Out (\$2,500.00 for entertainment in case there is no SSS grant).
- The total projected expenditure is \$151,668.00; this is increases of \$52,372.00 from last year.

211- Library Fund

Revenue

- Tax levy is set at \$16,000.00, the same as last year.

Expenses

- The majority expenses are for staff at \$9,000.00 and contributions for items like periodicals and maintenance for space.
- No significant changes in expenses

221- Fire Department

Revenue

- The levy amount is set at \$51,577.00, an increase of \$11,741 from 2023.
- This includes \$30,000.00 in charges for services.

Expenses

- \$22,000.00 is set aside for future vehicle purchases, according to our Vehicle Replacement Plan
- \$9,000.00 is transferred into the 351 Debt Service Fund to help pay the bond on the Public Safety Building.
- PPE and uniforms were lowered by \$2,000.00.
- There is an additional \$28,956.00 of debt service will be paid out of the fund balance. The figures used to develop the Fire Contracts 2024 did not include this amount.
- As of right now, the total projected expenditures exceed the revenues by \$29,706.00.

351- Public Safety Building

Revenue

- Total Revenue is \$ 130,217.00. This comprises the City's levy of \$95,000.00, \$24,617.00 in rent from Essentia, a \$9,000.00 transfer from the Fire Department, and a small cushion of \$1,600.00.
- The Bond Documents set the City's levy amount and cannot be changed.

Expenses

- Expenses are projected to be \$ 112,428.00. Expenses will always lag behind revenues because we are collecting ahead for our February bond payment.

400- Street Improvement Fund

Revenue

- We are scheduled to receive \$45,173.00 in Small Cities Assistance for 2024. This is intended for road maintenance and was put directly into this fund.
- \$64,008.00 is transferred from the Liquor Fund.

Expenses

- \$109,000 is budgeted for contractual street maintenance
- Projected revenues exceed the expenditures by \$181.00

460- Equipment Fund

Revenue

- \$55,0008.00 will be transferred from the General Fund
- \$46.008.00 will be transferred from the Liquor Fund

Expenditures

- We have two lease payments to make. \$40,000.00 for the 2020 Plow Truck and \$6,563.20 for the John Deere Tractor.
- There is \$34,000.00 budgeted for a hot patching box and \$20,000.00 for a city vehicle.
- Budgeted revenues exceed expenditures by \$452.80.

I have also included the levy worksheet, which shows the 2024 Preliminary levy and tax rate compared to the final 2023 levy and tax rate and Mike Bubany's Capital Financial Plan.

Let me know if you have any questions or would like more information. I can include these items for the Final Levy Approval at a later meeting.

Recommended Action

Approve the proposed 2024 preliminary budget and levy as presented.

Council Action: Motion by: _____ Second by: _____

Motion to:

Voted in Favor: _____ Voted Against: _____

Approved: _____ Denied: _____ Tabled: _____ No Action: _____

	2024 Final	2024 Preliminary	2023 Final	Difference	% Change
Proposed Tax Capacity Value	\$2,125,443	\$2,345,448	\$2,125,443	\$220,005	10.35%
Tax Rate	0.00%	52.36%	42.58%	9.78%	22.96%
Proposed Levy		\$1,227,986	\$905,000	\$322,986	35.69%
Levy Purpose					
General Fund		\$859,922	\$699,164	\$160,758	
Fire Dept		\$61,577	\$49,836	\$11,741	
Library		\$16,000	\$16,000	\$0	
Parks & Recreation		\$143,168	\$60,000	\$83,168	
Public Service Building Debt		\$96,000	\$85,000	\$11,000	
FD Equipment Cert		\$36,319		\$36,319	
EDA		\$15,000		\$15,000	
Total NTC Levy	\$0	\$1,227,986	\$910,000	-\$910,000	-100.00%

2023 Preliminary Summary Budget*

	Revenue	Expenses	Net
General Fund	\$ 1,519,507	\$ 1,449,144	\$ 70,363
Parks & Recreation Fund	\$ 151,668	\$ 151,668	\$ -
Library Fund	\$ 16,100	\$ 14,150	\$ 1,950
Fire Department Fund	\$ 202,358	\$ 231,314	\$ (28,956)
Public Safety Building Fund	\$ 130,217	\$ 112,428	\$ 17,789
Street Improvement Fund	\$ 109,681	\$ 109,000	\$ 681
Equipment Fund	\$ 101,016	\$ 100,563	\$ 453
Water Fund	\$ 595,850	\$ 593,738	\$ 2,112
Sewer Fund	\$ 864,650	\$ 921,585	\$ (56,935)
Liquor Fund	\$ 3,248,375	\$ 3,228,888	\$ 19,487
EDA	\$ 15,100	\$ 4,250	\$ 10,850
Total Budget		\$ 6,916,728	

*Incorporates an overall 3% tax rate point cushion over the August 15, 2023 work session budget meeting into the general fund.

City of Hinckley, Minnesota AUGUST 2023 UPDATE
Projects, Debt & Revenue Allocation Worksheet

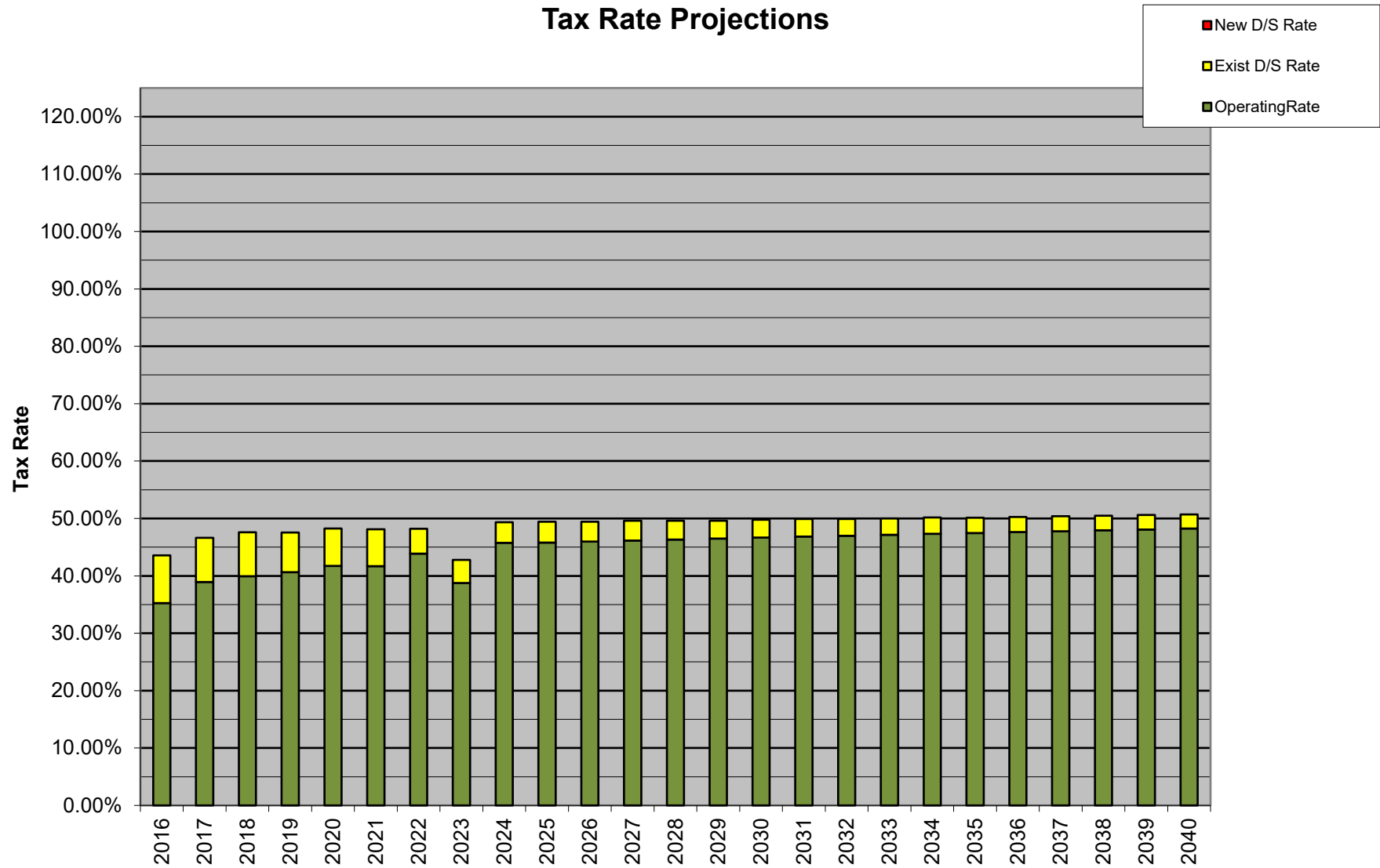
1,157,623 2024 LEVY

Baseline		Cap. Outlay				
	General Fund	-	Other		Liquor	- over \$150K in 2024
	General Fund	-	New (2023+)		Water	26,000 over \$14K in 2024
	Sewer Fund	50,000	New (2023+)		Sewer	26,000 over \$14K in 2024
	Water Fund	35,000	New (2023+)			
	Liquor Fund	5,000	New (2023+)			
Graph Options						
17% Pay 23 14% Pay 24	yes	< prevent rate reductions? (yes,no)	5	Population Growth/Year		
	125,000	< value of "typical" homestead for impact	2	Households/Year		
	5,000	< typical water usage per month				
	950,000	< value of business for impact				
	3%	< market value inflation factor	0.0%	Water 2024	-	LGA Changes (increases)
	3%	< construction inflation factor	0.0%	Water 2025+	-	Offsets
	3%	< Spending Increase % (GF, Water, Sewer)	2.0%	Sewer 2024+	-	Net Increase in Levy
	3%	< Tax Base Growth Assumption	2.5%	Liquor Store 2024+		

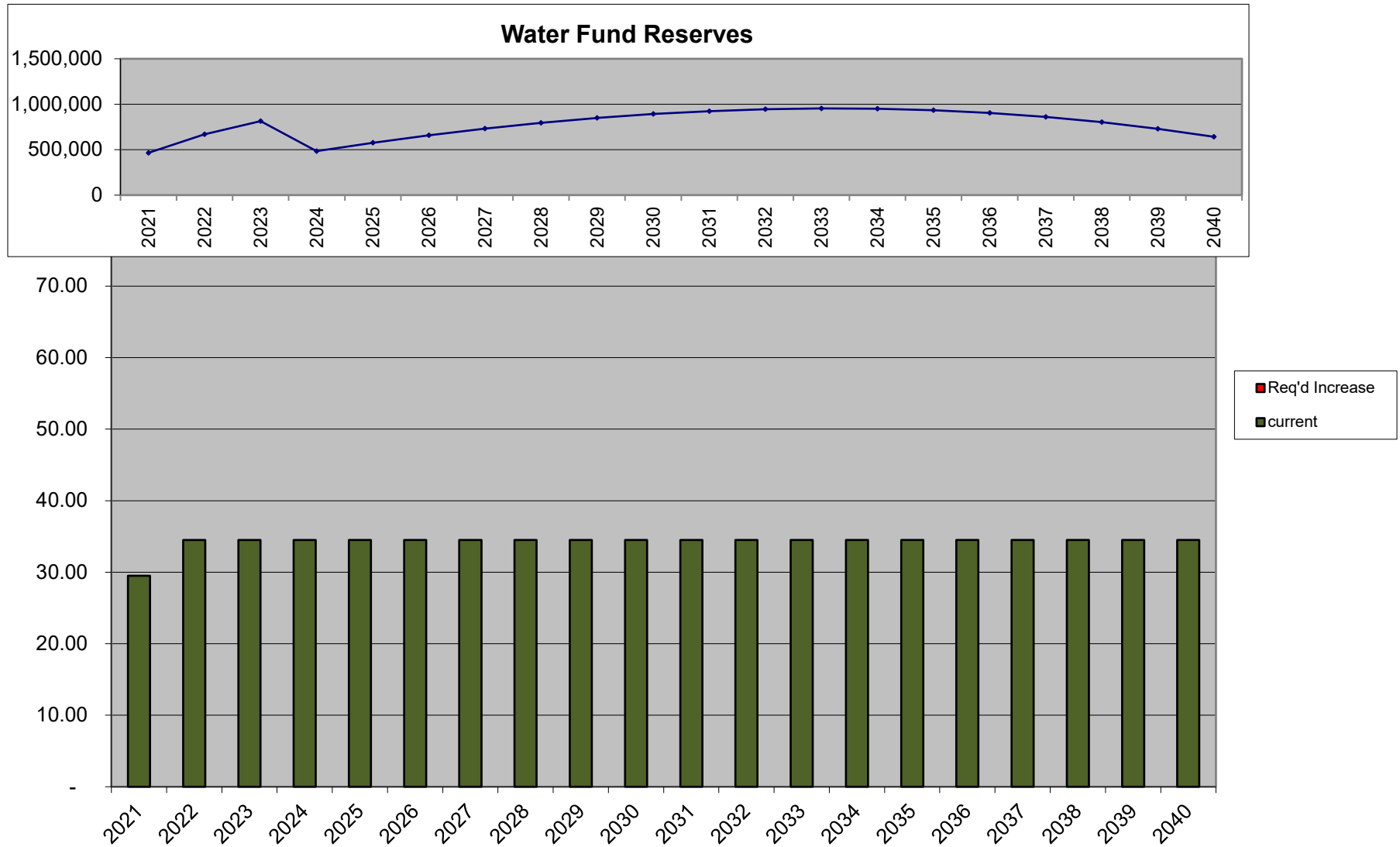
Projects & Debt

# Project	Grass Rig (2023 Portion)	Hsg Project Pub Infra	Tanker #2	Sewer Phase 1	Sewer Phase 2	Pumper #2	Pumper #1
Est Year 2023 Cost	34,734	1,000,000	205,000	1,805,000	2,735,000	375,000	535,000
NET Financed (Inflation Less Cash)	-	-	211,150	1,972,372	2,675,611	386,250	740,565
Type Bond	Cash	Cash		GO	GO		
Term	10	15	8	20	20	10	10
Rate	0.00%	4.00%	2.00%	4.00%	2.00%	2.00%	2.00%
Bond Pymt	-	-	28,824	145,131	163,632	43,000	82,445
Yr Built	2023	2024	2024	2026	2033	2024	2034
Repayment Sources							
CASH	Capital Reserves	-	-	-	-	-	-
	Liquor Funds	-	-	-	-	-	-
	Grants / Other	-	-	-	-	-	-
	Fire Funds	34,734	-	-	-	-	-
	Water Fund	-	430,000	-	-	-	-
	Sewer Fund	-	600,000	-	1,000,000	-	-
DEBT	Other Funds (Fire, etc.)	100%	0%	100%	0%	0%	100%
	NET Assmts	0%	0%	0%	0%	0%	0%
	Liquor Fund	0%	0%	0%	0%	0%	0%
	Sewer Rates/Fees	0%	40%	0%	100%	0%	0%
	Water Rates/Fees	0%	60%	0%	0%	0%	0%
	Tax Levies	0%	0%	0%	0%	0%	0%
		100%	100%	100%	100%	100%	100%

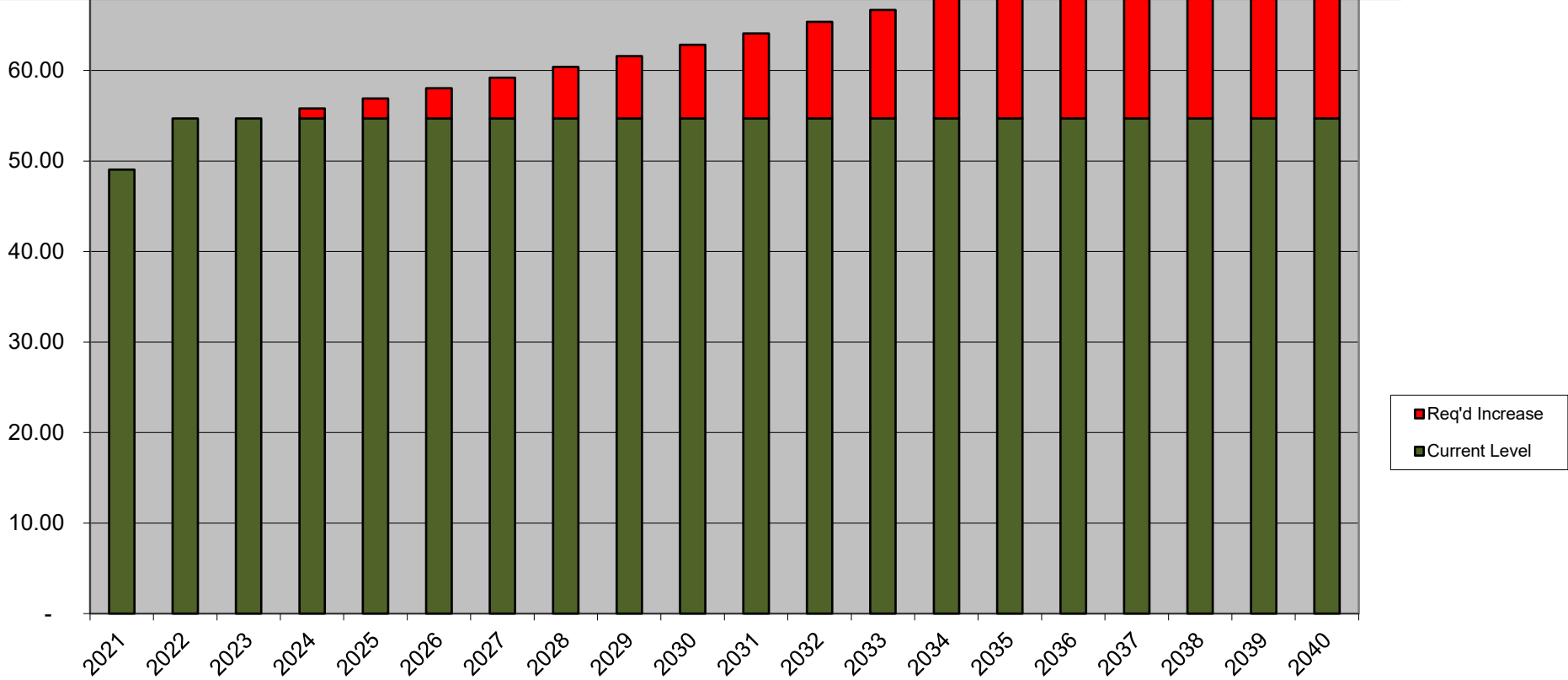
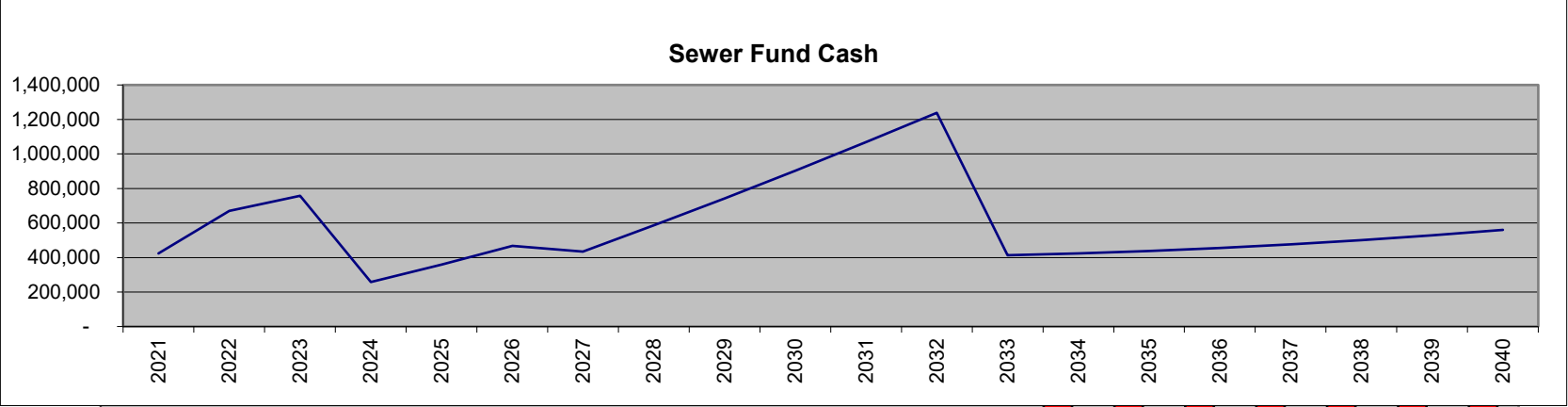
Tax Rate Projections



