

REGULAR MEETING OF HETTINGER COUNTY COMMISSIONERS
May 10, 2023

Chairman Todd Lutz called the meeting to order at 8:30 a.m. with commissioners Devan Laufer and Tom Geerts. Also attending, Elliott Finck, Road Supervisor.

Laufer motioned to approve the minutes from April 12th, seconded by Geerts. All in favor, motion carried.

Geerts motioned to approve the agenda, motion seconded by Laufer. All in favor, motion carried.

Commissioner Reports: Geerts and Lutz reported that for JDA, they are continuing their look for a JDA Director. Lutz reported that the board for SWMCCC will get an answer for why the basic annual fee is charged the same amount for each county. Laufer mentioned that a couple of residents were sent reminder letters to take care of their noxious weeds and to let them know of Hettinger County's our upcoming chemical distribution, which will held on May 24th.

Laufer made a motion to approve the following vouchers with Geerts seconding the motion. Roll Call vote, all voted aye. Motion carried.

<u>Payee</u>	<u>Check</u>	
	<u>Number</u>	<u>Amount</u>
A WEST SECURITY	14618	\$8,108.59
BROSZ ENGINEERING, INC.	14619	\$7,560.00
BUTLER MACHINERY CO.	14620	\$706.28
CARDINAL INSURANCE AGENCY	14621	\$351.00
CATHY EBERT	14622	\$121.83
CITY OF MOTT	14623	\$212.85
CONSOLIDATED	14624	\$1,254.60
COREY WARNER	14625	\$3,348.15
DAIRYLAND LABORATORIES, INC.	14626	\$152.44
DAKOTA DUST-TEX	14627	\$175.10
DAKOTA WEST INSPECTION SERVICES	14628	\$2,061.75
DELUXE	14629	\$872.90
EIDO PRINTING	14630	\$96.00
FIRESIDE OFFICE PRODUCTS INC	14631	\$79.71
FITTERER SALES	14632	\$79.87
FRIEZE AUTO PARTS, INC.	14633	\$47.57
GRAND FORKS FIRE EQUIPMENT	14634	\$8,790.51
GREENWOOD LAWN & TREE CARE	14635	\$1,500.00
GS PUBLISHING	14636	\$551.74
H.A. THOMPSON & SONS	14637	\$5,397.50
HEIDI MARXEN	14638	\$241.04
HR COLLABORATIVE	14639	\$50.00
INFORMATION TECHNOLOGY DEPT.	14640	\$680.70
M. D. U.	14641	\$2,593.28
MARCO	14642	\$320.00
MOTT EQUITY EXCHANGE	14643	\$552.67
ND ASSOC. OF COUNTIES	14644	\$3,201.56
ND STATE RADIO COMMUNICATIONS	14645	\$10,138.80
NDACS	14646	\$50.00
NDDOT - DICKINSON DISTRICT	14647	\$3,250.00
NDSU ANIMAL SCIENCES	14648	\$25.00
NDSU EXTENSION SERVICE	14649	\$5,841.99
OIEN GROCERY	14650	\$10.83
PAT MERRIMAN	14651	\$39.85
QUILL CORPORATION	14652	\$389.11
RDO EQUIPMENT CO	14653	\$3,505.60
REGENT GARAGE	14654	\$462.76
SLOPE ELECTRIC COOP	14655	\$262.21
SOUTHWEST WATER AUTHORITY	14656	\$65.05
THE HUB CONVENIENCE STORES	14657	\$1,744.81

TODD LUTZ	14658	\$85.81
TRACY KRUGER	14659	\$189.94
U.S. POSTAL SERVICE (QUADIENT-POC)	14660	\$1,000.00
VISA	14661	\$73.55
VISION WEST ND	14662	\$450.00
4 CORNERS CAR WASH	14663	\$720.00
APPLIED CONCEPTS INC	14664	\$104.00
CENEX FLEET FUELING ELECTRONIC	14665	\$966.97
COMMUNICATIONS INC	14666	\$649.00
GRAFIX SHOPPE	14667	\$503.96
INFORMATION TECHNOLOGY DEPT.	14668	\$158.25
NDACO RESOURCES GROUP	14669	\$817.90
OFFICE OF ATTORNEY GENERAL	14670	\$185.00
OIEN GROCERY	14671	\$16.68
THE HUB CONVENIENCE STORES	14672	\$1,167.27
UNIFORM CENTER	14673	\$1,795.68
VISA	14674	\$348.86
CENEX FLEET FUELING	14675	\$1,341.23

General Fund \$22,283.71; Road & Bridge \$20,751.46; Emergency 911 \$10,884.10; ARPA \$8,790.51; County Agent \$6,717.02; Capitol Improvements \$8,108.59; Sheriff \$8,529.80; 24/7 \$185.00; Sheriff Drug Canine Fund \$60.00.

The auditor updated the board on the boiler installation project. The temporary heater has been taken out and we are still waiting on the burner for the boiler.

The commissioners discussed the road that runs through Regent. The City of Regent would like to get this road fixed. Finck mentioned that he did some research and the county does not own the road. He will check into some costs and he and Laufer will talk with the City of Regent's Mayor, Lyle Hoffer, to see what can be done and to see if they can make an agreement. The trouble will be the cost, as without the sidewalks not ADA approved, funding through the state is not possible.

The Planning and Zoning board held a variance hearing on Tuesday, May 9th for a resident wanting to place grain bins within the 200' required setback. No one appeared to contest and the zoning board gives a recommendation of approval to the commissioners. Geerts motioned to approve the variance, seconded by Laufer. All in favor, motion carried.

Sheriff Warner gave the monthly Sheriff's report.

Tracy Kruger, Emergency Mgr., presented the commissioners with a Burn Ban/Restriction Declaration, Geerts motioned to sign, seconded by Laufer. All in favor, motion carried.

Geerts motioned to sign the New England Building lease with the ND Department of Transportation for another year. Laufer seconded the motion. All in favor, motion carried.

Laufer made the motion to appoint Mark Anderson to another term on the Water Resource Board, seconded by Geerts. All in favor, motion carried.

The commissioners will need to find a person to sit on the SW Reap and Vision West boards.

Elliott Finck, Road Supervisor, gave his report. We received four bids for Gravel hauling project. Geerts motioned to accept Liberty Dirt Work for the project, seconded by Laufer. All in favor, motion carried. Finck will work with Adams County to set up an agreement with road upkeep, as the trucks will be traveling on some of Adams County roads to get the gravel from the Blaha pit.

Billy Doerr, Brosz Engineering, gave an update for the progress on the Bentley Bridge. The bridge will have to be closed for a period of time so the concrete can cure. We will use various ways to let people know that it will be closed. Finck will talk to the owner of property for an agreement/contract to utilize some land to stockpile material from the old bridge, which can be used for riprap.

The commissioners received two Request for Proposals for the three bridges project BRJ-0021(024) PCN 23982. Auditor will set up interviews next month after the commissioners meeting and equalization meeting. Laufer motioned to approve the ability of Todd Lutz and Jeri Schmidt to sign the contract when presented, for Brosz Engineering to do the Preliminary Engineering and Design for the Kouba Bridge, seconded by Geerts. All in favor, motion carried.

Meeting adjourned at 12:35 p.m.

ATTEST _____
Jeri G. Schmidt, AUDITOR

Todd Lutz, CHAIRMAN