

**HENRY COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES
APRIL 3, 2023 REGULAR MEETING MINUTES**

- Indicates action taken

CALL TO ORDER

Secretary Anne Franklin called the meeting to order at 5:30 PM.

Trustees in attendance: Treasurer Chet Ivey, Secretary Anne Franklin, and Leslie Wantland. Chair Sharon Ponder participated by phone. Library employees in attendance: Director Kathryn Pillatzki, Business Manager Angela Millen, Financial Clerk Vanessa Dunn, and Administrative Assistant Aimee Leavitt

ELECTION OF CHAIR PRO TEM

Because the Chair was not available in person, and because the office of Vice Chair is currently vacant, the Secretary called the meeting to order and immediately moved for the election of a Chair Pro Tem.

- Motion by Anne Franklin to elect Leslie Wantland as Chair Pro Tem, seconded by Chet Ivey; motion approved.

ADDITIONS/APPROVAL OF AGENDA

There were no additions or changes to the agenda.

- Motion by Anne Franklin to accept the agenda as presented, seconded by Chet Ivey; motion approved.

APPROVAL OF MINUTES

- Motion by Chet Ivey to accept the minutes of the February 6, 2023 regular meeting, seconded by Anne Franklin; motion approved. (There was no regular meeting in March.)

DIRECTOR'S REPORT

The Director presented a report of staff and branch activities for February and March, 2023. Several staff members attended Library Legislative Day at the Capitol on February 6. The Director and Finance staff presented the HCLS budget request to County budget staff on March 1. She stated that the current version of the budget under consideration by the BOC includes no funding for library staff raises. The library system is already short-staffed, and no raises will likely result in more staff resignations and the possibility of rotating branch closures. Already, there is the likelihood that the Fairview Library may need to close on alternate Saturdays in May due to a lack of the staff needed to safely operate the facility. The Director attended a county budget workshop meeting on March 21 and has made BOC members and County

budget staff aware of the need for an increase in pay for hourly staff. The Director attended the Georgia Accessible Services conference March 12-15. The Lead Architect for the McDonough library renovation met with library staff on March 28, to review the scope of work and solicit staff input. It was noted that there was a minor electrical fire at the Fairview Library on March 20. Staff evacuated the building and EMS staff put out the fire, which was contained to a lighting fixture. There were no injuries and no damage to library property or equipment. County maintenance staff turned off the electricity to the building and replaced the fixture the following morning. There was no impact on service hours.

- Motion by Anne Franklin to accept the director's report, seconded by Chet Ivey; motion approved.

TREASURER'S FINANCIAL REPORT

There was no financial report. HCLS Business Manager Angela Millen stated that we are still waiting for the auditors and she will provide an update at the May meeting.

OLD BUSINESS

None

NEW BUSINESS

Election of Officers

The Director reviewed the HCLS Constitution and Bylaws regarding the election of officers. The bylaws provide for two valid methods for officer elections. The Chair can appoint a Nominating Committee at the March regular meeting, to present a slate of officers for a vote at the April regular meeting. This is the method normally used when all seven Trustee positions are filled. At this time, there are three vacancies on the Library Board, making it difficult to appoint a Nominating Committee. The other option allowed by the Bylaws is to accept nominations from the floor. The Chair opted to allow nominations from the floor in lieu of using a Nominating Committee and a single-slate vote.

- Motion by Anne Franklin to elect Sharon Ponder as Board Chair, seconded by Chet Ivey; motion approved.
- Motion by Chet Ivey to elect Leslie Wantland as Vice Chair, seconded by Anne Franklin; motion approved.
- Motion by Chet Ivey to elect Anne Franklin as Secretary, seconded by Leslie Wantland; motion approved.
- Motion by Anne Franklin to elect Chet Ivey as Treasurer, seconded by Leslie Wantland; motion approved.

CONFIRMATION OF THE NEXT MEETING DATE

There will be a called meeting of the Henry County Library System Board of Trustees on Thursday, April 13 at 5:30 PM in the administration meeting room of the McDonough library for the purpose of review of initial architectural plans for the renovation of the McDonough library.

The next regular meeting of the Henry County Library System Board of Trustees will be on Monday, May 1, 2023 at 5:30 PM in the administration meeting room of the McDonough library.

ADJOURNMENT

- Motion by Chet Ivey to adjourn the April 3, 2023 meeting, seconded by Anne Franklin; motion approved.