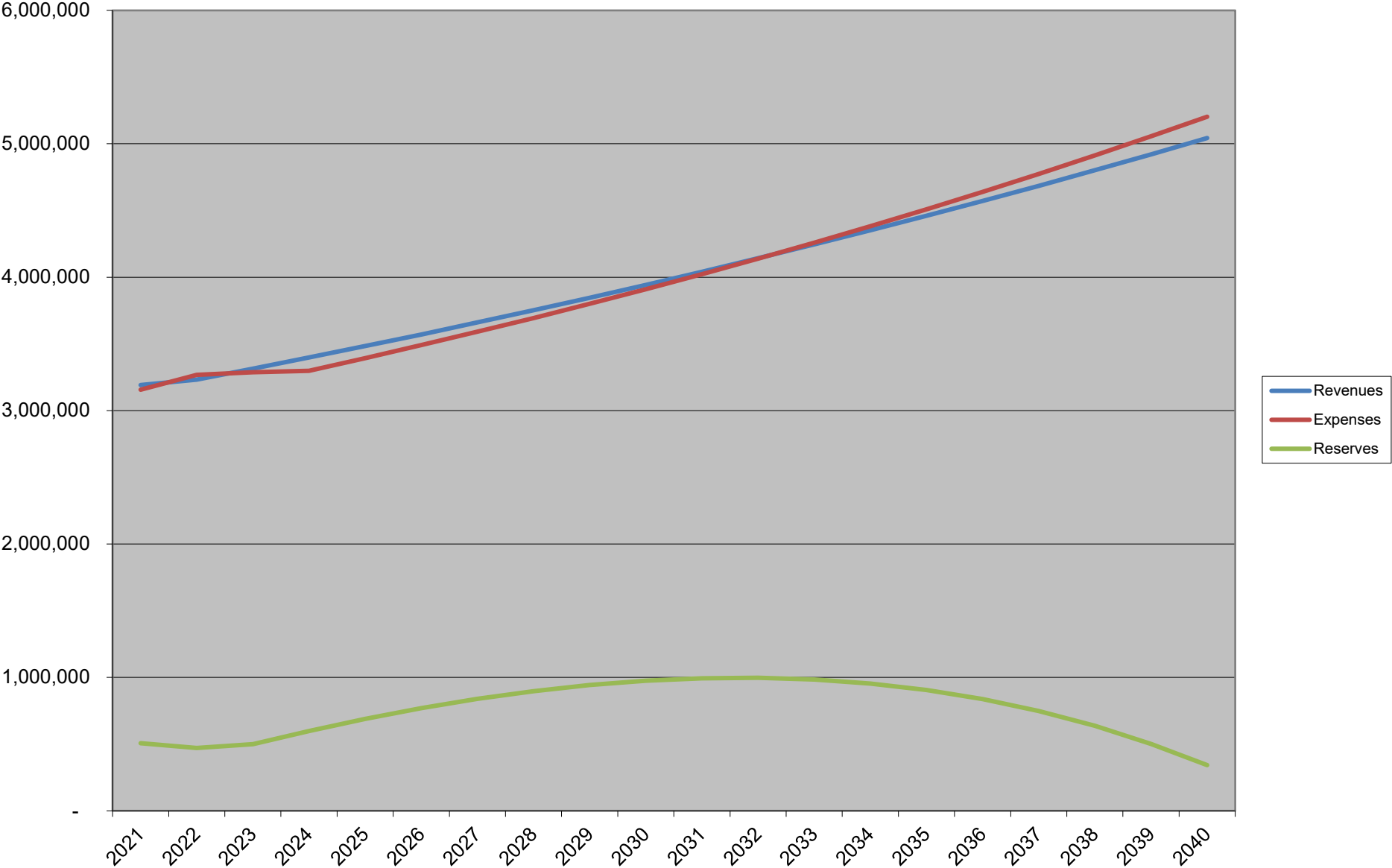
Monthly Water Bill ~ (5,000 gpm)



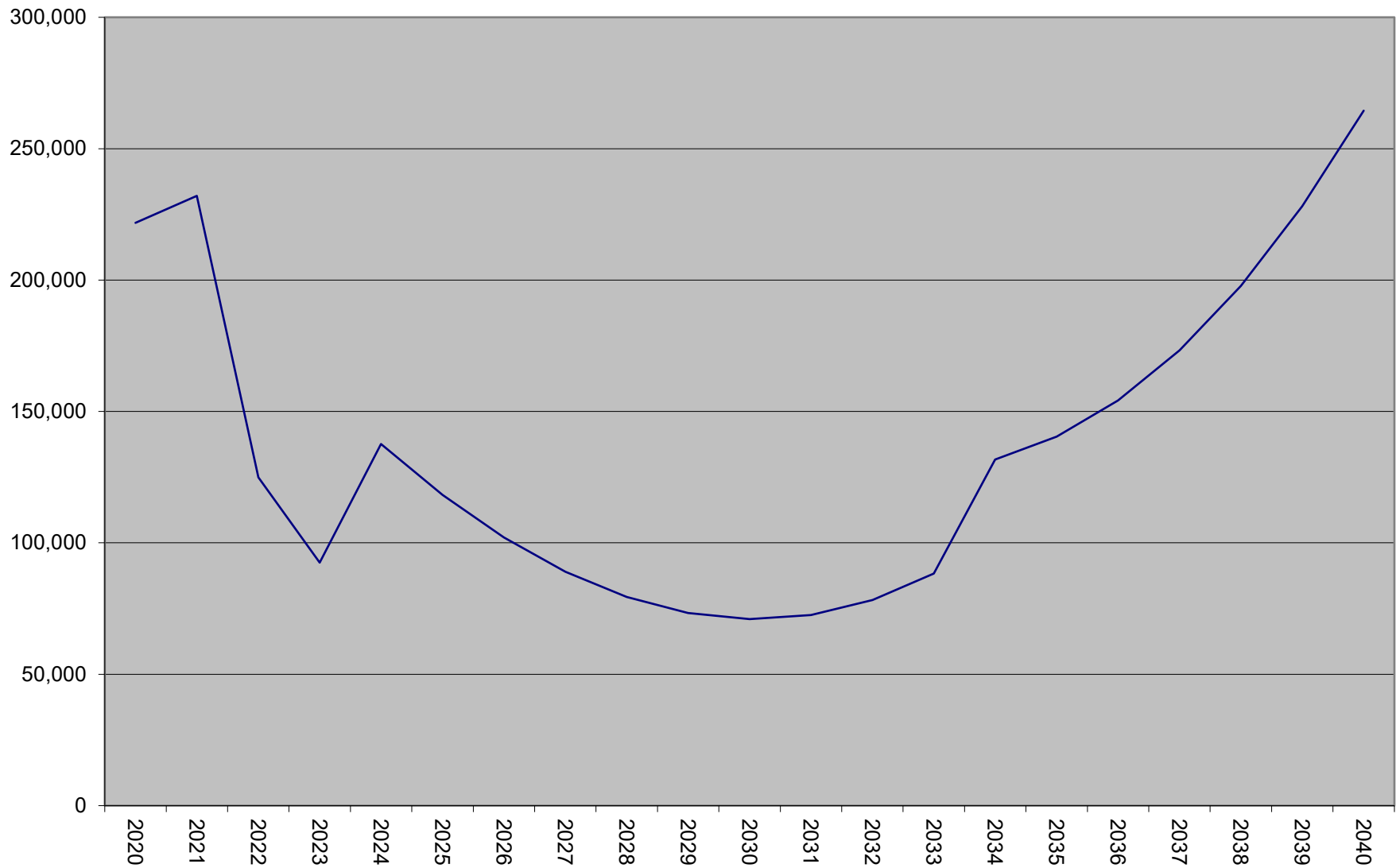
Monthly Sewer Bill ~ (5.000 apm)



LIQUOR STORE

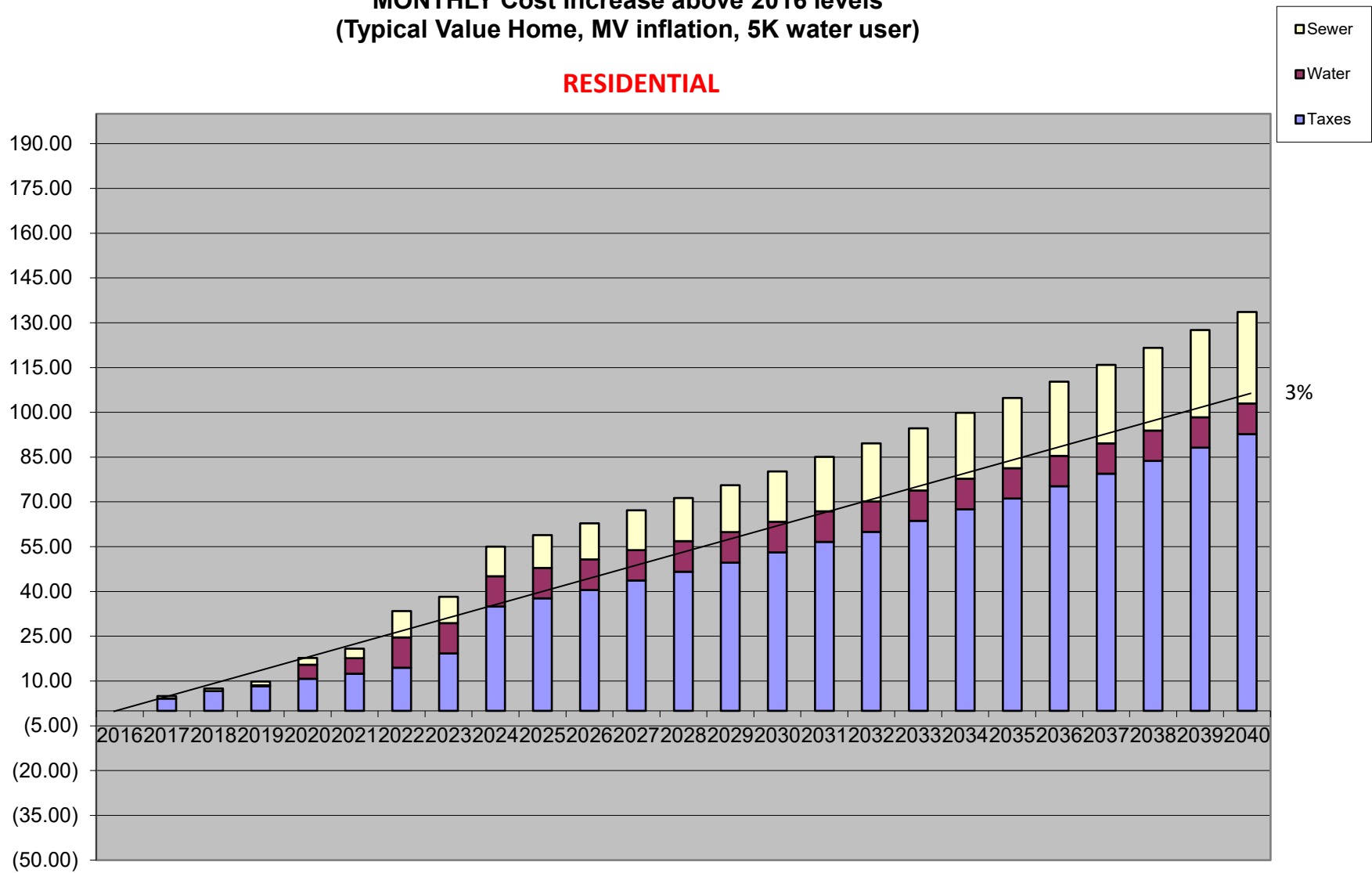


Fire Fund Equipment Reserves

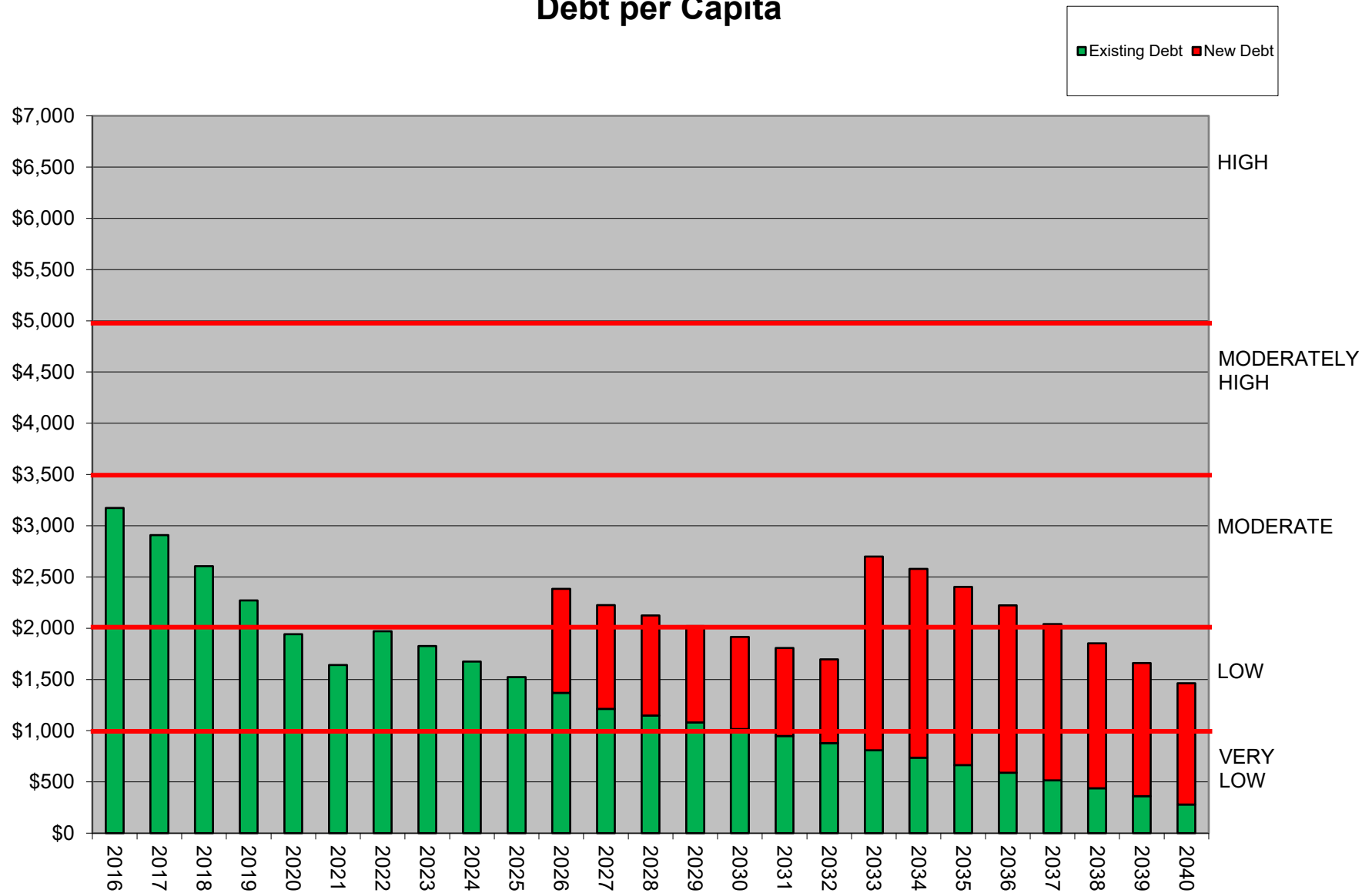


**MONTHLY Cost Increase above 2016 levels
(Typical Value Home, MV inflation, 5K water user)**

RESIDENTIAL



Debt per Capita





REQUEST FOR CITY COUNCIL ACTION

Agenda Item: 7D
Meeting Date: September 12, 2023
Prepared By: Mark Perry, City Planner/Zoning Administrator
Item Description: Cannabis Regulations

The State of Minnesota approved adult-use cannabis in the last legislative cycle and established an Office of Cannabis Management (OCM) to oversee the regulation of cannabis. The law allowing for possession and home growth is effective August 1, 2023. Individuals can use cannabis products in a private residence, including yard, private property unless the owner prohibits, and events licensed to permit on-site consumption. The State Statute also allows cities to adopt ordinances regulating the use of cannabis products in public spaces under their jurisdiction.

The proposed ordinance attached prohibits the use of cannabis products and tobacco products in certain places open to the public and under the City's jurisdiction. The ordinance would restrict the use of cannabis and tobacco products in areas that are not restricted in the State Statutes, including, but not limited to public parks and trails. The OCM has not yet drafted any guidance for cities but plans to work with the League of MN Cities to develop model language. The attached ordinance is drafted using language from other jurisdictions attempting to address concerns regarding the public use of cannabis products. The ordinance also clarifies that tobacco products are also restricted in certain places under the City's jurisdiction. I have included language below from the State explaining where cannabis can be used under Statute without any local ordinance restrictions.

Where can cannabis be used?

Cannabis can be used by people 21 and older on private property (unless the owner prohibits use of cannabis on their property), private residences and at places with approved licenses or an event permit (however, no licenses or event permits are available at this time).

Cannabis cannot be used when operating a motor vehicle or operating heavy machinery.

Cannabis cannot be used or possessed in the following locations:

- *Public school or charter schools and school buses*
- *State correctional facilities*
- *In a location where the smoke, aerosol or vapor of a cannabis product could be inhaled by a minor*

- *On federal property (such as courthouses, airports and national parks)*
- *In federally subsidized housing. Due to the federal prohibition of cannabis, the U.S. Department of Housing and Urban Development (HUD) does not have the discretion to admit or retain users of cannabis (i.e., marijuana), including medical cannabis, to the public housing program.*
- *While on an employer's premises, or operating an employer's vehicle, machinery or equipment*

Smoking or vaping adult-use cannabis products is prohibited in a multifamily housing building.

Owners of day cares must disclose to parents if the proprietors permit use of cannabis outside of its normal business hours.

NOTE: Communities may have local ordinances that prohibit smoking or vaping cannabis in public places.

The City Council may consider adoption of the attached ordinance to restrict the use of cannabis and tobacco products in public spaces not addressed by State Statute. The ordinance may also be amended or repealed once guidance is available from the OCM or the League of MN Cities.

Council Action: Motion by: _____ Second by: _____

Motion to:

Voted in Favor: _____ Voted Against: _____
Approved: _____ **Denied:** _____ **Tabled:** _____ **No Action:** _____

ORDINANCE NO. 06-2023

**AN ORDINANCE AMENDING THE HINCKLEY CITY CODE BY ENACTING HINCKLEY CITY
CODE CHAPTER 130: GENERAL OFFENSES,
PROHIBITING CANNABIS USE WITHIN PUBLIC PROPERTY AND PUBLIC PLACES AND
TOBACCO USE WITHIN CERTAIN PUBLIC PLACES**

The City Council of Hinckley does ordain:

SECTION 1 ENACTMENT. Hinckley City Code Chapter 130.04 is hereby enacted as followed:

**CANNABIS AND TOBACCO RELATED PRODUCTS USE WITHIN PUBLIC PROPERTY AND
PUBLIC PLACES**

Subd. 1. Definitions

Public place means property that is generally open to or accessible by the public, except on those premises licensed by the State of Minnesota to permit on-site consumption, including public park space and athletic facilities.

Public property means property, real and personal, that is owned, managed, or controlled by the City, including, but not limited to: City buildings and all the land thereon, parking lots, parks, pathways and trails, and any City personal property, such as motor vehicles, city equipment, and the like.

Cannabis flower, cannabis products, lower-potency hemp edibles, and hemp derived consumer products shall have the meanings as defined in Minn. Stat. §342.01 (enacted under Minnesota Laws 2023).

Tobacco related products means any product containing, made or derived from tobacco that is intended for human consumption, or any component, part, or accessory of a tobacco product, including but not limited to tobacco found in cigars and cigarettes, tobacco intended to be used in pipes or cigarettes, chewing tobacco, moist or dry snuff, dissolvable tobacco products and electronic cigarettes and any other product containing, made or derived from tobacco that is intended to be consumed with or without being combusted but does not include any tobacco product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product, tobacco dependent product or for other medical purposes and is marketed and sold only for those purposes.

Subd. 2. Prohibition on Cannabis use. No person shall use cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products within public property or in a public place.

Subd. 3. Prohibition of use of tobacco related products. No person shall use tobacco related products within or on public property as defined herein.

Subd. 4. Penalty. A violation of this Section is a petty misdemeanor.

SECTION 2 SUMMARY PUBLICATION. Pursuant to Minn. Stat. § 412.191, in the case of a lengthy ordinance, a summary may be published. While a copy of the entire ordinance is available without cost at the office of the City Clerk, the following summary is approved by the City Council and shall be published in lieu of publishing the entire ordinance:

The City is prohibiting the use of cannabis flower, cannabis products, lower-potency hemp edibles, and hemp-derived consumer products within public property or in a public space and tobacco use within certain public property. A violation of this Section is a petty misdemeanor.

SECTION 3 EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage and publication according to law.

Adopted by the City Council of the City of Hinckley this ____ day of _____, 2023.

CITY OF HINCKLEY

Donald Zeman, Mayor

ATTEST:

Leaha Jackson, City Administrator

City of Hinckley
106 First Street SE
P. O. Box 366
Hinckley, MN
[Tel] (320) 384.7491
[Fax] (320) 384.7492
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Agenda Item

7E Bandshell Update

Meeting Date

September 12, 2023

Prepared By

Leaha M. Jackson, City Administrator

Background

In 2022, the bandshell at Westside Park was damaged by a few individuals. The process of charging the individuals responsible is moving forward. The Pine County Attorney's Office sent victim input forms to the City to fill out. These have been filled out asking for counseling/treatment, restitution, and a letter of apology. Ultimately, the court is responsible for the final sentence, but they do say our opinion is important.

Recommended Action

No action needed.

Council Action: Motion by: _____ Second by: _____

Motion to:

Voted in Favor: _____ Voted Against: _____

Approved: _____ Denied: _____ Tabled: _____ No Action: _____

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Agenda Item

8A City Vision/Future Planning

Meeting Date

September 12, 2023

Prepared By

Leaha M. Jackson, City Administrator

Background

Staff will begin soliciting ideas from the public in September on our website and through the texting app

Recommended Action

Council Action: Motion by: _____ **Second by:** _____

Motion to:

Voted in Favor: _____ **Voted Against:** _____

Approved: _____ **Denied:** _____ **Tabled:** _____ **No Action:** _____

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Agenda Item

8B Fire Department Extractor and Dryer Purchase

Meeting Date

September 12, 2023

Prepared By

Leaha M. Jackson, City Administrator

Background

The Fire Department received a grant for the purchase of an extractor and dryer to clean their gear. They requested three quotes from different local suppliers.

