

HENRY COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES
JULY 10, 2023 CALLED MEETING MINUTES - DRAFT

- Indicates action taken

CALL TO ORDER

The meeting was called to order by Chair Sharon Ponder at 5:40 PM.

In attendance: Board Chair Sharon Ponder, Vice Chair Leslie Wantland, Treasurer Chet Ivey, and board member Lisa McGhee.

Library staff in attendance: Director Kathy Pillatzki, Financial Clerk Vanessa Dunn, Business Manager Angela Millen, and Administrative Assistant Aimee Leavitt.

Also in attendance: Henry County SPLOST Director of Capital Projects Lynn Planchon, Lori Bork Newcomer of Arcollab, and one member of the public.

ADDITIONS/APPROVAL OF AGENDA

- Motion by Leslie Wantland to accept the agenda as presented, seconded by Chet Ivey; motion approved.

APPROVAL OF MINUTES

- Motion by Chet Ivey to approve the minutes of the June 5, 2023 regular meeting, seconded by Leslie Wantland; motion approved.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Lori Newcomer, Arcollab lead architect on the McDonough Library renovation, presented a report of the cost estimating for the project. Arcollab engaged a third-party cost estimator, Macallan Construction, to provide an itemized estimate for the construction costs. As originally designed, the total cost of the project is estimated at 1.35 million dollars. The budget for the project is one million, so it will be necessary to trim expenses. Lori Newcomer provided an overview of how costs can be reduced by scaling back the scope of specific categories. Recommendations included reducing millwork and cabinetry, eliminating some furnishings and repurposing existing furniture, reducing the number of acoustical panels, and eliminating some enclosed office and

storage space. Existing carpet in the adult stacks will not be replaced, and the circulation desk in the children's department will not be replaced. Single pane glass will be used in place of double-paned glass for interior windows. Several board members asked questions throughout the presentation, and clarifications were provided. The board members were in agreement on the need for cost reductions and agreed that the proposed reductions are reasonable.

CONFIRMATION OF THE NEXT MEETING DATE

The next regular meeting of the Henry County Library System Board of Trustees will be on Monday, August 7, 2023 at 5:30 PM in the administration meeting room of the McDonough library.

ADJOURNMENT

- Motion by Leslie Wantland to adjourn the July 10, 2023 called meeting, seconded by Chet Ivey; motion approved.