

MEETING OF HETTINGER COUNTY COMMISSIONERS

October 11, 2023

Chairman Todd Lutz called the meeting to order at 8:30 a.m. with roll call of commissioners Tom Geerts and Devan Laufer attending. Road Superintendent, Elliott Finck, was also in attendance.

Geerts motioned to approve the minutes from September 13th, seconded by Laufer. All in favor, motion carried.

Geerts motioned to approve the agenda as presented, seconded by Laufer. All in favor, motion carried.

Each of the commissioners reported on their other boards or committees they are on.

Laufer made a motion to approve the following vouchers with Geerts seconding the motion. Roll Call vote, all voted aye. Motion carried.

14950 BROSZ ENGINEERING, INC. \$30,267.00; 14951 CARDINAL INSURANCE AGENCY \$410.00; 14952 CATHY EBERT \$151.55; 14954 CITY OF MOTT \$209.25; 14955 CONSOLIDATED \$1,037.22; 14956 COREY WARNER \$3,348.15; 14957 DAIRYLAND LABORATORIES, INC. \$49.00; 14958 DAKOTA DUST-TEX \$214.35; 14959 DEPARTMENT OF TRANSPORTATION \$65,286.48; 14960 EIDO PRINTING \$1,273.00; 14961 FIRESIDE OFFICE PRODUCTS INC \$71.99; 14962 FITTERER SALES \$165.41; 14963 FRIEZE AUTO PARTS, INC. \$891.04; 14964 GS PUBLISHING \$395.60; 14965 HEARTLAND CONSULTING GROUP, LLC \$11,150.00; 14966 HETTINGER COUNTY HERALD \$45.00; 14967 INFORMATION TECHNOLOGY DEPT. \$704.00; 14968 JERI SCHMIDT \$97.98; 14969 JOHN DEERE FINANCIAL \$1,722.76; 14970 KERRY MOSBRUCKER \$270.00; 14971 KNOPIK PIT MANAGEMENT, LLC \$4,590.00; 14972 M. D. U. \$1,321.63; 14973 MAK SERVICE \$4,760.00; 14974 MARCO \$160.00; 14975 MOTT EQUITY EXCHANGE \$4,491.71; 14976 NARDINI FIRE EQUIPMENT \$184.00; 14977 ND ASSOC. OF COUNTIES \$63.00; 14978 ND SURPLUS PROPERTY \$1,450.00; 14979 NORTH DAKOTA ONE CALL \$1.30; 14980 OIEN GROCERY \$8.83; 14981 QUADIENT LEASING USA, INC. \$669.81; 14982 QUALITY INN \$529.90; 14983 QUILL CORPORATION \$182.40; 14984 RDO EQUIPMENT CO \$9,901.86; 14985 ROBIN ULRICH \$78.60; 14986 SEIFERT ELECTRIC INC. \$2,996.95; 14987 SLOPE ELECTRIC COOP \$128.67; 14988 SNE LLC DBA: CDL SOLUTIONS \$2,500.00; 14989 SOUTHWEST DIESEL & REPAIR \$2,779.85; 14990 SOUTHWEST WATER AUTHORITY \$57.28; 14991 SW MULTI-CO. CORRECTION CENTER \$13,200.00; 14992 TERRY KIRSCHMANN \$144.76; 14993 TIM MILLIREN \$1,316.59; 14994 TODD LUTZ \$98.25; 14995 VISA \$946.49; 14996 AT&T MOBILITY \$693.44; 14997 CENEX FLEET FUELING \$1,423.60; 14998 INFORMATION TECHNOLOGY DEPT. \$418.60; 14999 OIEN GROCERY \$131.96; 15000 PHARMCHEM, INC. \$125.85; 15001 REGENT GARAGE \$96.45; 15002 TOP LINE ENGINE & REPAIR \$1,432.00; 15003 VISA \$978.19; 15004 BITUMINOUS PAVING, INC. \$255,223.22.

Geerts motioned to cancel check #12773 for \$6.03 for a tax overpayment that has not been cashed from 2021. This check will be reissued to the ND State Land trust.

Laufer motioned to pay \$30.00 for lien fee for the USDA Electrical Loan with the State, seconded by Geerts.

Tracy Kruger, 911 Coordinator, and finishing up some duties as the Emergency Manager, presented the notice to Rescind Flood Emergency Declaration, in which Geerts motioned to rescind, seconded by Laufer. All in favor, motion carried.

Robin Ulrich, Recorder/Clerk of Court, reported on a scanner she would like for her offices for preservation of documents. The auditor will also be able to scan the newspapers in for preservation, rather than having to send them to get bound. Laufer motioned to approve purchase of scanner, with the annual maintenance billing to be taken out of the general fund, seconded by Geerts.

Ulrich also gave the commissioners a tour on what she would like to do with this year's court grant application. She's going to apply for moving the jury room into the current JDA room, in which then the JDA room would be moved into the first room at the other end of the courthouse in the Supt. Of Schools office. The grant would consist of fixing up the room for the jury to meet.

Janine Wangsvick, Adm. Assist, Extension, met with the board to introduce herself and the plans for the upcoming Tree Decorating contest.

Kyle Christenson, Chief Deputy, gave a presentation to the board on his FBI school training.

Sheriff Sarah Warner submitted to the board her monthly sheriff's report stating there was 131 calls for service. Among them for the county was a vandalism, domestic and two DUS. In the cities, it was reported in Mott – Stolen Vehicle, burglary, 2 criminal mischief, 2 disorderly conducts and 2 DUI; New England – 4 domestics, a vandalism, simple assault-JV and drug; Regent – burglary, theft of property and a violation of protection order.

Sheriff Warner received one bid for the gun. Laufer motioned to approve bid received, seconded by Geerts. All in favor, motion carried.

The two gravel crushing bids received were opened. Laufer motioned to accept the lower bid from Knopik Pit Management for \$7.95/cy, seconded by Geerts. All in favor, motion carried.

Tamara Hofland, Darcy McGee and Carol Herberholz, representing SW Public Transit. Tamara gave a good explanation of how the public transit works and the costs involved.

Elliott Finck, Road Supervisor, gave his report. Billy Doerr, Brosz Engineering, gave his report to the commissioners. He requests a change order to be done on Juniper Drive for a little more asphalt needed in which Geerts made the motion to approve, seconded by Laufer. All in favor, motion carried.

A Bituminous Paving bill was then submitted for payment. Geerts motioned to approve, seconded by Laufer. All in favor, motion carried.

Laufer motioned to approve Brosz Engineering to write the grant for the ND Dept. of Commerce that is for the six counties along the transmission line corridor. Geerts seconded the motion. All in favor, motion carried.

We would like to submit for work to be done on the Enchanted Highway and to include the ADA sidewalks in Regent, as we cannot get the work done in Regent if these are not completed. Doerr will contact Regent.

The auditor gave the commissioners the sales prices for her upcoming Tax Foreclosure listing for review.

Geerts motioned to approve the sales prices, seconded by Laufer. All in favor, motion carried.

Geerts motioned to appoint Laufer as the county's State Fair delegate, seconded by Laufer. All in favor, motion carried.

Commissioners review the pledge of assets received from the Commercial Bank of Mott.

Geerts motioned to have Kerry Mosbrucker fix the front window in the county vehicle, seconded by Laufer. All in favor, motion carried.

The commissioners will have the meeting in December moved to the first Wednesday of the month, which will be December 6th.

Meeting adjourned at 1:45 p.m.

ATTEST

Jeri G. Schmidt, AUDITOR

Todd Lutz, CHAIRMAN