- Macqueen Equipment- two options for each
 - 30# extractor (CACSM-30)- \$6,983.10
 - 2 gear set dryer (V511-120/1/660)- \$4,776.62
 - 2 gear set dryer (RSQ-2)- \$5,506.55
 - 22# extractor (CASCSM-22)- \$4,914.52
- Ultimate Safety Concepts, Inc
 - 20# extractor (CAS5M)- \$6,400.00
 - 2 gear set dryer (V511)- \$4,900.00
- Great Plains FIRE
 - 30# extractor (Groves + basic dispenser)- \$7,809.12
 - 2 gear set dryer (Groves)- \$4,992.00

Recommended Action

Approve purchase of 22# extractor (CASCSM-22) and 2 gear set dryer (V511-120/1/60) from Macqueen Equipment in the amount \$9,691.14 plus shipping and installation (separate electrical work is needed)

Council Action: Motion by: _____ Second by: _____

Motion to:

Voted in Favor: _____ Voted Against: _____

Approved: _____ Denied: _____ Tabled: _____ No Action: _____



MACQUEEN
EQUIPMENT



MACQUEEN
EMERGENCY

350 Austin Circle
Delafield, WI 53018
(262) 646-5911
Fax: (262) 646-5912

Ship To: HINKLEY FIRE DEPARTMENT
911 N SYCAMORE
HINKLEY, MN. 55037

Invoice To: CITY OF HINKLEY - FD
ATTN: ACCOUNTS PAYABLE
PO BOX 366
HINKLEY MN 55037

Attention: ELLIOT GOLLY

Branch 16 - DELAFIELD, WI		
Date 06/26/2023	Time 13:47:13 (O)	Page 1
Account No HINCK003	Phone No 3203847491	Est No 03 011620
Ship Via BEST WAY DIRECT	Purchase Order PENDING	
Tax ID No		
		Salesperson 277 / 312

ESTIMATE EXPIRY DATE: 07/26/2023

QUOTE - ORDER ACKNOWLEDGEMENT

Part#	Description	U	Qty	Price	Amount
-------	-------------	---	-----	-------	--------

DOES NOT INCLUDE SHIPPING

CACSM-30	30# EXTRACTOR		1	6983.10	6983.10
CIRCUL-AIR EXPRESS SOFT MOUNT EXTRACTOR, 30 LB CAPACITY INCLUDES SEKO-2 DOSING PUMP AND ONE, 1 GALLON OF CITRO-SQUEEZE					
V 511-120/1/60	2 GEAR SETS DRY		1	4776.62	4776.62
CIRCUL-AIR PPE-EXPRESS DRYING CABINET - 2 Gear Sets - 4 Glove Hangers, 4 Gear Hangers, - 3 Wire Hose Racks, 1 Boot Shelf - 600 CFM / 1500W Heating - 120 Plug included. - 10 Year Warranty, CSA / ETL Compliant -120V, 20A recommended					
RSQ-2	2 POS. PORT DRY		1	5506.55	5506.55
2 PIECE PORTABLE HANGING GEAR DRYER					
C ACSM-22	22# EXTRACTOR		1	4914.52	4914.52
CIRCUL-AIR EXPRESS SOFT MOUNT EXTRACTOR, 22 LB CAPACITY INCLUDES SEKO-2 DOSING PUMP AND ONE 1 GALLON OF CITRO-SQUEEZE					

\$9,691.14

Authorization: _____

Subtotal: 22180.79
Tax: .00
TOTAL: 22180.79

Return/Exchange Policy

Returns/Exchanges are accepted within 30 days of the purchase date on stock items in original, re-sellable packaging, with tags. No writing is allowed on the packaging. Please contact our Inside Sales Support Team at 800-615-6789 for a Return Authorization Number. A copy of the Return Authorization Form should accompany the return. We will not accept returns without a Return Authorization Number. A credit will be issued after a full product inspection is complete on all eligible returns. Returns are subject to a 25% restocking fee, which we may



Ultimate Safety Concepts, Inc.

DBA: Clarey's Safety Equipment

1725 Highway 14 East

Rochester, MN 55904

507-289-6749 or 800-558-8009 - Fax 507-289-5213

Proudly Serving Our Customers Since 1968



☐ **ORDER**

☒ **QUOTE**

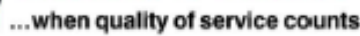
DATE	3-9-23	ACCOUNT #	
	BILL TO:	SHIP TO:	
CUSTOMER:	HINCKLEY FIRE	HINCKLEY FIRE	
ADDRESS			
CITY/STATE/ZIP			
CONTACT NAME:	MIKE	PO #	
PHONE:		EMAIL	
FAX:		SHIPPING CHARGES QUOTED?	WHAT EVER IT IS

FROM:	CORY LATTERNER		
-------	-----------------------	--	--

NUMBER OF PAGES:	1
------------------	---

WE ARE PLEASED TO QUOTE YOU ON THE FOLLOWING EQUIPMENT:

QUANTITY	PART NUMBER	DESCRIPTION	UNIT PRICE	AMOUNT
1	CAC5M-22	20 LB GEAR WASHER	\$6400.00	
1	V511	2 SET GEAR DRYER	\$4900.00	
		INSTALL OF EQUIPMENT	\$1200.00	
		PLUS SHIPPING	?	



Tele: 320-630-6827 Fax: _____
 Attn Michael Defenba firedepartment@cityofhinckley.com

Delivery

Quotation Prepared By: Adam Zimmerman

City of Hinckley
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Agenda Item

8C Fire Department SCBA Purchase

Meeting Date

September 12, 2023

Prepared By

Elliot Golly, Fire Chief

Background

The Hinckley Volunteer Fire Department applied for a FEMA grant for the replacement of our current SCBA (Self Contained Breathing Apparatus) equipment. I contacted 3 vendors for bids on the replacements and had 2 vendors respond with quotes. Those were Macqueen and Minnesota Emergency Services. I have included the 2 quotes along with the message requesting a quote from the 3rd vendor Clarey Equipment. The fire department scheduled visits from the 2 responding vendors at separate training meetings to examine and discuss with the vendors the benefits that each brand of SCBA offered. Once the meetings were concluded with the vendors, the department decided to go with MSA brand of SCBA. The factors in going with MSA brand, were the ability to update the program in each pack as updates are provided to keep current with NFPA requirements during the life of the SCBA. The ability to maintain and monitor the battery on the pack during maintenance by actually seeing the level of charge of the battery on the pack and if needed to change batteries, no tools are required. The biggest factor for going with MSA, is the mutual aid departments we work with on a regular basis, have the MSA equipment as well. This is very important while working in IDLH (immediate danger to life and health) situations.

- Maqueen (MSA)- \$156,453.66
- MES (Air-Pak X3 Pro)- \$174,178.28
- Clarey Equipment- No quote received after follow up

Recommended Action

Approve the purchase of 16 sets of MSA SCBA from Macqueen for \$156,453.66 plus shipping

Council Action: Motion by: _____ Second by: _____

Motion to:

Voted in Favor: _____ Voted Against: _____

Approved: _____ Denied: _____ Tabled: _____ No Action: _____

MAQUEEN EMERGENCY

MSA G1 4500psig SCBA

Quote Prepared For:

Hinckley Fire Department

QUANTITY:	DESCRIPTION:	UNIT PRICE:	TOTAL:
	CARRIER HARNESS CONFIGURATION:		
16	MSA G1 GLOBAL SCBA FIRE SERVICE EDITION. 2018 NFPA COMPLIANT. 15 YEAR WARRANTY. ATO G1FS- 442MA2C0LAR 4 - 4500 PSIG SYSTEM OPERATING PRESSURE 4 - CGA QUICK CONNECT REMOTE CONNECTION 2 - STANDARD HARNESS WITH CHEST STRAP M - *METAL CYLINDER BAND A - *ADJUSTABLE-HEIGHT SWIVELING LUMBAR PAD 2 - SOLID COVER REGULATOR, LEFT SHOULDER C - CONTINUOUS REGULATOR HOSE 0 - NO EMERGENCY BREATHING SUPPORT L - *LEFT CHEST VOICE AMP SPEAKER MODULE A - RIGHT SHOULDER PASS W/ STANDARD CONTROL MODULE R - *RECHARGEABLE BATTERY TYPE -(1) BATTERY INCLUDED W/ EVERY CARRIER PURCHASED ** FACE PIECE AND CYLINDER PURCHASED SEPARATELY BELOW.	\$7,306.08	\$116,897.28
	CARRIER HARNESS OPTION(S):		

SCBA CARRIER HARNESS OPTION(S) ONLY OFFERED BY MSA*

	CYLINDER OPTION(S):		
16	MSA 10175708 G1- 4500 PSIG, 45MIN CYLINDER ASSEMBLY, CGA QUICK CONNECT REMOTE CONNECTION	\$1,337.84	\$21,405.44
16	LOW PROFILE SUPER LITE CYLINDER MSA 10175708 G1-4500 PSIG 45 MIN CYLINDER	FREE	FREE

	FACE PIECE:		
23	MSA 10161810 G1 GLOBAL FACE PIECE FIRE SERVICE EDITION W/ INTERNAL HEADS UP DISPLAY (HUD). 2018 NFPA COMPLIANT. 15 YEAR WARRANTY. ATO G1FP- FM1M4C1 F - FIRE SERVICE EDITION (NFPA/NIOSH) M - MEDIUM SIZE FACE PIECE BLANK 1 - HYCAR RUBBER COMPOSITION M - MEDIUM NOSE CUP	\$449.66	\$10,342.18

	4 - 4 PT ADJUSTABLE KEVLAR HEAD HARNESS C - HEAT RESISTANT CLOTH NECK STRAP 1 - FIXED "PUSH-TO-CONNECT" REGULATOR CONNECTION		
	ADDITIONAL EQUIPMENT:		
2	MSA 10158385 KIT, 6-POSITION CHARGING STATION, G1 SCBA	\$953.04	1,906.08
12	MSA 10148741-SP LITHIUM BATTERY PACK	\$491.89	5,902.68
	INITIAL IN-SERVICE FIT TESTING:		
ALL MEMBERS	INITIAL QUANTITATIVE FACE PIECE FIT TESTING (WITH PRINTED REPORT AND DIGITAL COPY) SHALL BE PROVIDED AT \$N/C FOR RECORDS. MACQUEEN EMERGENCY GROUP WILL INCLUDE VARIOUS SIZES OF FACE PIECE ASSEMBLIES TO INSURE PROPER FIT FOR ALL MEMBERS PRIOR TO THE IN-SERVICE AND USE OF ALL SCBA EQUIPMENT.	\$N/C	\$N/C
	INITIAL IN-SERVICE FLOW TESTING:		
ALL MSA G1 SCBA UNITS	INITIAL QUANTITATIVE SCBA FLOW TESTING (WITH PRINTED REPORT) SHALL BE PROVIDED AT \$N/C FOR RECORDS. EACH SCBA UNIT WILL INCLUDE (1) INITIAL QUANTITATIVE SCBA FLOW TEST REPORT DELIVERED FROM THE FACTORY WITH EACH INDIVIDUAL UNIT.	\$N/C	\$N/C
	TRAINING:		
ALL MEMBERS	IN-SERVICE SCBA TRAINING WILL BE PROVIDED BY A FACTORY TRAINED INSTRUCTOR IN A CLASSROOM SETTING DURING A TIME AGREED UPON BY THE FIRE DEPARTMENT. THIS INCLUDES A CUSTOMIZED POWER POINT PRESENTATION, AS WELL AS INDIVIDUAL HANDS-ON TRAINING UNTIL <u>EVERY MEMBER IS COMPETENT</u> ON THE COMPLETE USE OF THE SCBA. HANDS-ON TRAINING WILL INCLUDE, BUT IS NOT LIMITED TO: - EQUIPMENT FUNCTION AND OPERATION - DONNING AND DOFFING OF EQUIPMENT - CLEANING AND DECONTAMINATION OF EQUIPMENT - INSPECTION AND FUNCTIONAL TESTING OF EQUIPMENT - WARRANTY INFORMATION AND REPAIR/REPLACEMENT PROCEDURES A CUSTOMIZED POWER POINT FILE WILL BE PROVIDED TO THE DEPARTMENT FOR FUTURE REVIEW AS NEEDED AT \$N/C.	\$N/C	\$N/C
	SERVICE PROVIDER INFORMATION:		
	MACQUEEN EMERGENCY GROUP HAS (2) FULL-TIME SERVICE STAFF MEMBERS AND (4) FULL-TIME SALES/ADMIN MEMBERS C.A.R.E CERTIFIED. THE SERVICE DEPARTMENT IS LOCATED CENTRALLY IN EAST BETHEL, MN. THERE IS ALSO A MOBILE MAINTENANCE UNIT THAT COVERS THE ENTIRE STATE OF MINNESOTA. ALL MAINTENANCE AND SERVICE WORK PROVIDED IS DONE EITHER ON LOCATION, OR IN THE SERVICE DEPARTMENT AT THE OFFICE. TURN-AROUND TIMES ARE DIRECTLY RELATED TO WARRANTY PART REPLACEMENT		

	AVAILABILITY (TYPICALLY 24 TO 48 HOURS). IN THE EVENT A SCBA UNIT IS NOT ABLE TO BE REPAIRED WITHIN A REASONABLE AMOUNT OF TIME, A TEMPORARY LOANER SCBA WILL BE AVAILABLE FOR REPLACEMENT.		
	\$N/C FREIGHT AND DELIVERY	\$N/C	\$N/C
		PURCHASE TOTAL:	\$156,453.66
	MACQUEEN EMERGENCY GROUP'S RETURN POLICY:		
	*ALL RETURNS ARE SUBJECT TO MACQUEEN EMERGENCY GROUP'S RETURN POLICY - SPECIAL ORDER ITEMS CAN NOT BE CANCELLED OR RETURNED		

Date of Quotation: September 5th 2023
Quote Expires in: 60 Days

We appreciate the opportunity to earn your Business!



124 East First Street
Deer Creek, IL 61733

Quote

Quote # QT1659818
Date 01/24/2023
Expires 02/08/2023
Sales Rep Reed, Zachary S
Shipping Method FedEx Ground
Customer HINCKLEY FIRE DEPARTMENT (MN)
Customer # C30676

Bill To
HINCKLEY FIRE DEPARTMENT
PO BOX 366
HINCKLEY MN 55037-0366

Ship To
Elliot Golly
HINCKLEY FIRE DEPARTMENT
106 1st Street SE
Hinckley MN 55037

Item	Alt. Item #	Units	Description	QTY	Unit Price	Amount
X8914021005304			Air-Pak X3 Pro SCBA (2018 Edition) with Snap-Change, Parachute Buckles, 4.5, Standard, No Accessory Pouch, E-Z Flo+ Regulator with Continuous Hose, None, None, No, Pak-Tracker, No Case, 2 SCBA Per Box	16	\$7,759.57	\$124,153.12
200129-01			Snap-Change Cylinder, Carbon-Wrapped, Pressure 4500, 45 Minutes (at 40 lpm)	32	\$1,352.13	\$43,268.16
201215-22			AV3000 HT with Kevlar lining and 4-strap harness-Red, Medium	20	\$337.85	\$6,757.00

Budget quote only. Not for competitive purposes.

Subtotal \$174,178.28
Shipping Cost \$0.00
Tax Total \$0.00
Total \$174,178.28

This Quotation is subject to any applicable sales tax and shipping & handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



QT1659818

Page 1 of 1

City of Hinckley
106 First Street SE
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Agenda Item

8D Wastewater Treatment Plant (WWTP) PLC Update and SCADA Programming

Meeting Date

September 12, 2023

Prepared By

Leaha M. Jackson, City Administrator

Background

PeopleService received a quote from Total Control to replace and program the WWTP SCADA panels for Panel LCP1 in the office. This control panel is where the daily pump readings that PeopleService needs to do the reporting. It is also the control for the VFD pumps at the plant. Currently, it is not fully operational; there are readings that PeopleService is not able to receive.

Also, there are three CPU cards in this panel that, if they go out, are getting harder and more expensive to find and replace. Currently, they are around \$7,000 for each CPU card, and they can take six weeks or more to receive if they can find them. There would also be a charge for the installation and reprogramming when replacing the CPU cards.

Once we upgrade this Panel, the new CPU cards are only around \$600 each and much easier to find.

There are two of these Panels (LCP1 and LCP2); although the second one is also older, it is currently functional. This has been recommended to be replaced in the next two years.

Recommended Action

Approve the replacement of the Panel LCP1 at the WWTP for \$20,649.00 from the sewer fund.

Council Action: Motion by: _____ **Second by:** _____

Motion to:

Voted in Favor: _____ **Voted Against:** _____

Approved: _____ **Denied:** _____ **Tabled:** _____ **No Action:** _____



Total Control Systems, Inc
38841 Nyman Drive NE
PO Box 40
Stanchfield, MN 55080-0040
Phone 320-396-4442 / Fax 320-396-4443

August 8, 2023

To: Jerry W. Re: Hinckley, MN –WWTP PLC update and SCADA programming.

Total Control Systems, Inc. (TCS) proposes to furnish equipment and services in accordance with the project plans and specifications that were received. The quote is to provide hardware and software to monitor and alarm WWTP panels. This will put all information and alarms at the WWTP on screens at the Wastewater master computer. The network would be updated to use Ethernet communications, replacing the obsolete Data Highway plus equipment currently used. This will also allow remote monitoring of all PLC equipment at the Wastewater Treatment Plant. This update will allow for future sewage lift station's monitoring and any additional water control that may be added.

A. SCADA mandatory additions for WWTP panels for Panel in office (LCP1).

Including:

Allen Bradley Compactlogix and cards
MDS Radio SD4 to update existing obsolete radio
Door Switches for security (2)
Removal of old equipment
Installation of new equipment
Existing SCADA modifications for WWTP status and alarms
Conversion of existing PLC program
All PLC programming and configuration
Reports (add daily's and totalizers) on SCADA
Documentation
Start-up and Training
Warranty (1 Year)

In office with original computer

3cpu's cards, 3 power supplies, the CPU on each would be \$700, new equipment cards are \$600, could be saved to install the program.

Price for the WWTP SCADA package: **\$ 20,649.00 total.**

B. PLC update for LCP2 panel. This is not mandatory but should be done in the next 2 years. The existing PLC have very limited availability for parts and are **very** expensive. After the next 2 years parts will no longer be available.

Allen Bradley CompactLogix PLC equipment
Cmore 7" Color display touch screen
Conversion of existing program
Installation of hardware
SCADA modifications
Documentation
Startup
Training
Warranty (1Year)

1 cpu cards, 1 power supply

Optional Additional Price for the LCP2 PLC package: **\$ 17,210.00 total.**

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Agenda Item

8E Set public meeting for 2024 Levy Public Input (formerly Truth in Taxation)

Meeting Date

September 12, 2023

Prepared By

Leaha M. Jackson, City Administrator

Background

On or before September 30, 2023, the city council must adopt the proposed property tax levy and announce the time and place of a future city council meeting at which the budget and levy will be discussed and public input allowed, prior to the final budget and levy determination.

This public input meeting must occur after Nov. 24 and must start at or after 6 p.m. The time and place of the public input meeting must be included in the minutes, but newspaper publication of the minutes is not required. This could be done at our regular November meeting on the 14th or by calling a special meeting.

The city must certify the final property tax levy to the county auditor on or before December 28, 2023.

Recommended Action

Set date and time for the required public meeting for 2024 Levy Public Input

Council Action: Motion by: _____ **Second by:** _____

Motion to:

Voted in Favor: _____ **Voted Against:** _____

Approved: _____ **Denied:** _____ **Tabled:** _____ **No Action:** _____

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Agenda Item

9A General Fund Payables \$271,001.21
9B Firehouse Payables \$316,447.82
9C EDA Payables \$93.63
9D Payroll Payables \$37,000.77

Meeting Date

September 12, 2023

Prepared By

Leaha M. Jackson, City Administrator

Background

Recommended Action

Approve claims as presented

Council Action: Motion by: _____ Second by: _____

Motion to:

Voted in Favor: _____ Voted Against: _____

Approved: _____ Denied: _____ Tabled: _____ No Action: _____

City of Hinckley

9/7/2023 12:41pm

Accounts Payable Check Register Report - Woodlands National Bank-26100280

For The Fiscal Periods Range From 2023-8 To 2023-8

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, eCheck

Check # / eCheck ID	Type	Date	Vendor Name	Amount	Status
126510	C	8/3/2023	369 AFSCME COUNCIL 65	\$27.79	C
	Invoice Nbr - Description		GL Account	Amount	
	08022023(101) - UNION DUES		101.00000.21707	\$26.75	
	08022023(101) - UNION DUES		205.00000.21707	\$1.04	
126511	C	8/3/2023	1239 BEST CLEANING LLC	\$150.00	C
	Invoice Nbr - Description		GL Account	Amount	
	0165372 - City Hall Cleaning		101.41940.04050	\$150.00	
126512	C	8/3/2023	454 CINTAS CORPORATION	\$379.42	C
	Invoice Nbr - Description		GL Account	Amount	
	4163387625 - Supplies		205.45122.04090	\$42.23	
	4162687035 - Supplies		101.41940.04090	\$103.71	
	4162686988 - Supplies		205.45122.04090	\$42.23	
	41626286919 - Supplies		101.43000.04090	\$47.63	
	4163387541 - Supplies		101.41940.04090	\$103.71	
	4163387571 - Supplies		101.43000.04090	\$47.63	
126513	C	8/3/2023	7316 Dahlberg, Wendy	\$50.00	C
	Invoice Nbr - Description		GL Account	Amount	
	08022023 - Damage Deposit Refund		205.00000.22000	\$50.00	
126514	C	8/3/2023	735 DROTNING, RICHARD	\$1,058.75	C
	Invoice Nbr - Description		GL Account	Amount	
	2023-0009 - Building Official		101.42400.03150	\$1,058.75	
126515	C	8/3/2023	182 MN LIFE INSURANCE CO.	\$269.90	C
	Invoice Nbr - Description		GL Account	Amount	
	724147(101) - August Life		101.00000.21709	\$269.90	
126516	C	8/3/2023	181 MN POWER-CITY/FLS	\$2,287.75	C
	Invoice Nbr - Description		GL Account	Amount	
	566326076093 - Monthly Billing		101.43100.03810	\$1,270.87	
	047713248619 - Monthly Service		101.43100.03810	\$1,016.88	
126517	C	8/3/2023	153 NORTHSTAR MEDIA, INC.	\$65.45	C
	Invoice Nbr - Description		GL Account	Amount	
	908455/1762298 - Public Hearing on Cannabis		101.41130.03520	\$65.45	
126518	C	8/3/2023	205 PINE COUNTY TREASURER	\$18,642.38	C
	Invoice Nbr - Description		GL Account	Amount	
	08022023 - Policing Payment		101.42000.03110	\$18,642.38	
126519	C	8/3/2023	2060 R&S HARDWARE	\$1.24	C
	Invoice Nbr - Description		GL Account	Amount	
	193497 - screws		101.41400.02180	\$1.24	
126520	C	8/3/2023	1177 US BANK EQUIPMENT FINANCE	\$66.45	C
	Invoice Nbr - Description		GL Account	Amount	
	506834753 - Contract Payment		221.42200.04130	\$66.45	

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For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, eCheck

