

SPECIAL MEETING OF HETTINGER COUNTY COMMISSIONERS

July 10, 2023

Chairman Todd Lutz called the meeting to order at 1:00 p.m. with roll call of commissioner Tom Geerts also in attendance. Commissioner Devan Laufer was absent.

Geerts motioned to approve the minutes from June 7th, seconded by Lutz. All in favor, motion carried.

Geerts motioned to rescind the motion made in the previous minutes of June 7<sup>th</sup> of the ability of new Sheriff office employees being able to begin the new sheriff's retirement should they start employment in this year and the existing officers to become effective January 1<sup>st</sup>, and amend the minutes for Hettinger County to affirm to North Dakota Public Employees Retirement System that Hettinger County is formed pursuant to N.D.C.C. §11-02-22 and is neither a non—profit corporation nor a for-profit corporation, to join the NDPERS Public Safety Defined Benefit Retirement Plan and offer the plan to all eligible employees of Hettinger County. The motion was seconded by Lutz. The Board approved joining the NDPERS Public Safety Defined Benefit Retirement Plan effective January 1, 2024.

Geerts motioned to approve the June 7<sup>th</sup> minutes, seconded by Lutz. All in favor, motion carried.

Geerts motioned to approve the agenda, motion seconded by Lutz. All in favor, motion carried.

Geerts made a motion to approve the following vouchers with Lutz seconding the motion. Roll Call vote, all voted aye. Motion carried.

14800 VISA \$636.17: 14799 TOP LINE ENGINE & REPAIR \$188.13: 14798 PHARMCHEM, INC \$270.90: 14797 OFFICE OF ATTORNEY GENERAL \$260.00: 14796 ELECTRONIC COMMUNICATIONS INC \$13,387.00: 14795 COUNTER STRIKE SUPPLY COMPANY \$348.00: 14794 CENEX FLEET FUELING \$1,133.41: 14793 WILBUR-ELLIS CO \$185.53: 14792 VISA \$114.99: 14791 ULRICH MANUFACTURING \$4,150.00: 14790 TRUENORTH STEEL \$53,803.64: 14789 TOP LINE ENGINE & REPAIR \$90.02: 14788 SW MULTI-CO. CORRECTION CENTER \$3,672.26: 14787 SW DRUG TASK FORCE \$21,000.00: 14786 STEIN'S, INC. \$293.96: 14785 SOUTHWEST WATER AUTHORITY \$56.61: 14784 SM REALTY LLP \$20,590.00: 14783 SLOPE ELECTRIC COOP \$126.11: 14782 SIDWELL \$422.50: 14781 ROBIN ULRICH \$78.60: 14780 REDS FIXIT SHOP LLC \$480.00: 14779 RDO EQUIPMENT CO \$6,853.99: 14778 QUILL CORPORATION \$303.38: 14777 QUADIENT LEASING USA, INC. \$669.81: 14776 OIEN GROCERY \$89.55: 14775 OFFICE OF THE STATE AUDITOR \$430.00: 14774 NELSON INTERNATIONAL \$1,822.08: 14773 NDSU \$66.00: 14772 NDACO RESOURCES GROUP \$1,652.50: 14771 NDAAO \$210.00: 14770 MOTT EQUITY EXCHANGE \$582.55: 14769 MONTANA FLUID SOLUTIONS \$5,250.00: 14768 MERCER COUNTY SHERIFF'S DEPARTMENT \$375.00: 14767 MARCO \$218.83: 14766 MAINSTAY SUITES-STANLEY \$176.40: 14765 M. D. U. \$1,232.13: 14764 LIBERTY DIRTWORK LLC \$31,316.66: 14763 LAWSON PRODUCTS INC \$1,200.15: 14762 KERRY MOSBRUCKER \$410.00: 14761 INFORMATION TECHNOLOGY DEPT. \$685.70: 14760 HETTINGER COUNTY HERALD \$45.00: 14759 HELENA AGRI-ENTERPRISES, LLC \$125.00: 14758 HEIDI MARXEN \$82.19: 14757 H.A. THOMPSON & SONS \$12,822.00: 14756 GS PUBLISHING \$663.14: 14755 GREAT PLAINS DIRECTORY \$556.40: 14754 FRIEZE AUTO PARTS, INC. \$381.78: 14753 FITTERER SALES \$35,666.99: 14752 FITTERER OIL \$1,070.37: 14751 FIRESIDE OFFICE PRODUCTS INC \$97.95: 14750 FARGO GLASS AND PAINT CO \$3,550.45: 14749 EMERGENCY MGMT ASSOCIATION \$180.00: 14748 EIDO PRINTING \$174.00: 14747 DEPARTMENT OF TRANSPORTATION \$32,167.07: 14746 DAKOTA DUST-TEX \$434.05: 14745 COREY WARNER \$3,348.15: 14744 CONSOLIDATED \$1,199.94: 14743 CITY OF MOTT \$218.25: 14742 BRAUN DISTRIBUTING \$16.85.

By Funds: General Fund \$53,053.69; Road & Bridge \$171,191.60; ARPA \$4,208.00; County Agent \$955.80; Capitol Improvements \$525.00; Weed Control \$741.44; Indian Creek Township \$20,370.00; Alden Township \$220.00; Sheriff \$15,491.51; 24/7 \$530.90; Sheriff Drug Canine Fund 344.20.

Geerts motioned to void check #14673 to Uniform Center for \$1,795.68 (lost check) and reissue in the amount of \$592.81 due to prior payment was wrong and new check includes other invoices, seconded by Lutz. All in favor, motion carried.

Robin Ulrich, Recorder/Clerk of Court, met with the board. Geerts motioned to approve the salary that the previous office holder, Sylvia Gion, was getting to Ulrich effective July 1<sup>st</sup> of this year, seconded by Lutz. All

in favor, motion carried. Ulrich also mentioned that since her IT duties are no longer needed, she will not be utilizing this supplemental payment effective July 1<sup>st</sup>.

Heidi Marxen, County Agent, and Karagan Friedt, assistant, met with the commission. Friedt presented her resignation effective August 1<sup>st</sup>. Marxen mentioned that it was noticed that Friedt was not getting paid what she should've been when she started with this office and would like the commissioners to consider this payment.

Lutz motioned to approve what adjustment in wages that should've been paid to Friedt, seconded by Geerts.

All in favor, motion carried.

Elliott Finck, Road Supervisor, gave his report. He mentioned that the Bentley Bridge is completed, he is hoping to start working on the Indian Creek Road soon, and that the Cedar Dam Road is to be completed soon.

He also mentioned that the gravel crushing in the Koppinger Pit is 80% complete.

The commissioners reviewed the Pledged Custody Holdings.

The auditor presented the Tax Foreclosure Notice that she will be putting in the paper.

Mike Anderson has asked that the auditor ask the commissioners if he could be reimbursed \$200/year of his cost to spray the Alden Cemetary. Geerts motioned to approve, seconded by Lutz. All in favor, motion carried.

At this time of 4:00 p.m., the annual Sales Tax Committee was to be held, so the board adjourned and then Lutz called the meeting back to order at 4:30 p.m.

The commissioners reviewed the office 2024 office budget requests presented. They will continue with the budget at the July 26<sup>th</sup> meeting.

Meeting adjourned at 5:10 p.m.

ATTEST

\_\_\_\_\_  
Jeri G. Schmidt, AUDITOR

\_\_\_\_\_  
Todd Lutz, CHAIRMAN