Check # / eCheck ID	Type	Date	Vendor Name	Amount	Status
126521	C	8/7/2023	7319 Degerstrom & Sons Construction, LLC	\$12,000.00	C
	Invoice Nbr - Description		GL Account	Amount	
	294 - CDAP-19-0053O-FY20 9		101.46500.04090	\$12,000.00	
126522	C	8/7/2023	7318 Brandon Collelo	\$7,854.32	V
	Invoice Nbr - Description		GL Account	Amount	
	714782 - CDAP-19-0053-O-FY20 8		101.46500.04090	\$3,373.65	
	714784 - CDAP-19-0053-O-FY20 9		101.46500.04090	\$1,068.69	
	714783 - CDAP-19-0053-O-FY20 7		101.46500.04090	\$3,411.98	
126523	C	8/7/2023	7215 Jerdin Mechanical LLC	\$8,325.00	C
	Invoice Nbr - Description		GL Account	Amount	
	08072023 - CDAP-19-0053-O-FY20 6		101.46500.04090	\$8,325.00	
126524	C	8/7/2023	577 LAKES & PINES CAC, Inc.	\$4,226.90	C
	Invoice Nbr - Description		GL Account	Amount	
	08072023(9) - CDAP-19-0053-O-FY20 9		101.46500.03070	\$1,960.30	
	08072023(8) - CDAP-19-0053-O-FY20 8		101.46500.03070	\$506.05	
	08072023 - CDAP-19-0053-O-FY20 6		101.46500.03070	\$1,248.75	
	08072023(7) - CDAP-19-0053-O-FY20 7		101.46500.03070	\$511.80	
126525	C	8/8/2023	7317 Advanced First Aid, Inc.	\$2,199.00	C
	Invoice Nbr - Description		GL Account	Amount	
	0823-533 - AEDS/ PADS/ BATTERIES		221.42270.02400	\$2,199.00	
126526	C	8/8/2023	928 AHR SALES & 24 HR SERVICE, LLC	\$3,460.00	C
	Invoice Nbr - Description		GL Account	Amount	
	002020 - COMM CTR WEST A/C BLOWER MOTOR		205.45122.05600	\$3,460.00	
126527	C	8/8/2023	398 ARCHIVE POWER SYSTEMS, INC.	\$799.30	C
	Invoice Nbr - Description		GL Account	Amount	
	12177(101) - ANNUAL RENEWAL/L1 & L2 SUPPORT		101.41400.03140	\$799.30	
126528	C	8/8/2023	7081 AT&T Mobility	\$76.46	C
	Invoice Nbr - Description		GL Account	Amount	
	287304569970X08032023 - MONTHLY SERVICE		221.42200.03210	\$76.46	
126529	C	8/8/2023	1239 BEST CLEANING LLC	\$150.00	C
	Invoice Nbr - Description		GL Account	Amount	
	0165373 - CITY HALL CLEANING		101.41940.04050	\$150.00	
126530	C	8/8/2023	721 BOLTON & MENK	\$862.50	C
	Invoice Nbr - Description		GL Account	Amount	
	0316704 - GENERAL ENGINEERING - SUGAR MAPLE CROSSING		101.41400.03030	\$862.50	
126531	C	8/8/2023	7320 BOSHEA, KAITLYN	\$300.00	C
	Invoice Nbr - Description		GL Account	Amount	
	08082023 - DEPOSIT REFUND		205.00000.22000	\$300.00	

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Check # / eCheck ID	Type	Date	Vendor Name	Amount	Status
126532	C	8/8/2023	7140 CINTAS - FA	\$178.65	C
	Invoice Nbr - Description		GL Account	Amount	
	5169736220 - FIRST AID RESTOCK		101.43000.02171	\$178.65	
126533	C	8/8/2023	132 DAGGETT'S FRESH FOODS	\$23.20	C
	Invoice Nbr - Description		GL Account	Amount	
	00001929 - WATER, GATORADE		101.43000.02190	\$23.20	
126534	C	8/8/2023	283 ECONOMIC DEVELOPMENT AUTHORITY	\$500.00	C
	Invoice Nbr - Description		GL Account	Amount	
	AR-000003579 - EDA RENT		101.43000.04120	\$500.00	
126535	C	8/8/2023	230 ELLIOTT'S LAWN CARE AND LANDSCAPING LLC	\$280.00	C
	Invoice Nbr - Description		GL Account	Amount	
	11354 - MOW POPLAR 7/28/23		101.41400.04090	\$280.00	
126536	C	8/8/2023	7321 GALVIN, KAREN	\$50.00	C
	Invoice Nbr - Description		GL Account	Amount	
	08082023 - DEPOSIT REFUND		205.00000.22000	\$50.00	
126537	C	8/8/2023	157 GOPHER STATE ONE-CALL	\$2.70	C
	Invoice Nbr - Description		GL Account	Amount	
	3070472 - 2 LOCATE REQUESTS		101.41400.03210	\$2.70	
126538	C	8/8/2023	335 GOV OFFICE LLC GOVT. BRANDS SHARED SERVICES	\$699.60	C
	Invoice Nbr - Description		GL Account	Amount	
	INV23045913 - GOV OFFICE HOSTING APRIL 2023- MARCH 2024		101.41400.03090	\$699.60	
126539	C	8/8/2023	7318 Brandon Collelo	\$7,854.32	C
	Invoice Nbr - Description		GL Account	Amount	
	714784 - CDAP-19-0053-O-FY20 9		101.46500.04090	\$1,068.69	
	714783 - CDAP-19-0053-O-FY20 7		101.46500.04090	\$3,411.98	
	714782 - CDAP-19-0053-O-FY20 8		101.46500.04090	\$3,373.65	
126540	C	8/8/2023	7250 ISD 2165 Hinckley-Finalyson Public Schools	\$4,500.00	C
	Invoice Nbr - Description		GL Account	Amount	
	08082023 - 2023 SUMMER REC PROGRAM		205.45100.04900	\$4,500.00	
126541	C	8/8/2023	242 LEE'S PRO SHOP, INC.	\$100.00	C
	Invoice Nbr - Description		GL Account	Amount	
	272896 - NIKE POLOS LETTERED CREST		101.41400.02180	\$100.00	
126542	C	8/8/2023	358 MATT'S SANITATION-CITY	\$424.71	C
	Invoice Nbr - Description		GL Account	Amount	
	08082023(205) - MONTHLY SERVICE		205.45122.03840	\$70.20	
	08082023(101) - MONTHLY SERVICE		101.41940.03840	\$286.65	
	08082023 - MONTHLY SERVICE		601.49400.03840	\$67.86	
126543	C	8/8/2023	701 MPJ ENTERPRISES, LLC	\$350.00	C
	Invoice Nbr - Description		GL Account	Amount	
	25647 - CAMERA INSPECTION STORMWATER GRINDSTONE CT.		602.49450.04090	\$350.00	

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For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, eCheck

Check # / eCheck ID	Type	Date	Vendor Name	Amount	Status
126544	C	8/8/2023	1304 NELSON SANITATION & RENTAL INC	\$2,152.80	C
	Invoice Nbr - Description		GL Account	Amount	
	20238349 - JETTING		602.49450.04090	\$2,152.80	
126545	C	8/8/2023	288 PAUL'S PORTABLES	\$580.00	C
	Invoice Nbr - Description		GL Account	Amount	
	08082023 - MONTHLY SERVICE		205.45100.04180	\$580.00	
126546	C	8/8/2023	502 PLANK, JOHN	\$50.00	O
	Invoice Nbr - Description		GL Account	Amount	
	08082023 - DEPOSIT REFUND		205.00000.22000	\$50.00	
126547	C	8/8/2023	738 Q MEDIA PROPERTIES	\$390.00	C
	Invoice Nbr - Description		GL Account	Amount	
	8743-4 - SSS2023 RADIO ADS		205.45100.03430	\$195.00	
	8743-3 - SSS 2023 RADIO ADS		205.45100.03430	\$195.00	
126548	C	8/8/2023	662 SANDSTONE ACE HARDWARE	\$189.99	C
	Invoice Nbr - Description		GL Account	Amount	
	107404 - PAVILLION WATER HEATER		205.45122.02210	\$189.99	
126549	C	8/8/2023	217 SCI CABLE BROADBAND	\$642.10	C
	Invoice Nbr - Description		GL Account	Amount	
	08082023(205) - MONTHLY SERVICE		205.45122.03210	\$73.15	
	08082023(221) - MONTHLY SERVICE		221.42200.03210	\$69.85	
	08082023(601) - MONTHLY SERVICE		602.49450.03210	\$37.45	
	08082023(601) - MONTHLY SERVICE		601.49400.03210	\$37.45	
	08082023(101) - MONTHLY SERVICE		101.41400.03210	\$424.20	
126550	C	8/8/2023	355 SLIM'S SERVICE	\$44.01	C
	Invoice Nbr - Description		GL Account	Amount	
	1016770 - FUEL		101.43000.02120	\$22.13	
	1016332 - FUEL		205.45122.02120	\$21.88	
126551	C	8/8/2023	1113 STERICYCLE, INC	\$75.12	C
	Invoice Nbr - Description		GL Account	Amount	
	8004358027 - MONHTLY SERVICE		101.41940.03840	\$75.12	
126552	C	8/8/2023	1177 US BANK EQUIPMENT FINANCE	\$60.00	C
	Invoice Nbr - Description		GL Account	Amount	
	507710812 - CONTRACT PAYMENT		101.42400.04130	\$6.00	
	507710812 - CONTRACT PAYMENT		101.41910.04130	\$54.00	
126553	C	8/8/2023	1022 VC3, Inc	\$625.00	C
	Invoice Nbr - Description		GL Account	Amount	
	INV00077544 - SONICWALL ADV GATEWAY		101.43000.03140	\$625.00	
	SECURITY STE TZ300 1 YEAR PUBLIC WORKS				
126554	C	8/9/2023	7321 GALVIN, KAREN	\$53.69	C
	Invoice Nbr - Description		GL Account	Amount	
	08092023 - Rental Refund		205.00000.22800	\$3.69	
	08092023 - Rental Refund		205.36200.36220	\$50.00	

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For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, eCheck

Check # / eCheck ID	Type	Date	Vendor Name	Amount	Status
126555	C	8/17/2023	369 AFSCME COUNCIL 65	\$27.79	C
	Invoice Nbr - Description		GL Account	Amount	
	08172023(101) - UNION DUES		101.00000.21707	\$21.97	
	08172023(101) - UNION DUES		205.00000.21707	\$5.82	
126556	C	8/17/2023	1239 BEST CLEANING LLC	\$150.00	C
	Invoice Nbr - Description		GL Account	Amount	
	0165374 - CITY HALL CLEANING		101.41940.04050	\$150.00	
126557	C	8/17/2023	356 CENEX FLEETCARD	\$762.59	C
	Invoice Nbr - Description		GL Account	Amount	
	270523CL - FUEL		101.43000.02120	\$762.59	
126558	C	8/17/2023	2044 CENTURY LINK	\$121.00	C
	Invoice Nbr - Description		GL Account	Amount	
	08172023 - MONTHLY SERVICE		221.42200.03210	\$121.00	
126559	C	8/17/2023	454 CINTAS CORPORATION	\$189.71	O
	Invoice Nbr - Description		GL Account	Amount	
	4164089664 - SUPPLIES		101.43000.04090	\$47.63	
	4164089588 - SUPPLIES		205.45122.04090	\$42.23	
	4164089638 - SUPPLIES		101.41940.04090	\$103.71	
126560	C	8/17/2023	1230 DIVERSE MAINTENANCE SOLUTIONS, INC.	\$49.07	C
	Invoice Nbr - Description		GL Account	Amount	
	35898 - REPLACEMENT GLASS ROD, AIRLESS SPRAY GUN FILTER		101.43000.02210	\$35.81	
	35899 - AIRLESS SPRAY GUN FILTER		101.43000.02210	\$13.26	
126561	C	8/17/2023	139 EAST CENTRAL ENERGY	\$309.45	C
	Invoice Nbr - Description		GL Account	Amount	
	08172023(HINCKLEY) - MONTHLY SERVICE- LS6		602.49450.03810	\$235.23	
	08172023(SUNSET) - MONTHLY SERVICE		101.43100.03810	\$74.22	
126562	C	8/17/2023	946 FLAHERTY & HOOD, P.A.	\$217.50	C
	Invoice Nbr - Description		GL Account	Amount	
	19868 - FD ISSUE		221.42200.03040	\$217.50	
126563	C	8/17/2023	7323 GASLIN, TABITHA	\$300.00	C
	Invoice Nbr - Description		GL Account	Amount	
	08172023 - RENTAL DEPOSIT REFUND		205.00000.22000	\$300.00	
126564	C	8/17/2023	7324 GIMPL, DAVE	\$63.24	C
	Invoice Nbr - Description		GL Account	Amount	
	01076-001 - UTILITY ACCOUNT REFUND		602.37200.37210	\$63.24	
126565	C	8/17/2023	2023 HEALTH PARTNERS INC.	\$783.09	C
	Invoice Nbr - Description		GL Account	Amount	
	821556793955(101) - SEPTEMBER		101.00000.15520	\$783.09	
126566	C	8/17/2023	734 HEIMAN FIRE EQUIPMENT	\$1,007.33	C
	Invoice Nbr - Description		GL Account	Amount	

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Check # / eCheck ID	Type	Date	Vendor Name	Amount	Status
			0921959-IN - SPANNER WRENCH, POLE, ADAP, TANK FILL LINE, ADAPTER	221.00000.22810 (\$18.43)	
			0921959-IN - SPANNER WRENCH, POLE, ADAP, TANK FILL LINE, ADAPTER	221.42200.04370 \$18.43	
			0921959-IN - SPANNER WRENCH, POLE, ADAP, TANK FILL LINE, ADAPTER	221.42200.02400 \$249.89	
			0921959-IN - SPANNER WRENCH, POLE, ADAP, TANK FILL LINE, ADAPTER	221.42200.02210 \$490.78	
			0923262-IN - ADAP	221.42200.02210 \$266.66	
126567	C	8/17/2023	7087 Hosler, Kristy	\$56.12	C
	Invoice Nbr - Description		GL Account	Amount	
	322721501236 - REIMBURSEMENT FOR MEETING DINNERS		101.41110.02190	\$56.12	
126568	C	8/17/2023	2008 HYDRO TECH SERVICE	\$3,850.00	C
	Invoice Nbr - Description		GL Account	Amount	
	2713 - LIFT STATIONS ANNUAL INSPECTIONS		602.49450.04090	\$3,850.00	
126569	C	8/17/2023	7325 JANSEN, JOHN	\$19.52	O
	Invoice Nbr - Description		GL Account	Amount	
	01338-002 - UTILITY ACCOUNT REFUND		602.37200.37210	\$19.52	
126570	C	8/17/2023	7327 JOHNSON, LINDA	\$29.19	C
	Invoice Nbr - Description		GL Account	Amount	
	00733-000 - UTILITY ACCOUNT REFUND		602.37200.37210	\$29.19	
126571	C	8/17/2023	7326 LARSON, HAILEY	\$50.00	O
	Invoice Nbr - Description		GL Account	Amount	
	08172023 - PARK RENTAL DEPOSIT REFUND		205.00000.22000	\$50.00	
126572	C	8/17/2023	175 LEDIN,HOFSTAD, & TROTH	\$1,555.05	O
	Invoice Nbr - Description		GL Account	Amount	
	10607 - PROFESSIONAL SERVICES		101.41400.03040	\$26.25	
	10607 - PROFESSIONAL SERVICES		101.41910.03040	\$1,528.80	
126573	C	8/17/2023	242 LEE'S PRO SHOP, INC.	\$50.00	C
	Invoice Nbr - Description		GL Account	Amount	
	272999 - NIKE SHIRT MONOGRAMED		101.41910.02180	\$50.00	
126574	C	8/17/2023	7328 MCCARTY, PATRICIA	\$27.06	V
	Invoice Nbr - Description		GL Account	Amount	
	00622-001 - UTILITY ACCOUNT REFUND		602.37200.37210	\$27.06	
126575	C	8/17/2023	1161 METRO SALES INC	\$690.49	C
	Invoice Nbr - Description		GL Account	Amount	
	INV2338705 - COPIER BASE & USAGE		101.41400.04130	\$671.72	
	INV2338705 - COPIER BASE & USAGE		101.42400.04130	\$1.88	
	INV2338705 - COPIER BASE & USAGE		101.41910.04130	\$16.89	
126576	C	8/17/2023	846 MN PEIP	\$8,399.40	C
	Invoice Nbr - Description		GL Account	Amount	
	1302789(101) - SEPTEMBER		101.00000.15520	\$8,399.40	

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Check # / eCheck ID	Type	Date	Vendor Name	Amount	Status
126577	C	8/17/2023	181 MN POWER-CITY/FLS	\$19,700.72	C
	Invoice Nbr - Description		GL Account	Amount	
	068040568178 - MONTHLY SERVICE		101.41940.03810	\$354.09	
	068040568178 - MONTHLY SERVICE		101.43000.03810	\$531.64	
	068040568178 - MONTHLY SERVICE		101.43100.03810	\$161.87	
	068040568178 - MONTHLY SERVICE		205.45122.03810	\$1,134.58	
	068040568178 - MONTHLY SERVICE		221.42280.03810	\$650.16	
	068040568178 - MONTHLY SERVICE		601.49400.03810	\$3,151.08	
	068040568178 - MONTHLY SERVICE		602.49450.03810	\$13,717.30	
126578	C	8/17/2023	1304 NELSON SANITATION & RENTAL INC	\$7,325.00	O
	Invoice Nbr - Description		GL Account	Amount	
	INV/2023/9285 - JETTING - LONE PINE ROAD/ MOREIS AVE		602.49450.04090	\$1,750.00	
	INV/2023/9286 - JETTING & ROOT CUTTING- MAIN STREET W		602.49450.04090	\$2,660.00	
	INV/2023/9284 - TELIVISE LONE PINE ROAD/MORRIS AVE		602.49450.04090	\$1,045.00	
	INV/2023/2983 - TELEVISE- MULTIPLE LOACTIONS - MAIN ST W		602.49450.04090	\$1,870.00	
126579	C	8/17/2023	7181 NELSON, FREDA	\$36.24	C
	Invoice Nbr - Description		GL Account	Amount	
	712013/016698 - ECRL SUMMER READING PROGRAM		211.45500.02180	\$36.24	
126580	C	8/17/2023	124 OXYGEN SERVICE COMPANY	\$111.60	C
	Invoice Nbr - Description		GL Account	Amount	
	08172023 - CYLINDER LEASE RENEWAL INVOICE		101.43000.02150	\$111.60	
126581	C	8/17/2023	7329 PATTERSON, KRISI	\$50.00	C
	Invoice Nbr - Description		GL Account	Amount	
	08172023 - PARK RENTAL DEPOSIT REFUND		205.00000.22000	\$50.00	
126582	C	8/17/2023	2041 PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	\$164.55	C
	Invoice Nbr - Description		GL Account	Amount	
	3106217811 - LEASE PAYMENT		101.41400.04130	\$164.55	
126583	C	8/17/2023	748 QUILL	\$73.15	C
	Invoice Nbr - Description		GL Account	Amount	
	33744674 - OFFICE SUPPLIES		101.41400.02080	\$28.24	
	33744674 - OFFICE SUPPLIES		101.41400.02180	\$44.91	
126584	C	8/17/2023	2060 R&S HARDWARE	\$85.42	C
	Invoice Nbr - Description		GL Account	Amount	
	194677 - REPL TIRE		221.42200.02210	\$45.98	
	195026 - POWER STRIP		221.42200.02190	\$13.49	
	190730 - NEW FAUCET-BALLFIELD BATHROOM		205.45122.02230	\$25.95	
126585	C	8/17/2023	7330 RAYKOWSKI, SHAWN	\$300.00	C
	Invoice Nbr - Description		GL Account	Amount	
	08172023 - RENTAL DEPOSIT REFUND		205.00000.22000	\$300.00	

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Check # / eCheck ID	Type	Date	Vendor Name	Amount	Status
126586	C	8/17/2023	7309 SAM LETOURNEAU	\$31.11	O
	Invoice Nbr - Description		GL Account	Amount	
	08172023 - DEPOSIT REFUND -18.89 FOR COMMUNITY ROOM RENTAL		205.00000.22000	\$50.00	
	08172023 - DEPOSIT REFUND -18.89 FOR COMMUNITY ROOM RENTAL		101.36200.36220	(\$35.00)	
	08172023 - DEPOSIT REFUND -18.89 FOR COMMUNITY ROOM RENTAL		205.36200.36220	\$15.00	
	08172023 - DEPOSIT REFUND -18.89 FOR COMMUNITY ROOM RENTAL		205.00000.22800	\$1.11	
126587	C	8/17/2023	1131 STEPP MANUFACTURING	\$118.00	C
	Invoice Nbr - Description		GL Account	Amount	
	063209 - WAND CONNECTOR -CRACK SEALER		101.43100.02210	\$118.00	
126588	C	8/17/2023	7223 THOMAS, KATIE	\$76.53	C
	Invoice Nbr - Description		GL Account	Amount	
	00745-001 - UTILITY ACCOUNT REFUND		602.37200.37210	\$76.53	
126589	C	8/17/2023	7117 VADIM MUNICIPAL SOFTWARE INC.	\$316.80	C
	Invoice Nbr - Description		GL Account	Amount	
	389146 - BILL 162 RUN		602.49450.03220	\$158.40	
	389146 - BILL 162 RUN		601.49400.03220	\$158.40	
126590	C	8/17/2023	1022 VC3, Inc	\$1,647.80	C
	Invoice Nbr - Description		GL Account	Amount	
	120217(101) - CW CARE SERVICE AGREEMENT		602.49450.03090	\$137.32	
	120217(101) - CW CARE SERVICE AGREEMENT		221.42200.03090	\$137.32	
	120217(101) - CW CARE SERVICE AGREEMENT		101.41400.03090	\$1,373.16	
126591	C	8/17/2023	7331 WILL, JOSEPH	\$7.86	O
	Invoice Nbr - Description		GL Account	Amount	
	00355-001 - UTILITY ACCOUNT REFUND		602.37200.37210	\$7.86	
126592	C	8/24/2023	7160 ADAM'S PEST CONTROL , INC	\$195.00	C
	Invoice Nbr - Description		GL Account	Amount	
	3707918 - PREVENTION PLUS		205.45122.04090	\$100.00	
	3707920 - PREVENTION PLUS		221.42280.04090	\$45.00	
	3707991 - PREVENTION PLUS		211.45509.04090	\$20.00	
	3707991 - PREVENTION PLUS		101.41940.04090	\$30.00	
126593	C	8/24/2023	599 AMERICAN SEPTIC SERVICE	\$1,200.00	C
	Invoice Nbr - Description		GL Account	Amount	
	14581 - 3RD & CRAIG SEWER BACK UP		602.49450.04090	\$1,200.00	
126594	C	8/24/2023	1239 BEST CLEANING LLC	\$150.00	O
	Invoice Nbr - Description		GL Account	Amount	
	0165375 - CITY HALL CLEANING		101.41940.04050	\$150.00	
126595	C	8/24/2023	1011 BP	\$261.76	C
	Invoice Nbr - Description		GL Account	Amount	
	0802420203 - FUEL		101.43000.02120	\$10.00	
	0802420203 - FUEL		101.43000.02120	\$89.95	

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Accounts Payable Check Register Report - Woodlands National Bank-26100280

For The Fiscal Periods Range From 2023-8 To 2023-8

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
				0802420203 - FUEL	221.42200.02120	\$161.81
126596	C	8/24/2023	454	CINTAS CORPORATION		\$189.71 O
				Invoice Nbr - Description	GL Account	Amount
				4164786545 - SUPPLIES	101.41940.04090	\$103.71
				4164786441 - SUPPLIES	205.45122.04090	\$42.23
				4164786485 - SUPPLIES	101.43000.04090	\$47.63
126597	C	8/24/2023	149	CRYSTEEL TRUCK EQUIPMENT		\$64.04 C
				Invoice Nbr - Description	GL Account	Amount
				FP192363 - KODIAK PLOW -CONTROL ROD ASSY SPRING	101.43100.02210	\$64.04
126598	C	8/24/2023	500	HINCKLEY CONVENTION & VISITORS BUREAU		\$10,009.44 C
				Invoice Nbr - Description	GL Account	Amount
				08242023 - JULY	101.31000.31410	\$10,009.44
126599	C	8/24/2023	7314	JACKSON, LEAHA		\$27.90 O
				Invoice Nbr - Description	GL Account	Amount
				08242023 - DINNER FOR SPECIAL COUNCIL MEETING	101.41110.02190	\$27.90
126600	C	8/24/2023	634	MN ENERGY RESOURCES		\$668.76 C
				Invoice Nbr - Description	GL Account	Amount
				4955098089 - MONTHLY SERVICE	101.43000.03830	\$173.61
				4955098089 - MONTHLY SERVICE	221.42280.03830	\$128.36
				4955098089 - MONTHLY SERVICE	601.49400.03830	\$64.18
				4955098089 - MONTHLY SERVICE	101.41940.03830	\$76.41
				4955098089 - MONTHLY SERVICE	602.49450.03830	\$93.28
				4955098089 - MONTHLY SERVICE	205.45122.03830	\$132.92
126601	C	8/24/2023	153	NORTHSTAR MEDIA, INC.		\$63.11 C
				Invoice Nbr - Description	GL Account	Amount
				910885/1767342 - ADOPTED ORDINANCE NO.05-2023	101.41130.03530	\$18.70
				910885/1767341 - ORDINANCE NO-04-2023	101.41130.03530	\$44.41
126602	C	8/24/2023	639	PEOPLESERVICE INC.		\$30,870.00 C
				Invoice Nbr - Description	GL Account	Amount
				0043466 - MONTHLY WATER/WASTEWATER SERVICE	602.49450.03070	\$18,522.00
				0043466 - MONTHLY WATER/WASTEWATER SERVICE	601.49400.03070	\$12,348.00
126603	C	8/24/2023	2060	R&S HARDWARE		\$1,236.09 C
				Invoice Nbr - Description	GL Account	Amount
				195996 - TRASH CAN	101.43000.02190	\$77.97
				195993 - ROTO HAMMER BIT	101.43000.02280	\$38.99
				196063 - CROSSWALK PAINT	101.43100.02243	\$1,112.00
				196010 - FASTNER FOR PAVILION WATER HEATER	205.45122.02280	\$7.13
126604	C	8/24/2023	7136	TASC		\$42.78 C
				Invoice Nbr - Description	GL Account	Amount

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Accounts Payable Check Register Report - Woodlands National Bank-26100280

For The Fiscal Periods Range From 2023-8 To 2023-8

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, eCheck

Check # / eCheck ID	Type	Date	Vendor Name	Amount	Status
			IN2838246 - COBRA - ADMIN FEE	101.41400.03190 \$42.78	
126605	C	8/24/2023	395 TOTAL CONTROL SYSTEMS	\$1,536.77	O
	Invoice Nbr - Description		GL Account	Amount	
	10813 - WIRED & PROGRAMMED NEW SOFT START OUT OF LIFT STATION 3 FOR PUMP 2		602.49450.04090	\$1,536.77	
126606	C	8/24/2023	1177 US BANK EQUIPMENT FINANCE	\$250.00	C
	Invoice Nbr - Description		GL Account	Amount	
	508623006 - CONTRACT PAYMENT		101.41400.04130	\$250.00	
126607	C	8/29/2023	466 AFLAC WORLDWIDE HEADQUARTERS ATTN:REMITTANCE PROCE	\$209.18	O
	Invoice Nbr - Description		GL Account	Amount	
	048248 - MONTHLY COVERAGE		101.00000.21711	\$209.18	
126608	C	8/29/2023	369 AFSCME COUNCIL 65	\$27.79	O
	Invoice Nbr - Description		GL Account	Amount	
	08282023(101) - UNION DUES		101.00000.21707	\$26.76	
	08282023(101) - UNION DUES		205.00000.21707	\$1.03	
126609	C	8/29/2023	1258 ANCHOR SOLAR INVESTMENTS	\$583.87	O
	Invoice Nbr - Description		GL Account	Amount	
	08292023(101) - SOLAR ARRAY LEASE		101.47005.06120	\$10.07	
	08292023(101) - SOLAR ARRAY LEASE		101.47005.06020	\$183.17	
	08292023(221) - SOLAR ARRAY LEASE		221.47005.06020	\$190.45	
	08292023(221) - SOLAR ARRAY LEASE		221.47005.06120	\$10.48	
	08292023(602) - SOLAR ARRAY LEASE		602.00000.22600	\$179.81	
	08292023(602) - SOLAR ARRAY LEASE		602.49450.06120	\$9.89	
126610	C	8/29/2023	628 AUTO VALUE HINCKLEY	\$373.18	O
	Invoice Nbr - Description		GL Account	Amount	
	59253021 - BRAKE CLEANER		101.43000.02190	\$14.18	
	59252996 - 1/2" IMPACT WRENCH		101.43000.02400	\$359.00	
126611	C	8/29/2023	7332 BERNIER, LINDA	\$300.00	O
	Invoice Nbr - Description		GL Account	Amount	
	08252023 - RENTAL DEPOSIT		205.00000.22000	\$300.00	
126612	C	8/29/2023	1239 BEST CLEANING LLC	\$150.00	O
	Invoice Nbr - Description		GL Account	Amount	
	0165376 - CITY HALL CLEANING		101.41940.04050	\$150.00	
126613	C	8/29/2023	454 CINTAS CORPORATION	\$238.19	O
	Invoice Nbr - Description		GL Account	Amount	
	4165487690 - SUPPLIES		101.41940.04090	\$153.18	
	4165487775 - SUPPLIES		205.45122.04090	\$42.23	
	4165487743 - SUPPLIES		101.43000.04090	\$47.63	
126614	C	8/29/2023	137 EAST CENTRAL REGIONAL LIBRARY	\$333.13	O
	Invoice Nbr - Description		GL Account	Amount	
	2023-43 - RIVISTAS MAGAZINE SUBSCRIPTION		211.45500.04330	\$333.13	

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Accounts Payable Check Register Report - Woodlands National Bank-26100280

For The Fiscal Periods Range From 2023-8 To 2023-8

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, eCheck

Check # / eCheck ID	Type	Date	Vendor Name	Amount	Status
126615	C	8/29/2023	253 HAGEN, MIKE	\$300.00	O
	Invoice Nbr - Description		GL Account	Amount	
	08262023 - RENTAL DEPOSIT REFUND		205.00000.22000	\$300.00	
126616	C	8/29/2023	266 KURT'S STATION-CONOCO	\$30.00	O
	Invoice Nbr - Description		GL Account	Amount	
	1739 - TIRE DISPOSAL		101.43000.02210	\$30.00	
126617	C	8/29/2023	7333 MAHTOMEDI BOYS SOCCER	\$50.00	O
	Invoice Nbr - Description		GL Account	Amount	
	08242023 - DEPOSIT REFUND		205.00000.22000	\$50.00	
126618	C	8/29/2023	940 MN FIRE SERVICE CERTIFICATION BOARD	\$78.75	O
	Invoice Nbr - Description		GL Account	Amount	
	20230824074343 - FIRE INSTRUCTOR 1		221.42200.03080	\$78.75	
	MCFERRAN, PARDUN, SKUTEVIK				
126619	C	8/29/2023	181 MN POWER-CITY/FLS	\$25,907.27	O
	Invoice Nbr - Description		GL Account	Amount	
	007417185812 - MONTHLY BILLING		101.43000.03810	\$675.18	
	007417185812 - MONTHLY BILLING		101.41940.03810	\$390.39	
	007417185812 - MONTHLY BILLING		101.43100.03810	\$2,437.55	
	007417185812 - MONTHLY BILLING		205.45122.03810	\$1,364.53	
	007417185812 - MONTHLY BILLING		221.42280.03810	\$645.56	
	007417185812 - MONTHLY BILLING		601.49400.03810	\$4,051.70	
	007417185812 - MONTHLY BILLING		602.49450.03810	\$16,342.36	
126620	C	8/29/2023	768 QUALITY HOME & SPORTS CENTER	\$135.29	O
	Invoice Nbr - Description		GL Account	Amount	
	92409 - OIL FOR CHAIN SAW & WEED WHACKERS		101.43000.02130	\$89.82	
	08292023 - REPLACE BROKEN RECOIL ROPE		101.43000.04090	\$45.47	
126621	C	8/29/2023	748 QUILL	\$51.28	O
	Invoice Nbr - Description		GL Account	Amount	
	34107138(101) - SUPPLIES		101.41400.02030	\$33.62	
	34107138(101) - SUPPLIES		101.41400.02080	\$17.66	
126622	C	8/29/2023	2060 R&S HARDWARE	\$297.39	O
	Invoice Nbr - Description		GL Account	Amount	
	197709 - PAINT SUPPLIES FOR BASEBALL FIELD		205.45122.02230	\$25.47	
	197727 - CHAIN, PAINT HOSE		101.43000.02400	\$64.99	
	197727 - CHAIN, PAINT HOSE		101.43000.02190	\$23.99	
	197712 - PAINT FOR BASEBALL BATHROOMS		205.45122.02230	\$182.94	
126623	C	8/29/2023	217 SCI CABLE BROADBAND	\$642.10	O
	Invoice Nbr - Description		GL Account	Amount	
	08292023(101) - MONTHLY SERVICE		101.41400.03210	\$424.20	
	08292023(601) - MONTHLY SERVICE		602.49450.03210	\$37.45	
	08292023(601) - MONTHLY SERVICE		601.49400.03210	\$37.45	

City of Hinckley

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Accounts Payable Check Register Report - Woodlands National Bank-26100280

For The Fiscal Periods Range From 2023-8 To 2023-8

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, eCheck

Check # / eCheck ID	Type	Date	Vendor Name	Amount	Status
			08292023(221) - MONTHLY SERVICE	221.42200.03210	\$69.85
			08292023(205) - MONTHLY SERVICE	205.45122.03210	\$73.15
126624	C	8/29/2023	7328 The Estate of Patricia McCarty		\$27.06 O
			Invoice Nbr - Description	GL Account	Amount
			00622-001 - UTILITY ACCOUNT REFUND	602.37200.37210	\$27.06
126625	C	8/29/2023	1177 US BANK EQUIPMENT FINANCE		\$66.45 O
			Invoice Nbr - Description	GL Account	Amount
			509157996 - CONTRACT PAYMENT	221.42200.04130	\$66.45
126626	C	8/29/2023	751 VISA, NORTHVIEW BANK		\$552.60 C
			Invoice Nbr - Description	GL Account	Amount
			vt232002429000010000090 - CONCRETE SEALER	101.43100.02240	\$577.38
			INLASBOCCN83560143710 - SALES TAX CREDIT- LASTPASS	101.41400.03140	(\$24.78)
126627	C	8/31/2023	577 LAKES & PINES CAC, Inc.		\$6,000.00 O
			Invoice Nbr - Description	GL Account	Amount
			08312023(6 OLD 6,7,8,9,10) - CDAP-19-0053-O- FY20 6 (OLD 6,7,8,9,10)	101.46500.03070	\$6,000.00
126628	C	8/31/2023	7334 Nelson and Sons Contruction, LLC		\$40,000.00 O
			Invoice Nbr - Description	GL Account	Amount
			692001 - CDAP-19-0053-O-FY20 6 (OLD 6,7,8,9,10)	101.46500.04090	\$40,000.00
ADT SECURITY SERVICES	E	8/17/2023	927 ADT SECURITY SERVICES		\$72.64 C
			Invoice Nbr - Description	GL Account	Amount
			1007156385 - WSP Video Surveillance System	205.45122.04300	\$72.64
ADT SECURITY SERVICES	E	8/18/2023	927 ADT SECURITY SERVICES		\$19.60 C
			Invoice Nbr - Description	GL Account	Amount
			1008670923 (Adj) - WSP QSP	205.45122.04300	\$19.60
HEALTH EQUITY	E	8/8/2023	7143 HEALTH EQUITY		\$1.75 C
			Invoice Nbr - Description	GL Account	Amount
			KMFO7KB - MONTHLY FEES AUG 2023	101.41400.04310	\$1.75
HEALTH EQUITY	E	8/17/2023	7143 HEALTH EQUITY		\$293.97 C
			Invoice Nbr - Description	GL Account	Amount
			BLAR5G7 - HSA CONTRIBUTIONS	101.00000.21715	\$293.97
IRS EFTPS	E	8/3/2023	7107 IRS EFTPS		\$5,480.64 C
			Invoice Nbr - Description	GL Account	Amount
			31916574 - Federal Withholding	205.00000.21703	\$65.40
			31916574 - Federal Withholding	205.00000.21701	\$12.75
			31916574 - Federal Withholding	221.00000.21703	\$1,756.88
			31916574 - Federal Withholding	101.00000.21701	\$1,154.79
			31916574 - Federal Withholding	101.00000.21703	\$2,490.82

Accounts Payable Check Register Report - Woodlands National Bank-26100280*For The Fiscal Periods Range From 2023-8 To 2023-8**For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, eCheck*

Check # / eCheck ID	Type	Date	Vendor Name	Amount	Status
IRS EFTPS	E	8/17/2023	7107 IRS EFTPS	\$3,611.47	C
		Invoice Nbr - Description		GL Account	Amount
		54410658 - FEDERAL WITHHOLDING		101.00000.21703	\$2,371.88
		54410658 - FEDERAL WITHHOLDING		205.00000.21701	\$33.27
		54410658 - FEDERAL WITHHOLDING		205.00000.21703	\$154.74
		54410658 - FEDERAL WITHHOLDING		101.00000.21701	\$1,051.58
IRS EFTPS	E	8/29/2023	7107 IRS EFTPS	\$3,507.44	C
		Invoice Nbr - Description		GL Account	Amount
		04492417 - FEDERAL WITHHOLDING		101.00000.21701	\$1,059.43
		04492417 - FEDERAL WITHHOLDING		205.00000.21703	\$58.40
		04492417 - FEDERAL WITHHOLDING		101.00000.21703	\$2,381.28
		04492417 - FEDERAL WITHHOLDING		205.00000.21701	\$8.33
LATHEM TIME	E	8/8/2023	366 LATHEM TIME	\$43.15	C
		Invoice Nbr - Description		GL Account	Amount
		INV-432084 - PayClock Online Subscription		101.41400.03140	\$43.15
MN DEFERRED COMPENSATION PLAN	E	8/3/2023	1082 MN DEFERRED COMPENSATION PLAN	\$433.92	C
		Invoice Nbr - Description		GL Account	Amount
		1112327735 - Deferred Comp		101.00000.21705	\$433.92
MN DEFERRED COMPENSATION PLAN	E	8/17/2023	1082 MN DEFERRED COMPENSATION PLAN	\$433.92	C
		Invoice Nbr - Description		GL Account	Amount
		1115958915 - DEFERRED COMP		101.00000.21705	\$433.92
MN DEFERRED COMPENSATION PLAN	E	8/29/2023	1082 MN DEFERRED COMPENSATION PLAN	\$433.92	C
		Invoice Nbr - Description		GL Account	Amount
		1119212504 - DEFERRED COMP		101.00000.21705	\$433.92
MN DEPT OF REVENUE	E	8/3/2023	111 MN DEPT OF REVENUE	\$666.67	C
		Invoice Nbr - Description		GL Account	Amount
		1-055-758-944 - State Withholding		205.00000.21702	\$9.84
		1-055-758-944 - State Withholding		101.00000.21702	\$656.83
MN DEPT OF REVENUE	E	8/17/2023	111 MN DEPT OF REVENUE	\$633.43	C
		Invoice Nbr - Description		GL Account	Amount
		2-097--085-024 - STATE WITHHOLDING		205.00000.21702	\$23.67
		2-097--085-024 - STATE WITHHOLDING		101.00000.21702	\$609.76
MN DEPT OF REVENUE	E	8/24/2023	111 MN DEPT OF REVENUE	\$688.00	C
		Invoice Nbr - Description		GL Account	Amount
		1-056-671-328 - SALES AND USE TAX		205.00000.22800	\$16.00
		1-056-671-328 - SALES AND USE TAX		601.00000.22800	\$672.00

Accounts Payable Check Register Report - Woodlands National Bank-26100280*For The Fiscal Periods Range From 2023-8 To 2023-8**For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, eCheck*

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
MN DEPT OF REVENUE	E	8/29/2023	111	MN DEPT OF REVENUE	\$621.43	C

City of Hinckley

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Accounts Payable Check Register Report - Northview Bank (FLS)-5500290

For The Fiscal Periods Range From 2023-8 To 2023-8

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, eCheck

Check # / eCheck ID	Type	Date	Vendor Name	Amount	Status
36399	C	8/3/2023	369 AFSCME COUNCIL 65	\$118.48	C
	Invoice Nbr - Description		GL Account	Amount	
	080222023(609) - Union Dues		609.00000.21707	\$118.48	
36400	C	8/3/2023	555 BERNICKS	\$285.04	C
	Invoice Nbr - Description		GL Account	Amount	
	30045490 - Inventory		609.49770.02540	\$124.70	
	30045490 - Inventory		609.00000.14200	\$164.74	
	30045491 - credit		609.49750.02520	(\$42.00)	
	30045491 - credit		609.00000.14200	(\$157.15)	
	30046242 - Inventory		609.49770.02540	\$74.75	
	30046242 - Inventory		609.00000.14300	\$30.00	
	30046242 - Inventory		609.00000.14200	\$90.00	
36401	C	8/3/2023	454 CINTAS CORPORATION	\$241.20	C
	Invoice Nbr - Description		GL Account	Amount	
	4163387641 - Supplies		609.49775.04090	\$39.87	
	4162686937 - Supplies		609.49755.04090	\$84.96	
	4162686937 - Supplies		609.49775.04090	\$67.49	
	4163387641 - Supplies		609.49755.04090	\$53.81	
36402	C	8/3/2023	249 CITY OF HINCKLEY	\$19,292.00	C
	Invoice Nbr - Description		GL Account	Amount	
	08022023 - Monthly Transfer		609.49302.07200	\$2,893.00	
	08022023 - Monthly Transfer		609.49301.07200	\$16,399.00	
36403	C	8/3/2023	7315 Laurel E. McNutt	\$100.00	C
	Invoice Nbr - Description		GL Account	Amount	
	101 - Bingo Helper on 7/19/2023		609.49775.03120	\$50.00	
	100 - Bingo Helper on 7/12/23		609.49775.03120	\$50.00	
36404	C	8/3/2023	182 MN LIFE INSURANCE CO.	\$92.05	C
	Invoice Nbr - Description		GL Account	Amount	
	724147(609) - August Life		609.00000.21709	\$92.05	
36405	C	8/3/2023	153 NORTHSTAR MEDIA, INC.	\$313.30	C
	Invoice Nbr - Description		GL Account	Amount	
	908455/1762296 - Weekly Sales Ad		609.49755.03420	\$124.50	
	908455/1762297 - ASST LIQUOR STORE MGR		609.49755.03420	\$137.45	
	908455/1762297 - ASST LIQUOR STORE MGR		609.49775.03420	\$34.35	
	908455/1762296 - Weekly Sales Ad		609.49775.03420	\$17.00	
36406	C	8/3/2023	375 SCHUBERT & HOEY OUTDOOR ADVERT	\$565.00	C
	Invoice Nbr - Description		GL Account	Amount	
	20335 - SIGN RENTAL		609.49755.03420	\$491.55	
	20335 - SIGN RENTAL		609.49775.03420	\$73.45	
36407	C	8/3/2023	785 THRYV	\$36.50	C
	Invoice Nbr - Description		GL Account	Amount	
	610057532732 - ADVERTISEMENT		609.49775.03420	\$18.25	

City of Hinckley
Accounts Payable Check Register Report - Northview Bank (FLS)-5500290

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For The Fiscal Periods Range From 2023-8 To 2023-8
For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, eCheck

Check # / eCheck ID	Type	Date	Vendor Name	Amount	Status
			610057532732 - ADVERTISEMENT	609.49755.03420	\$18.25
36408	C	8/3/2023	191 VIKING COCA-COLA BOTTLING CO.		\$553.90 C
			Invoice Nbr - Description	GL Account	Amount
			3239930 - INVENTORY	609.00000.14200	\$246.30
			3239859 - INVENTORY	609.00000.14200	\$307.60
36409	C	8/3/2023	7148 ZIMMER, TABITHA		\$200.00 C
			Invoice Nbr - Description	GL Account	Amount
			013 - Karaoke Night on 7/27/2023	609.49775.03120	\$200.00
36410	C	8/8/2023	976 AMAZON CAPITAL SERVICES, INC.		\$50.99 C
			Invoice Nbr - Description	GL Account	Amount
			13P9-3FNP-DLW4 - TURBOCHEF	609.49775.04370	\$3.76
			13P9-3FNP-DLW4 - TURBOCHEF	609.00000.22810	(\$3.76)
			13P9-3FNP-DLW4 - TURBOCHEF	609.49775.02210	\$50.99
36411	C	8/8/2023	819 AMERICAN BOTTLING COMPANY, INC		\$485.40 C
			Invoice Nbr - Description	GL Account	Amount
			4615900104 - INVENTORY	609.00000.14200	\$485.40
36412	C	8/8/2023	398 ARCHIVE POWER SYSTEMS, INC.		\$799.30 C
			Invoice Nbr - Description	GL Account	Amount
			12177(609) - ANNUAL RENEWAL/L1 & L2 SUPPORT	609.49755.03140	\$159.86
			12177(609) - ANNUAL RENEWAL/L1 & L2 SUPPORT	609.49775.04370	\$7.48
			12177(609) - ANNUAL RENEWAL/L1 & L2 SUPPORT	609.49775.04370	\$29.93
			12177(609) - ANNUAL RENEWAL/L1 & L2 SUPPORT	609.49755.03140	\$639.44
			12177(609) - ANNUAL RENEWAL/L1 & L2 SUPPORT	609.00000.22810	(\$37.41)
36413	C	8/8/2023	555 BERNICKS		\$17,306.30 C
			Invoice Nbr - Description	GL Account	Amount
			30047401 - INVENTORY	609.00000.14300	\$30.00
			30046241 - INVENTORY	609.00000.14200	\$4,511.50
			30046832 - INVENTORY	609.00000.14300	(\$90.00)
			300463831 - Credit	609.00000.14200	(\$2,054.20)
			30047401 - INVENTORY	609.00000.14200	\$5,923.45
			30046832 - INVENTORY	609.00000.14200	\$8,925.10
			30046241 - INVENTORY	609.00000.14300	(\$30.00)
			30046834 - CREDIT	609.00000.14200	(\$24.30)
			30046833 - INVENTORY	609.49770.02540	\$74.75
			30046241 - INVENTORY	609.00000.11535	\$40.00
36414	C	8/8/2023	919 BREAKTHRU BEVERAGE		\$3,449.97 C
			Invoice Nbr - Description	GL Account	Amount
			111408732 - INVENTORY	609.00000.14200	\$2,265.01
			111408732 - INVENTORY	609.00000.11535	\$1,091.84
			111408732 - INVENTORY	609.49750.03330	\$93.12

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For The Fiscal Periods Range From 2023-8 To 2023-8

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
36415	C	8/8/2023	7313	C&L DISTRIBUTING	\$1,150.20	C
				Invoice Nbr - Description	GL Account	Amount
				1743849 - Credit	609.00000.14200	(\$53.25)
				1743848 - INVENTORY	609.49750.03330	\$2.00
				1743848 - INVENTORY	609.00000.14200	\$1,171.45
				1743848 - INVENTORY	609.00000.14300	\$30.00
36416	C	8/8/2023	1135	CENTRAL MCGOWAN, INCORPORATED-139156	\$351.65	C
				Invoice Nbr - Description	GL Account	Amount
				0000251997 - MONTHLY FACILITY FEE	609.49775.02190	\$183.14
				0000735821 - CARBON DIOXIDE BULK	609.49775.02190	\$168.51
36417	C	8/8/2023	2044	CENTURY LINK	\$201.37	C
				Invoice Nbr - Description	GL Account	Amount
				08072023 - MONTHLY SERVICE	609.49755.03210	\$100.69
				08072023 - MONTHLY SERVICE	609.49775.03210	\$100.68
36418	C	8/8/2023	249	CITY OF HINCKLEY	\$24.35	C
				Invoice Nbr - Description	GL Account	Amount
				INV-432084 - LATHEM PAYCLOCK	609.49755.03140	\$16.80
				INV-432084 - LATHEM PAYCLOCK	609.49775.03140	\$7.55
				INV-432084 - LATHEM PAYCLOCK	609.49755.04370	\$1.31
				INV-432084 - LATHEM PAYCLOCK	609.00000.22810	(\$1.80)
				INV-432084 - LATHEM PAYCLOCK	609.49775.04370	\$0.49
36419	C	8/8/2023	557	CRYSTAL SPRINGS ICE	\$415.10	C
				Invoice Nbr - Description	GL Account	Amount
				4006717 - INVENTORY	609.00000.14200	\$411.10
				4006717 - INVENTORY	609.49750.03330	\$4.00
36420	C	8/8/2023	1185	HENRY'S FOODS, INC.	\$940.96	C
				Invoice Nbr - Description	GL Account	Amount
				6708652 - INVENTORY	609.49755.02190	\$25.71
				6708652 - INVENTORY	609.49750.03330	\$12.95
				6708652 - INVENTORY	609.49775.02140	\$85.25
				6708652 - INVENTORY	609.49775.02190	\$38.47
				6708652 - INVENTORY	609.00000.14200	\$778.58
36421	C	8/8/2023	529	JOHNSON BROTHERS LIQUOR CO.	\$1,682.58	C
				Invoice Nbr - Description	GL Account	Amount
				2349768 - INVENTORY	609.49750.03330	\$4.48
				2349769 - INVENTORY	609.00000.14200	\$416.50
				2349769 - INVENTORY	609.49750.03330	\$13.86
				2349770 - INVENTORY	609.00000.14200	\$720.24
				2349770 - INVENTORY	609.49750.03330	\$10.40
				2349771 - INVENTORY	609.00000.14200	\$234.00
				2349771 - INVENTORY	609.49750.03330	\$7.92
				2349768 - INVENTORY	609.00000.14200	\$275.18

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For The Fiscal Periods Range From 2023-8 To 2023-8
For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, eCheck

Check # / eCheck ID	Type	Date	Vendor Name	Amount	Status
36422	C	8/8/2023	7238 KASEYA US LLC	\$200.00	V
	Invoice Nbr - Description		GL Account	Amount	
36423	C	8/8/2023	7315 Laurel E. McNutt	\$50.00	C
	Invoice Nbr - Description		GL Account	Amount	
	102 - BINGO HELP ON 7/26/23		609.49775.03120	\$50.00	
36424	C	8/8/2023	242 LEE'S PRO SHOP, INC.	\$2,395.50	C
	Invoice Nbr - Description		GL Account	Amount	
	272827 - FLS APPAREL		609.00000.14200	\$2,395.50	
36425	C	8/8/2023	7222 LOOMIS	\$1,190.91	C
	Invoice Nbr - Description		GL Account	Amount	
	13301561 - MONTHLY SERVICE		609.49775.04300	\$238.18	
	13301561 - MONTHLY SERVICE		609.49755.04300	\$952.73	
36426	C	8/8/2023	385 MATT'S SANITATION-FIREHOUSE	\$210.60	C
	Invoice Nbr - Description		GL Account	Amount	
	08072023(6090 - MONTHLY SERVICE		609.49775.03840	\$179.01	
	08072023(6090 - MONTHLY SERVICE		609.49755.03840	\$31.59	
36427	C	8/8/2023	225 MCDONALD DISTRIBUTING	\$16,863.20	C
	Invoice Nbr - Description		GL Account	Amount	
	700781 - INVENTORY		609.00000.14200	\$532.20	
	700782 - INVENTORY		609.00000.14200	\$16,644.20	
	700908 - CREDIT		609.00000.14300	(\$30.00)	
	700908 - CREDIT		609.00000.14200	(\$283.20)	
36428	C	8/8/2023	7070 MICHAUD DIST.INC.	\$2,536.85	C
	Invoice Nbr - Description		GL Account	Amount	
	379167 - INVENTORY		609.49750.03330	\$3.00	
	379167 - INVENTORY		609.00000.14200	\$2,533.85	
36429	C	8/8/2023	333 MN MUNICIPAL BEVERAGE ASSOC	\$2,700.00	C
	Invoice Nbr - Description		GL Account	Amount	
	08072023 - JULY 2023- JULY 2024 ANNUAL DUES		609.49755.04330	\$2,160.00	
	08072023 - JULY 2023- JULY 2024 ANNUAL DUES		609.49775.04330	\$540.00	
36430	C	8/8/2023	908 NORTHERN DRAFT	\$70.00	C
	Invoice Nbr - Description		GL Account	Amount	
	7973 - DRAFT BEER LINE CLEANING		609.49775.04090	\$70.00	
36431	C	8/8/2023	153 NORTHSTAR MEDIA, INC.	\$313.30	C
	Invoice Nbr - Description		GL Account	Amount	
	909298/1764222 - ASST LIQUOR STORE MGR		609.49775.03420	\$34.35	
	909298/1764222 - ASST LIQUOR STORE MGR		609.49755.03420	\$137.45	
	909298/1764221 - WEEKLY SALES AD		609.49775.03420	\$17.00	
	909298/1764221 - WEEKLY SALES AD		609.49755.03420	\$124.50	

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For The Fiscal Periods Range From 2023-8 To 2023-8

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, eCheck

Check # / eCheck ID	Type	Date	Vendor Name	Amount	Status
36432	C	8/8/2023	530 PHILLIPS WINE & SPIRITS, INC.	\$7,488.22	C
	Invoice Nbr - Description		GL Account	Amount	
	6632129 - INVENTORY		609.49750.03330	\$96.71	
	6632129 - INVENTORY		609.00000.14200	\$6,609.49	
	6632130 - INVENTORY		609.00000.14200	\$734.50	
	6632130 - INVENTORY		609.49750.03330	\$47.52	
36433	C	8/8/2023	738 Q MEDIA PROPERTIES	\$1,136.00	C
	Invoice Nbr - Description		GL Account	Amount	
	8768-2 - DISCOUNT ADS-KBEK FM		609.49755.03420	\$45.00	
	8154-9 - FIREHOUSE ALARM ADS		609.49775.03420	\$248.00	
	8154-9 - FIREHOUSE ALARM ADS		609.49755.03420	\$248.00	
	8809-1 - DISCOUNT ADS - KBEK FM		609.49775.03420	\$150.00	
	8809-1 - DISCOUNT ADS - KBEK FM		609.49755.03420	\$150.00	
	6080-31 - DISCOUNT ADS-WCMP FM		609.49775.03420	\$125.00	
	6080-31 - DISCOUNT ADS-WCMP FM		609.49755.03420	\$125.00	
	8768-2 - DISCOUNT ADS-KBEK FM		609.49775.03420	\$45.00	
36434	C	8/8/2023	2060 R&S HARDWARE	\$9.12	C
	Invoice Nbr - Description		GL Account	Amount	
	194754 - WD-40		609.49755.02280	\$9.12	
36435	C	8/8/2023	876 SANDSTROM'S DISTRIBUTING QUALITY & SERVICE	\$962.31	C
	Invoice Nbr - Description		GL Account	Amount	
	467875 - INVENTORY		609.00000.14200	\$952.36	
	467875 - INVENTORY		609.49750.03330	\$9.95	
36436	C	8/8/2023	217 SCI CABLE BROADBAND	\$315.60	C
	Invoice Nbr - Description		GL Account	Amount	
	08072023(609) - Monthly Service		609.49755.03210	\$104.15	
	08072023(609) - Monthly Service		609.49775.03210	\$211.45	
36437	C	8/8/2023	1028 Southern Glazer's Wine and Spirits - Minnesota	\$1,745.80	C
	Invoice Nbr - Description		GL Account	Amount	
	2371875 - INVENTORY		609.00000.14200	\$168.00	
	2371874 - INVENTORY		609.49750.03330	\$24.80	
	2371875 - INVENTORY		609.49750.03330	\$3.10	
	2371874 - INVENTORY		609.00000.14200	\$1,549.90	
36438	C	8/8/2023	1022 VC3, Inc	\$1,413.06	C
	Invoice Nbr - Description		GL Account	Amount	
	CW80170 - SETUP & CONFIGURE NEW SONICWALL TZ270		609.00000.16420	\$1,413.06	
36439	C	8/8/2023	191 VIKING COCA-COLA BOTTLING CO.	\$413.00	C
	Invoice Nbr - Description		GL Account	Amount	
	3254602 - INVENTORY		609.00000.14200	\$413.00	
36440	C	8/8/2023	7148 ZIMMER, TABITHA	\$200.00	C
	Invoice Nbr - Description		GL Account	Amount	

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For The Fiscal Periods Range From 2023-8 To 2023-8

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, eCheck

Check # / eCheck ID	Type	Date	Vendor Name	Amount	Status
			014 - KARAOKE ON 8/3/23	609.49775.03120	\$200.00
36441	C	8/8/2023	7315 Laurel E. McNutt		\$50.00 C
	Invoice Nbr - Description		GL Account	Amount	
			103 - Bingo Assistance on 8/2/2023	609.49775.03120	\$50.00
36442	C	8/16/2023	369 AFSCME COUNCIL 65		\$118.91 C
	Invoice Nbr - Description		GL Account	Amount	
			08162023(609) - UNION DUES	609.00000.21707	\$118.91
36443	C	8/16/2023	555 BERNICKS		\$31,984.42 C
	Invoice Nbr - Description		GL Account	Amount	
			30049427 - CREDIT	609.00000.14200	(\$181.08)
			30050014 - INVENTORY	609.00000.14200	\$2,911.80
			30049426 - INVENTORY	609.00000.14200	(\$30.00)
			30049427 - CREDIT	609.49750.02510	(\$16.00)
			30048227 - CREDIT	609.00000.14200	(\$156.00)
			30048886 - CREDIT	609.49750.02520	(\$12.00)
			30048884 - INVENTORY	609.00000.14300	\$30.00
			30049426 - INVENTORY	609.00000.14200	\$13,026.85
			30048226 - INVENTORY	609.00000.14200	\$402.00
			30048884 - INVENTORY	609.00000.14200	\$75.00
			30048885 - INVENTORY	609.00000.14200	\$4,278.35
			30048225 - INVENTORY	609.00000.14200	\$11,715.50
			30048225 - INVENTORY	609.00000.14300	(\$60.00)
36444	C	8/16/2023	919 BREAKTHRU BEVERAGE		\$6,857.00 C
	Invoice Nbr - Description		GL Account	Amount	
			111619266 - INVENTORY	609.00000.14200	\$2,311.06
			111516879 - INVENTORY	609.00000.11535	\$30.00
			111619266 - INVENTORY	609.49750.03330	\$49.95
			111516879 - INVENTORY	609.00000.14200	\$4,276.23
			410170690 - CREDIT	609.49750.03330	\$1.85
			410170690 - CREDIT	609.00000.11535	\$121.71
			411278577 - CREDIT	609.00000.11535	(\$30.00)
			411278577 - CREDIT	609.49750.03330	(\$1.85)
			111619266 - INVENTORY	609.00000.11535	\$125.70
			411299353 - CREDIT	609.49750.03330	(\$3.70)
			411299353 - CREDIT	609.00000.11535	(\$125.70)
			111516879 - INVENTORY	609.49750.03330	\$101.75
36445	C	8/16/2023	7313 C&L DISTRIBUTING		\$755.75 C
	Invoice Nbr - Description		GL Account	Amount	
			1752097 - INVENTORY	609.00000.14300	(\$30.00)
			1752097 - INVENTORY	609.00000.14200	\$782.75
			1752097 - INVENTORY	609.49750.03330	\$3.00

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For The Fiscal Periods Range From 2023-8 To 2023-8

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, eCheck

Check # / eCheck ID	Type	Date	Vendor Name	Amount	Status
36446	C	8/16/2023	454 CINTAS CORPORATION	\$91.81	O
	Invoice Nbr - Description		GL Account	Amount	
	4164089725 - SUPPLIES		609.49755.04090	\$53.21	
	4164089725 - SUPPLIES		609.49775.04090	\$40.47	
36447	C	8/16/2023	557 CRYSTAL SPRINGS ICE	\$865.50	C
	Invoice Nbr - Description		GL Account	Amount	
	4006793 - INVENTORY		609.49750.03330	\$4.00	
	4006793 - INVENTORY		609.00000.14200	\$295.40	
	1004632 - INVENTORY		609.49750.03330	\$4.00	
	1004632 - INVENTORY		609.00000.14200	\$136.40	
	4006879 - INVENTORY		609.00000.14200	\$421.70	
	4006879 - INVENTORY		609.49750.03330	\$4.00	
36448	C	8/16/2023	132 DAGGETT'S FRESH FOODS	\$63.09	C
	Invoice Nbr - Description		GL Account	Amount	
	00305805 - SUPPLIES		609.49775.02180	\$2.29	
	00006584 - SUPPLIES		609.49775.02180	\$15.07	
	00001510 - SUPPLIES		609.49775.02180	\$11.48	
	00001485 - SUPPLIES		609.49775.02180	\$21.07	
	00001510 - SUPPLIES		609.49775.02140	\$13.18	
36449	C	8/16/2023	7082 Dahlheimer Beverage	\$1,186.25	C
	Invoice Nbr - Description		GL Account	Amount	
	1972003 - INVENTORY		609.00000.14200	\$1,186.25	
36450	C	8/16/2023	2023 HEALTH PARTNERS INC.	\$49.40	C
	Invoice Nbr - Description		GL Account	Amount	
	821556793955(609) - SEPTEMBER		609.00000.15520	\$49.40	
36451	C	8/16/2023	856 HEGGIES PIZZA, LLC	\$644.25	C
	Invoice Nbr - Description		GL Account	Amount	
	1111676008 - INVENTORY		609.00000.14200	\$644.25	
36452	C	8/16/2023	1185 HENRY'S FOODS, INC.	\$2,295.90	C
	Invoice Nbr - Description		GL Account	Amount	
	6711551 - INVENTORY		609.49750.03330	\$12.95	
	6714169 - INVENTORY		609.49775.02140	\$88.31	
	6714169 - INVENTORY		609.00000.14200	\$457.80	
	6714169 - INVENTORY		609.49750.03330	\$12.95	
	6714169 - INVENTORY		609.49755.02190	\$116.06	
	6711551 - INVENTORY		609.00000.14200	\$446.16	
	6711551 - INVENTORY		609.49775.02140	\$307.31	
	6711551 - INVENTORY		609.49755.02190	\$369.72	
	6714169 - INVENTORY		609.49775.02190	\$203.57	
	6711551 - INVENTORY		609.49775.02190	\$281.07	
36453	C	8/16/2023	529 JOHNSON BROTHERS LIQUOR CO.	\$11,995.32	C
	Invoice Nbr - Description		GL Account	Amount	

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For The Fiscal Periods Range From 2023-8 To 2023-8

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, eCheck

Check # / eCheck ID	Type	Date	Vendor Name	Amount	Status
	2358955 - INVENTORY		609.49750.03330	\$31.68	
	2358951 - INVENTORY		609.49750.03330	\$1.98	
	2358950 - INVENTORY		609.00000.14200	\$627.10	
	2358952 - INVENTORY		609.49750.03330	\$5.94	
	2358953 - INVENTORY		609.00000.14200	\$579.68	
	2358953 - INVENTORY		609.49750.03330	\$5.95	
	2358951 - INVENTORY		609.00000.14200	\$37.00	
	2358950 - INVENTORY		609.49750.03330	\$13.86	
	2358955 - INVENTORY		609.00000.14200	\$1,151.70	
	2354723 - INVENTORY		609.49750.03330	\$21.78	
	2358949 - INVENTORY		609.00000.14200	\$535.70	
	2354720 - INVENTORY		609.00000.14200	\$1,624.00	
	2354719 - INVENTORY		609.00000.14200	\$2,736.28	
	2354719 - INVENTORY		609.49750.03330	\$79.72	
	2354720 - INVENTORY		609.49750.03330	\$43.56	
	2354722 - INVENTORY		609.49750.03330	\$12.14	
	2358948 - INVENTORY		609.00000.14200	\$696.00	
	2354723 - INVENTORY		609.00000.14200	\$550.80	
	2354722 - INVENTORY		609.00000.14200	\$875.11	
	2358948 - INVENTORY		609.49750.03330	\$37.62	
	2358952 - INVENTORY		609.00000.14200	\$480.00	
	2354724 - INVENTORY		609.00000.14200	\$1,410.00	
	2354724 - INVENTORY		609.49750.03330	\$51.48	
	2354725 - INVENTORY		609.00000.14200	\$370.40	
	2358949 - INVENTORY		609.49750.03330	\$5.94	
	2354725 - INVENTORY		609.49750.03330	\$9.90	
36454	C	8/16/2023	7315 Laurel E. McNutt	\$50.00	C
Invoice Nbr - Description GL Account Amount					
	104 - BINGO HELP ON 8/9/2023		609.49775.03120	\$50.00	
36455	C	8/16/2023	242 LEE'S PRO SHOP, INC.	\$4,479.00	C
Invoice Nbr - Description GL Account Amount					
	273013 - INVENTORY		609.00000.14200	\$4,479.00	
36456	C	8/16/2023	1248 LOMPIAN WINES, LLC	\$569.20	C
Invoice Nbr - Description GL Account Amount					
	122848323 - INVENTORY		609.00000.14200	\$544.20	
	122848323 - INVENTORY		609.49750.03330	\$25.00	
36457	C	8/16/2023	225 MCDONALD DISTRIBUTING	\$16,054.47	C
Invoice Nbr - Description GL Account Amount					
	702130 - CREDIT		609.00000.14200	(\$205.13)	
	703135 - INVENTORY		609.00000.14200	\$11,316.90	
	702035 - INVENTORY		609.00000.14300	\$30.00	
	702034 - INVENTORY		609.00000.14200	\$213.70	
	702130 - CREDIT		609.00000.14300	(\$120.00)	

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For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
				703134 - INVENTORY	609.00000.14200	\$365.10
				702035 - INVENTORY	609.00000.14200	\$4,453.90
36458	C	8/16/2023	7070	MICHAUD DIST.INC.		\$1,642.50 C
				Invoice Nbr - Description	GL Account	Amount
				379606 - INVENTORY	609.00000.14200	\$1,699.50
				379606 - INVENTORY	609.49750.03330	\$3.00
				379606 - INVENTORY	609.00000.14300	(\$60.00)
36459	C	8/16/2023	846	MN PEIP		\$1,592.25 C
				Invoice Nbr - Description	GL Account	Amount
				1302789(609) - SEPTEMBER	609.00000.15520	\$1,592.25
36460	C	8/16/2023	153	NORTHSTAR MEDIA, INC.		\$266.90 C
				Invoice Nbr - Description	GL Account	Amount
				909896/1765245 - WEEKLY SALES AD	609.49775.03420	\$17.00
				908700/1762740 - ASST LIQUOR STORE	609.49755.03420	\$100.32
				908700/1762740 - ASST LIQUOR STORE	609.49775.03420	\$25.08
				909896/1765245 - WEEKLY SALES AD	609.49755.03420	\$124.50
36461	C	8/16/2023	530	PHILLIPS WINE & SPIRITS, INC.		\$9,515.70 C
				Invoice Nbr - Description	GL Account	Amount
				6635921 - INVENTORY	609.00000.14200	\$1,439.50
				6639303 - INVENTORY	609.49750.03330	\$11.88
				6635921 - INVENTORY	609.49750.03330	\$45.54
				6635920 - INVENTORY	609.49750.03330	\$61.38
				6635920 - INVENTORY	609.00000.14200	\$5,817.72
				6639302 - INVENTORY	609.00000.14200	\$746.72
				6639301 - INVENTORY	609.49750.03330	\$17.82
				6639303 - INVENTORY	609.00000.14200	\$260.75
				6639301 - INVENTORY	609.00000.14200	\$621.75
				6635922 - INVENTORY	609.49750.03330	\$14.88
				6635922 - INVENTORY	609.00000.14200	\$454.00
				6639302 - INVENTORY	609.49750.03330	\$23.76
36462	C	8/16/2023	1078	PNC EQUIPMENT FINANCE, LLC		\$1,304.90 C
				Invoice Nbr - Description	GL Account	Amount
				1757282 - RENTAL PAYMENT	609.49755.06120	\$38.23
				1757282 - RENTAL PAYMENT	609.49775.06120	\$15.61
				1757282 - RENTAL PAYMENT	609.00000.22600	\$1,161.43
				1757282 - RENTAL PAYMENT	609.49775.04370	\$15.24
				1757282 - RENTAL PAYMENT	609.49755.04370	\$74.39
36463	C	8/16/2023	876	SANDSTROM'S DISTRIBUTING QUALITY & SERVICE		\$2,898.50 C
				Invoice Nbr - Description	GL Account	Amount
				469714 - INVENTORY	609.49775.02190	\$108.09
				469714 - INVENTORY	609.49775.02140	\$28.88
				469714 - INVENTORY	609.49755.02190	\$41.71

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For The Fiscal Periods Range From 2023-8 To 2023-8

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
				469714 - INVENTORY	609.49750.03330 \$9.95	
				469714 - INVENTORY	609.00000.14200 \$1,411.33	
				468844 - INVENTORY	609.49750.03330 \$9.95	
				468844 - INVENTORY	609.00000.14200 \$1,288.59	
36464	C	8/16/2023	1028	Southern Glazer's Wine and Spirits – Minnesota	\$6,225.46	C
	Invoice Nbr - Description		GL Account		Amount	
	9526646 - CASE QUANTITY CREDIT		609.49750.02510		(\$54.00)	
	2374387 - INVENTORY		609.49750.03330		\$63.29	
	2376911 - INVENTORY		609.49750.03330		\$23.39	
	2376911 - INVENTORY		609.00000.14200		\$2,373.76	
	9511673 - CREDIT REFERENCE # 2343111		609.49750.02510		(\$50.66)	
	2374388 - INVENTORY		609.00000.14200		\$56.00	
	2376912 - INVENTORY		609.00000.14200		\$48.00	
	2374387 - INVENTORY		609.00000.14200		\$4,980.63	
	9527680 - CREDIT REFERENCE 2371874		609.49750.03330		(\$1.55)	
	2376912 - INVENTORY		609.49750.03330		\$1.55	
	9511673 - CREDIT REFERENCE # 2343111		609.00000.11535		(\$444.10)	
	9511672 - CREDIT		609.49750.02510		(\$238.40)	
	9505731 - CASE QUANTITY CREDIT		609.49750.02510		(\$117.00)	
	9493705 - CREDIT- REFERENCE # 2316600		609.00000.11535		(\$261.00)	
	9480743 - CASE QUANTITY CREDIT		609.49750.02510		(\$60.00)	
	9402169 - CASE QUANTITY CREDIT		609.49750.02530		(\$40.00)	
	9514443 - CASE QUANTITY CREDIT		609.49750.02540		(\$56.00)	
	2374388 - INVENTORY		609.49750.03330		\$1.55	
36465	C	8/16/2023	1177	US BANK EQUIPMENT FINANCE	\$66.45	C
	Invoice Nbr - Description		GL Account		Amount	
	507849792 - CONTRACT PAYMENT		609.49755.04130		\$66.45	
36466	C	8/16/2023	1022	VC3, Inc	\$823.90	C
	Invoice Nbr - Description		GL Account		Amount	
	120217(609) - CW CARE SERVICE AGREEMENT		609.49775.03090		\$274.63	
	120217(609) - CW CARE SERVICE AGREEMENT		609.49755.03090		\$549.27	
36467	C	8/16/2023	241	VINOCOPIA, INC.	\$138.50	C
	Invoice Nbr - Description		GL Account		Amount	
	0333915-IN - INVENTORY		609.00000.14200		\$133.50	
	0333915-IN - INVENTORY		609.49750.03330		\$5.00	
36468	C	8/16/2023	647	WINE MERCHANTS	\$957.06	C
	Invoice Nbr - Description		GL Account		Amount	
	7438295 - INVENTORY		609.00000.14200		\$943.20	
	7438295 - INVENTORY		609.49750.03330		\$13.86	
36469	C	8/16/2023	7076	WM CORPORATE SERVICES INC.	\$78.92	C
	Invoice Nbr - Description		GL Account		Amount	
	1422579-4812-5 - MONTHLY SERVICE		609.49775.03840		\$39.46	

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For The Fiscal Periods Range From 2023-8 To 2023-8
For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, eCheck

Check # / eCheck ID	Type	Date	Vendor Name	Amount	Status
			1422579-4812-5 - MONTHLY SERVICE	609.49755.03840 \$39.46	
36470	C	8/16/2023	7148 ZIMMER, TABITHA	\$200.00	C
	Invoice Nbr - Description		GL Account	Amount	
			015 - Karaoke Night on 8/10/23	609.49775.03120 \$200.00	
36471	C	8/23/2023	7160 ADAM'S PEST CONTROL , INC	\$48.32	C
	Invoice Nbr - Description		GL Account	Amount	
			3707988 - Prevention Plus	609.49755.04090 \$24.16	
			3707988 - Prevention Plus	609.49775.04090 \$24.16	
36472	C	8/23/2023	206 BELLBOY CORP. BAR SUPPLY	\$2,447.68	C
	Invoice Nbr - Description		GL Account	Amount	
			0200523700 - INVENTORY	609.49750.03330 \$32.50	
			0107244200 - INVENTORY	609.49750.03330 \$9.63	
			0200523700 - INVENTORY	609.00000.14200 \$1,851.90	
			0107244200 - INVENTORY	609.49755.02190 \$142.50	
			0107244200 - INVENTORY	609.00000.14200 \$640.65	
			0200229800 - Credit	609.49750.03330 (\$2.50)	
			0200229800 - Credit	609.00000.11535 (\$227.00)	
36473	C	8/23/2023	555 BERNICKS	\$16,533.94	O
	Invoice Nbr - Description		GL Account	Amount	
			30050622 - INVENTORY	609.00000.14200 \$15,892.15	
			30050622 - INVENTORY	609.00000.14300 \$30.00	
			30050630 - INVENTORY	609.49770.02540 \$191.55	
			30050630 - INVENTORY	609.00000.14200 \$30.24	
			30050621 - INVENTORY	609.00000.14300 \$60.00	
			30050621 - INVENTORY	609.00000.14200 \$330.00	
36474	C	8/23/2023	919 BREAKTHRU BEVERAGE	\$3,293.40	C
	Invoice Nbr - Description		GL Account	Amount	
			111717765 - INVENTORY	609.00000.11535 \$299.55	
			111717765 - INVENTORY	609.49750.03330 \$37.94	
			111717765 - INVENTORY	609.00000.14200 \$2,955.91	
36475	C	8/23/2023	454 CINTAS CORPORATION	\$91.81	O
	Invoice Nbr - Description		GL Account	Amount	
			4164786530 - SUPPLIES	609.49775.04090 \$40.08	
			4164786530 - SUPPLIES	609.49755.04090 \$53.60	
36476	C	8/23/2023	557 CRYSTAL SPRINGS ICE	\$499.30	C
	Invoice Nbr - Description		GL Account	Amount	
			4006959 - INVENTORY	609.00000.14200 \$495.30	
			4006959 - INVENTORY	609.49750.03330 \$4.00	
36477	C	8/23/2023	1185 HENRY'S FOODS, INC.	\$1,050.99	C
	Invoice Nbr - Description		GL Account	Amount	
			6716935 - INVENTORY	609.00000.14200 \$450.41	
			6716935 - INVENTORY	609.49775.02190 \$154.70	

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For The Fiscal Periods Range From 2023-8 To 2023-8

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
				6716935 - INVENTORY	609.49775.02140	\$210.76
				6716935 - INVENTORY	609.49750.03330	\$12.95
				6716935 - INVENTORY	609.49755.02190	\$222.17
36478	C	8/23/2023	529	JOHNSON BROTHERS LIQUOR CO.		\$5,940.82 C
	Invoice Nbr - Description		GL Account		Amount	
	2363717 - INVENTORY		609.49750.03330		\$27.72	
	2363716 - INVENTORY		609.00000.14200		\$1,205.24	
	2363723 - INVENTORY		609.49750.03330		\$2.32	
	2363723 - INVENTORY		609.00000.14200		\$132.00	
	2363722 - INVENTORY		609.49750.03330		\$2.32	
	2363722 - INVENTORY		609.00000.14200		\$113.00	
	2363716 - INVENTORY		609.49750.03330		\$14.64	
	2363718 - INVENTORY		609.00000.14200		\$225.95	
	2363721 - INVENTORY		609.49750.03330		\$67.32	
	2363719 - INVENTORY		609.49750.03330		\$9.90	
	2363720 - INVENTORY		609.00000.14200		\$373.80	
	2363719 - INVENTORY		609.00000.14200		\$722.50	
	2363718 - INVENTORY		609.49750.03330		\$9.90	
	2363720 - INVENTORY		609.49750.03330		\$11.88	
	2363721 - INVENTORY		609.00000.14200		\$2,333.25	
	2363717 - INVENTORY		609.00000.14200		\$689.08	
36479	C	8/23/2023	7315	Laurel E. McNutt		\$50.00 C
	Invoice Nbr - Description		GL Account		Amount	
	105 - BINGO ASSISTANCE 8/16/2023		609.49775.03120		\$50.00	
36480	C	8/23/2023	225	MCDONALD DISTRIBUTING		\$12,170.75 C
	Invoice Nbr - Description		GL Account		Amount	
	704407 - INVENTORY		609.00000.14300		\$60.00	
	704521 - CREDIT		609.00000.14200		(\$150.00)	
	704407 - INVENTORY		609.00000.14200		\$11,966.75	
	704406 - INVENTORY		609.00000.14200		\$294.00	
36481	C	8/23/2023	111	MN DEPT OF REVENUE		\$33,317.00 V
	Invoice Nbr - Description		GL Account		Amount	
	1-015-020-128 - MONTHLY SALES & USE		609.49755.04370		(\$61.65)	
	1-015-020-128 - MONTHLY SALES & USE		609.00000.22810		\$101.66	
	1-015-020-128 - MONTHLY SALES & USE		609.00000.22800		\$33,281.97	
	1-015-020-128 - MONTHLY SALES & USE		609.49775.04370		(\$4.98)	
36482	C	8/23/2023	530	PHILLIPS WINE & SPIRITS, INC.		\$2,971.93 C
	Invoice Nbr - Description		GL Account		Amount	
	6643131 - INVENTORY		609.00000.14200		\$188.00	
	6643129 - INVENTORY		609.00000.14200		\$2,298.05	
	6643129 - INVENTORY		609.49750.03330		\$30.04	
	6643130 - INVENTORY		609.49750.03330		\$13.86	

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For The Fiscal Periods Range From 2023-8 To 2023-8

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
				6643131 - INVENTORY	609.49750.03330 \$3.98	
				6643130 - INVENTORY	609.00000.14200 \$438.00	
36483	C	8/23/2023	876	SANDSTROM'S DISTRIBUTING QUALITY & SERVICE	\$1,697.08	C
				Invoice Nbr - Description	GL Account Amount	
				470624 - INVENTORY	609.00000.14200 \$1,687.13	
				470624 - INVENTORY	609.49750.03330 \$9.95	
36484	C	8/23/2023	1028	Southern Glazer's Wine and Spirits – Minnesota	\$2,317.13	C
				Invoice Nbr - Description	GL Account Amount	
				2379558 - INVENTORY	609.49750.03330 \$43.40	
				2379558 - INVENTORY	609.00000.14200 \$1,985.08	
				2379559 - INVENTORY	609.00000.14200 \$284.00	
				2379559 - INVENTORY	609.49750.03330 \$4.65	
36485	C	8/23/2023	191	VIKING COCA-COLA BOTTLING CO.	\$217.20	C
				Invoice Nbr - Description	GL Account Amount	
				3254747 - INVENTORY	609.00000.14200 \$217.20	
36486	C	8/23/2023	241	VINOCOPIA, INC.	\$578.25	C
				Invoice Nbr - Description	GL Account Amount	
				0334655-IN - INVENTORY	609.49750.03330 \$14.00	
				0334655-IN - INVENTORY	609.00000.14200 \$564.25	
36487	C	8/23/2023	7148	ZIMMER, TABITHA	\$200.00	O
				Invoice Nbr - Description	GL Account Amount	
				016 - KARAOKE NIGHT 8/17/2023	609.49775.03120 \$200.00	
36488	C	8/30/2023	369	AFSCME COUNCIL 65	\$119.07	O
				Invoice Nbr - Description	GL Account Amount	
				08302023(609) - UNION DUES	609.00000.21707 \$119.07	
36489	C	8/30/2023	1258	ANCHOR SOLAR INVESTMENTS	\$198.40	O
				Invoice Nbr - Description	GL Account Amount	
				08302023(609) - Solar Array Lease	609.49775.04370 \$3.95	
				08302023(609) - Solar Array Lease	609.49755.04370 \$9.68	
				08302023(609) - Solar Array Lease	609.49775.06120 \$2.79	
				08302023(609) - Solar Array Lease	609.49755.06120 \$6.84	
				08302023(609) - Solar Array Lease	609.00000.22600 \$175.14	
36490	C	8/30/2023	454	CINTAS CORPORATION	\$149.40	O
				Invoice Nbr - Description	GL Account Amount	
				4165487776 - SUPPLIES	609.49755.04090 \$92.33	
				4165487776 - SUPPLIES	609.49775.04090 \$60.12	
36491	C	8/30/2023	225	MCDONALD DISTRIBUTING	\$15,780.65	O
				Invoice Nbr - Description	GL Account Amount	
				705539 - INVENTORY	609.00000.14200 \$15,780.65	
36492	C	8/30/2023	748	QUILL	\$183.85	O
				Invoice Nbr - Description	GL Account Amount	

City of Hinckley

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For The Fiscal Periods Range From 2023-8 To 2023-8

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
				34107138(609) - SUPPLIES	609.49775.02190	\$75.11
				34107138(609) - SUPPLIES	609.49755.02190	\$75.12
				34107138(609) - SUPPLIES	609.00000.22810	(\$13.56)
				34107138(609) - SUPPLIES	609.49775.04370	\$5.54
				34107138(609) - SUPPLIES	609.49755.04370	\$8.02
				34107138(609) - SUPPLIES	609.49755.02030	\$33.62
36493	C	8/30/2023	2060	R&S HARDWARE		\$13.95 O
	Invoice Nbr - Description		GL Account		Amount	
	197483 - MOP		609.49775.02280		\$13.95	
36494	C	8/30/2023	217	SCI CABLE BROADBAND		\$321.60 O
	Invoice Nbr - Description		GL Account		Amount	
	08302023(609) - MONTHLY SERVICE		609.49755.03210		\$106.13	
	08302023(609) - MONTHLY SERVICE		609.49775.03210		\$215.47	
36495	C	8/30/2023	785	THRYV		\$36.50 O
	Invoice Nbr - Description		GL Account		Amount	
	610058026214 - MONTHY AD		609.49775.03420		\$18.25	
	610058026214 - MONTHY AD		609.49755.03420		\$18.25	
36496	C	8/30/2023	1022	VC3, Inc		\$849.34 O
	Invoice Nbr - Description		GL Account		Amount	
	CW80428 - STATIC IP FOR MODEM AND PUT INTO BRIDGE MODE		609.49755.03090		\$849.34	
36497	C	8/30/2023	7148	ZIMMER, TABITHA		\$200.00 O
	Invoice Nbr - Description		GL Account		Amount	
	017 - KARAOKE NIGHT		609.49775.03120		\$200.00	
36498	C	8/30/2023	7315	Laurel E. McNutt		\$50.00 O
	Invoice Nbr - Description		GL Account		Amount	
	106 - Bingo Assistance		609.49775.03120		\$50.00	
ADT SECURITY SERVICES	E	8/16/2023	927	ADT SECURITY SERVICES		\$490.60 C
	Invoice Nbr - Description		GL Account		Amount	
	1007154581 - Store-Bar Alarm/Store Video		609.49755.04300		\$259.07	
	1007154581 - Store-Bar Alarm/Store Video		609.49775.04300		\$43.17	
	1007154581 - Store-Bar Alarm/Store Video		609.49755.04300		\$43.17	
	1006793073 - Bar Video/QSP		609.49775.04300		\$145.19	
CITY OF HINCKLEY	E	8/3/2023	249	CITY OF HINCKLEY		\$215.10 C
	Invoice Nbr - Description		GL Account		Amount	
	07122023 - W&S Utilities ACH		609.49775.03820		\$172.08	
	07122023 - W&S Utilities ACH		609.49755.03820		\$43.02	
CITY OF HINCKLEY	E	8/16/2023	249	CITY OF HINCKLEY		\$197.80 V
	Invoice Nbr - Description		GL Account		Amount	
	08012023(609) - W&S Utilities ACH		609.49755.03820		\$39.56	
	08012023(609) - W&S Utilities ACH		609.49775.03820		\$158.24	

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For The Fiscal Periods Range From 2023-8 To 2023-8

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, eCheck

Check # / eCheck ID	Type	Date	Vendor Name	Amount	Status
CITY OF HINCKLEY	E	8/23/2023	249 CITY OF HINCKLEY	\$197.80	V
	Invoice Nbr - Description		GL Account	Amount	
	08012023(609) - W&S Utilities ACH		609.49755.03820	\$39.56	
	08012023(609) - W&S Utilities ACH		609.49775.03820	\$158.24	
IRS EFTPS	E	8/3/2023	7107 IRS EFTPS	\$3,025.50	C
	Invoice Nbr - Description		GL Account	Amount	
	91625387 - Federal Withholding		609.00000.21703	\$2,091.08	
	91625387 - Federal Withholding		609.00000.21701	\$934.42	
IRS EFTPS	E	8/16/2023	7107 IRS EFTPS	\$2,987.52	C
	Invoice Nbr - Description		GL Account	Amount	
	91406663 - FEDERAL WITHHOLDING		609.00000.21703	\$2,007.44	
	91406663 - FEDERAL WITHHOLDING		609.00000.21701	\$980.08	
IRS EFTPS	E	8/30/2023	7107 IRS EFTPS	\$2,946.54	C
	Invoice Nbr - Description		GL Account	Amount	
	72037590 - FEDERAL WITHHOLDING		609.00000.21701	\$958.72	
	72037590 - FEDERAL WITHHOLDING		609.00000.21703	\$1,987.82	
KASEYA US LLC	E	8/8/2023	7238 KASEYA US LLC	\$200.00	C
	Invoice Nbr - Description		GL Account	Amount	
	INV2464546818852 - Bar POS Software		609.49775.04370	\$14.75	
	Maintenance/Upgrades				
	INV2464546818852 - Bar POS Software		609.00000.22810	(\$14.75)	
	Maintenance/Upgrades				
	INV2464546818852 - Bar POS Software		609.49775.03140	\$200.00	
	Maintenance/Upgrades				
MN DEFERRED COMPENSATION PLAN	E	8/3/2023	1082 MN DEFERRED COMPENSATION PLAN	\$325.00	C
	Invoice Nbr - Description		GL Account	Amount	
	1112327825 - Deferred Comp		609.00000.21705	\$325.00	
MN DEFERRED COMPENSATION PLAN	E	8/16/2023	1082 MN DEFERRED COMPENSATION PLAN	\$325.00	C
	Invoice Nbr - Description		GL Account	Amount	
	1115959320 - DEFERRED COMP		609.00000.21705	\$325.00	
MN DEFERRED COMPENSATION PLAN	E	8/30/2023	1082 MN DEFERRED COMPENSATION PLAN	\$325.00	C
	Invoice Nbr - Description		GL Account	Amount	
	1119212957 - DEFFERD COMP		609.00000.21705	\$325.00	
MN Dept of Human Services	E	8/3/2023	7109 MN Dept of Human Services	\$355.32	C
	Invoice Nbr - Description		GL Account	Amount	
	0730230015 - Child Support		609.00000.21714	\$355.32	
MN Dept of Human Services	E	8/16/2023	7109 MN Dept of Human Services	\$355.32	C
	Invoice Nbr - Description		GL Account	Amount	
	0814230319 - CHILD SUPPORT		609.00000.21714	\$355.32	

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For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
MN Dept of Human Services	E	8/30/2023	7109	MN Dept of Human Services	\$355.32	C
	Invoice Nbr - Description		GL Account		Amount	
	0828230310 - CHILD SUPPORT		609.00000.21714		\$355.32	
MN DEPT OF REVENUE	E	8/3/2023	111	MN DEPT OF REVENUE	\$555.03	C
	Invoice Nbr - Description		GL Account		Amount	
	2-129-500-768 - State Withholding		609.00000.21702		\$555.03	
MN DEPT OF REVENUE	E	8/16/2023	111	MN DEPT OF REVENUE	\$547.38	C
	Invoice Nbr - Description		GL Account		Amount	
	1-688-995-424 - STATE WITHHOLDING		609.00000.21702		\$547.38	
MN DEPT OF REVENUE	E	8/23/2023	111	MN DEPT OF REVENUE	\$33,317.00	C
	Invoice Nbr - Description		GL Account		Amount	
	1-015-020-128 - MONTHLY SALES & USE		609.49775.04370		(\$4.98)	
	1-015-020-128 - MONTHLY SALES & USE		609.00000.22800		\$33,281.97	
	1-015-020-128 - MONTHLY SALES & USE		609.00000.22810		\$101.66	
	1-015-020-128 - MONTHLY SALES & USE		609.49755.04370		(\$61.65)	
MN DEPT OF REVENUE	E	8/30/2023	111	MN DEPT OF REVENUE	\$538.80	C
	Invoice Nbr - Description		GL Account		Amount	
	0-719-832-672 - STATE WITHHOLDING		609.00000.21702		\$538.80	
MN ENERGY RESOURCES	E	8/8/2023	634	MN ENERGY RESOURCES	\$98.06	C
	Invoice Nbr - Description		GL Account		Amount	
	4654900350 - Gas Utility ACH		609.49755.03830		\$28.44	
	4654900350 - Gas Utility ACH		609.49775.03830		\$69.62	
MN ENERGY RESOURCES	E	8/23/2023	634	MN ENERGY RESOURCES	\$99.75	V
	Invoice Nbr - Description		GL Account		Amount	
	4693073572 - Gas Utility ACH		609.49755.03830		\$28.93	
	4693073572 - Gas Utility ACH		609.49775.03830		\$70.82	
MN PERA	E	8/3/2023	7108	MN PERA	\$1,814.45	C
	Invoice Nbr - Description		GL Account		Amount	
	711097 - Pera		609.00000.21704		\$1,814.45	
MN PERA	E	8/16/2023	7108	MN PERA	\$1,855.58	C
	Invoice Nbr - Description		GL Account		Amount	
	713047 - PERA		609.00000.21704		\$1,855.58	
MN PERA	E	8/30/2023	7108	MN PERA	\$1,837.65	C
	Invoice Nbr - Description		GL Account		Amount	
	714835 - PERA		609.00000.21704		\$1,837.65	
MN POWER-CITY/FLS	E	8/8/2023	181	MN POWER-CITY/FLS	\$3,475.87	C
	Invoice Nbr - Description		GL Account		Amount	

For The Fiscal Periods Range From 2023-8 To 2023-8

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
		093123279849	- Electric Utility ACH	609.49775.03810	\$2,467.87	
		093123279849	- Electric Utility ACH	609.49755.03810	\$1,008.00	
					Cleared	\$281,627.50
					Outstanding	\$34,820.32
					Void	\$34,012.35

City of Hinckley
Accounts Payable Check Register Report - Northview Bank (EDA)-1109024

9/7/2023 12:39pm

*For The Fiscal Periods Range From 2023-8 To 2023-8
For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, eCheck*

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
2225	C	8/30/2023	132	DAGGETT'S FRESH FOODS	\$59.78	O
CITY OF HINCKLEY	Invoice Nbr - Description				GL Account	Amount
	00010120 - EDA Lunch Meeting				700.46500.02180	\$59.78
	E	8/15/2023	249	CITY OF HINCKLEY	\$33.85	C
	Invoice Nbr - Description				GL Account	Amount
	07012023(700) - W&S Utilities ACH				700.46500.03820	\$33.85
					Cleared	\$33.85
					Outstanding	\$59.78
				Void	\$0.00	

**City of Hinckley
Payroll Check Register**

9/7/2023 12:44pmPage

**For The Date Range From 8/1/2023 To 8/31/2023
For All Employees And For Outstanding, Cleared, Voided Checks**

Check No.	Date	Name	Transaction Type	Amount	Status
R288E80	8/14/2023	Jackson, Leah M	eCheck	\$1,183.60	C
R288E1	8/14/2023	Barmettler, Thomas M	eCheck	\$1,953.16	C
R289E16	8/14/2023	Martin, Rebecca A	eCheck	\$509.37	C
R289E15	8/14/2023	Lindner, Kimberly K	eCheck	\$904.84	C
R289E14	8/14/2023	LaBarre, Robert R	eCheck	\$350.87	C
R289E13	8/14/2023	King, Sharon M	eCheck	\$423.34	C
R289E11	8/14/2023	Colsrud, Tracey L	eCheck	\$427.22	C
R289E10	8/14/2023	Bottelson, Kristen K	eCheck	\$166.03	C
R289E9	8/14/2023	Armstrong, George B	eCheck	\$588.91	C
R289E17	8/14/2023	Myrvold, Lavonne K	eCheck	\$576.25	C
R289E5	8/14/2023	Grinsteinner, Leanne	eCheck	\$605.00	C
R289E57	8/14/2023	Bramer, Michael W	eCheck	\$656.27	C
R288E80	8/14/2023	Jackson, Leah M	eCheck	\$300.00	C
R288E70	8/14/2023	Vork, Branden J	eCheck	\$959.60	C
R288E63	8/14/2023	Froehling, Brody J	eCheck	\$864.88	C
R288E58	8/14/2023	Hosler, Kristy L	eCheck	\$1,403.88	C
R288E45	8/14/2023	Perry, Mark	eCheck	\$1,929.86	C
R288E17	8/14/2023	Myrvold, Lavonne K	eCheck	\$125.75	C
R288E7	8/14/2023	Kohler, Travis L	eCheck	\$1,486.02	C
R288E6	8/14/2023	Dunagan, Richard D	eCheck	\$1,604.46	C
R289E8	8/14/2023	Taggart, Phillip B	eCheck	\$1,488.40	C
R290E80	8/28/2023	Jackson, Leah M	eCheck	\$400.00	C
R291E17	8/28/2023	Myrvold, Lavonne K	eCheck	\$578.26	C
R291E16	8/28/2023	Martin, Rebecca A	eCheck	\$610.35	C
R291E15	8/28/2023	Lindner, Kimberly K	eCheck	\$1,012.22	C
R291E14	8/28/2023	LaBarre, Robert R	eCheck	\$360.14	C
R291E13	8/28/2023	King, Sharon M	eCheck	\$350.06	C
R291E11	8/28/2023	Colsrud, Tracey L	eCheck	\$429.87	C
R291E10	8/28/2023	Bottelson, Kristen K	eCheck	\$171.81	C
R291E9	8/28/2023	Armstrong, George B	eCheck	\$593.00	C
R290E1	8/28/2023	Barmettler, Thomas M	eCheck	\$2,086.16	C
R291E5	8/28/2023	Grinsteinner, Leanne	eCheck	\$665.24	C
R291E57	8/28/2023	Bramer, Michael W	eCheck	\$709.32	C
R290E80	8/28/2023	Jackson, Leah M	eCheck	\$1,298.28	C
R290E70	8/28/2023	Vork, Branden J	eCheck	\$778.91	C
R290E63	8/28/2023	Froehling, Brody J	eCheck	\$712.56	C
R290E58	8/28/2023	Hosler, Kristy L	eCheck	\$1,296.55	C
R290E45	8/28/2023	Perry, Mark	eCheck	\$1,942.66	C
R290E17	8/28/2023	Myrvold, Lavonne K	eCheck	\$34.14	C
R290E7	8/28/2023	Kohler, Travis L	eCheck	\$1,463.54	C
R290E6	8/28/2023	Dunagan, Richard D	eCheck	\$1,542.02	C
R291E8	8/28/2023	Taggart, Phillip B	eCheck	\$1,457.97	C
			Total	\$37,000.77	

August 11, 2023

Mayor Don Zeman
City of Hinckley
106 1st St SE
Hinckley, Minnesota 55037-0366

Dear Mayor Zeman,

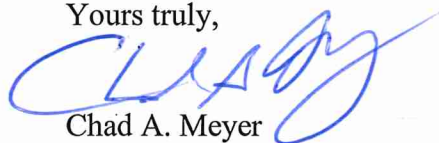
Pursuant Paragraphs 1.3 and 4.2 of the Operations and Maintenance Agreement dated October 14, 2021 between the City of Hinckley, Minnesota and PeopleService, Inc., the maximum annual maintenance/repair (non-capital) expenditure amount and monthly compensation the City of Hinckley, Minnesota pays for our services are to be adjusted each December 1st. This adjustment is to be based on the change in the Consumer Price Index for All Urban Consumers (CPI-U) between July of 2022 and July of 2023. The CPI-U is the Federal Government's measure of inflation.

The change to the CPI-U (inflation) was a positive 3.2%. Thus, effective December 1, 2023, the City of Hinckley's maximum annual maintenance/repair (non-capital) expenditure amount will be increased from \$6,069 to \$6,263, the monthly compensation will be increased from \$30,870 to \$31,858 and the "base amount" for chemicals used at the facilities will be increased from \$65,100 to \$67,183.

PeopleService would appreciate your signing this letter in the space provided below, and returning a copy to our Arlington office. By doing so, you acknowledge receipt of this letter and the adjustment and increase in accordance with the Operations and Maintenance Agreement. Please note that the CPI adjustment will be billed beginning with the effective date even if we do not receive a signed copy of this letter.

If you have any questions, please don't hesitate to contact either Paul Christensen, our Region Manager for your area, or myself.

Yours truly,



Chad A. Meyer
President

Acknowledged:
CITY OF HINCKLEY, MINNESOTA

By: _____
Mayor

Dated: _____



**Transmission of material in this release is embargoed until
8:30 a.m. (ET) Thursday, August 10, 2023**

USDL-23-1734

Technical information: (202) 691-7000 • cpi_info@bls.gov • www.bls.gov/cpi
Media contact: (202) 691-5902 • PressOffice@bls.gov

CONSUMER PRICE INDEX – JULY 2023

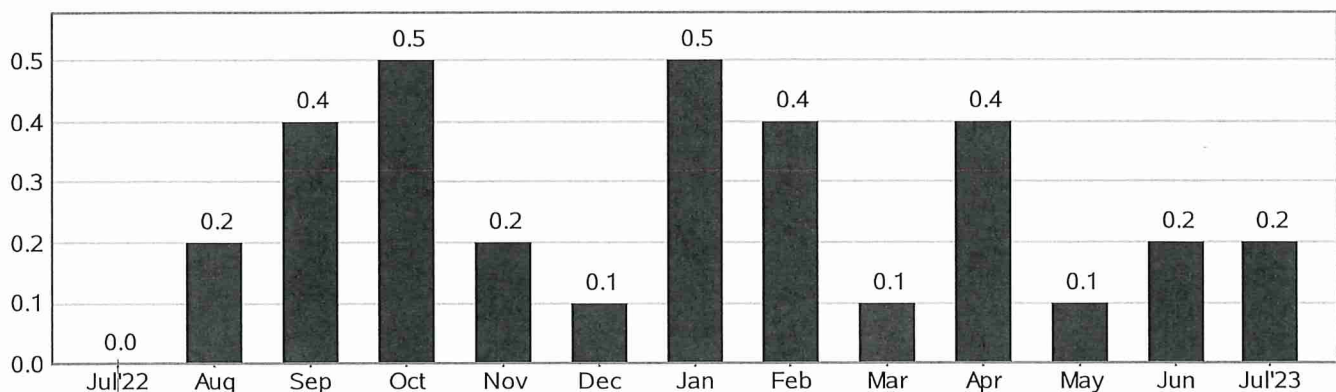
The Consumer Price Index for All Urban Consumers (CPI-U) rose 0.2 percent in July on a seasonally adjusted basis, the same increase as in June, the U.S. Bureau of Labor Statistics reported today. Over the last 12 months, the all items index increased **3.2 percent** before seasonal adjustment.

The index for shelter was by far the largest contributor to the monthly all items increase, accounting for over 90 percent of the increase, with the index for motor vehicle insurance also contributing. The food index increased 0.2 percent in July after increasing 0.1 percent the previous month. The index for food at home increased 0.3 percent over the month while the index for food away from home rose 0.2 percent in July. The energy index rose 0.1 percent in July as the major energy component indexes were mixed.

The index for all items less food and energy rose 0.2 percent in July, as it did in June. Indexes which increased in June include shelter, motor vehicle insurance, education, and recreation. The indexes for airline fares, used cars and trucks, medical care, and communication were among those that decreased over the month.

The all items index increased 3.2 percent for the 12 months ending July, slightly more than the 3.0-percent increase for the 12 months ending in June. The all items less food and energy index rose 4.7 percent over the last 12 months. The energy index decreased 12.5 percent for the 12 months ending July, and the food index increased 4.9 percent over the last year.

Chart 1. One-month percent change in CPI for All Urban Consumers (CPI-U), seasonally adjusted, July 2022 - July 2023
Percent change



Leaha Jackson

From: Geyen, Laura (MPCA) <Laura.Geyen@state.mn.us>
Sent: Thursday, August 31, 2023 3:58 PM
To: Leaha Jackson
Cc: sethpe@bofton-menk.com; jwilliams@peopleservice.com
Subject: New Limit Notification Letter - Hinckley WWTP

Follow Up Flag: Follow up
Flag Status: Flagged

Caution: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Kyle Morell
City Administrator, City of Hinckley
Hinckley Wastewater Treatment Facility
106 6th St SE
Hinckley, Minnesota 55037

RE: Draft Reissued NPDES/SDS Permit No. MN0023701
Hinckley WWTP
T041N, R20W, Section 19, Hinckley, Pine County, Minnesota

Dear Kyle Morell:

The Minnesota Pollution Control Agency (MPCA) has completed a review of recent monitoring data collected from the Hinckley city of Wastewater Treatment Facility (Facility) and downstream receiving waters as part of the permit reissuance process. Based on the review of this data, the MPCA has determined the need for new water quality based effluent limit(s) (WQBEL) requirement(s) to be placed in the reissued permit to ensure compliance with St. Croix River Total Maximum Daily Load (TMDL) Study. The Facility will be required to meet the following new Total Phosphorus effluent limit included in Table 1 below.

Table 1. Summary of new effluent limits for the Hinckley WWTP

Affected Waterbody	Parameter	Limit	Season	Limit type	Basis
St. Croix River River (RES)	Total Phosphorus	5.4 kg/day	Jun – Sept	Calendar month average	WQBEL

The limit is based on the River Eutrophication Standards (RES) and was set to protect aquatic life and recreation from problems associated with excessive nutrients (Minn. R. 7050.0222). General information regarding RES limits can be found at: <https://www.pca.state.mn.us/water/phosphorus-wastewater>.

Additional information on the MPCA's review and development of the effluent limit(s) for your Facility can be found in the effluent limits documents enclosed with this letter.

Information requested pertaining to the newly proposed limit:

Upon initial review by the MPCA it appears that the Facility can comply with the new limit at current conditions and at design flow and loading. Please provide the following:

1. A response indicating your concurrence that the Facility can meet the proposed limit at the current flow and design flow and loadings or submit documentation outlining the reasons the Facility will not be able to meet the new limit at current or design flow and loadings.

If it is determined by your response that the Facility cannot comply with the final limit(s) immediately and that actions need to be taken by the Permittee to ensure compliance with the final limits(s) the reissued permit may include a compliance schedule or special conditions that provide the time necessary to ensure compliance with the final limits(s). The timeframe to complete the actions must be determined to be as soon as possible in accordance with CFR 122.47.

Please provide the requested information within thirty days of the date of this letter. The MPCA will use this information to develop your draft NPDES/SDS Permit. A compliance schedule or special conditions may be included in the draft permit, as appropriate, to provide you with the time needed to meet the new limits. Additional information may be requested to help justify that actions completed are within the earliest possible timeframe that compliance can be achieved.

If you have any questions or would like to set up a meeting with MPCA staff regarding the new effluent limit(s), the requested information, or any of the information enclosed with this letter, please contact me at 651-757-2815 or by email at laura.geyen@state.mn.us.

Sincerely,



This document has been electronically signed.

Laura Geyen
Environmental Specialist
St. Paul Office
Municipal Division

NOTICE: This email (including attachments) is covered by the Electronic Communications Privacy Act, 18 U.S.C. 2510-2521. This email may be confidential and may be legally privileged. If you are not the intended recipient, you are hereby notified that any retention, dissemination, distribution, or copying of this communication is strictly prohibited. Please reply back to the sender that you have received this message in error, then delete it. Thank you

After speaking with Paul from PeopleService, he agrees that the city should not have a problem meeting this new limit at our current loading and treating level. If in the future we have higher loading of phosphorous we could still meet the limit but may need to use more chemical to treat to the level.



To: Hinckley City Council

From: North Pine Area Hospital District

Subject: Offering Free First Responder and Defibrillator Training

Emergency response to health crisis is an ongoing challenge in every rural community and our area is no exception. As you all know ambulance service can take valuable time to reach many areas of the Hospital District territory. However, a trained neighbor giving life-saving help can make a huge difference in the outcome. We all know that the first hour is critically important to recovery from a serious health problem or accident.

For this reason, the North Pine Area Hospital District is offering our cities and townships an opportunity to encourage their citizens to get free First Responder or Defibrillator training. Neighbors can help other neighbors in a health emergency if they have the training.

We ask you to talk to your citizens and see if there are a few who might be interested in getting first responder or defibrillator training. The only thing that we ask is that they also make themselves available to all area residents during a health emergency.

Email (kristine_sundberg@hotmail.com) or call Kris Sundberg at 952-239-6394 by October 15, 2023 and let us know if there is an interest getting one or both of the training sessions. If there is enough interest, we will arrange the free training classes.

Your suggestions are always welcomed.



DEDICATED TO A STRONG GREATER MINNESOTA

August 14, 2023

Mayor Don Zeman
City of Hinckley
P.O. Box 366
Hinckley, MN 55037

Dear Mayor Zeman,

I am honored to have been elected President of the Coalition of Greater Minnesota Cities (CGMC) for 2023–2024 at the CGMC Membership Meeting during our Summer Conference in Thief River Falls. It was great to see all the new and familiar faces, and I look forward to working closely with all of you as we prepare for the upcoming legislative session. I want to thank the outgoing CGMC President, Mayor Brian Holmer of Thief River Falls, for his leadership and advocacy on behalf of Greater Minnesota over the past year.

The trials and tribulations of the 2023 legislative session reaffirmed the importance of the CGMC's work and the critical role our organization plays in advocating for Greater Minnesota communities at the legislature. Here are just a few examples of the CGMC's legislative efforts during the 2023 session:

- Advocated for a \$150 million LGA increase and formula updates to ensure aid distribution is fair and equitable for cities in all corners of the state. The CGMC fought for the highest increase possible after inadequate proposals from the Governor and the Senate, and the final tax bill signed by Governor Walz included an \$80 million appropriation increase and our proposed formula updates.
- Played a key role in breaking partisan stalemate and securing passage of the first bonding bill since 2020. The package includes more than \$2 billion for historic investments in water and wastewater infrastructure, as well as funding for critical needs such as roads and bridges, housing, economic development programs, and child care facilities.
- Successfully defended against proposed detrimental changes to Minnesota's water infrastructure funding that could have put upgrades to aging sewers, pipes, and facilities out of reach for many cities.
- Secured \$240 million to help cities throughout the state inventory and replace lead service lines, ensuring safe drinking water for their communities.
- Supported initiatives to address the child care shortage across the state, which will allocate more than \$20 million to Minnesota child care programs, providers, and facilities.
- Championed funding for programs designed to support business and workforce housing development in Greater Minnesota, including the Business Development Public Infrastructure grant program, the Greater Minnesota Workforce Housing Development fund, and the new Greater Minnesota Housing Public Infrastructure grants.
- Achieved a longstanding goal of establishing dedicated, ongoing funding for small city streets and boosting funding for large city streets.
- Helped secure almost \$200 million for the Corridors of Commerce program, in addition to policy changes that will ensure Greater Minnesota projects won't compete with projects in the 7-county metro.

The path forward will require unrelenting advocacy

We are proud of our accomplishments during the 2023 session, but the obstacles we faced will undoubtedly carry over into 2024. With a metro-dominated trifecta at the legislature, the imbalance of representation will continue to pose challenges for Greater Minnesota communities seeking to make their voices heard.

The unprecedented budget surplus brought new funding opportunities but also meant fierce competition for state dollars. Ensuring that our communities receive the necessary funding to address critical needs will be at the top of the CGMC's priorities.

Additionally, we will continue our work promoting policies that make significant investments in water and wastewater infrastructure, the critical Greater Minnesota Business Development Public Infrastructure (BDPI) grant program, housing, transportation, and child care. With the control of the Capitol firmly in the hands of metro-based leadership, our efforts will focus on securing broad bipartisan support from legislators for equitable policies that advance the CGMC's priorities and account for the needs of our Greater Minnesota communities.

Working together for the future of Greater Minnesota

As the leading voice for Greater Minnesota cities, the CGMC has ensured that the unique interests of our communities are front and center at the Capitol—and this past legislative session was no different. All our accomplishments are due to the tireless efforts and steadfast dedication of the CGMC membership, and we cannot thank you enough.

As we look to next year, I want to explain the invoice included with this letter:

- *Invoice for General Dues*—This invoice indicates the cost of your city's CGMC membership for 2023–2024. At the CGMC membership meeting in July, the membership voted for a modest increase in dues for 2024.

As a reminder, the dues payment is requested by **February 1, 2024**. We encourage cities to pay early if they are able to do so. For any questions about the invoices, please contact CGMC Government Relations Practice Coordinator Emma Nelson at ennelson@flaherty-hood.com or 651-259-1936.

If you would like to discuss other CGMC issues, I can be reached at (320) 260-0393 or rschultz@cityofstjoseph.com.

Renew your CGMC membership today!

These are pivotal times for Greater Minnesota. Renew your membership now to help us continue the important work of strengthening Greater Minnesota communities. I look forward to working with you.

Sincerely,



Rick Schultz, Mayor of St. Joseph
President, Coalition of Greater Minnesota Cities